

**PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION, A.P. :: MANGALAGIRI**  
**Present : Dr. Pola Bhaskar, I.A.S.,**

**Rc.No.1/CCE/AC-01/F-Map/2023**

**Date : 31/10/2023**

Sub : Collegiate Education – F-Map Application – Fee payments made through F-Map Mobile App for the AY 2023-24 and Fee payments made through Quick Fee for the AY 2022-23 – Certain instructions and Annexures – Issued – Regarding.

- Ref :
1. VC held on 07.08.2023 for all the Principals on the creation of Fee Templates and mapping to respective Fee Templates in F-Map.
  2. VC held on 30.08.2023 for all the Principals on the Quick Fee Payments Migration in F-Map.
  3. Received the reasons from the Principals of GDCs for not migrating the Quick Fee Payment Transactions, dated 26.09.2023.
  4. VC held on 17.10.2023 for all the Principals on F-Map.

# @ #

The department of Collegiate Education implemented certain IT applications such as TLP, Online Fee Collection, Internships, e-CEGRaM, CEJP, etc., to monitor the teaching performance of teachers and learning, online payments, internships, internal assessments, and providing job opportunities to the students and also maintaining the transparency at all the Government Degree Colleges of A.P. Among these Applications, through F-Map Mobile App Online Payments facility is provided to pay their fee for the students of Government Degree Colleges.

In the academic year 2022-23 the F-Map Application is enabled for the 2<sup>nd</sup> and 3<sup>rd</sup> year students by loading their data. Creating fee templates and mapping the students to the corresponding fee templates is done by the colleges and the fee amounts are paid by the students through F-Map Mobile App. Further, their fee amounts are successfully credited into the current account of the respective colleges, and also the colleges are able to print/download the reports as per the heads/subheads created in the fee templates.

In the academic year 2023-24, the entire data of the students allotted to the respective Single Major Programmes at all the Govt. Degree Colleges is loaded and mapped to the TLP application of the respective colleges as per the data received for phase-1 from the Online Admissions portal. With reference to the 1<sup>st</sup> cited, a Video Conference is conducted on 07.08.2023 and explained how to create the Fee Templates for the Single Major Programmes for the AY 2023-24, and requested all the Principals as well as F-Map coordinators/ fee accounts handling office personnel to create the Fee Templates with all the heads/sub-heads for the offering Single Major Programmes at their college. Further all the colleges are informed to map those students to the respective Fee Template created for the Single Major Programme when the

students are admitted in their college, so that they can pay the fee through F-Map Mobile App. As per the instructions, many students who were admitted in phase-1 have paid partial/full fee using F-Map Mobile App successfully in the admitted colleges. As Online Admissions are continued for phase-2, phase-3 and spot admissions till 21.10.2023, the Principals and the F-Map Coordinators requested about how to collect the fee through F-Map Mobile App for the students who were admitted after phase-1.

As per the above request from the Principals vide 4<sup>th</sup> reference cited above, a Video Conference is conducted on 17.10.2023 and demonstrated about the following:

- i. Register the students who were admitted **afresh** after phase-1 in TLP App and the student data is not under allotted/admitted in previous phases at any other colleges as explained in point-I of Annexure-I.
- ii. After successful registration of the student in TLP App, the same student is to be mapped to the respective Single Major Programme Fee Template in F-Map; then the student can pay the fee through F-Map Mobile App.
- iii. If the student is admitted in phase-1 in one Single Major Programme and after phase-1 the same student got admitted in another Single Major Programme/ intra/ internal sliding is done in the same college and **not paid any fee through F-Map**, then the student can be transferred to the respective Single Major Programme in TLP App and map the student to the respective Fee Template in F-Map; then the student can pay the fee through F-Map Mobile App as explained in point-II of Annexure-I.
- iv. If the student is admitted in phase-1 in one Single Major Programme and after phase-1 the same student got admitted in other Govt. Degree College to same/other Single Major Programme and **not paid any fee through F-Map**, then the details of the student should be filled-in the Google Sheet for which a link will be shared to the colleges. Based on the data received, all such students can be transferred to the respective colleges into the respective Single Major Programmes at the **Admin level** by the end of 1<sup>st</sup> week of November, 2023, and the students can be mapped to respective Fee Template by the College and can pay the fee through F-Map Mobile App.
- v. If the student is admitted in phase-1 in one Single Major Programme and after phase-1 the same student got admitted in another Single Major Programme/ intra/ internal sliding is done in the same college and **paid partial/full fee through F-Map**, this case is addressed very soon.
- vi. If the student is admitted in phase-1 in one Single Major Programme and after phase-1 the same student got admitted in other Govt. Degree College to same/other Single Major Programme and **paid partial/full fee through F-Map**, this case is also addressed very soon.

In continuation, the **Quick Fee** option is provided to pay the college fee under F-Map for the newly admitted 1<sup>st</sup> year students for the academic year 2022-23. Many students used the

Quick Fee option instantly by selecting the College Name, admitted Group/Programme, entering their Name and OAMDC Registration Number and paid their college fee successfully and the fee amount is credited into the current account of the respective colleges. As there is no fee template created/mapped for the 1<sup>st</sup> year students who paid fee through Quick Fee, that fee amount couldn't be distributed under various heads/subheads and hence head-wise reports are not generated.

In this scenario, **Quick Fee Payments Migration** option is provided to all the Colleges and vide 2<sup>nd</sup> reference cited above, a Video Conference is conducted for all the Principals and F-Map Coordinators on 30.08.2023, wherein discussed and given live demonstration about the migration of Quick Fee Payment transactions. And to do the migration process provided time of 10 to 15 days to all the Colleges, so that head/subhead-wise reports will be generated in the college logins and all those students' data will be automatically loaded into 1<sup>st</sup> Year Programmes of 2022-23 in TLP App.

Further some problems are noticed by the colleges while migrating the Quick Fee Payments. With reference to the 3<sup>rd</sup> cited, various reasons mentioned by the Principals for not migrating and which are consolidated as follows, students while doing Quick Fee payment, they have entered:

1. Wrong Course Code/ Programme Name
2. Wrong OAMDC Number
3. Wrong OAMDC Number and Course Code/ Programme Name
4. Paid Excess Amount/Penalty
5. Paid to Other College
6. Second/Third Year students paid their First Year dues through Quick Fee
7. Second/Third Year students paid their Second/Third Year Fee through Quick Fee
8. Passed-out students paid their dues through Quick Fee

In these circumstances, to solve the above issues and to migrate all the left over Quick Fee Payment transactions of AY 2022-23 the admin/technical team developed the solutions to resolve the above issues. The colleges can login in F-Map and for each transaction of Quick Fee Payment, the solutions are as follows:

- i. For **Wrong Course Code/ Programme Name**, edit option is provided to correct the Course Code/ Programme Name with the correct one as explained in point-I of Annexure-II.
- ii. For **Wrong OAMDC Number**, edit option is provided to correct the OAMDC Number with the correct one as explained in point-II of Annexure-II.
- iii. For **Wrong OAMDC Number and Wrong Course Code/ Programme Name**, edit option is provided to correct both with the correct values as explained in point-III of Annexure-II.

- iv. For **Excess Amount/ Penalty paid** cases, a new Fee Template is to be created by including the “**Miscellaneous Fee**” Head and the Paid Excess Amount/ Penalty is to be distributed into the “**Miscellaneous Fee**” Head while migration. After migration of the transaction, the Miscellaneous Fee paid by the student is to be verified by the respective college personnel and if the amount is paid **excess** by the student then that amount is to be drawn from the current account and the amount is to be returned to the respective student through a cheque and this is to be recorded in the resolutions book as explained in point-IV of Annexure-II.
- v. For **Paid to Other College** case, the transaction is to be made as “**Void Transaction**” and that Paid amount is to be drawn from the respective current account and a cheque is to be issued to the respective student of Other College based on the details of the acknowledgement/receipt after taking necessary resolutions as explained in point-V of Annexure-II.
- vi. For **Second/Third year students paid their First Year dues** through Quick Fee case, the transaction is to be made as “**Void Transaction**” and that paid amount is to be transferred from the respective current account to the respective earlier existing regular account which is maintained in the college. Necessary resolutions are to be taken.
- vii. For **Second/Third year students paid their Second/Third Year Fee** through Quick Fee case will be addressed soon.
- viii. For **Passed-out students paid their dues** through Quick Fee cases, the transaction is to be made as “**Void Transaction**” and that paid amount is to be transferred from the respective current account to the respective existing regular account which is maintained in the college after taking necessary resolutions.

With reference to the 4<sup>th</sup> cited above, a Video Conference is conducted on 17.10.2023 to all the Principals, TLP App and F-Map coordinators, wherein explained how to correct all the above reasons/issues with live examples. Further all the Principals are informed that after correcting all such issues use the Quick Fee Payment Migration option to complete the not migrated Quick Fee Payment transactions, so that head/subhead-wise reports will be generated in the college logins and all those students’ data will be automatically loaded into 1<sup>st</sup> Year Programmes of 2022-23 in TLP App.

Hence, all the Principals are requested to follow the above instructions for registering the students admitted in phase-2/phase-3/spot admissions of the Academic Year 2023-24 as explained in the Annexure-I and also complete the migration of Quick Fee payment transactions of the Academic Year 2022-23 as explained in Annexure-II by the end of 04.11.2023.

Dr Pola Bhaskar I A S  
Commissioner

Enclosures : Annexure-I and Annexure-II

Copy to the RJDCEs of Zone-I, II, III and IV

Copy to all the Principals of Govt. Degree Colleges

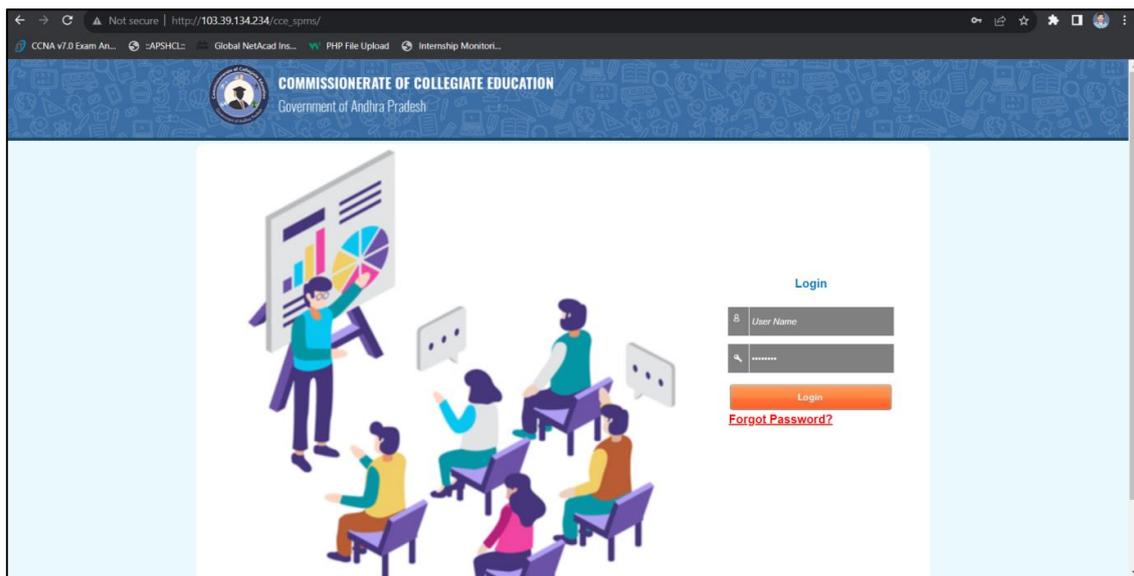
**Annexure – I**

**I. F-Map: Phase-II & Phase-III New Admissions /  
Spot Admissions 2023-2024**

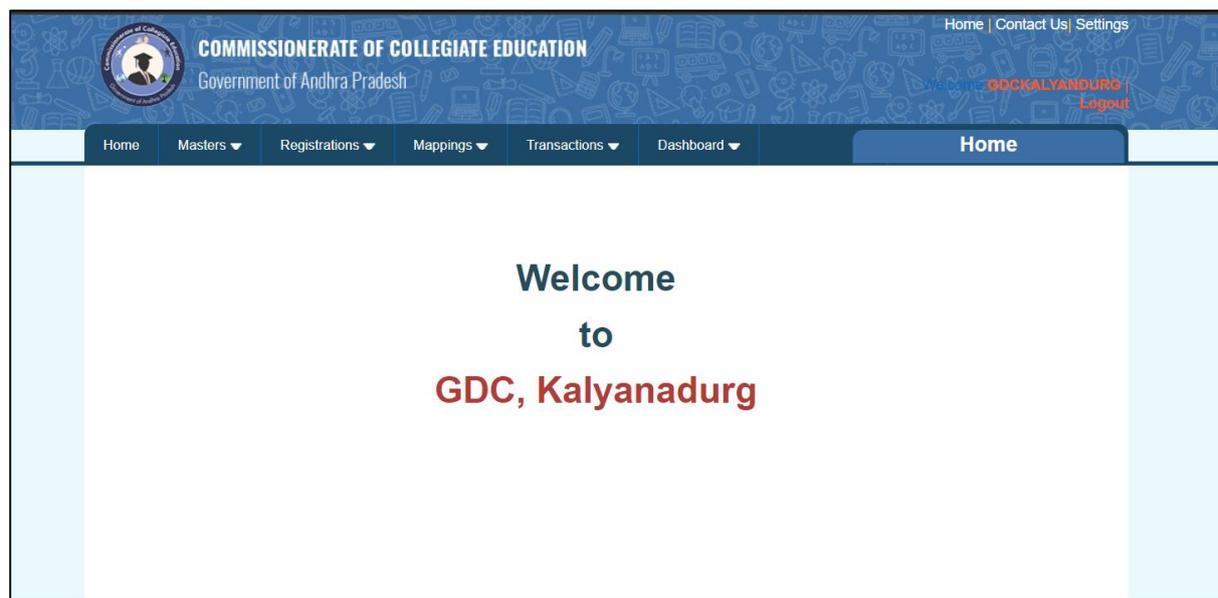
If a student admitted newly in Phase – II / Phase – III / Spot Admission, then we need to add the student details in TLP and map the student to respective fee template in F-Map as shown below.

1. Open any Web Browser and enter the URL (TLP portal)

**[http://103.39.134.234/cce\\_spms/](http://103.39.134.234/cce_spms/)**

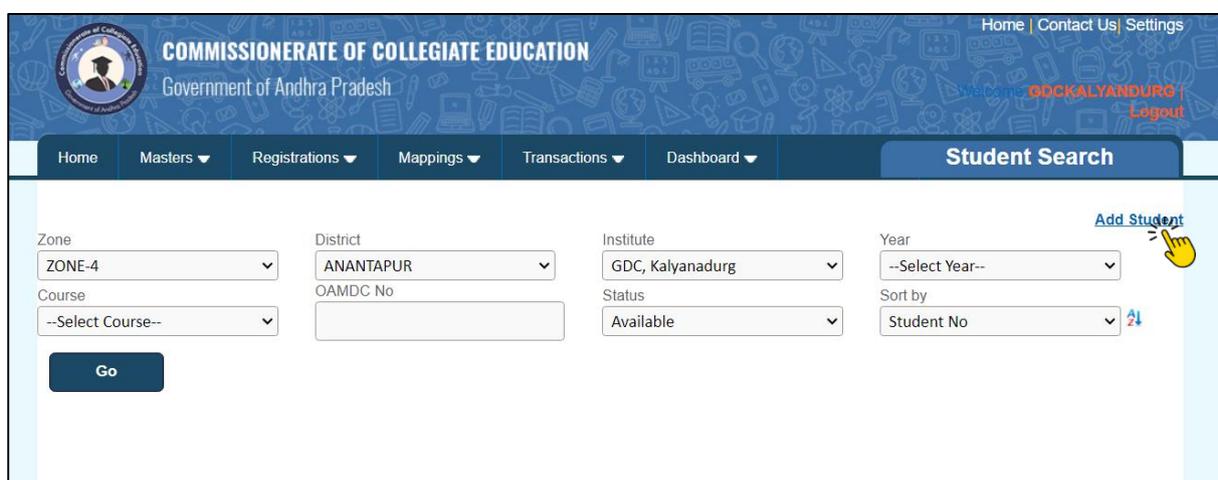


2. **Login:** Enter User ID and Password and click Login button. A Home Page will be displayed after successful login.



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3. Place the cursor on **Registrations** and click on **Student Registration**.



4. Add the student details by clicking on **Add Student**. Then student details form will be displayed as shown below.

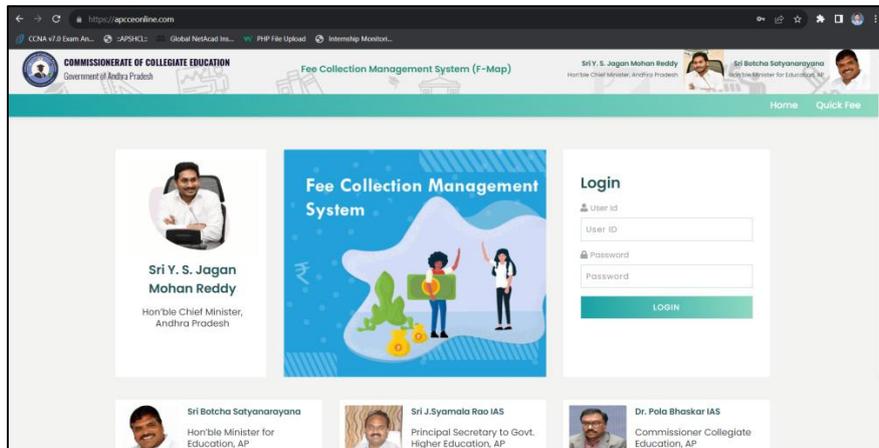
The screenshot shows the 'Student Details' form. It includes a 'Go' button and a 'Back to search' link. The form is divided into two columns of fields. The left column contains: Admission No / OAMDC Number, Institution, Program Type, Program Medium, Program Name, Sequence No (Year), Course, Date of Joining (DD, MM, YYYY), Student Name, Surname, Date of Birth (DD, MM, YYYY), Student Mobile No, Email ID, Father Name, and Parent Mobile No. The right column contains: Permanent Roll No / Unique No (255060), College Roll No, OAMDC Number, University Reg No, Gender (Male/Female), Social Status (Reservation), Sub Caste, Street Name, Village Name, Mandal Name, District (Select District), Pincode, Intermediate Hallticket No, Intermediate Course, Residence Type (Residence), and TC Issued (Status). 'New' and 'Save' buttons are at the bottom.

5. Fill the Student Details like OAMDC No, Institution, Programme Name, Year, Course, Student Name, etc and click on **Save**. Student details will be saved in TLP.

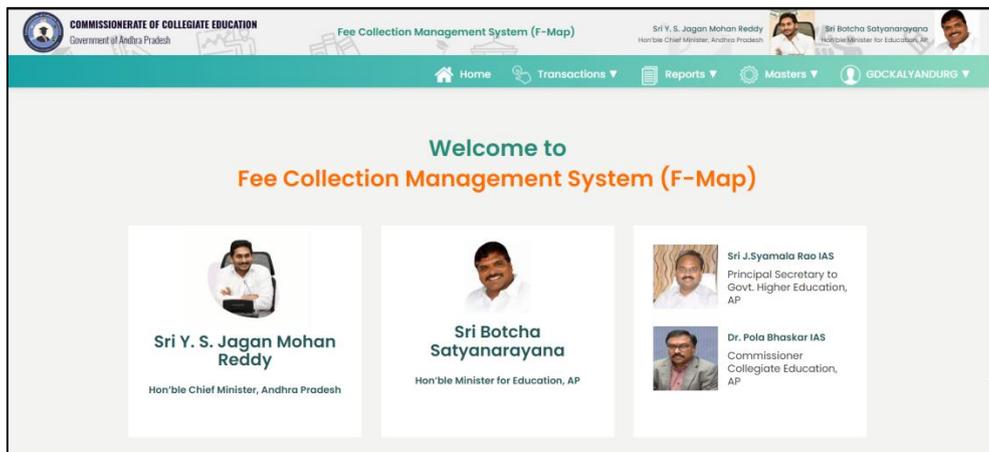
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6. Next, we must map the fee template for the student in F-Map. Open any Web Browser and enter the URL

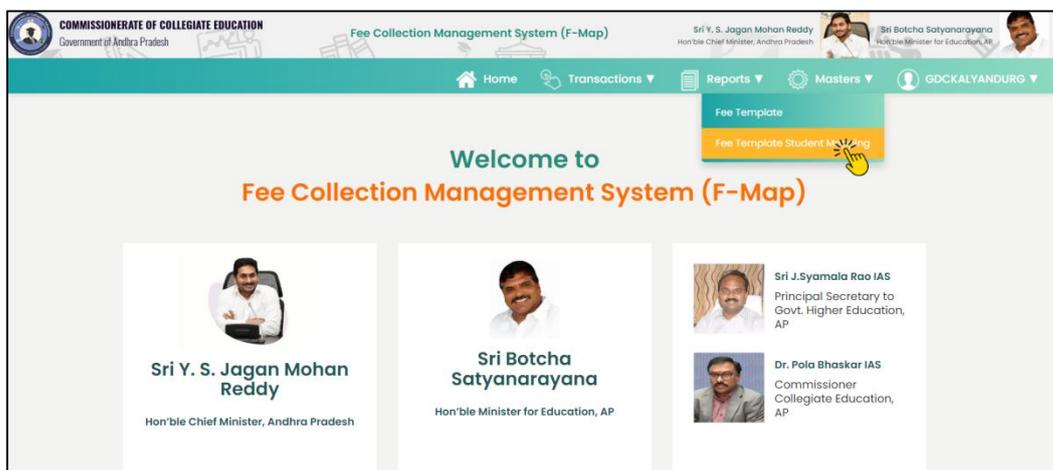
<https://www.apcceonline.com/>



7. **Login:** Enter User ID and Password and click Login button. A Home Page will be displayed after successful login.

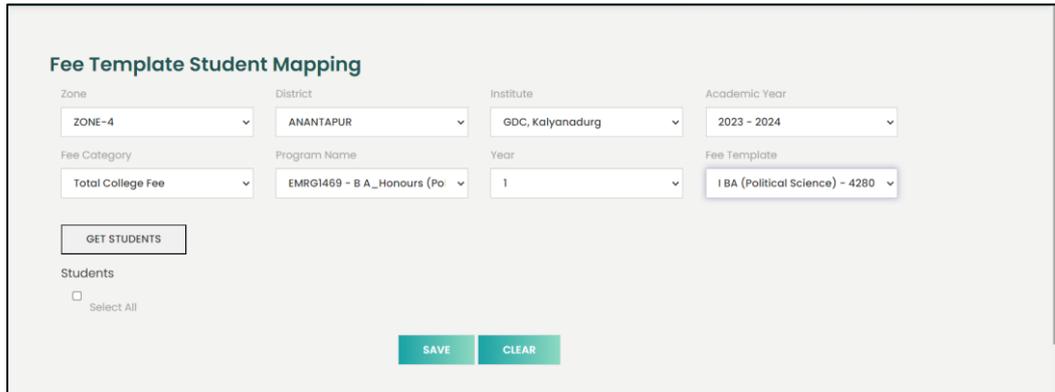


8. Place the cursor on Masters and click on Fee Template Student Mapping.

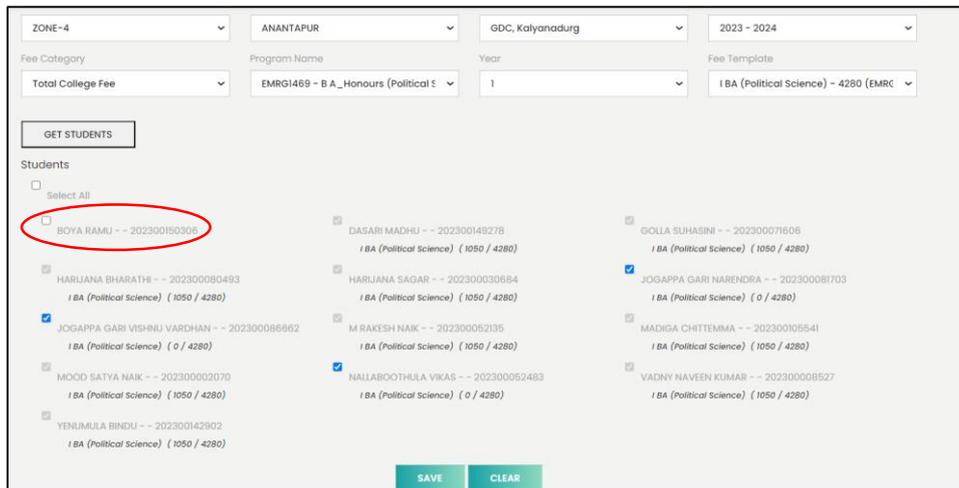


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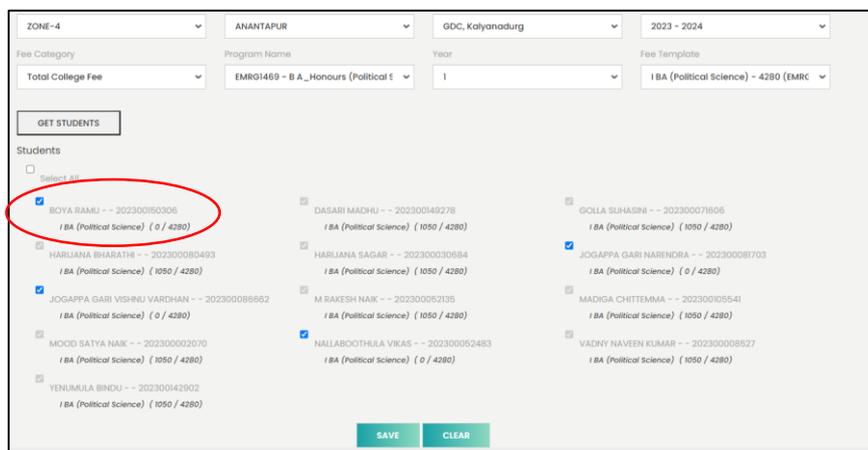
9. A form will be displayed. Select the Academic Year as 2023-2024, Fee Category as Total College Fee, Programme Name as new on (Ex: Political Science), Year as 1, Fee Template as created by you and Click on Get Students Button.



10. Students list will be displayed. In that list we can find the newly added student (Ex: BOYA RAMU). Click in the check box of that student and click on Save button.



11. We can observe that the fee template successfully mapped for the student. You can do the same steps for all those students who admitted in Phase – II / Phase – III / Spot Admissions into your college.

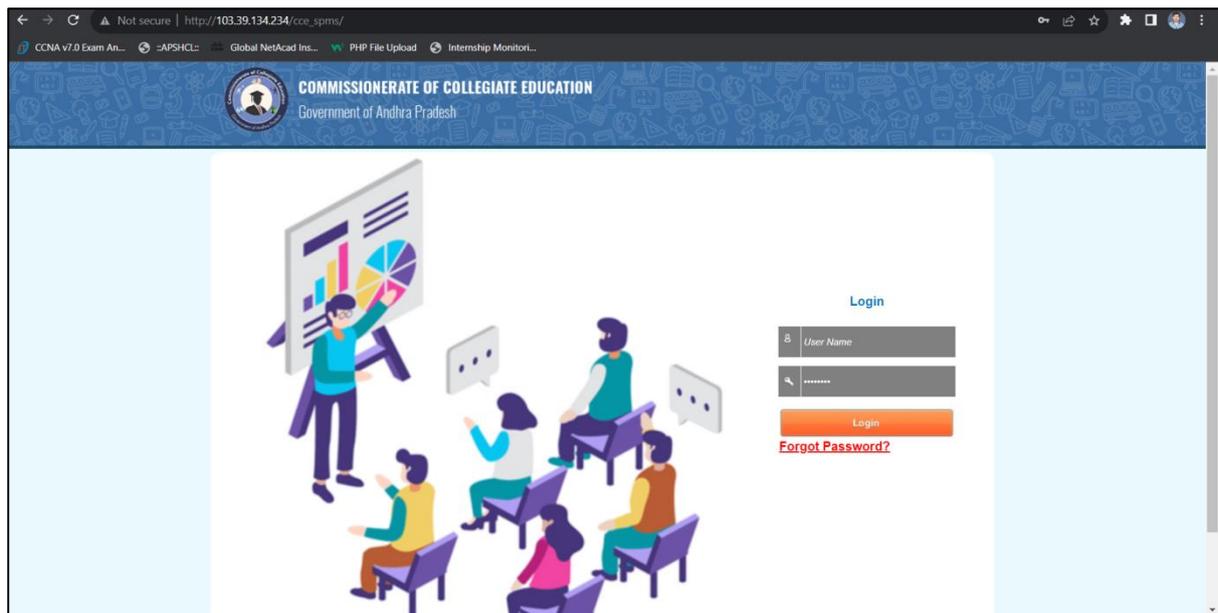


## **II. F-Map : Internal Sliding Admissions 2023-2024**

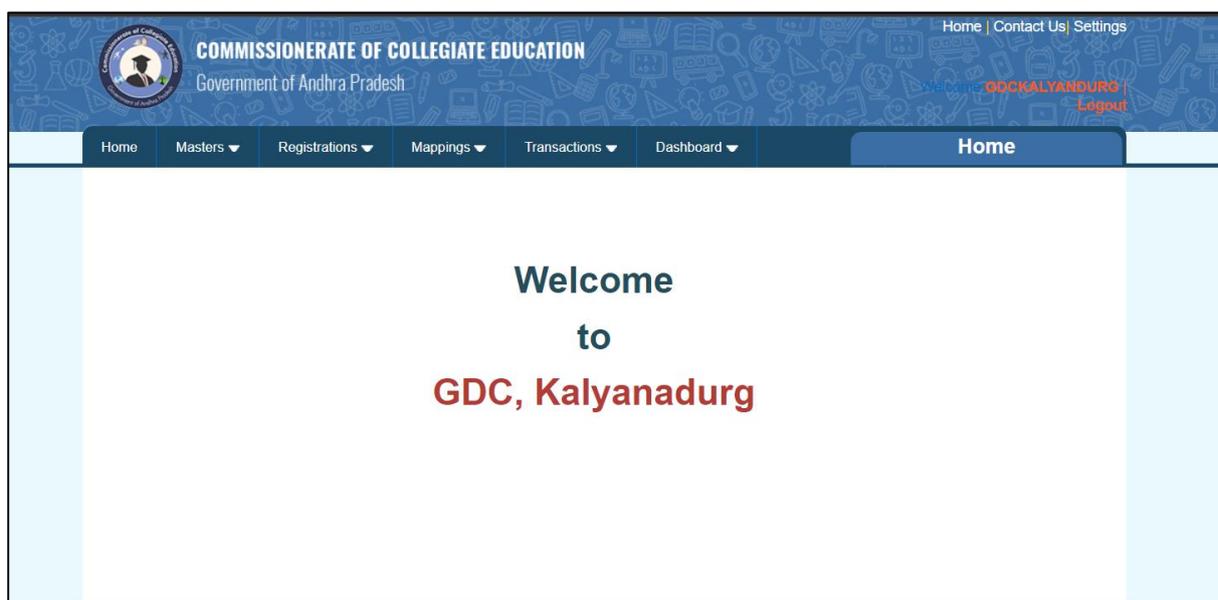
If the students of a college of 2023-2024 batch change the programme (through internal sliding i.e.; within the college), then we need to do the modifications in both TLP and F-Map as shown below.

1. Open any Web Browser and enter the URL (TLP portal)

**[http://103.39.134.234/cce\\_spms/](http://103.39.134.234/cce_spms/)**

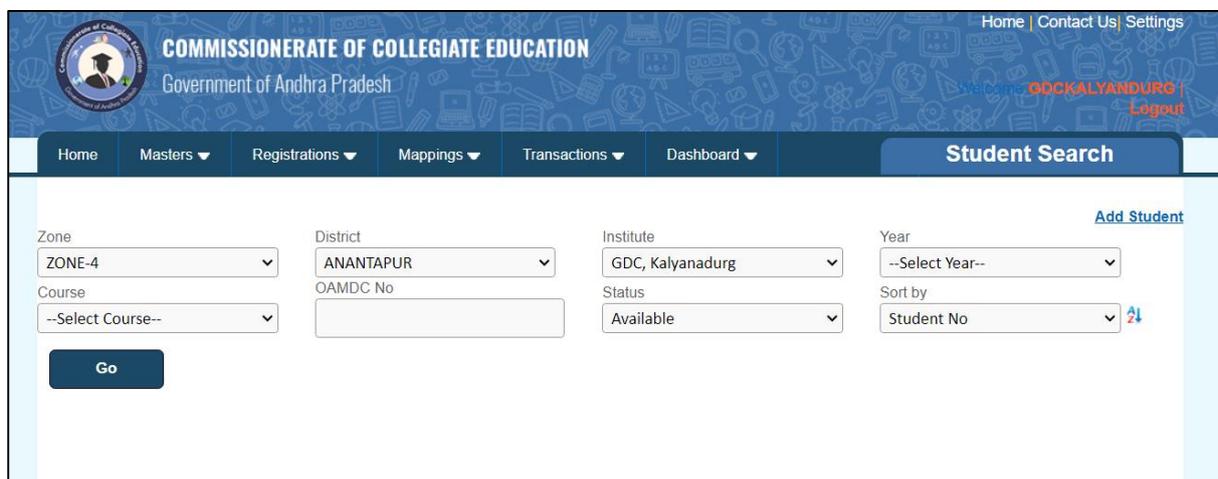


2. **Login:** Enter User ID and Password and click Login button. A Home Page will be displayed after successful login.

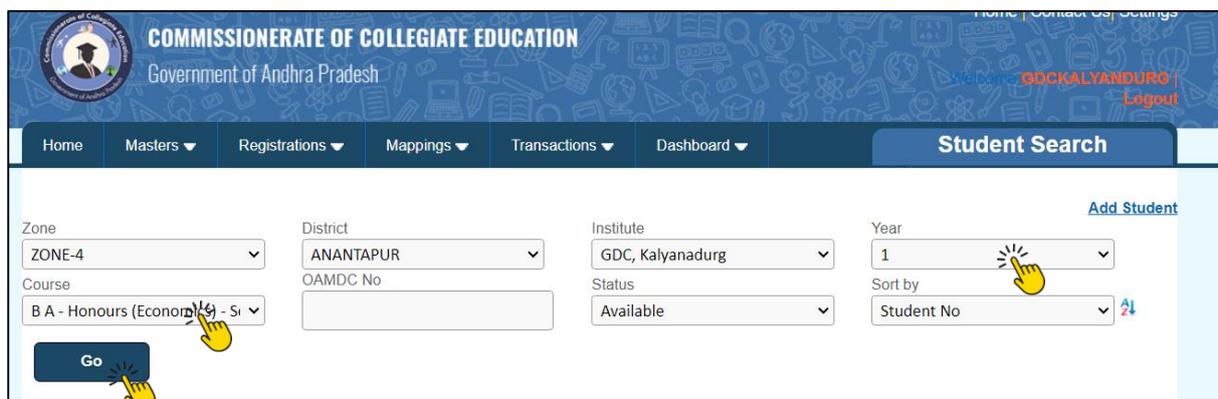


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3. Place the cursor on **Registrations** and click on **Student Registration**.



4. **Programme Change:** Select the Year and Course from the drop-down lists. Click on Go Button. Here we are changing the programme of a student from BA – Honours (Economics) to BA – Honours (Political Science).



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5. Students list will be displayed. Select the student who changed the programme through internal sliding and click on edit icon as shown below. In this case we are changing the programme of BOYA RAMU.

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 Government of Andhra Pradesh

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GDC, KALYANADURG | [Logout](#)

Home
Masters
Registrations
Mappings
Transactions
Dashboard
Student Search

Zone

District

Institute

Year

[Add Student](#)

Course

OAMDC No

Status

Sort by

S.No	Student No	OAMDC No	Name	Gender	MobileNo	Zone	District	Institution Name	Course Name	Year	User Name	Availability	Actions
1	217594	202300012236	BHEEMANNA GARI SASI KUMAR	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Economics) - Sem - I - English	1	202300012236	Available	
2	217434	202300114674	MANDALA HARSHAVARDHAN	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Economics) - Sem - I - English	1	202300114674	Available	
3	217621	202300150306	BOYA RAMU	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Economics) - Sem - I - English	1	202300150306	Available	
4	217502	202300005109	BOYA LAVANYA	F		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Economics) - Sem - I - English	1	202300005109	Available	
5	217586	202300012272	KURUBA RAMU	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Economics) - Sem - I - English	1	202300012272	Available	

List of Political Science Students (12) before this internal sliding, is shown below for your reference

Zone

District

Institute

Year

[Add Student](#)

Course

OAMDC No

Status

Sort by

S.No	Student No	OAMDC No	Name	Gender	MobileNo	Zone	District	Institution Name	Course Name	Year	User Name	Availability	Actions
1	217583	202300080493	HARJANA BHARATHI	F		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300080493	Available	
2	217617	202300086662	JOGAPPA GARIVISHNUPARDHAN	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300086662	Available	
3	217587	202300071606	GOLLA SUHASINI	F		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300071606	Available	
4	217452	202300030684	HARJANA SAGAR	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300030684	Available	
5	217517	202300081703	JOGAPPA GARINARENDRA	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300081703	Available	
6	217612	202300105541	MADIGA CHITTEEMMA	F		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300105541	Available	
7	217507	202300052483	NALLABOOTHULA VIKAS	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300052483	Available	
8	217596	202300142902	YENUMULA BINDU	F		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300142902	Available	
9	217613	202300002070	MOOD SATYANAIK	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300002070	Available	
10	217592	202300008527	VADNY NAVEEN KUMAR	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300008527	Available	
11	217549	202300149278	DASARI MADHU	M	8106020648	ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300149278	Available	
12	217525	202300052135	M. RAKESH NAIK	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300052135	Available	

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6. Student details will be displayed. Here we need to change Programme Name, Sequence No (Year) and Course. These three modifications are mandatory. After changing them, click on Update button.

### Before

Admission No / OAMDC Number   [Back to search](#)

Institution *	GDC, Kalyanadurg	Permanent Roll No / Unique No *	217621
Program Type *	UG	College Roll No *	
Program Medium *	M1 - English	OAMDC Number *	202300150306
Program Name *	EMRG1497 - B A - Honours (E)	University Reg No *	
Sequence No (Year) *	1	Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female
Course *	B A - Honours (Economics) - S	Social Status *	BC-A
Date of Joining *	1 / 1 / 2023	Sub Caste	
Student Name *	BOYA RAMU	Street Name *	
Surname *		Village Name *	
Date of Birth *	27 / 8 / 2002	Mandal Name *	
Student Mobile No *		District *	-- Select District--
Email ID *		Pincode *	

### After

Institution *	GDC, Kalyanadurg	Permanent Roll No / Unique No *	217621
Program Type *	UG	College Roll No *	
Program Medium *	M1 - English	OAMDC Number *	202300150306
Program Name *	EMRG1469 - B A - Honours (P)	University Reg No *	
Sequence No (Year) *	1	Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female
Course *	B A - Honours (Political Scienc)	Social Status *	BC-A
Date of Joining *	1 / 1 / 2023	Sub Caste	
Student Name *	BOYA RAMU	Street Name *	
Surname *		Village Name *	
Date of Birth *	27 / 8 / 2002	Mandal Name *	
Student Mobile No *		District *	-- Select District--
Email ID *		Pincode *	
Father Name *	BOYA NAGARAJU	Intermediate Hallticket No	
Parent Mobile No *		Intermediate Course	
		Residence Type	Day Scholar
		TC Issued	No

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7. After a successful update, the student's name will now can be seen in the changed programme list. In this case BOYA RAMU is now shown in political science students list.

[Add Student](#)

Zone

Course

District

OAMDC No

Institute

Status

Year

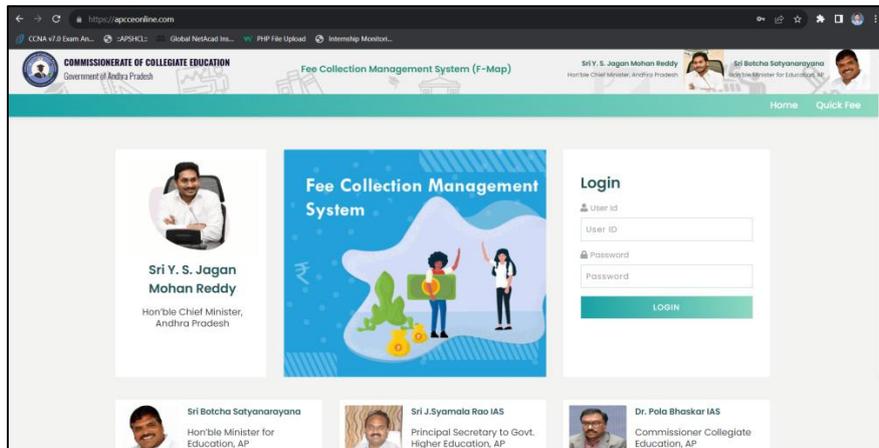
Sort by

S.No	Student No	OAMDC No	Name	Gender	MobileNo	Zone	District	Institution Name	Course Name	Year	User Name			
1	217507	202300052483	<a href="#">NALLABOOTH ULA VIKAS</a>	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300052483	<a href="#">Available</a>		
2	217587	202300071606	<a href="#">GOLLA SUHA SINI</a>	F		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300071606	<a href="#">Available</a>		
3	217596	202300142902	<a href="#">YENUMULA BI NDU</a>	F		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300142902	<a href="#">Available</a>		
4	217821	202300150306	<a href="#">BOYA RAMU</a>	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300150306	<a href="#">Available</a>		
5	217812	202300105541	<a href="#">MADIGA CHIT TEMMMA</a>	F		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300105541	<a href="#">Available</a>		
6	217617	202300086662	<a href="#">JOGAPPA GARI VISHNU VARDHAN</a>	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300086662	<a href="#">Available</a>		
7	217525	202300052135	<a href="#">M RAKESH NAIK</a>	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300052135	<a href="#">Available</a>		
8	217549	202300149278	<a href="#">DASARI MADHU</a>	M	8108020648	ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300149278	<a href="#">Available</a>		
9	217592	202300008527	<a href="#">VADNY NAVEEN KUMAR</a>	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300008527	<a href="#">Available</a>		
10	217583	202300080493	<a href="#">HARIJANA BHARATHI</a>	F		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300080493	<a href="#">Available</a>		
11	217517	202300081703	<a href="#">JOGAPPA GARI NARENDRA</a>	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300081703	<a href="#">Available</a>		
12	217613	202300002070	<a href="#">MOOD SATYANAIK</a>	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300002070	<a href="#">Available</a>		
13	217452	202300030684	<a href="#">HARIJANA SAGAR</a>	M		ZONE-4	ANANTAPUR	GDC, Kalyanadurg	B A - Honours (Political Science) - Sem - I - English	1	202300030684	<a href="#">Available</a>		

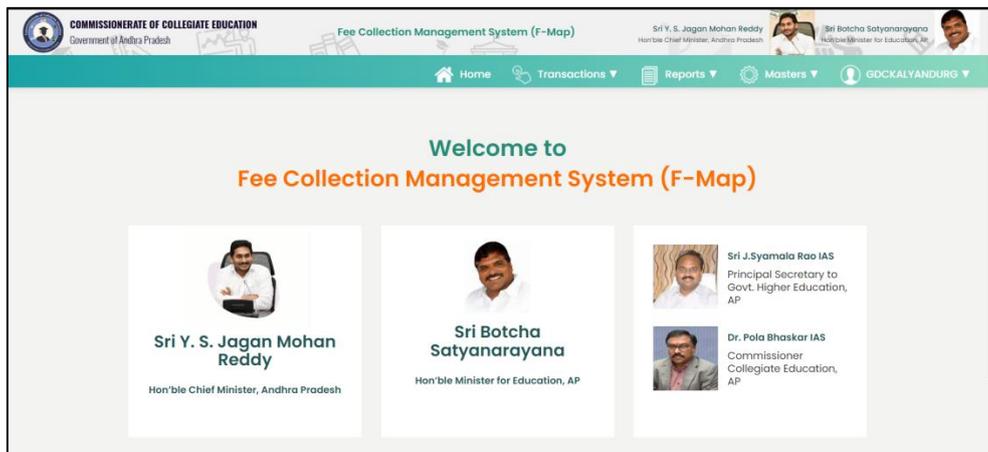
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8. Next, we must change the fee template for the student in F-Map. Open any Web Browser and enter the URL

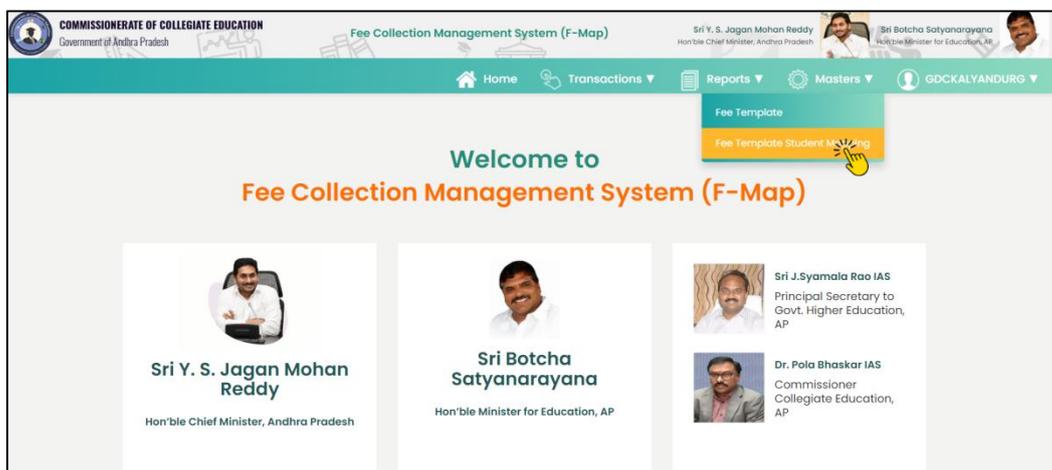
<https://www.apcceonline.com/>



9. **Login:** Enter User ID and Password and click Login button. A Home Page will be displayed after successful login.



10. Place the cursor on Masters and click on Fee Template Student Mapping.



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11. A form will be displayed. Select the Academic Year as 2023-2024, Fee Category as Total College Fee, Programme Name as new on (Here Political Science), Year as 1, Fee Template as created by you and Click on Get Students Button.

**Fee Template Student Mapping**

Zone: ZONE-4, District: ANANTAPUR, Institute: GDC, Kalyanadurg, Academic Year: 2023 - 2024

Fee Category: Total College Fee, Program Name: EMRGI469 - B A\_Honours (Po), Year: 1, Fee Template: IBA (Political Science) - 4280

Students

Select All

12. Students list will be displayed. In that list we can find the newly added student (in this case BOYA RAMU). Click in the check box of that student and click on Save button.

Zone: ZONE-4, District: ANANTAPUR, Institute: GDC, Kalyanadurg, Academic Year: 2023 - 2024

Fee Category: Total College Fee, Program Name: EMRGI469 - B A\_Honours (Political S..., Year: 1, Fee Template: IBA (Political Science) - 4280 (EMRC

Students

Select All

BOYA RAMU -- 202300150306  
IBA (Political Science) ( 0 / 4280)

HARLIJANA BHARATHI -- 202300080493  
IBA (Political Science) ( 1050 / 4280)

JOGAPPA GARI VISHNU VARDHAN -- 202300086662  
IBA (Political Science) ( 0 / 4280)

MOOD SATYA NAIK -- 202300002070  
IBA (Political Science) ( 1050 / 4280)

YENUMULA BINDU -- 202300142902  
IBA (Political Science) ( 1050 / 4280)

DASARI MADHU -- 202300149278  
IBA (Political Science) ( 1050 / 4280)

HARLIJANA SAGAR -- 202300030664  
IBA (Political Science) ( 1050 / 4280)

M RAKESH NAIK -- 202300052135  
IBA (Political Science) ( 1050 / 4280)

NALLABOOTHULA VIKAS -- 202300052483  
IBA (Political Science) ( 0 / 4280)

GOLLA SUHASINI -- 202300071606  
IBA (Political Science) ( 1050 / 4280)

JOGAPPA GARI NARENDRA -- 202300081703  
IBA (Political Science) ( 0 / 4280)

MADIGA CHITTEMA -- 202300105541  
IBA (Political Science) ( 1050 / 4280)

VADNY NAVEEN KUMAR -- 20230008527  
IBA (Political Science) ( 1050 / 4280)

13. We can observe that the fee template successfully updated for the student. You can do the same steps for all those students who changed the programmes through internal sliding of your college.

Zone: ZONE-4, District: ANANTAPUR, Institute: GDC, Kalyanadurg, Academic Year: 2023 - 2024

Fee Category: Total College Fee, Program Name: EMRGI469 - B A\_Honours (Political S..., Year: 1, Fee Template: IBA (Political Science) - 4280 (EMRC

Students

Select All

BOYA RAMU -- 202300150306  
IBA (Political Science) ( 0 / 4280)

HARLIJANA BHARATHI -- 202300080493  
IBA (Political Science) ( 1050 / 4280)

JOGAPPA GARI VISHNU VARDHAN -- 202300086662  
IBA (Political Science) ( 0 / 4280)

MOOD SATYA NAIK -- 202300002070  
IBA (Political Science) ( 1050 / 4280)

YENUMULA BINDU -- 202300142902  
IBA (Political Science) ( 1050 / 4280)

DASARI MADHU -- 202300149278  
IBA (Political Science) ( 1050 / 4280)

HARLIJANA SAGAR -- 202300030664  
IBA (Political Science) ( 1050 / 4280)

M RAKESH NAIK -- 202300052135  
IBA (Political Science) ( 1050 / 4280)

NALLABOOTHULA VIKAS -- 202300052483  
IBA (Political Science) ( 0 / 4280)

GOLLA SUHASINI -- 202300071606  
IBA (Political Science) ( 1050 / 4280)

JOGAPPA GARI NARENDRA -- 202300081703  
IBA (Political Science) ( 0 / 4280)

MADIGA CHITTEMA -- 202300105541  
IBA (Political Science) ( 1050 / 4280)

VADNY NAVEEN KUMAR -- 20230008527  
IBA (Political Science) ( 1050 / 4280)

**Annexure – II**

**F-Map: Quick Fee Payments Migration Process (2022-2023)**

**Pending Transactions: Problems & Solutions**

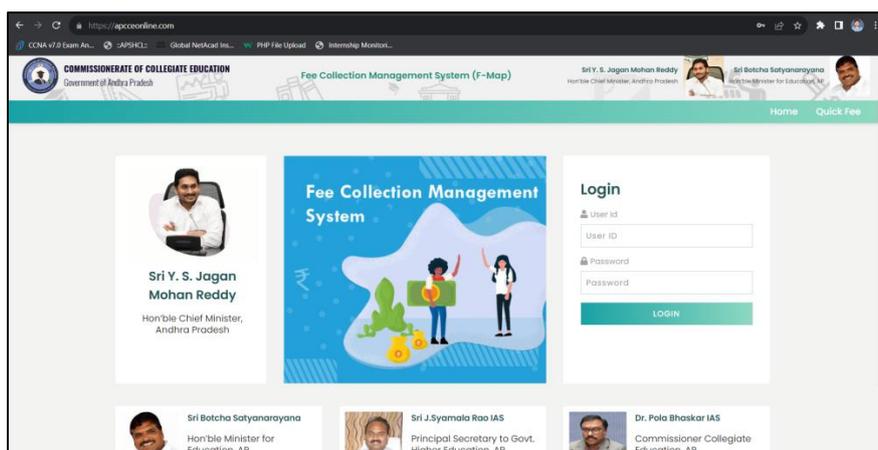
**\*\* During the Migration of Quick Fee Payment Transactions, Some Problems are restraining the process. This Document illustrates those problems and possible solutions to overcome them to complete the Migration Process successfully \*\***

**I. Wrong Programme Code**

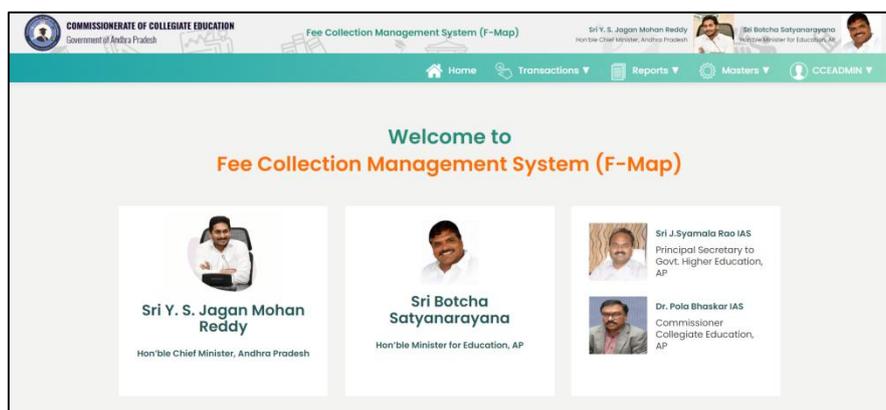
If the student paid the fee to wrong programme code (i.e.; student of Programme – 30540 wrongly paid the fee to Programme – 30541), then we can correct the programme by following these steps.

1. Open any Web Browser and enter the URL

<https://www.apcceonline.com/>

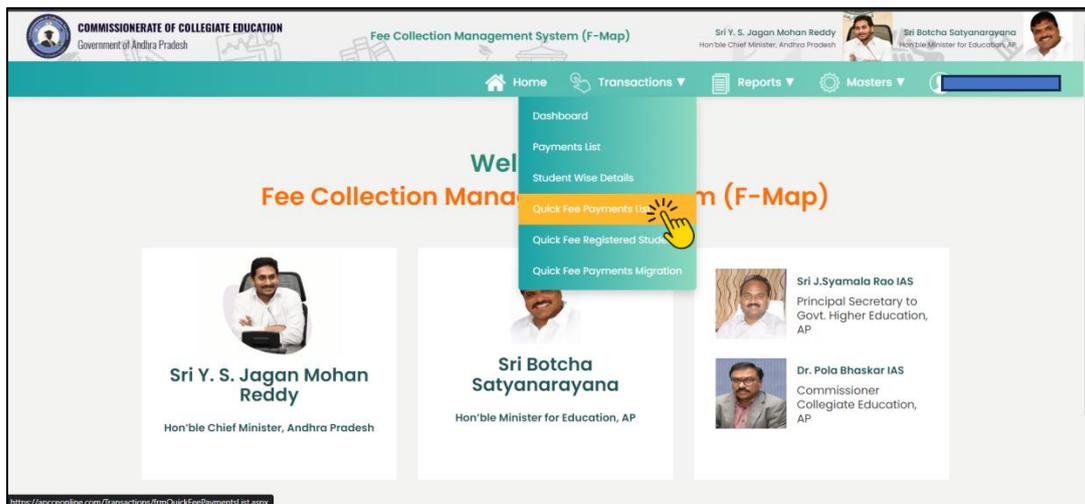


2. **Login:** Enter User ID and Password and click Login button. A Home Page will be displayed after successful login.



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3. Place the Cursor on Transactions and Click on Quick Fee Payments List.



4. Click on the Lens Icon. Select the Date Range 01 December 2022 – 30 September 2023. Select Migration Status as “NO” and Click on Search Button.

**Quick Fee Payments List**

Payment Date: 01 December, 2022 - 30 September, 2023

Payment Request No:

Zone: ZONE-3 | District: Bapatla | Institute: GDC, Repalle | Program Name: --Select--

OAMDC No:  | Mobile No:  | Payment Status: Success | Migration Status: No

Void Transactions: No

**SEARCH**

5. Pending Transactions List will be displayed. Click on Edit Icon Shown in a Transaction Row, against the student whose programme is to be changed.

**Quick Fee Payments List**

S.No.	Student Name	Student No	Mobile No	Institution Name	Program Name	Payment Request No	Payment Date	Paid Amount	Status	Payment Response No	Ack.	PDF	Migration Status	Void Status
1	Meruga Rahul	202101395174	9121381549	GDC, Repalle	30971 - B.Sc. - MATHEMATICS, PHYSICS, COMPUTER SCIENCE - English	QFCP45047	10-Jul-2023 12:58:00	5020.00	Success	1544127712419			No	
2	Jalli Venkateswaramma	202101342002	9963006788	GDC, Repalle	30791 - B.Sc. - MATHEMATICS, CHEMISTRY, COMPUTER SCIENCE - English	QFCP44976	10-Jul-2023 10:19:45	8000.00	Success	8478208560513			No	
3	CHEGUDI Chandu	202101339687	8978871940	GDC, Repalle	30791 - B.Sc. - MATHEMATICS, CHEMISTRY, COMPUTER SCIENCE - English	QFCP44938	08-Jul-2023 11:04:51	6650.00	Success	0691483368639			No	
4	Uppala Nancharamma	202101245263	9063601823	GDC, Repalle	30791 - B.Sc. - MATHEMATICS, CHEMISTRY, COMPUTER SCIENCE - English	QFCP44457	05-Jul-2023 18:06:48	3020.00	Success	1900739682729			No	

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6. Transaction details will be displayed on the screen. We can change the programme details as highlighted below.

### Quick Fee Payments List

  [VOID TRANSACTION](#)

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#### Institution Details

Academic Year 2022 – 2023	Zone ZONE-3	District Bapatla
College GDC, Repalle	College Code 18293	Program 30971 – B.Sc. – MATHEMATICS, PHYSICS, COMPUTER SCIENCE – English

---

#### Student Details

Application ID / OAMDC No 202101395174 (Change OAMDC No.)	Student First Name Meruga	Student Last Name Rahul
Gender M	Mobile No 9121381549	Date of Birth 17-May-2004
Email ID merugarahull7@gmail.com	Paid Amount 5020.00	

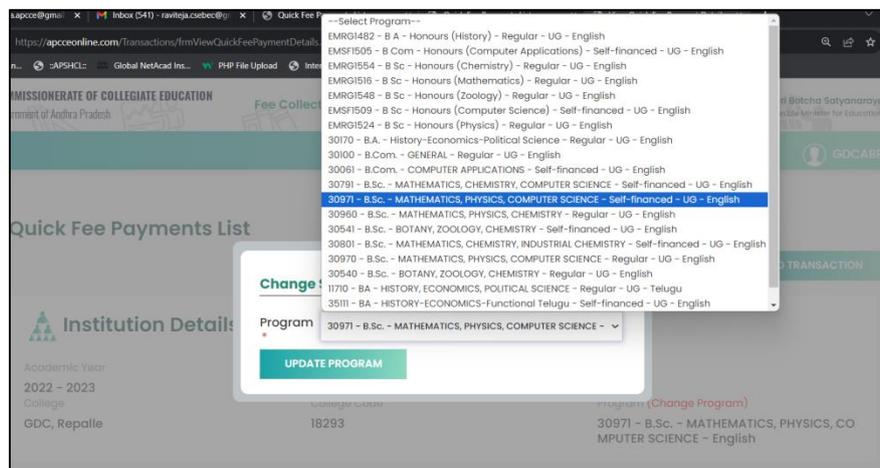
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#### Payment Details

Payment Date 10-Jul-2023 12:58:00	Payment Request No QFCP45047	Paid Amount 5020.00
Payment Status Success	Payment Response No 1544127712419	Bank Reference No 319150411982
Migration Status No	Void Type	Void Remarks

S.No.	Fee Head Category	Sub Fee Head Name	Amount
1	Tuition Fee	Tuition Fee	5020.00
		Grand Total	5020.00

7. Then a pop-up window will appear. There select the Correct Programme Code for that Student in the Drop-Down List and Click on “Update Program” Button.



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8. Similarly Correct the programme code in all transactions of a particular student (For Eg:- If a student paid fees 3 times, it will result in 3 transactions).

9. **Quick Fee Payments Migration:** After Correcting the details, in all transactions related to a particular student, those transactions are to be migrated. For this click on “Transactions” and then select “Quick fee payment migration” tab.

The screenshot shows the 'Fee Collection Management System (F-Map)' interface. The navigation menu on the right has 'Quick Fee Payments Migration' highlighted. The main content area displays a 'College Fee Templates List' table with columns for S.No., Category, Template Name, Zone, District, Institution, Program Name, Academic Year, Amount, Mapped Students, Status, View, Edit, and Delete. A hand cursor is pointing to the 'Quick Fee Payments Migration' tab in the navigation menu.

9. List of Quick Fee Student Records for the Selected Programme will be displayed.

The screenshot shows the 'Quick Fee Students Records' page. It displays a list of student records with the following columns: S.No., Migrate Required (checkbox), Student Name, Student Mobile No, OAMDC No, Payment Ref No, Paid Amount, Calculate PCT Wise (checkbox), Tuition Fee - 500.00, Restructured fee - 50.00, College Development Fee - 50.00, Skill Development Fee - 500.00, Library Fee - 100.00, Student Union/Cultural/Student Aid Fund - 50.00, Games/ Sports and Inter collegiate Fee - 10.00, Internal Examination related Stationery Fee - 10.00, and Colleg Magazir Caltard Stationary - 10.00. The 'Migrate Required' checkbox is checked for all four students listed.

10. Migrate Required check box is checked by default. That means after distributing all the amounts, all the students’ records are saved at once. Otherwise, you can uncheck this and check only the students you want to migrate. **Carefully distribute the amount paid by the student to the heads listed. Paid amount and the Total amount must be same for a successful saving.**

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11. Do the same for all the students and click on SUBMIT button.

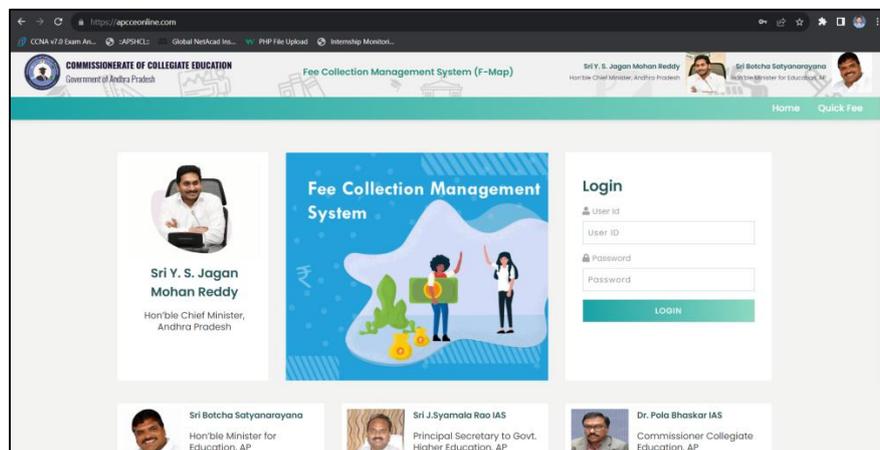
12. Migration of the Selected Students will be completed successfully. You can verify the migrated students' details by placing the cursor in **Masters** and click on Fee Templates and click on **Mapped Students** count in the newly created fee template.

### **II. Wrong OAMDC Number**

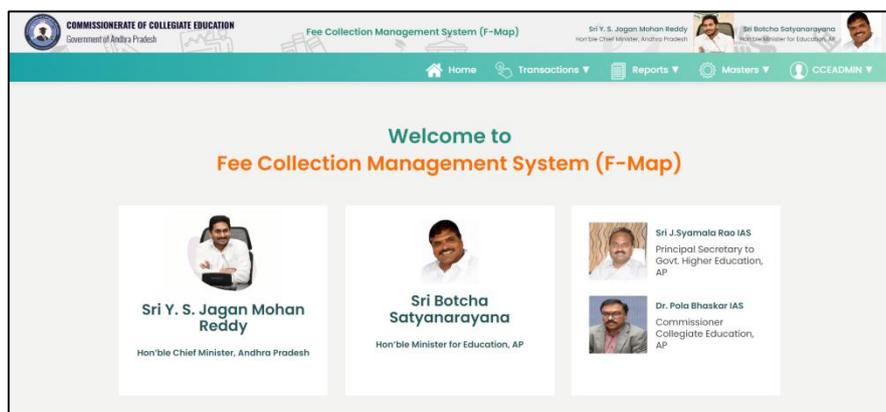
If the student paid the fee through Quick fee with wrong OAMDC Number, then we can correct the OAMDC Number by following these steps (If transaction is not migrated).

1. Open any Web Browser and enter the URL

<https://www.apcceonline.com/>

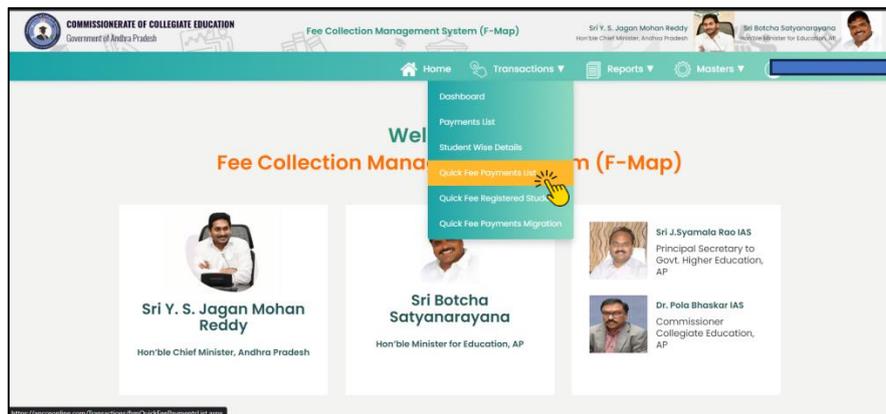


2. **Login:** Enter User ID and Password and click Login button. A Home Page will be displayed after successful login.



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3. Place the Cursor on Transactions and Click on Quick Fee Payments List.



4. Click on the Lens Icon. Select the Date Range 01 December 2022 – 30 September 2023. Select Migration Status as “NO” and Click on Search Button.

**Quick Fee Payments List**

Payment Date: **01 December, 2022 - 30 September, 2023**

Payment Request No:

Zone: **ZONE-3** District: **Bapatla** Institute: **GDC, Repalle** Program Name: **--Select--**

OAMDC No:  Mobile No:  Payment Status: **Success** Migration Status: **No**

Void Transactions: **No**

**SEARCH**

5. Pending Transactions List will be displayed. Click on Edit Icon in a Transaction Row shown against the student for whom OAMDC number is to be changed.

**Quick Fee Payments List**

S.No.	Student Name	Student No	Mobile No	Institution Name	Program Name	Payment Request No	Payment Date	Paid Amount	Status	Payment Response No	---	Ack.	PDF	Migrati on Status	Void Status
1	Meruga Rahul	202101395174	9121381549	GDC, Repalle	30971 - B.Sc. - MATHEMATICS, PHYSICS, COMPUTER SCIENCE - English	QFCP45047	10-Jul-2023 12:58:00	5020.00	Success	1544127712419				No	
2	Jalli Venkateswaramma	202101342002	9963006798	GDC, Repalle	30791 - B.Sc. - MATHEMATICS, CHEMISTRY, COMPUTER SCIENCE - English	QFCP44976	10-Jul-2023 10:19:45	8000.00	Success	8478208560513				No	
3	CHEGUDI Chandu	202101339687	8978871940	GDC, Repalle	30791 - B.Sc. - MATHEMATICS, CHEMISTRY, COMPUTER SCIENCE - English	QFCP44938	08-Jul-2023 11:04:51	6650.00	Success	0691483368639				No	
4	Uppala Nancharamma	202101245263	9063601823	GDC, Repalle	30791 - B.Sc. - MATHEMATICS, CHEMISTRY, COMPUTER SCIENCE - English	QFCP44457	05-Jul-2023 16:06:48	3020.00	Success	1900739682729				No	

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6. Transaction details will be displayed on the screen. You can modify the OAMDC Number as highlighted below.

### Quick Fee Payments List

  VOID TRANSACTION

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#### Institution Details

Academic Year 2022 - 2023 College GDC, Repalle	Zone ZONE-3 College Code 18293	District Bapatla Program (Change Program) 30971 - B.Sc. - MATHEMATICS, PHYSICS, COMPUTER SCIENCE - English
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#### Student Details

Application ID / OAMDC No 202101395174 (Change OAMDC No.) Gender M Email ID merugarahull7@gmail.com	Student First Name Meruga Mobile No 9121381549 Paid Amount 5020.00	Student Last Name Rahul Date of Birth 17-May-2004
--	---	--

---

#### Payment Details

Payment Date 10-Jul-2023 12:58:00 Payment Status Success Migration Status No Void Status	Payment Request No QFCP45047 Payment Response No 1544127712419 Void Type	Paid Amount 5020.00 Bank Reference No 319150411982 Void Remarks
--	--	---

S.No.	Fee Head Category	Sub Fee Head Name	Amount
1	Tuition Fee	Tuition Fee	5020.00
		Grand Total	5020.00

7. Then a pop-up window will appear. There Edit the Student OAMDC No and Click on **Update OAMDC No.**

#### Student Details

Application ID / OAMDC No  
202101395174 [Change OAMDC No.](#)

Date of Birth  
17-May-2004

---

#### Payment Details

Payment Date 10-Jul-2023 12:58:00 Payment Status Success Migration Status	Payment Request No QFCP45047 Payment Response No 1544127712419	Paid Amount 5020.00 Bank Reference No 319150411982
---	---	---

#### Change Student OAMDC No.

OAMDC No \*

**UPDATE OAMDC No.**

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8. **Quick Fee Payments Migration:** After Correcting the details, in all transactions related to a particular student, these transactions can be displayed in the respective programmes and can be migrated.

S.No.	Category	Template Name	Zone	District	Institution	Program Name	Academic Year	Amount	Mapped Students	Status	View	Edit	Delete
1	Total College Fee	1-B.Com-Gen-22-23	ZONE-3	Bapatla	GDC, Repalle	B.Com. - 30100 - GENERAL	2022 - 2023	2560	0	Approved	View		--
2	Total College Fee	1st year B com Genral	ZONE-1	Anakapalli	GDC, Sabbavaram	B.Com. - 30100 - GENERAL	2022 - 2023	6500	1	Approved	View		--
3	Total College Fee	B Com Computer applications	ZONE-1	Anakapalli	GDC, Sabbavaram	B.Com. - 30060 - COMPUTER APPLICATIONS	2022 - 2023	6500	0	Approved	View		--
4	Total College Fee	Bsc BZC	ZONE-1	Parvatipuram Manyam	GDC, Seethampeta	B.Sc. - 30541 - BOTANY, ZOOLOGY, CHEMISTRY	2022 - 2023	5200	0	Approved	View		--
5	Total College Fee	B Com CA 1st year	ZONE-4	Annamayya	GDC, Rajampet	B.Com. - 30061 - COMPUTER APPLICATIONS	2022 - 2023	8900	0	Approved	View		--
6	Total College Fee				GDC,	B.Sc. - 30971 - MATHEMATICS, PHYSICS	2022 - 2023	5600	1	Approved	View		--

9. List of Quick Fee Student Records for the Selected Programme will be displayed.

S.No	Migrate Required	Student Name	Student Mobile No	OAMDC No	Payment Ref No	Paid Amount	Calculate PCT Wise	Tuition Fee - 500.00	Restructured fee - 50.00	College Development Fee - 50.00	Skill Development Fee - 50.00	Library Fee - 100.00	Student Union/Cultural/ Student Aid Fund - 50.00	Games/ Sports and Inter collegiate Fee - 10.00	Internal Examination related Stationary Fee - 10.00	College Migration Stationary - 10.00
1	<input checked="" type="checkbox"/>	Veeranki Venkata sandhya	9121599122	OAM202101234190	QFCP23513	500.00	<input type="checkbox"/>	PCT % 0	PCT % 0	PCT % 0	PCT % 0	PCT % 0	PCT % 0	PCT % 0	PCT % 0	PCT % 0
2	<input checked="" type="checkbox"/>	AJITHA ALAPATI	7207305705	202100634836	QFCP35043	1500.00	<input type="checkbox"/>	0	0	0	0	0	0	0	0	0
3	<input checked="" type="checkbox"/>	YAMINI GUNTURU	8341952420	20201233430	QFCP35045	1500.00	<input type="checkbox"/>	0	0	0	0	0	0	0	0	0
4	<input checked="" type="checkbox"/>	APARNA GATTAMANI	9014095570	202010057584	QFCP35047	1500.00	<input type="checkbox"/>	0	0	0	0	0	0	0	0	0

10. Migrate Required check box is checked by default. That means after distributing all the amounts, all the students' records are saved at once. Otherwise, you can uncheck this and check only the students you want to migrate. **Carefully distribute the amount paid by the student to the heads listed. Paid amount and the Total amount must be same** for a successful saving.

11. Do the same for all the students and click on SUBMIT button.

12. Migration of the Selected Students will be completed successfully. You can verify the migrated students' details by placing the cursor in **Masters** and click on Fee Templates and click on **Mapped Students** count in the newly created fee template.

### **III. Wrong Programme Code & Wrong OAMDC Number**

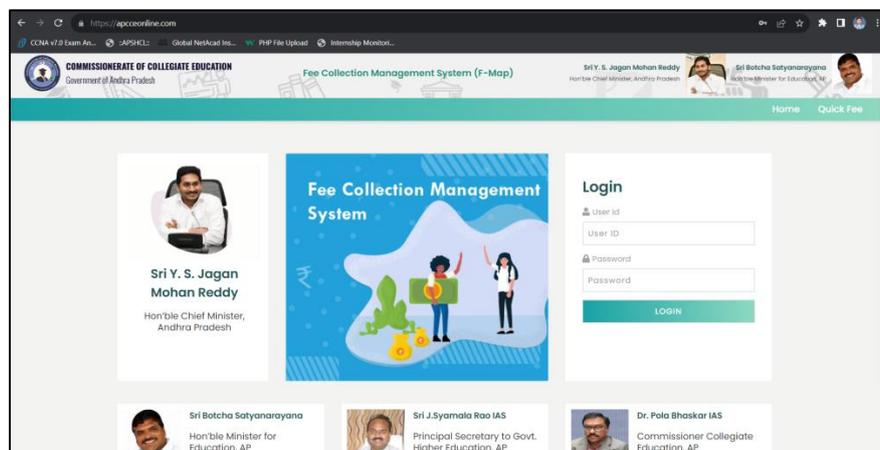
If the Student Paid the Fee to Wrong Programme Code and with Wrong OAMDC Number, then do the above steps one after another. After correcting all transactions related to a particular student, then proceed to “Quick fee Migration” process.

### **IV. Excess Amount**

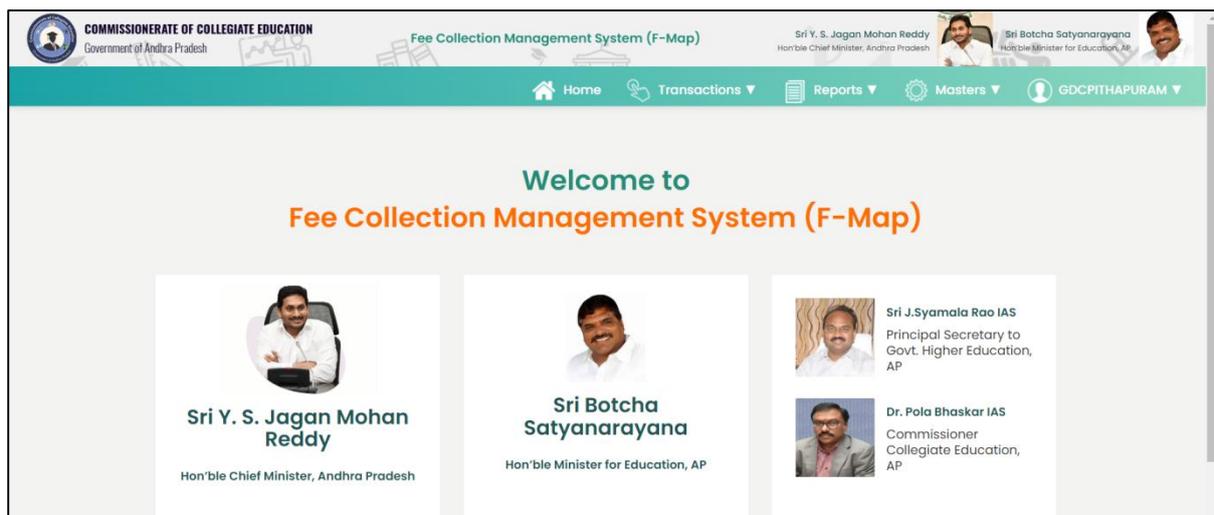
If the student paid excess amount (ex: penalty, to round up the amount, etc), then follow these steps.

1. Open any Web Browser and enter the URL

<https://www.apcceonline.com/>

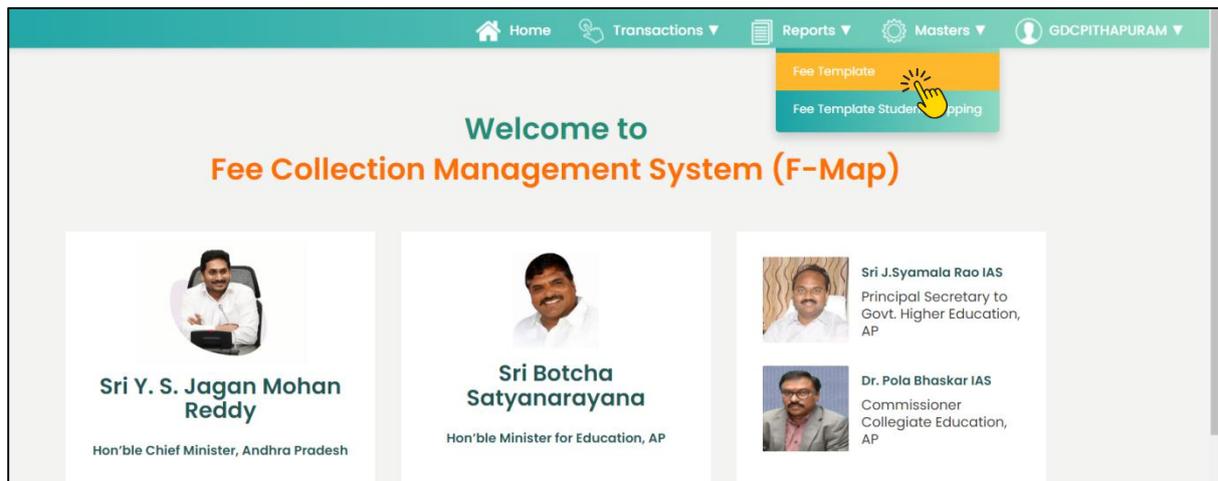


2. **Login:** Enter User ID and Password and click Login button. A Home Page will be displayed after successful login.



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3. Place the cursor on Masters and click on Fee Template.



4. Click on **Add New**. Create a New Fee Template for every programme in which students paid excess amount, to accommodate the excess amount which is now called as miscellaneous fees.

**College Fee Templates List**

Sort by: Recent

[Add New](#)

S.No.	Category	Template Name	Zone	District	Institution	Program Name	Medium	Type	Category	Year	Academic Year	Amount	Mapped Students	Status	View	Edit	Delete
1	Total College Fee	I BCom CA Excess	ZONE-2	Kakinada	GDC, Pithapuram	B.Com. - 30061 - COMPUTER APPLICATIONS	English	UG	Self-financed	1	2022 - 2023	9737	0	Approved	View	--	--
2	Total College Fee	I-BCOM-GEN-30100-EM	ZONE-2	Kakinada	GDC, Pithapuram	B.Com. - 30100 - GENERAL	English	UG	Regular	1	2022 - 2023	4536	0	Approved	View	--	--
3	Total College Fee	I-BCOM-COMP.SCI-30061-EM	ZONE-2	Kakinada	GDC, Pithapuram	B.Com. - 30061 - COMPUTER APPLICATIONS	English	UG	Self-financed	1	2022 - 2023	9736	0	Approved	View	--	--
4	Total College Fee	I-BZC-30541-2022-23	ZONE-2	Kakinada	GDC, Pithapuram	B.Sc. - 30541 - BOTANY, ZOOLOGY, CHEMISTRY	English	UG	Self-financed	1	2022 - 2023	4736	0	Approved	View	--	--
5	Total College Fee	I-BA-31710-2022-23	ZONE-2	Kakinada	GDC, Pithapuram	BA - 31710 - HISTORY, ECONOMICS, POLITICAL SCIENCE	English	UG	Regular	1	2022 - 2023	4536	0	Approved	View	--	--

**College Fee Template Entry**

Zone \*  District \*  Institute \*  Academic Year \*

Affiliated University \*  Fee Category \*  Year \*  Program \*

Template Name \*  Template Description (Optional)  Penalty Charges Applicable From \*  Last Date for Fee Payment \*

Template Total Amount:

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5. Select Academic Year as 2022-2023, select your Affiliated University, Fee Category as Total College Fee, Year as 1, Program, Template Name, set the dates and click on fee fixation. Then Fee Template will be displayed. Enter the amounts as per your fee structure and enter the excess amount in the head “Miscellaneous Fee” and click on Save.

### College Fee Template Entry

Zone\*  
ZONE - 2

District\*  
Kakinada

Institute\*  
GDC, Pithapuram

Academic Year\*  
2022 - 2023

Affiliated University\*  
Adil Kavi Nannayya -

Fee Category\*  
Total College Fee

Year\*  
1

Program\*  
35901 - BA - History-Special En

Template Name\*  
BA- Excess Fee Template

Template Description (Optional)

Penalty Charges Applicable From\*  
18-Oct-2023

Last Date for Fee Payment\*  
27-Dec-2023

Template Total Amount:

S.No.		Fee Head Group Name	Sub Fee Head Name	Amount	Total Amount
1	<input type="checkbox"/>	Tuition Fee	Tuition Fee	500	500
2	<input type="checkbox"/>	Restructured Fee	Restructured fee	0	0
3	<input type="checkbox"/>	College Development Fee	College Development Fee	0	0
4	<input type="checkbox"/>	Skill Development Fee	Skill Development Fee	0	0
5	<input type="checkbox"/>	Penalty	Penalty	0	0
6	<input type="checkbox"/>	Special Fee	Library Fee	0	0
7	<input type="checkbox"/>	Special Fee	Laboratory Fee	0	0
8	<input type="checkbox"/>	Special Fee	Student Union/Cultural/Student Aid Fund	0	0
9	<input type="checkbox"/>	Special Fee	Games/ Sports and Inter collegiate Fee	0	0
10	<input type="checkbox"/>	Special Fee	Internal Examination related Stationery Fee	0	0
11	<input type="checkbox"/>	Special Fee	College Magazine / Calendar / Stationary Fee	0	0
12	<input type="checkbox"/>	Special Fee	Student Hand Book/ID Card	0	0
13	<input type="checkbox"/>	Special Fee	Life Cum Health Insurance Fee and Medical Aid	0	0
14	<input type="checkbox"/>	Special Fee	Indian Red Cross Fee	0	0
15	<input type="checkbox"/>	Special Fee	Audio Visual Equipment	0	0
16	<input type="checkbox"/>	Special Fee	Social Service League	0	0
17	<input type="checkbox"/>	University Fee	IUT Fee	0	0
18	<input type="checkbox"/>	University Fee	Sports Affiliation Fee	0	0
19	<input type="checkbox"/>	University Fee	Affiliation Fee	0	0
20	<input type="checkbox"/>	Special Fee	Fieldwork/Project work/Industrial Fee	0	0
21	<input type="checkbox"/>	Special Fee	Poor Cum Merit students Fee	0	0
22	<input type="checkbox"/>	Special Fee	CPDC Fee	0	0
23	<input type="checkbox"/>	University Fee	University Development Fee	0	0
24	<input type="checkbox"/>	University Fee	University Counseling Fee	0	0
25	<input type="checkbox"/>	Others	Others	0	0
26	<input type="checkbox"/>	Restructured Fee	Restructured Fee1	0	0
27	<input type="checkbox"/>	Restructured Fee	Restructured Fee2	0	0
28	<input type="checkbox"/>	Restructured Fee	Restructured Fee3	0	0
29	<input type="checkbox"/>	Restructured Fee	Restructured Fee4	0	0
30	<input type="checkbox"/>	Miscellaneous Fee	Miscellaneous Fee	0	0

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6. Newly created Fee Template will appear in the College Fee Templates List. Now, **click on the Status Pending to Approve the Fee Template.** This step is **mandatory.** Otherwise, this template will not appear during the Quick Fee Migration Process.

The screenshot shows the 'College Fee Templates List' in the F-Map system. The table contains the following data:

S.No.	Category	Template Name	Zone	District	Institution	Program Name	Medium	Type	Category	Year	Academic Year	Amount	Mapped Students	Status	View	Edit	Delete
1	Total College Fee	1-B.Com-Gen-22-23	ZONE-3	Bapatla	GDC, Repalle	B.Com. - 30100 - GENERAL	English	UG	Regular	1	2022 - 2023	2560	0	Pending	View		
2	Total College Fee	1st year B com Genral	ZONE-1	Anakapalli	GDC, Sabbavaram	B.Com. - 30100 - GENERAL	English	UG	Regular	1	2022 - 2023	6500	1	Approved	View		--
3	Total College Fee	B Com Computer applications	ZONE-1	Anakapalli	GDC, Sabbavaram	B.Com. - 30060 - COMPUTER APPLICATIONS	English	UG	Regular	1	2022 - 2023	6500	0	Approved	View		--
4	Total College Fee	Bsc BZC	ZONE-1	Parvathipuram Manyam	GDC, Seethampeta	B.Sc. - 30541 - BOTANY, ZOOLOGY, CHEMISTRY	English	UG	Self-financed	1	2022 - 2023	5200	0	Approved	View		--
5	Total College Fee	B Com CA 1st year	ZONE-4	Annamayya	GDC, Rajampet	B.Com. - 30061 - COMPUTER APPLICATIONS	English	UG	Self-financed	1	2022 - 2023	8900	0	Approved	View		--
6	Total College Fee	MPCSS 1st Year	ZONE-3	Tirupati	GDC, Venkatagiri	B.Sc. - 30971 - MATHEMATICS, PHYSICS, COMPUTER SCIENCE	English	UG	Self-financed	1	2022 - 2023	5600	1	Approved	View		--

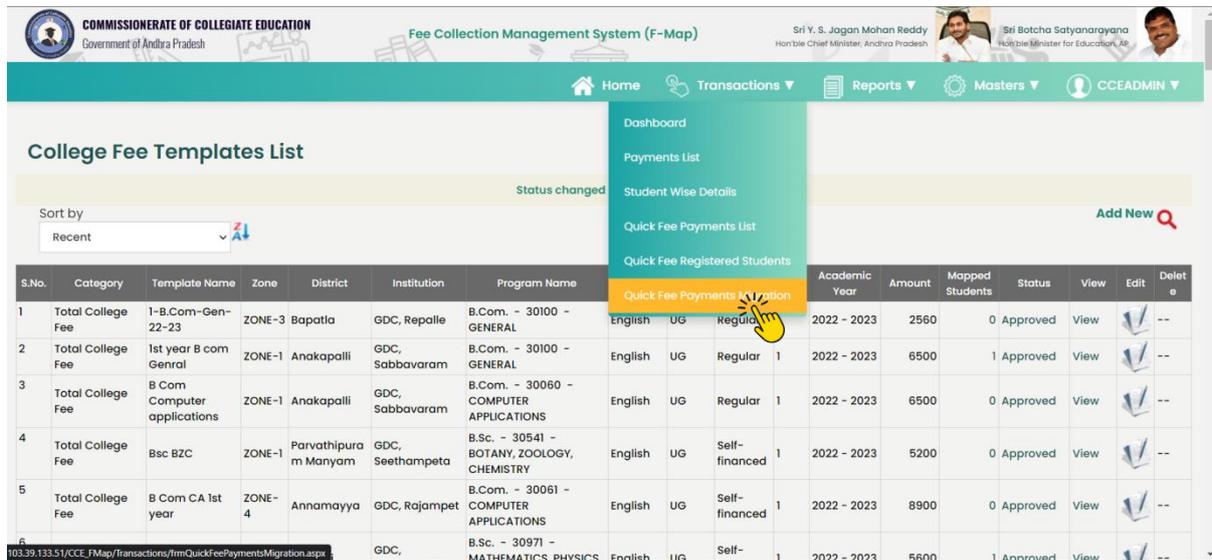
7. After approving the Template, then the status will be shown as Approved. You can also observe that the Mapped Students for this new template shows as 0.

The screenshot shows the 'College Fee Templates List' in the F-Map system after the status has been updated. A message 'Status changed successfully..!!' is displayed above the table. The table data is as follows:

S.No.	Category	Template Name	Zone	District	Institution	Program Name	Medium	Type	Category	Year	Academic Year	Amount	Mapped Students	Status	View	Edit	Delete
1	Total College Fee	1-B.Com-Gen-22-23	ZONE-3	Bapatla	GDC, Repalle	B.Com. - 30100 - GENERAL	English	UG	Regular	1	2022 - 2023	2560	0	Approved	View		--
2	Total College Fee	1st year B com Genral	ZONE-1	Anakapalli	GDC, Sabbavaram	B.Com. - 30100 - GENERAL	English	UG	Regular	1	2022 - 2023	6500	1	Approved	View		--
3	Total College Fee	B Com Computer applications	ZONE-1	Anakapalli	GDC, Sabbavaram	B.Com. - 30060 - COMPUTER APPLICATIONS	English	UG	Regular	1	2022 - 2023	6500	0	Approved	View		--
4	Total College Fee	Bsc BZC	ZONE-1	Parvathipuram Manyam	GDC, Seethampeta	B.Sc. - 30541 - BOTANY, ZOOLOGY, CHEMISTRY	English	UG	Self-financed	1	2022 - 2023	5200	0	Approved	View		--
5	Total College Fee	B Com CA 1st year	ZONE-4	Annamayya	GDC, Rajampet	B.Com. - 30061 - COMPUTER APPLICATIONS	English	UG	Self-financed	1	2022 - 2023	8900	0	Approved	View		--
6	Total College Fee	MPCSS 1st Year	ZONE-3	Tirupati	GDC, Venkatagiri	B.Sc. - 30971 - MATHEMATICS, PHYSICS, COMPUTER SCIENCE	English	UG	Self-financed	1	2022 - 2023	5600	1	Approved	View		--

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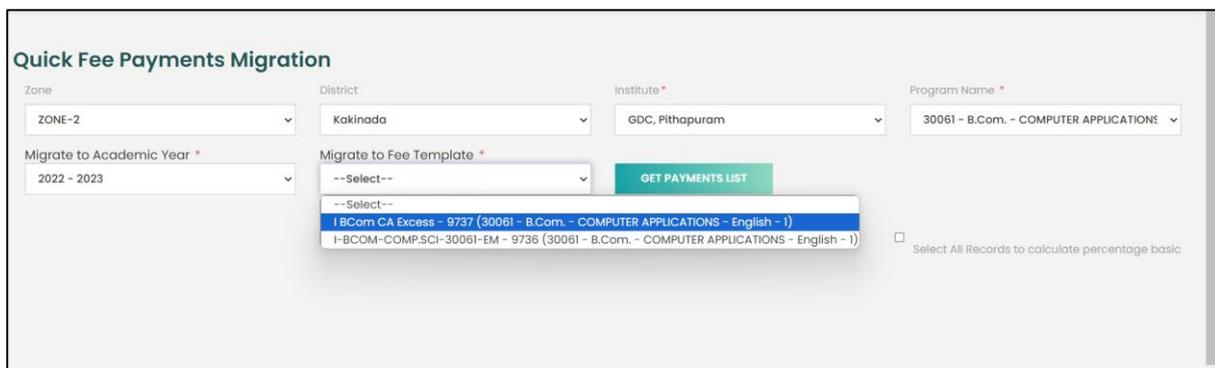
8. Now place the cursor on the **Transactions** and click on **Quick Fee Payments Migration**.



The screenshot shows the 'College Fee Templates List' interface. A dropdown menu is open under 'Transactions', with 'Quick Fee Payments Migration' selected. Below the menu is a table with the following data:

S.No.	Category	Template Name	Zone	District	Institution	Program Name	Academic Year	Amount	Mapped Students	Status	View	Edit	Delete	
1	Total College Fee	1-B.Com-Gen-22-23	ZONE-3	Bapatla	GDC, Repalle	B.Com. - 30100 - GENERAL	English UG Regular	2022 - 2023	2560	0	Approved	View		--
2	Total College Fee	1st year B.com Genral	ZONE-1	Anakapalli	GDC, Sabbavaram	B.Com. - 30100 - GENERAL	English UG Regular	1 2022 - 2023	6500	1	Approved	View		--
3	Total College Fee	B Com Computer applications	ZONE-1	Anakapalli	GDC, Sabbavaram	B.Com. - 30060 - COMPUTER APPLICATIONS	English UG Regular	1 2022 - 2023	6500	0	Approved	View		--
4	Total College Fee	Bsc BZC	ZONE-1	Parvathipuram Manyam	GDC, Seethampeta	B.Sc. - 30541 - BOTANY, ZOOLOGY, CHEMISTRY	English UG Self-financed	1 2022 - 2023	5200	0	Approved	View		--
5	Total College Fee	B Com CA 1st year	ZONE-4	Annamayya	GDC, Rajampet	B.Com. - 30061 - COMPUTER APPLICATIONS	English UG Self-financed	1 2022 - 2023	8900	0	Approved	View		--
6					GDC,	B.Sc. - 30971 - MATHEMATICS, PHYSICS	English UG Self-	1 2022 - 2023	5600	1	Approved	View		--

9. A form will be displayed. Zone, District, Institute details are prefilled. Programme Name will be the **First Year Programme in 2022-2023**, Select **Migrate to Academic Year** as **2022-2023**, Select **Migrate to Fee Template** as the newly created template for **Excess Amount** and click on **GET PAYMENTS LIST** button.



The screenshot shows the 'Quick Fee Payments Migration' form with the following fields:

- Zone: ZONE-2
- District: Kakinada
- Institute: GDC, Pithapuram
- Program Name: 30061 - B.Com. - COMPUTER APPLICATIONS
- Migrate to Academic Year: 2022 - 2023
- Migrate to Fee Template: --Select-- (dropdown menu is open showing options like 'IBCom CA Excess - 9737 (30061 - B.Com. - COMPUTER APPLICATIONS - English - 1)')
- GET PAYMENTS LIST button
- Select All Records to calculate percentage basic checkbox

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10. List of Quick Fee Student Records for the Selected Programme will be displayed.

Zone:

District:

Institute:

Program Name:

Migrate to Academic Year:

Migrate to Fee Template:

GET PAYMENTS LIST

**Quick Fee Students Records**  
 Zone - ZONE-2  
 District - Kakinada  
 College - GDC, Pithapuram  
 Program - 30061 - B.Com. - COMPUTER APPLICATIONS - Self-financed - UG - English  
 Migrate To Academic Year - 2022 - 2023  
 Migrate To Fee Template - IBCom CA Excess - 9737 (30061 - B.Com. - COMPUTER APPLICATIONS - English - 1)

Select All Records to calculate percentage basic

S.No	Migrate Required	Student Name	Student Mobile No	OAMDC No	Payment Ref No	Paid Amount	Calculate PCT Wise	Library Fee - 200.00	Indian Red Cross Fee - 50.00	Laboratory Fee - 200.00	College Magazine / Calendar / Stationary Fee - 150.00	Skill Development Fee - 1000.00	Games/ Sports and Inter collegiate Fee - 100.00	Student Hand Book /ID Card - 150.00	University Development Fee - 710.00	Internal Examination related Stationary Fee - 500.00	
								PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %
1	<input checked="" type="checkbox"/>	KADARI KEERTHI	9642735675	202200094136	QFCP35502	8526.00	<input type="checkbox"/>	0	0	0	0	0	0	0	0	0	0

Select All Records to calculate percentage basic

Skill Development Fee - 1000.00	Games/ Sports and Inter collegiate Fee - 100.00	Student Hand Book /ID Card - 150.00	University Development Fee - 710.00	Internal Examination related Stationary Fee - 500.00	Life Cum Health Insurance Fee and Medical Aid - 125.00	College Development Fee - 500.00	Social Service League - 50.00	Student Union/Cultural/ Student Aid Fund - 300.00	Audio Visual Equipment - 150.00	Tuition Fee - 500.00	Others - 2.00	Restructured fee - 5000.00	Miscellaneous Fee - 50.00	Totals
PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %	PCT. %
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

11. Migrate Required check box is checked by default. That means after distributing all the amounts, all the students' records are saved at once. Otherwise, you can uncheck this and check only the students you want to migrate. **Carefully distribute the amount paid by the student to the heads listed. Paid amount and the Total amount must be same** for a successful saving. Enter the Excess Amount paid by students in the head Miscellaneous Fee.

12. Do the same for all the students and click on SUBMIT button.

13. Migration of the Selected Students will be completed successfully. You can verify the migrated students' details by placing the cursor in **Masters** and click on Fee Templates and click on **Mapped Students** count in the newly created fee template.

## **V. Void Transactions**

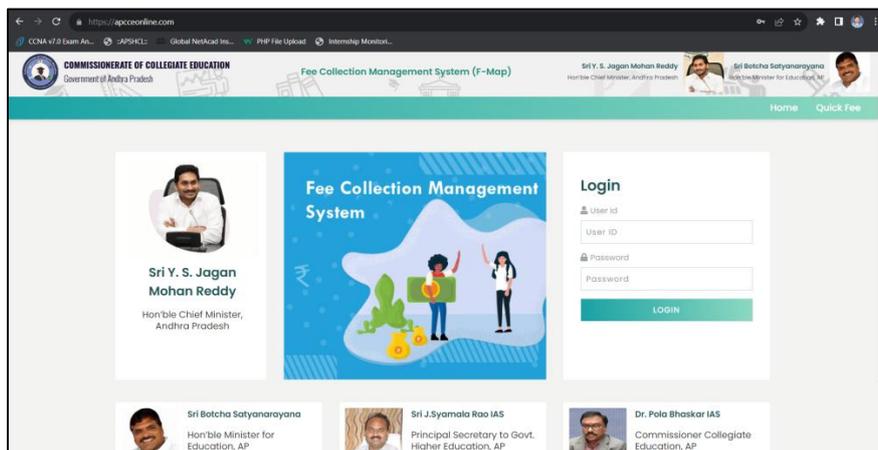
If Quick Fee Payment is one of the following Three types, then those transactions cannot be migrated and must be made **void** after taking necessary resolutions and completing the other steps as mentioned in the respective proceedings.

- \* Passed Out Students – If old students /alumni paid their dues using quick fee
- \* Fee Paid by Other College Students
- \* First Year Dues Paid by Second / Third Year Students.

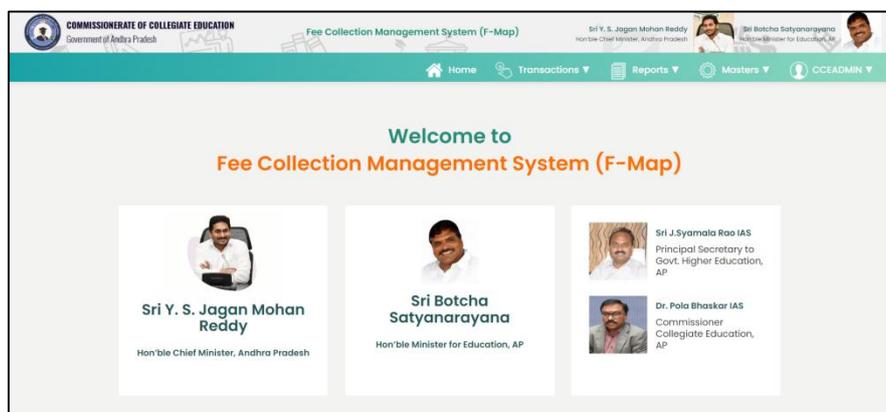
If this type of transactions present, then void them by following these steps.

1. Open any Web Browser and enter the URL

<https://www.apcceonline.com/>

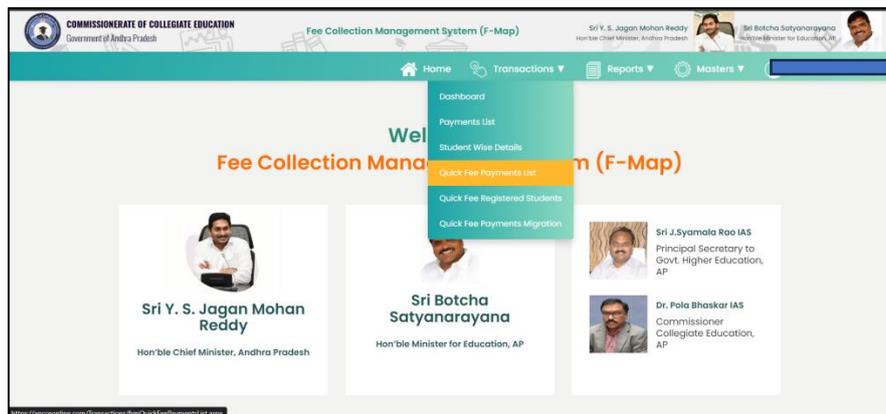


2. **Login:** Enter User ID and Password and click Login button. A Home Page will be displayed after successful login.



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3. Place the Cursor on Transactions and Click on Quick Fee Payments List.



4. Click on the Lens Icon. Select the Date Range 01 December 2022 – 30 September 2023. Select Migration Status as “NO” and Click on Search Button.

**Quick Fee Payments List**

Payment Date: 01 December, 2022 - 30 September, 2023

Payment Request No:

Zone: ZONE-3 | District: Bapatla | Institute: GDC, Repalle | Program Name: --Select--

OAMDC No:  | Mobile No:  | Payment Status: Success | Migration Status: No

Void Transactions: No

**SEARCH**

5. Pending Transactions List will be displayed. Click on Edit Icon Shown in a Transaction Row against the student whose transaction has to be made Void.

**Quick Fee Payments List**

S.No.	Student Name	Student No	Mobile No	Institution Name	Program Name	Payment Request No	Payment Date	Paid Amount	Status	Payment Response No	---	Ack.	PDF	Migrati on Status	Void Status
1	Meruga Rahul	202101395174	9121381549	GDC, Repalle	30971 - B.Sc. - MATHEMATICS, PHYSICS, COMPUTER SCIENCE - English	QFCP45047	10-Jul-2023 12:58:00	5020.00	Success	1544127712419				No	
2	Jalli Venkateswaramma	202101342002	9963006798	GDC, Repalle	30791 - B.Sc. - MATHEMATICS, CHEMISTRY, COMPUTER SCIENCE - English	QFCP44976	10-Jul-2023 10:19:45	8000.00	Success	8478208560513				No	
3	CHEGUDI Chandu	202101339687	8978871940	GDC, Repalle	30791 - B.Sc. - MATHEMATICS, CHEMISTRY, COMPUTER SCIENCE - English	QFCP44938	08-Jul-2023 11:04:51	6650.00	Success	0691483368639				No	
4	Uppala Nancharamma	202101245263	9063601823	GDC, Repalle	30791 - B.Sc. - MATHEMATICS, CHEMISTRY, COMPUTER SCIENCE - English	QFCP44457	05-Jul-2023 16:06:48	3020.00	Success	1900739682729				No	

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6. Transaction details will be displayed on the screen. You can void the transaction as highlighted below.

### Quick Fee Payments List

[VOID TRANSACTION](#)

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#### Institution Details

Academic Year 2022 - 2023 College GDC, Repalle	Zone ZONE-3 College Code 18293	District Bapatla Program (Change Program) 30971 - B.Sc. - MATHEMATICS, PHYSICS, COMPUTER SCIENCE - English
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#### Student Details

Application ID / OAMDC No 202101395174 (Change OAMDC No.) Gender M Email ID merugarahull7@gmail.com	Student First Name Meruga Mobile No 9121381549 Paid Amount 5020.00	Student Last Name Rahul Date of Birth 17-May-2004
--	---	--

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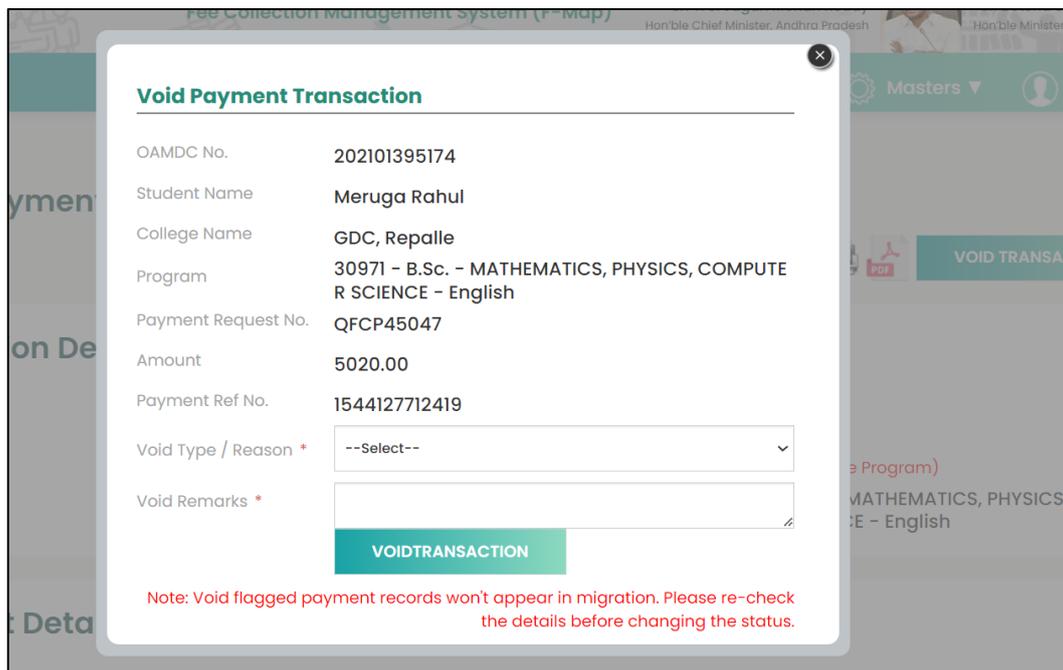
#### Payment Details

Payment Date 10-Jul-2023 12:58:00 Payment Status Success Migration Status No Void Status	Payment Request No QFCP45047 Payment Response No 1544127712419 Void Type	Paid Amount 5020.00 Bank Reference No 319150411982 Void Remarks
--	--	---

S.No.	Fee Head Category	Sub Fee Head Name	Amount
1	Tuition Fee	Tuition Fee	5020.00
		Grand Total	5020.00

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7. Click on **Void Transaction** Button. A pop-up window will appear by displaying the transaction details.



**Void Payment Transaction**

OAMDC No. 202101395174

Student Name Meruga Rahul

College Name GDC, Repalle

Program 30971 – B.Sc. – MATHEMATICS, PHYSICS, COMPUTER SCIENCE – English

Payment Request No. QFCP45047

Amount 5020.00

Payment Ref No. 1544127712419

Void Type / Reason \* --Select--

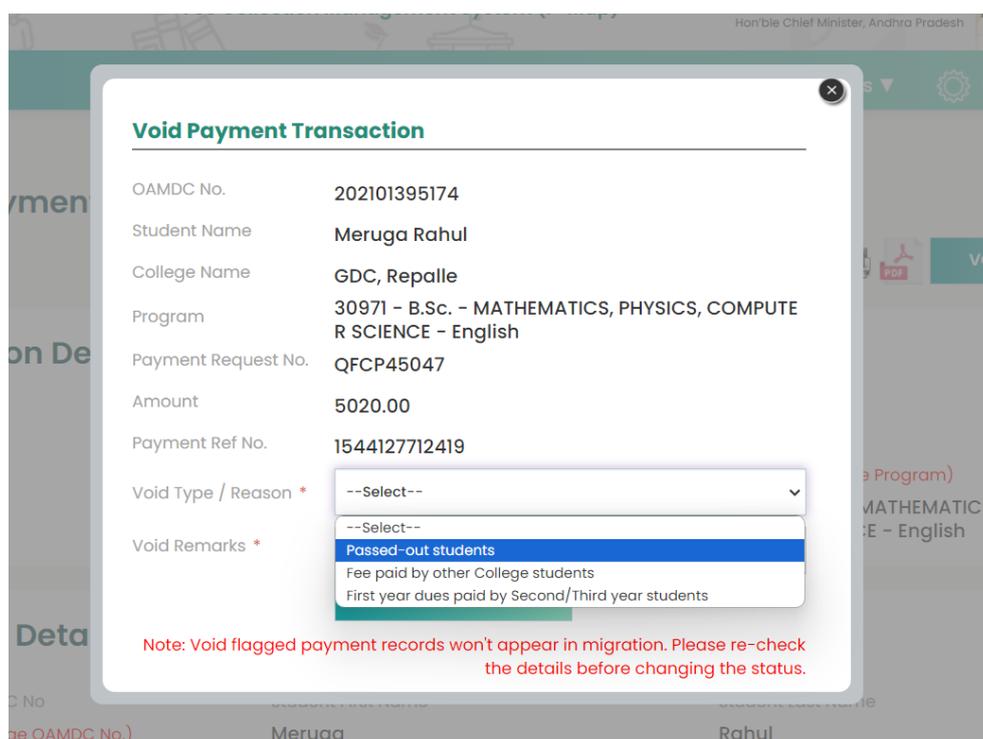
Void Remarks \*

**VOIDTRANSACTION**

Note: Void flagged payment records won't appear in migration. Please re-check the details before changing the status.

8. Select the Void Type/ Reason in the Drop-Down List and clearly enter the remarks for voiding the transaction. **Please make a note that this process is irreversible and the transactions will disappear. So do it carefully.**

### Passed-Out Students – Old Students Paid the Dues



**Void Payment Transaction**

OAMDC No. 202101395174

Student Name Meruga Rahul

College Name GDC, Repalle

Program 30971 – B.Sc. – MATHEMATICS, PHYSICS, COMPUTER SCIENCE – English

Payment Request No. QFCP45047

Amount 5020.00

Payment Ref No. 1544127712419

Void Type / Reason \* --Select--

Void Remarks \*

**VOIDTRANSACTION**

Note: Void flagged payment records won't appear in migration. Please re-check the details before changing the status.

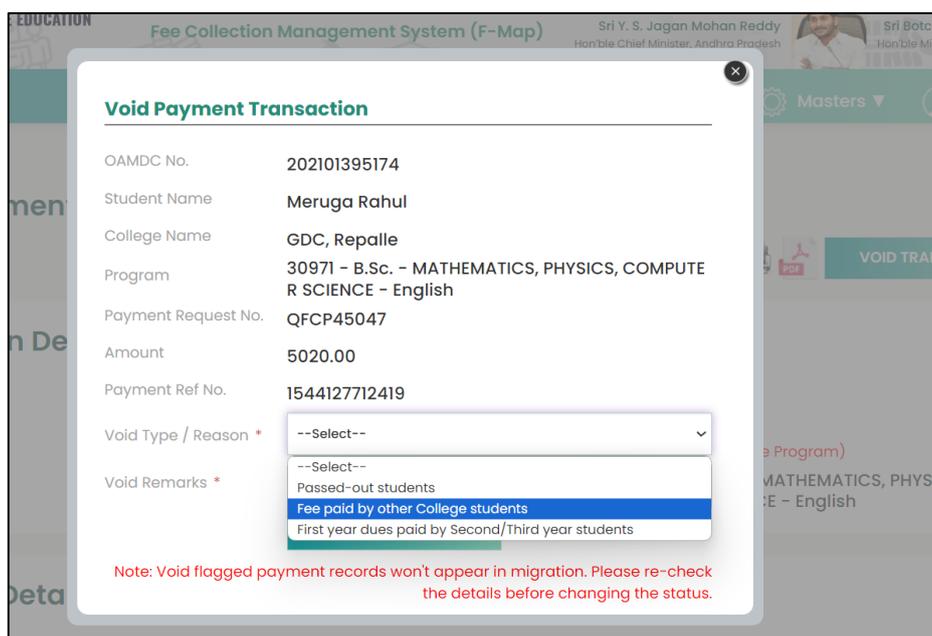
--Select--

Passed-out students

Fee paid by other College students

First year dues paid by Second/Third year students

**Fee Paid by Other College Students**

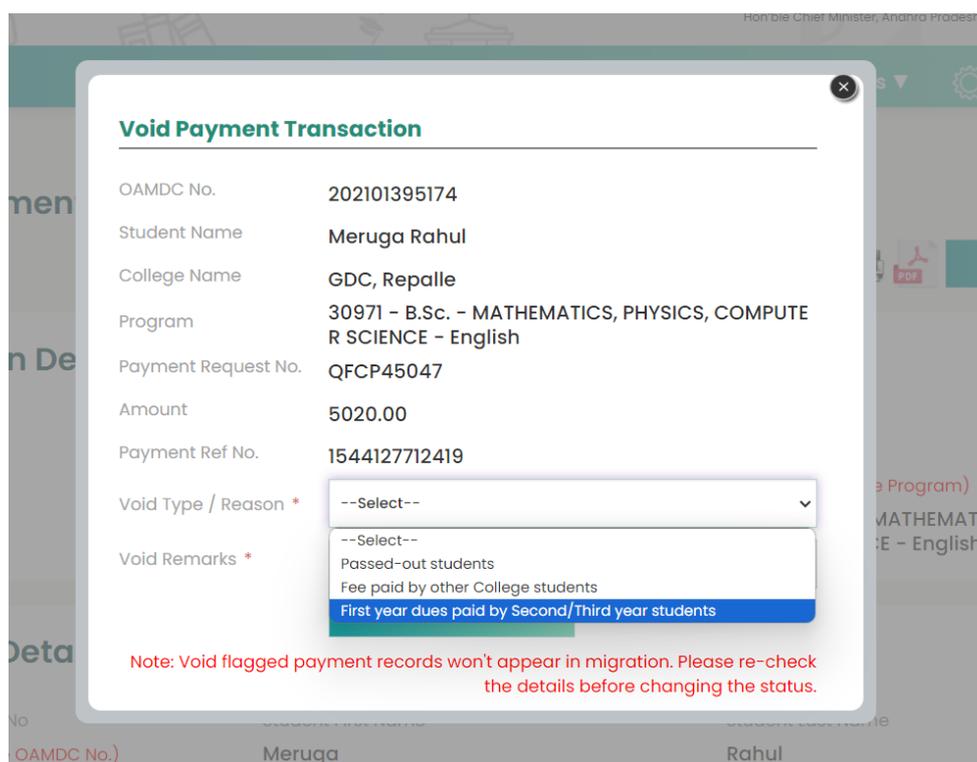


**Void Payment Transaction**

OAMDC No.	202101395174
Student Name	Meruga Rahul
College Name	GDC, Repalle
Program	30971 - B.Sc. - MATHEMATICS, PHYSICS, COMPUTER SCIENCE - English
Payment Request No.	QFCP45047
Amount	5020.00
Payment Ref No.	1544127712419
Void Type / Reason *	--Select--
Void Remarks *	--Select--

Note: Void flagged payment records won't appear in migration. Please re-check the details before changing the status.

**First Year Dues Paid by 2<sup>nd</sup>/ 3<sup>rd</sup> Year Students**



**Void Payment Transaction**

OAMDC No.	202101395174
Student Name	Meruga Rahul
College Name	GDC, Repalle
Program	30971 - B.Sc. - MATHEMATICS, PHYSICS, COMPUTER SCIENCE - English
Payment Request No.	QFCP45047
Amount	5020.00
Payment Ref No.	1544127712419
Void Type / Reason *	--Select--
Void Remarks *	--Select--

Note: Void flagged payment records won't appear in migration. Please re-check the details before changing the status.

9. After selecting the Void Type and entering the remarks, click on **Void Transaction** Button. Then the transaction will disappear from Quick Fee Pending Migrations List. Do these steps carefully for all those transactions that come under this “Void Transactions” category.