

July-2022

05-07-2022

Minutes

Department of Botany, GDC(M),
Sri Kakulam conducted a meeting to
discuss the following issues on:
05-07-2022.

1. Discussed about the result analysis
of sem-V.
2. Discussed about the updation of
Departmental records for NAAC.
3. Discussed about the beautification
of college campus and botanical
garden.
4. Discussed about the celebration of
Mendel day on 22-07-2022
5. Discussed about the "Science expo"
which will be held on Aug-10-2022.

Members:

1. Dr. P. Ramakrishna

2. D. Rajendra

3. Dr. R. Prameela

4. G. Ramakrishna Rao

In charge



05/07/2022



D. Rayy 5/7/22





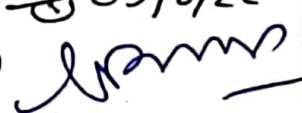
AUG 2022
Minutes

5-08-2022

Department of Botany GEC (New)
Srikakulam conducted a meeting to
discuss the following issues on
05-08-2022.

1. To discussed on Aug 15th
Azadi Ka Amavasya Utsav.
Celebration of Independence Day.
2. we discussed on Annual day
Celebration on 29-08-2022.
3. we discussed on how to conduct
Science exhibition on the next
month.
4. we discussed on Botanical tour
with Sem II, Sem IV students to
visit flora in Visakhapatnam. AU
Campus and zoological park.

Members

1. Dr. P. Rama Rao  05/08/2022
2. Dr. Raveendra, D. Ray 05/8/22
3. Sri. G. Ramekrishna Reddy 
4. Dr. R. Pameela.



Sept 2022
Minutes

03-09-2022

Department of Botany GPOC(Men)
Srikakulam family members conducted
a departmental meeting on 03-09-2022
to discuss the following agenda.

01. conduction of MID I exams to
Sem B Students.
02. To discuss about the planning of
Medicinal Botanical Garden.
03. Discussed about enrolment of
New batch for Certificate Course of
Mushroom cultivation.
04. Discussed about the organisation
of Science Expo in our college on
09-09-2022 zonal level and
our role in Science Expo.
05. To celebrate Teachers day in the Dept
Members:

1. Dr. P. Rama Rao Al 03/09/2022
2. Sri. D. Raveendra - D. Ravi 03/09/22
3. Sri. G. Ramakrishna Rao. hmm

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Minutes

OCT 2022

03-10-2022

The faculty members of Dept of BOTANY Srikakulam held Departmental meeting on 03-10-2022 to discuss the following aspects.

1. organisation of Botanical tour to Sem II students.
2. conduction of practical Exms to Sem II and Sem III students
3. preparation of Herbarium by the Students.
4. Discussed about the planning of organic farming Garden.

Members:

1. Dr. P. Rama Rao.
2. Sri D. Raveendrac.
3. Dr. R. Poornima.
4. Sri. G. Ramakrishna Rao.

incharge

MS
03/10/2022

D. Ray 03/10/22

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03/10/22

Nov 2022 - Minutes

17/11/2022

The faculty members of Dept of Botany held Departmental meeting on 17-11-2022 to discuss the following aspects.

01. We discussed about the organic Garden and to have to plan it
02. We discussed about the theory and practicals syllabus completion for sem I, II, III
03. We discussed about the Herbal remedies for common health problems.
04. We discussed about the preparation of Herbal drugs.

Members

- 01 Dr. P. Rama Rao.
02. Sri. D. Raveendra. D. Ravi
- 03 Dr. R. Prameela
04. Sri. G. Ramakrishna Rao.


17/11/22

The following members of the Dept of Botany held departmental meeting on - 05-12-2022 to discuss the following aspects.

01. Discussed about the theory and practical syllabus completion.
02. Discussed about the departmental activities.
03. Discussed about the establishment of organic Garden and organic farming.
04. Discussed about plant of the Day programme in the Botany Department most useful to students.

③ Members :

01. Dr. P. Rama Rao

02. Sri. D. Raveendra

03. Dr. R. Prameela

04. Sri. G. Ramekrishna

 05-12-2022.

D. Raveendra 05/12/22


05/12/22

Jan 2023 - Minutes

02/01/2023

The faculty members of Department of Botany GDC (Men) Srikakulam held meeting on 02-01-2023 to discuss the following aspects.

01. Discussed about theory and practicals Syllabus Competition
02. Discussed about the Annual day functions ~~in~~ ~~an~~ organisation in our college
03. Discussed about the Sankranti Sambaaly Celebrations in our College

~~MP~~ ~~to~~
for charge of Dept

Members

01. Dr. P. Rama Rao ~~MP~~ ~~to~~ 02/01/2023
02. Sri. D. Raveendra D. Ray 02/01/23.
03. Dr. R. Prameela &
04. Sri. G. Ramakrishna Rao ~~MP~~

Bul
02/1/23

Feb 2023 - Minutes

13/02/2023

Department of Botany GDC (Mem)
Sikakulam faculty members conducted
a departmental meeting on 13/02/2023
to discuss the following agenda.

01. To discuss about the Academic work and completion of Syllabus.
 02. To discuss about the conduction of Science day Celebrations in Feb 28, 2023.
 03. Discussed about the Record work and practicals completion.
 04. Discussed about the completion of theory and practicals Syllabus of Sem III paper II.
- Members
1. Dr. P. Rama Rao — MS & 13/02/2023
2. Sri. D. Raveendra D. Rao — MS & 13/02/23
3. Dr. R. Prameela. &
4. Sri. G. Ramakrishna. MS

March 2023 - Minutes

02/03/2023

Department of Botany GPC (M) Srikakulam
family members held meeting on 02/03/2023
to discuss the following aspects.

1. Discussed about the allotment of work load and classes allotment.
2. Discussed about the coverage of practical and theory Syllabus.
3. Discussed about the conducting of practical examinations and theory.
4. Exams to soon 12 students.

We discussed about the conducting field trip in the next month.

5. Discussed about Certificate Course on Medicinal Members. Plants and their importance.

1. Dr. P. Rama Rao.

2. Sri. D. Raveendra.

3. Dr. R. Prameela.

4. Sri. G. Rama Krishna Rao.



02-03-2023.

D. Ravi 2/3/23



April 2023 (Minutes) 03/04/23

Department of Botany GPC (Men)
Srikakulam faculty members held
meeting on 03-04-2023 to discuss the
following aspects.

1. we discussed about the starting
and planning of New Certificate
Course
2. we discussed about the field
trip to III BSc student on Mushroom
cultivation and to visit Tibbale
culture lab at Agricultural College
Nair.
03. we discussed about coverage of Syllabus
of theory and practicals.

Members

01. Dr. P. Rama Rao

02. Sri. D. Raveendra.

03. Dr. R. Prameela. &

04. Sri. G. Ramakrishna Rao.

~~Off~~ Incharge of dept.

~~Off~~ 03-04-2023

D. Ravi 3/4/23

mm

May-2023 (Minutes) 04/5/23

Department of Botany
GOC (Mem) Srikantham Members
held meeting on 04-05-23 to
discuss the following aspects.

1. We discussed about the starting
mid exams work
2. We discussed about coverage
of syllabus
3. We discussed about the
Project works
4. We discussed about after
holidays work.

AS
incharge

1. Dr P. Rama Rao
2. Sri D. Ravindra — D. Ravi
3. Dr R. Prameela ✓
4. Sri G. Rama Krishna Rao lmm

June - 2023

05/06/23

Minutes-

we discussed about -
Department of Botany
GDC (M) Srirakulam conducted
a meeting to discuss the below
issues on 05-06-2023

1. we discussed about coverage of syllabus
2. we discussed about mid Exams
3. we discussed about Practical Exams.

GP

Members :-

MS

1. Dr P. Rama Rao
2. Sri D. Ravindra - D. Rao
3. Dr R. Prameela
4. Sri G. Ramakrishna Rao mm

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05/6/23

July-23 (Minutes) 04/7/23

Department of Botany
GOC (M) Srikalaiyam conducted
a meeting to discuss the below
issues on 04-07-23

1. Discussed about Record unification
2. Discussed about the updation of Departmental records for NAAC
3. Discussed about the beautification of College Campus and Botanical garden.
4. Discussed about celebration of Mending day 22 July 2023
5. ~~Record~~ Discussed about - CSP, 4 months internship.

Members :-

1. Dr P. Rama Rao
2. Sri D. Ravindra - D. Ravi
3. Dr R. Prameela ✓
4. Sri G. Ramakrishna Rao

August - 2023

25/8/23

Minutes.

Department of Botany, GDC (M),
Srikakulam, conducted the staff
meeting on 25/08/2023.

1. Discussed about the work load & syllabus for sem-I & sem-III.
2. Discussed about timetables for Sem-I, Sem-III.
3. Discussed about Beautification of Botanical garden & college campus.
4. Discussed about continuation of certificate course on "Medicinal plants & their Importance".

D. Ray

Signature of Incharge

1. Dr. R. Prameela - ✓

2. G. Ramakrishna - 10/11/23

3

September-2023

19/9/23

Minutes

Department of Botany, GDC (M),
Srikakulam conducted the staff
meeting on 19-09-2023.

1. Discussed about the Time table & work allotment for sem-V
2. Discussed about Multidisciplinary & Life skill courses (Environment education) & allotment of classes.
3. Discussed about Project works for Sem-III & Sem-IV
4. Discussed about the field visit to Seethampeta & Dhonbai for sem-III.

D. Ravi

1. Dr. R. Prameela.
2. G. Ramakrishna.

October-2023

4/10/23

Minutes

Department of Botany, GDC (M),
Srikakulam conducted the staff meeting
on 4/10/23.

Agenda:

1. Discussed about the completion of syllabus for sem-I & sem-III
2. Discussed about the workload allotment for sem-IV.
3. Discussed about the planning for Field trip to seethampeta & Dhonubai for sem-III students.
4. Discussed about Project work allotment for sem-III & sem-IV

1. D. Ray

2. ✓

3. 

D. Ray

NOV-2023 (Minutes) 17/11/23

Dept of Botany, GDC (M), Sri Kakulan
Conducted the Staff meeting on 17/11/23

Agenda:

1. Discussed about registration of Swayam courses for Faculty & Students.
2. Discussed about collection of Articles for college Magazine from students.
3. Discussed about the Freshers day celebrations.
4. Discussed about the Fest & Stall arrangement.
5. Discussed about the code of conduct which have to follow the staff.
6. Discussed about the New botanical garden establishment & Beautification for NAAC Purpose.

D. Ravi

1. D Ravi

2. ✓

3. 

Dec-2023

15/12/23

Minutes

Dept of Botany, GDC (M), Sri Kalikulam
Conducted the staff meeting on 15/12/23.

Agenda!

1. Discussed about the updation of department registers.
2. Discussed about the continuation of certificate course on ^{"Economic} ~~Medicinal~~ Plants & their Importance" for the academic year 2023-24 batch.
3. Discussed about the Botanical field trip to NAIRA & KVK, Amadalaunkasa.
4. Discussed about the celebration of Pasteur's day on Dec-27-2023.
5. Discussed about the guest lecture on Tissue culture by ~~Dr.~~ Gurumurthy sir. Scientist from NAIRA

D. Ray

1. 

2.

3. 