



Govt. Degree College (Men)

Accredited by NAAC with 'B' grade (CGPA 2.87)

Srikakulam - Andhra Pradesh

Telephone : (08942) 222383

website : www.gcmsklm.com

MINUTES BOOK

Dt: 22-06-2023

The staff meeting, Dept. of Chemical Sciences, is held on 22-06-2023 at 4 PM in the Dept. staff room, Sri D. Adinarayana, Incharge is in the chair to discuss the following agenda.

Agenda: i) Coverage of syllabus of Sem-II, IV, VI (both theory & practical)

(ii) To conduct Mid-II exams from 19-06-2023 to 21-06-2023.

(iii) Requirement of lab attenders for both chemistry and IC Labs.

(iv) Action plan preparation for the Academic year 2023-24

(v) Departmental issues if any

i) It is unanimously resolved to prepare Action plan for the Academic year 2023-24

(ii) It is unanimously resolved to conduct Mid-II exams for Sem-II, IV and VI as per the instructions given by the principal.

(iii) After discussion made among staff members, It is noted that, Dept. of chemical sciences needed two more lab attenders (one for chemistry lab + one for IC Lab) and two additional labs to run the practicals effectively and smoothly.

Members present:

i) Sri D. Adinarayana

(ii) Dr. S. Ramakrishna

(iii) Sri V. Ravi Kumar

22/06/2023

(iv) Dr. Y. Vamsi Kumar

~~RSR~~

(v) Dr. D. Sathya Priya

~~Sathya~~

(vi) Sri R. Chandrasekhar

~~RSR~~

(vii) Smt. R.S. Goldina

R-S Gold

(viii) Sri M. Srinivas Rao

~~RSR~~

(ix) Sri R. Venkateswara Rao

~~RSR~~

SC {

(x) Sri VSVS Satyanarayana

VSVS

Lecturer in-charge
Dept. of Chemistry
Govt Degree & P.G. College (Men)
SRIKAKULAM

Date: 11-07-2023

With the prior permission of The principal, The Staff meeting of Dept. of Chemical sciences is held on 11-07-2023 at 4PM in the Dept. Staff room, Sri D. Adinarayana, In-charge of the dept is in the chair to discuss the following agenda and to make resolutions.

Agendas (i) Coverage of sem-II, IV, VI syllabus both theory & practicals.

(ii) UG-Sem-II, IV, VI practical Exams

(iii) Sem-V Internship Viva

(iv) To discuss sem-II, IV, VI model papers for theory examinations.

It is unanimously resolved to prepare students of sem-II, IV, VI well for both theory, practical (Internal) examinations July 2023.

Members present:

1) Sri D. Adinarayana

7) Sri R. Venkateswara Rao

2) Dr. S. Ramakrishna

8) Sri VS VS Satyanarayana

3) Sri V. Ravikumar

9) Smt. R.S. Goldina

4) Dr. Y. Vamsi Kumar

10) Sri M. Srinivasa Rao

5) Dr. D. Santhi miya

6) Sri R. Chandrasekhar

Lecturer in-charge
Dept. of Chemistry
GOVT Degree & PG College (Men)
SRIKAKULAM

Dt. 19-08-2023

With reference to the staff council meeting conducted by the principal on 19-08-2023 at 10.45 AM at principal chamber, the staff meeting of Dept. of chemical sciences is held on 19-08-2023 at 12.30 PM in the Dept. staff room, Sri D. Adinarayana, Incharge is in the chair to discuss the following agenda.

Agenda: i) updation of all registers & records in view of Academic cell team, CCE, Mangalagiri visit on 21-08-2023.

(ii) updation of website (Dept. of chemical science)

(iii) Dress code

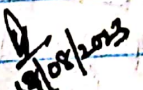
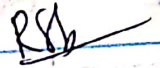
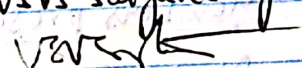
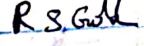
(iv) updation of Teaching Diaries, Lesson plans & Annual curricular plans (lecturer wise)

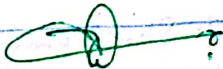
(v) SIP (2023-24)

(vi) other departmental issues if any.

It is unanimously resolved to involve in the updation of all registers, records, Dept. website etc. for NAAC.

Members present:

1. Sri D. Adinarayana 
2. Dr. S. Rama Krishna 
3. Sri V. Ravi Kumar 
4. Dr. D. Santhi priya 
5. Sri R. Chandrasekhar 
6. Sri R. Venkateswara Rao 
7. Sri VSVS Satyanarayana 
8. Smt. R.S. Goldina RSGH 
9. Sri M. Srinivasa Rao 


Lecturer in charge
Dept. of Chemistry

Dt. 26-09-2023.

As per the instructions of the principal, Govt. Degree College (M), Srikakulam to adjust all the ten teaching staff of Dept. of chemical sciences in one place, the Dept. staff meeting was held on 26-09-2023 at 2-30 PM to discuss the issue of locking Chemistry Lab-II cum staff room, Instrumentation Lab for UG & PG courses and Industrial Chemistry Lab, the same issue represented by Sri V. Ravikumar, lecturer in chemistry Govt. Degree college (M), Srikakulam and also about Departmental keys handed over letter with the permission of the chair.

It is unanimously resolved to request your authorities i.e., principal, Govt. Degree College (M), Srikakulam, kindly provide sufficient staff room which can accommodate all the ten existing teaching staff. Otherwise (or) till then allow us to maintain the existing status quo of the laboratory rooms (i.e. Chemistry Lab-II cum staff room, Instrumentation Lab for UG & PG, IC lab) to sit and work for the smooth running of the Department.

Members present

1. Dr. S. Rama Krishna
2. Sri V. Ravikumar
3. Dr. Y. Vamsi Kumar
4. Dr. D. Santhi Priya
5. Sri R. Chandrasekhay
6. Smt. R. S. Goldina
7. Sri M. Srinivasa Rao
8. Sri R. Venkateswara Rao
9. Sri VSVS Satyanarayana

S. Rama Krishna 26.09.2023

V. Ravikumar 26/09/2023

Y. Vamsi Kumar 26/9/23

D. Santhi Priya

R. S. Goldina

R. S. Goldina

M. Srinivasa Rao

R. Venkateswara Rao

VSVS Satyanarayana

(Signature)
 (Dr. P. N. ARAYANA)
 Dept. of Chemistry
 Govt. Degree & P.G. College (Men)
 SRIKAKULAM

Dt. 26-10-2023

The staff meeting of Dept. of Chemical Sciences is held on 26-10-2023 at 4PM at dept. staff room to discuss the following agenda under the chairmanship of Sri D. Adinarayana, Incharge of Dept. of Chemical Sciences.

- Agenda: (i) Equipment quotations for lab
 (ii) Submission of Academic Audit format - IIIA
 (iii) Coverage of syllabus
 (iv) Division of work load (sem-I, III, V)
 (v) Status of NAAC (Criterion-I) - Dept. wise
 (vi) Other departmental issues if any.

Syllabus (both Theory & practical) is covered as per the Academic calendar.

NAAC work of Criterion-I for the Academic year 2022-23 is updated.

It is unanimously resolved to distribute lecturer wise time-table and work-load per week among teaching staff as follows.

S.No	Name of the lecturer	Theory	practical	Total hours per week
1.	Sri D. Adinarayana	II MCIC-4 I MCS-P-I-02 II CEI, Env. Edn-01 AI (IIAD-02) - 02	II MCIC-02 II MPC-02 III MPC(70)-03 III MCIC(60)-03	9(T)+10(P) = 19h
2.	Dr. S. Rama Krishna	III FG(70)-03 II F - 02 I PCIC(C-II)-02 II CEI Env. Edn-01 AI (IPCIc) - 02	II F - 02 III G(VII0)-03 III F(VIID)-03	10(T)+08(P) = 18h

P.T.O.

S.No	Name of the lecturer	Theory	practical	Total hours/ week
3.	Sri V. Ravikumar	II H-04 I PCTC (C-I)-02 I PCTC (AT)-03	III F-VII D-03 II F-02 II B-02 II H-02	09(T)+09(P) =18h
4.	Dr. Y. Vamsikumar	II FG-02 III BH (VID)-03 AT (II FG-01, III A-01)-02	III B (VID)-03 II G-02 III B (VID)-03 III H (VID)-03	07(T)+11(P) =18h
5.	Dr. D. Santhipriya	II B-04 III ADJ-VID-03 AT (II BH-01)-01	III A-VII D-03 II B-02 III J-VID-03 III D-VID-03	08(T)+11(P) =19h
6.	Sri R. Chandrasekhar	II A-04 III FG-VID-03 II AD-Env. Edu-01	III D-VII D-03 II A-02 III A-VII D-03 III F-VID-03	8(T)+11(P) =19h
7.	Smt. R. S. Goldina	III BH-VII D-03 I BZAT (C-I)-01 II AD (Env. Edu)-01 AT BZAT-01	III B-VID-03 III A-VID-03 III H-VII D-03 III B-VII D-03	6(T)+12(P) =18h
8.	Sri M. Srinivasa Rao	I MCS (C-II)-02 III ADJ-VII D-03 LS-BA-Env. Edu-01 III DJ (Ad. inputs)-01	III J-VII D-03 III D-VII D-03 III G-VID-03 III F-VII D-03	07(T)+14(P) =19h

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S.No	Name of the lecturer	Theory	practical	Total hours/week
9.	Sri R. Venkateswara Rao	13 (II D + III D + III AC)	9 (III D + III AC)	22
10.	Sri VSVS. Satyanarayana	10 (III D + III AC)	11 (II D + III D + III AC)	21

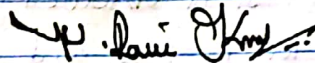
Members Present:

1. Sri D. Adinarayana



2. Dr. S. Ramakrishna

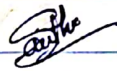
3. Sri V. Ravikumar



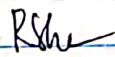
4. Dr. Y. Vamsi Kumar



5. Dr. D. Santia Priya



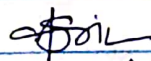
6. Sri R. Chandrasekhar



7. Smt. R.S. Goldine



8. Sri M. Srinivasa Rao



9. Sri R. Venkateswara Rao



10. Sri VSVS. Satyanarayana.



Lecturer in-charge
Dept. of Chemistry
Govt. Degree & PG. College (men)
[SRIKAKULAM]

30-11-2023

The Dept. Staff meeting is held on 30-11-2023 at 4.30 PM at Dept. staff room to discuss the following agenda under the chairmanship of Sri D. Adinarayana, Lect. in-charge of Dept. of Chemical Sciences.

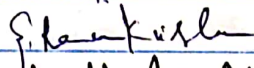
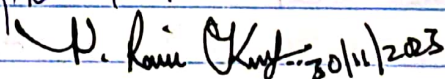
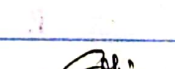
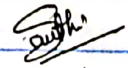
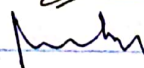
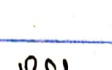
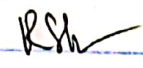
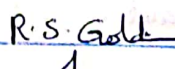
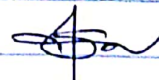
- Agenda: i, Coverage of syllabus (both Theory & practical) of Semester - I, III & V
 (ii) Evaluation of Mid-II (Sem - I, III, V) Exam papers
 (iii) To prepare students for Sem - I, III End Theory Examinations

It is observed that the syllabus (both Theory & practical) of Sem - I, III & V is covered by all faculty as per schedule.

It is unanimously resolved to prepare Sem - I & III students well for both Theory & practical exams.

It is observed that evaluation of Mid-II papers is under the process and all the faculty are requested to complete the process as soon as possible to upload the internal marks in Intranet portal.

Members present:

1. Sri D. Adinarayana - 
2. Dr. S. Rama Krishna - 
3. Sri V. Ravi Kumar -  30/11/2023
4. Dr. Y. Vamsi Kumar - 
5. Dr. D. Sanku priya - 
6. Sri R. Venkateswara Rao - 
7. Sri VSVS Subhanarayana - 
8. Sri R. Chandrasekhar - 
9. Smt. R. S. Goldina - 
10. Sri M. Srinivasa Rao - 


 Lecturer in-charge
 Dept. of Chemistry
 Govt. Degree & P.G. College (Men),
 SRIKAKULAM

Meeting - 27

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19-12-2023.

The staff meeting of Dept. of Chemical Sciences is held on 19-12-2023 at 1.00 PM in the dept. staff room under the chairmanship of Sri D. Adinarayana, In-charge to discuss the following agenda.

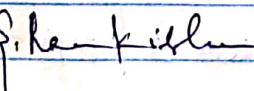
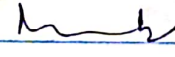
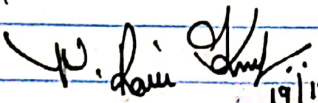
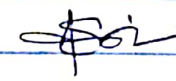
Agenda: Selection of Minor Subjects for the existing Single Major programmes such as B.Sc (Chemistry) and B.Sc (Industrial Chemistry).

In response to the instructions given by the authorities, Govt. Degree College for Men, Srikakulam, it is unanimously resolved to suggest that the choice of Minor Subjects given below as per the optional subjects studied at intermediate level by the students in view of their future benefits.

S.No Single Major programme Name(s) of the Minor Subjects suggested

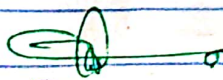
1. B.Sc chemistry — Industrial chemistry / Mathematics / Physics / Botany / Zoology / Biotechnology
2. B.Sc Industrial chemistry — Chemistry / Mathematics / Physics / Computer Science.

Members present:

- | | |
|---|---|
| 1.  | 6. R. Chandra Sekar |
| 2.  | 7.  |
| 3.  19/12/2023 | 8.  |
| | 9. R. S. Goldi |
| | 10.  |

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Lecturer in-charge
Dept. of Chemistry
Govt. Degree & P.G. College (Men)
SRIKAKULAM

Dt: 02-01-2024

The staff meeting of Dept. of Chemical Sciences is held on 02-01-2024 at 4 PM in the department staff room under the chairpersonship of D. Adinarayana, Incharge to discuss the following Agenda.

- Agenda: (i) Allotment of papers of Sem-II & IV (Theory)
 (ii) Updation of CIA Register of 2023-24 (Internal Marks)
 (iii) To upload Sem-III internal Marks in Juvalbhoomi Website.

It is unanimously resolved to allot theory papers of Sem-II & IV among staff as follows.

- 1) D. Adinarayana - Semester-IV / paper-IV - Inorganic, Organic & physical chemistry (IIAD & II BH)
- 2) Dr. S. Ramakrishna - Sem-II / Major paper-II & Minor - ~~File~~ ~~fill~~
- 3) Sri V. Ravi Kumar - Sem-II / Major paper-I & Minor
- 4) Dr. Y. Vamsi Kumar - Sem-IV / paper-V (II FG)
- 5) Sri R. Chandrasekhar - Sem-IV / paper-V - Inorganic & physical chemistry
- 6) Smt. R.S. Goldina - Sem-IV / paper-V (II BH)
- 7) Sri M. Srinivasa Rao - Sem-IV / paper-IV (II FG) & paper-IV (IIAD)
- 8) Sri R. Venkateswara Rao - Sem-II / Major-2 & Sem-IV / paper-V
- 9) Sri V.S.V.S. Satyanarayana - Sem-II / Major-1 & Sem-IV / paper-IV


 Lecturer in Charge
 Dept. of Chemistry
 Govt. Degree & P.G. College (Men)
 SRIKAKULAM

Meeting - 29

45

15-02-2024

Dept. of Chemical Sciences conducted meeting headed by Smt D. Adinarayana, Incharge, Dept. of Chemical Sciences on 15-02-2024 at 4 PM.

Venue: Department Staff room

- Agenda
- (i) Coverage of syllabus (Theory & practical)
 - (ii) Semester - III / Paper - III spot valuation
 - (iii) Reallotment of papers & adjustment of work load
 - (iv) To organize Science Day (28th Feb, 2024)

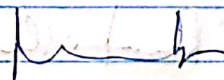
Resolutions: As Smt V. Ravikumar, lect. in chemistry and Smt H. Srinivasa Rao, C.F in Chemistry deployed to work at Govt. Degree college, Vizianagaram and Govt. Degree college, Cheepurupalli respectively as O.D basis, it is unanimously resolved to adjust work load of Sem - II, IV and VI for the Academic year 2023-24 among five lecturers in chemistry subject.

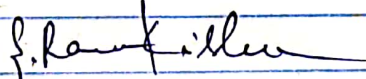
Time Table (lecturer wise) has to be prepared accordingly.

As per the instructions of the principal, it is unanimously resolved to associate with other ^{science} departments to organize National Science Day on 28th^x February, 2024 at college level (Science Association).

Signatures of Members present:

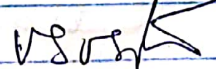
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⑦ R.S. Goldina

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Lecturer in Charge
Dept. of Chemistry
Govt. Degree & P.G. College (Men)
SRIKAKULAM

Department of Chemical Sciences (Chemistry & IC)
Conducted staff meeting headed by Smt D. Adinarayana, incharge
on 16-04-2024 at 4 PM.

Venue: Department staff room

Agenda: (i) Coverage of Syllabus (Theory & practical)

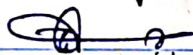
(ii) Criterion wise NAAC preparatory work status
Dept. of Chemical Sciences

(iii) Staff Council meeting held on 16-04-2024 in
Principal chamber chaired by The Principal, GDC for
Men, Srikakulam - minutes on single Major programme

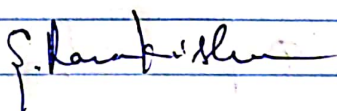
The points in the agenda were discussed.

It is unanimously resolved to request the
principal to sanction additional section (40 seats) in Chemistry
Major or to extend 40 seats to 60 seats in the existing Chemistry
Major and to start new course (i.e. B.Sc., Organic Chemistry) (Honors)
for the additional section for the academic year 2024-25 and also
requested to give preference to sanction additional section in
Chemistry major with 40 seats.

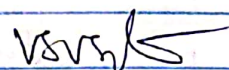
Members present:

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6) 

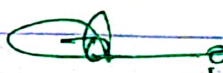
2) 

7) R-S-Godara

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16/04/2024

Lecturer in-charge
Dept. of Chemistry
Govt Degree & PG College (Men)
SRIKAKULAM