



# GOVERNMENT DEGREE COLLEGE (MEN), SRIKAKULAM

REACCREDITED by NAAC with B++ CGPA (2.90)

Affiliated to Dr.BR. Ambedkar University, Srikakulam

SRIKAKULAM – 532001, ANDHRA PRADESH, INDIA

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The following staff members are assigned to various committees to oversee academic activities for the 2019-2020 academic year.

## Committees to Support and Guide Students in Academic Pursuits

<b>1. Academic Advisory</b>	The Committee helps the students in understanding the course requirement under the CBCS. And reviews academic records of Students to evaluate academic progress.
<b>2. Anti – ragging &amp; Discipline</b>	The Committee taking anti – ragging measures as per the guidelines issued by the UGC and frames rules and regulations to maintain discipline within the college.
<b>3. Alumni Association</b>	This committee organizes 'Alumni meet' yearly once and do programmes to facilitate strong and healthy association between alumni and current students.
<b>4. Audio – Visual Aids</b>	This committee maintains the audio – Visual equipment of the college
<b>5. Academic Records</b>	Assists in documentation of the curricular, co-curricular and extracurricular activities carried out by the faculty and ensures the proper maintenance of academic records in all the departments.
<b>6. Academic Audit</b>	The Committee verifies all the academic records maintained by all the departments at the end of each semester.
<b>7. Career Guidance</b>	The Committee invites experts from different sectors to increase exposure regarding choices of careers of the students. Committee helps in reducing the fear and hesitation of the students by conducting mock interviews and model exams results in

	improving students' communication skills.
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<b>8. Certificate Courses</b>	The committee arranges Certificate Courses to all the students in addition to the regular course and guides the students in completion of various online courses through MOOCS.
<b>9. Co-Curricular</b>	Helps faculty in designing and conducting various Co-Curricular activities in the college.
<b>10. Cultural &amp; Literary</b>	Conducts Various competitions related to cultural, literacy and fine arts to all the students at the college level, provides information about competitions conducted by other institutions and leads them for participation
<b>11. College planning &amp; Development Council</b>	The Committee helps in raising and utilizing funds for the college development and assists college in academic, administrative and infrastructural development.
<b>12. Central Purchasing</b>	The Committee makes purchases for science labs and office as per the guidelines of UGC.
<b>13. Consumer Club</b>	Arranging awareness programmes to educate the students about rights and responsibilities of consumers and celebrates national and world consumer's days.
<b>14. College Website</b>	The Committee takes the responsibility of maintaining and updates the college website regularly.
<b>15. Competitive Coaching</b>	Conducting coaching classes for competitive exams like Civil services, Group-I,II along with regular course

<b>16. Examination</b>	The Committee undertakes both University examinations and House examinations. Also maintains course wise centralized marks list of total students of the college. .
<b>17. Entrepreneurs cell</b>	Arranging programmes to promote self employment and entrepreneurship among students.
<b>18. Eco- Green Club</b>	Keep the campus clean and green. Create awareness and sensitivity among students towards environmental concern through conducting Swatcha Bharath, plantation drives and awareness campaigns.
<b>19. Faculty forum</b>	Expert lectures are arranged to the faculty by experts from outside and by the faculty themselves and also shares their expertise by presenting in seminars, workshops conducted in other institutions.
<b>20. Furniture &amp; Stationery</b>	Monitors the furniture and stationery requirements of the college.
<b>21. Feedback</b>	Collects feedback from students, parents, alumni on institution, faculty and course content.
<b>22. Fee Committee</b>	Helps Students and parents in understanding the fee structure.
<b>23. Grievance Redressal</b>	Investigate and review complaints of students and faculty of the College.
<b>24. Health &amp; Hygiene</b>	Keeping a good standards of hygiene in the campus by maintain proper sanitation facilities and campus cleaning programs. Provide counselling to the students for various health issues by expert doctors.

<b>25. IQAC</b>	Quality assurance and enhancement of the college is looked upon by IQAC.
<b>26. ID Cards</b>	Issues ID Cards to students and faculty.
<b>27. Internal Complaint Cell</b>	Register and monitor the complaints against sexual harassment of women faculty and girl students.
<b>28. JKC</b>	Provides intensive training to students in employable skills and arranging job drives to facilitate the placement of trained students.
<b>29. Magazine &amp; Hand Book</b>	Prepares and publish College Magazine and Hand book annually.
<b>30. MOOCS</b>	Guides faculty and Students in completion of various online courses through MOOCS platform
<b>31. MANA TV</b>	The committee maintains the Mana TV sets and make arrangements to watch the live programs for the concerned students.
<b>32. NSS</b>	‘Education through Service ‘is the purpose of NSS. The committee arranging programmes to NSS volunteers to develop a sense of social and civic responsibility among them.
<b>33. Office Advisory</b>	The committee advises Non-Teaching Staff for the smooth functioning of Office.
<b>34. Press Relations</b>	The committee monitors the press coverage of the events conducted by the college and maintains the record .
<b>35. Red Ribbon Club</b>	Make Students will spread awareness over HIV/AIDS and arrange Blood donation camps to promote regular voluntary blood donation among the students.
<b>36. RTI</b>	Committee monitors the RTI related letters .
<b>37. Research</b>	Enhances research ambience by encouraging faculty and research scholars in preparing and publishing research papers in National and International journals.

<b>38. Students welfare</b>	Organizing activates for developing student's academic and personal abilities, special coaching for slow learners and addressing and solving their various issues.
<b>39.Special Fee</b>	Allocates funds to all the departments to meet the recurring expenses.
<b>40. Sports Committee</b>	Conducts competitions to students in sports and games in the college and encourages to participate in competitions conducted by other institutions. The committee take care of funds allocated to sports.
<b>41. Students Attendance</b>	Reviews the BMA of the students monthly and inform the parents of the students who have below 75% attendance.
<b>42. Students subject forum</b>	Students exchanges their views and thoughts among themselves on their subjects and recent developments in their field of study.
<b>43. Scholarships</b>	Make arrangements for various welfare schemes sanctioned by the government to the students and follow up to make sure scholarship was received.
<b>44.Time – Table</b>	The committee configures the time table for all the departments.
<b>45. TC &amp; Bonafide</b>	The committee prepare and issueTCs and Bonafides of outgoing students.
<b>46. Virtual Class</b>	The committee monitors the participation of concerned students in the live sessions of virtual class and taking care of the equipment of virtual class
<b>47.Women Empowerment</b>	Arranging awareness programmes on gender sensitization to all the students and make girl students aware of their health, self-defence etc, conduct various competitions to girl students and celebrates important days relating to women.

**GOVERNMENT DEGREE COLLEGE[MEN], SRIKAKULAM**

**INTERNAL QUALITY ASSURANCE CELL [ IQAC ]**

The prime objective of the college IQAC is to take necessary steps as far as possible to assure quality

in academics and administration. It functions as per the ideological guidelines of NAAC and UGC.

<b>S.No.</b>	<b>Name</b>	<b>Designation</b>
<b>1.</b>	<b>Smt Y Lakshmi, Principal(FAC)</b>	<b>CHAIRPERSON</b>
<b>2.</b>	<b>Sri U.Srinivasa Varma, Asst Professor of English</b>	<b>CO-ORDINATOR</b>
3.	Dr.N.S.N.SWAMY, Asst Professor of Botany	Member
4.	Dr.Y.Polinaidu ,Asst Professor of Zoology	Member
5.	Sri M.Pradeep, Asst Professor of Bio-Technology	Member
6.	Dr.S.Ramakrishna, Asst Professor of Chemistry	Member
7.	Dr.D.Pyditalli, Asst Professor of Economics	Member
8.	Dr.Ch.Tarakeswara Rao , Asst Professor of Telugu	Member
9.	Sri H.Lakshipathi, Asst Professor of Commerce	Member
10.	Dr.T.Swarnalatha, Asst Professor of Physics	Member
11.	Sri S.Papa Rao. Asst Professor of Library Science	Member
12.	Sri A.Mohan Raju,, Physical Director	Member
13.	Sri N.Surya Prakash, Administrative Officer	Member

**GOVT. DEGREE COLLEGE [MEN], SRIKAKULAM**

**CONSTITUTION OF ACADEMIC CELL [2019-20]**

**Academic Cell's job chart**

Implementation of Academic calendar issued by APCCE and University calendar issued by the University Timetable preparation, Class work adjustment, Academic Audit, Obtaining Student feedback, Remedial Coaching, Bridge courses, Workload and Cadre strength, Supervising attendance consolidation of all courses, Supervising daily updating of student attendance of all B.Com students, Academic festival, Result analysis of all subjects [University Exams], Keeping college activity register, and any other academic related duties as per the guidelines of Academic Cell of APCCE

<b><u>S.No.</u></b>	<b><u>Name of the Lecturer</u></b>	<b><u>Designation</u></b>
1.	<b>Smt Y Lakshmi, Principal(FAC)</b>	<b>: Chairperson</b>
2.	<b>Dr.G.Janardhana.Naidu, Vice-Principal</b>	<b>: Coordinator</b>
3.	Dr.N.S.N.Swamy , Asst Professor of Botany	: Member
4.	N China Rao Asst Professor of History	:Member
5.	Smt.Usha Padmini, Asst Professor of Economics	Member
6.	Sri Y.Bhaskara Rao, Asst Professor of Commerce	Member
7.	Sri R.Ramesh Naidu, Asst Professor of Chemistry	Member
8.	Smt.Swarna latha, Asst Professor of Physics	Member
9.	Sri S.Sasi Bhushan, Asst Professor of English	Member
10.	Sri S.Papa Rao , Asst Professor of Library Science	Member
11.	Sri Ch,Vijay Kumar, Asst Professor of Mathematics	Member



**GOVT. DEGREE COLLEGE [MEN], SRIKAKULAM**

**JAWAHAR KNOWLEDGE CENTRE [ JKC ] 2019-20**

To function as per APCCE instructions from time to time

<b><u>S.No.</u></b>	<b><u>Name of the Lecturer</u></b>	<b><u>Designation</u></b>
1.	Smt Y Lakshmi, Principal(FAC)	Chairperson
2 .	Dr.D.Pyditalli, Asst Professor of Economics	Coordinator
3.	Smt. V.Usha Padmini, Asst Professor of Economics	Member
4.	Sri Y.Bhaskara Rao, Asst Professor of Commerce	Member
5.	Dr.S.Ramakrishna, Asst Professor of Chemisitry	Member
6.	Dr.Y.Poli Naidu, Asst Professor of Zoology	Member
7.	Sri U.Srinivasa Varma, Asst Professor of English	Member
8.	Sri N.V.S. Bhagavan, Asst Professor of Physics	Member
9.	Sri S.Sasi Bhushan, Asst Professor of English	Member

**GOVT. DEGREE COLLEGE [MEN], SRIKAKULAM**

**CONSTITUTION OF NIRF COMMITTEE [ 2019-20 ] & Centre of Excellence    2019-20**

**To collect and upload the information in NIRF website**

**To ensure the college's preparedness in all aspects for NIRF rank [both college and overall]**

<b><u>S.No.</u></b>	<b><u>Name of the Lecturer</u></b>	<b><u>Designation</u></b>
1.	<b>Smt Y Lakshmi, Principal(FAC)</b>	<b>:Chairperson</b>
2.	<b>Sri M.Pradeep, Lecturer in Bio-Tech</b>	<b>: Coordinator</b>
3.	Dr.N.S.N.SWAMY, Lecturer in Botany	: Member
4.	Dr.G.Janardhana Naidu, Lecturer in Politics	: Member
5.	Dr.T.Swarna Latha, Lecturer in Physics	: Member
6.	Dr. Ch. Tarakeswara Rao, Lecturer in Telugu	: Member
7.	Dr.S.Sai Kumar, Lecturer in English	: Member
8.	Sri G.Arun Kumar, Lecturer in Commerce	: Member
9.	Sri R.Ramesh Naidu , Lecturer in Chemistry	: Member
10.	Sri P.Rama Rao , Lecturer in Botany	: Member
11.	Dr.R.RamachandraRao, Lecturer in Zoology	: Member
12.	Smt.Sharmila Rani Jetti, Lecturer in CA	: Member

**GOVT. DEGREE COLLEGE [MEN], SRIKAKULAM**

**UGC SWAYAM, MOOCS, SHREYAS, NAPS, NCS, NHERC & MIS & STRIDES COMMITTEE**

**To function as per the APCCE instructions from time to time**

**[ 2019-20 ]**

<b><u>S.No.</u></b>	<b><u>Name of the Lecturer</u></b>	<b><u>Designation</u></b>
1.	<b>Smt Y Lakshmi, Principal(FAC)</b>	<b>Chairperson</b>
2.	<b>Dr.Ch.Tarakeswara Rao, Lecturer in Telugu</b>	<b>Coordinator</b>
3.	Dr.G.Janardhan Naidu	Member
4.	Dr.S.Ramakrishna	Member
5.	Dr.D.Pyditalli	Member
6.	Sri M.Pradeep	Member
7.	Sri K.Venkanna	Member
8.	Dr.S.Sai Kumar	Member
9.	Sri G.Arun Kumar	Member
10.	Sri K.Nageswara Rao, Lecturer in Chemistry	Member
11.	Sri Ch.V.S.Sai Krishna	Member

**GOVT. DEGREE COLLEGE [MEN], SRIKAKULAM**

**DIGITAL CLASSROOMS COMMITTEE [ 2019-20 ]**

**To take necessary steps for maximum utilization of digital classrooms and their maintenance**

<b><u>S.No.</u></b>	<b><u>Name of the Lecturer</u></b>	<b><u>Designation</u></b>
1.	<b>Smt Y Lakshmi, Principal(FAC)</b>	<b>Chairperson</b>
2.	Sri N.V.S.Bhagavan, Lecturer in Physics	Coordinator
3.	Sri N.V.S.Bhagavan [ Science]	Member
4.	Dr.G.Janardhan Naidu [ Arts & Languages ]	Member
5.	Sri G.Arun Kumar [ Commerce]	Member

**GOVT. DEGREE COLLEGE [MEN], SRIKAKULAM**

**VIRTUAL CLASSROOMS COMMITTEE [ 2019-20 ]**

**To take necessary steps for maximum utilization of digital classrooms and their maintenance**

<b><u>S.No.</u></b>	<b><u>Name of the Lecturer</u></b>	<b><u>Designation</u></b>
1.	<b>Smt Y Lakshmi Principal(FAC)</b>	<b>Chairperson</b>
2.	Dr.S.Ramakrishna. Lecturer in Chemistry	Operating Coordinator
3.	Sri R.Ramesh Naidu [MSc 1st year Classroom]	Member
4.	Sri N.V.S.Bhagavan [Physics lab ]	Member
5.	Sri M.Pradeep [ Bio-tech ]	Member
6.	Dr.Y.Polinaidu [ Zoology	Member

**GOVT. DEGREE COLLEGE [MEN], SRIKAKULAM**

**LEARNING MANAGEMENT SYSTEM [ LMS] & NDLI**

**To function as per the instructions of the APCCE from time to time and to  
ensure enrollment of all students and staff**

<b><u>S.No.</u></b>	<b><u>Name of the Lecturer</u></b>	<b><u>Designation</u></b>
1.	<b>Smt Y Lakshmi, Principal(FAC)</b>	<b>Chairperson</b>
2.	<b>Sri Y.Bhaskara Rao, Lecturer in Commerce</b>	<b>Coordinator</b>
3.	Sri B.Satish Kumar , Lecturer in Chemistry	Member
4.	Sri G.Arun Kumar[ Commerce]	Member
5.	Smt.K.Rekha [ Biology ]	Member
6.	Sri Ch.Vijaya kumar [ Maths]	Member
7.	Sri L.Venkata Ramana [ CS]	Member
8.	Sri K.Venkanna [ Physics]	Member
9.	Sri T.John Kamalakar [ Arts Groups]	Member
10.	Sri K.Srinivasa Rao [ Electronics ]	Member

**GOVT. DEGREE COLLEGE [MEN], SRIKAKULAM**

**APSSDC [ Andhra Pradesh State Skill Development Corporation ] Committee**

To take all necessary steps for smooth and effective functioning of the APSSDC in the college as per the instructions and guidelines in vogue

<b><u>S.No.</u></b>	<b><u>Name of the Lecturer</u></b>	<b><u>Designation</u></b>
1.	<b>Smt Y Lakshmi, Principal(FAC)</b>	<b>Chairperson</b>
2.	<b>Smt.Sharmila Rani Jetti, Lecturer in CA</b>	<b>Coordinator</b>
3.	Smt. M.Shanti Ham, Lecturer in English	Member
4.	Dr.D.Pyditalli, Lecturer in Economics	Member
5.	Sri K.Nageswara Rao, Lecturer in Chemistry	Member
6.	G.Arunkumar, Lecturer in Commerce	Member
7.	K.Venkanna, Lecturer in Physics	Member
8.	Smt.V.Padmaja,Lecturer in Botany	Member
9.	Smt.V.Harati, Lecturer in Zoology	Member

**GOVT. DEGREE COLLEGE [MEN], SRIKAKULAM**

**COLLEGE WEBSITE UPDATION AND MAINTENANCE COMMITTEE**

To collect latest information from all the departments and upload the same in the website and maintain the website as per NAAC and NIRF expectations

<b><u>S.No.</u></b>	<b><u>Name of the Lecturer</u></b>	<b><u>Designation</u></b>
1.	<b>Smt Y Lakshmi, Principal(FAC)</b>	<b>Chairperson</b>
2.	<b>Dr.S.Sai Kumar, Lecturer in English</b>	<b>Coordinator</b>
3.	Sharmila Rani Jetti, Lecturer in CA	Member
4.	Sri B.Srinivas, Lecturer in CS	Member
5.	Sri P.Tarakeswara Rao, Lecturer in CS	Member

**GOVT. DEGREE COLLEGE [MEN], SRIKAKULAM**

**BIO-METRIC/IAMS/APSAMS COMMITTEE [ 2019-20 ]**

To ensure regular and effective functioning of all bio-metric devices in the college and  
bio-metric attendance of all the students and staff

<b><u>S.No.</u></b>	<b><u>Name of the Lecturer</u></b>	<b><u>Designation</u></b>
<b>1.</b>	<b>Smt Y Lakshmi,Principal(FAC)</b>	<b>Chairperson</b>
<b>2.</b>	<b>Sri G.Arun Kumar, Lecturer in Commerce</b>	<b>Coordinator</b>
3.	Dr.J.Janardhan Naidu, Lecturer in Politics	Member
4.	Dr.S.Sai Kumar, Lecturer in English	Member
5.	Sri L.Venkata Ramana, Lecturer in Maths	Member
6.	Sri B.Srinivas, Lecturer in CS	Member
7.	P.Tarakeswara Rao, Lecturer in CS	Member
8.	Sri K.Srinivasa Rao, Lecturer in Physics	Member
9.	Sri B.Satish Kumar, Lecturer in Chemistry	Member

**GOVT. DEGREE COLLEGE [MEN], SRIKAKULAM**  
**SWACHCH BHARAT & VANAM MANAM COMMITTEE**

To ensure the cleanliness of the college premises and campus and its surroundings

To ensure drinking water facility to the students and the functioning of RO plant and unit. To conduct plantation drive in the campus from time to time.

<b><u>S.No.</u></b>	<b><u>Name of the Lecturer</u></b>	<b><u>Designation</u></b>
1.	<b>Smt Y Lakshmi, Principal(FAC)</b>	<b>Chairperson</b>
2.	<b>Sri P.Narayana Rao</b>	<b>Coordinator</b>
3.	Sri L.Krishna Rao, Lecturer in Commerce	Member
4.	Sri N.Chinna Rao, Lecturer in History	Member
5.	Smt. T.Swarna Latha, Lecturer in Physics	Member
6.	Sri S.Sasi Bhushan, Lecturer in English	Member
7.	Smt.R.Neeraja, Lecturer in Chemistry	Member
8.	Sri Thoudu, Lecturer in Geography	Member
9.	Sri K.Srinivas Yadav, Lecturer in Electronics	Member
10.	Sri P.Rama Rao, Lecturer in English	Member

**GOVT. DEGREE COLLEGE [MEN], SRIKAKULAM**  
**CAREER GUIDANCE AND PLACEMENTS CELL**

**To ensure career guidance to students in all subjects and conduct student placement drives.**

<b><u>S.No.</u></b>	<b><u>Name of the Lecturer</u></b>	<b><u>Designation</u></b>
1.	Smt Y Lakshmi, Principal(FAC)	Chairperson
2.	Sri R.Ramesh Naidu, Lecturer in Chemistry	Coordinator
3.	Smt. K.Rekha, Lecturer in Bio-technology	Member
4.	Sri K.Prasada Rao, Lecturer in Commerce	Member
5.	Sri K.Nageswara Rao, Lecturer in Chemistry	Member
6.	Sri K.Venkanna, Lecturer in Physics	Member
7.	L.Venkata Ramana, Lecturer in Mathematics,	Member
8.	Smt. Sharmila Rani Jetti, Lecturer in CA	Member
9.	Smt.V.Harathi, Lecturer in Zoology	Member
10.	Sri T.John Kamalakar, Lecturer in History	Member