

Program Book

INTERNAL ASSESSMENT STATEMENT

Name of the Student : *CommodoXx - V77008H*
Programme of Study : B.A [G-A.E]
Year of study : 2021-2024
Semester : B.A [G-A.E]
Regd No/NTN No : 212200144009
Name of the College : GDC (MEN) SRHIM
University : Dr. BR Ambedkar University.

S.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Project Log	20	20
2.	Internship Evaluation	30	25
3.	Reporting	25	25
4.	Presentation	25	20
5.	Grand Total	100	90

Prathibha

Signature of the Faculty Guide

Certified by

Signature of Head of department/principal

Program Book

Short Term Internship

STATE COUNCIL OF HIGHER EDUCATION
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

Accredited by
SriKakulam - Andhra Pradesh
Telephone : (08942) 222383
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**Program Book
for
Short-Term Internship**

Name of the Student: D. Viral
Name of the College: Great Degree College (Mer) – Skdm
Registration Number: 2122001440009
Period of Internship: From: 14/08/2023 To: 14/09/2023
Name & Address of the Intern Organization Educational
Bhunadav Bhavani (M) Manayor(D)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements of transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the persons working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
You will be assigned with a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
8. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - Data and Information you are expected to collect about the organization and/or industry.
 - Job Skills you are expected to acquire.
 - Development of professional competencies that lead to future career success. Practice professional communication skills with team members, co-interns and your supervisor. This includes expressing thoughts and ideas effectively, through oral, written, and non-verbal communication, and utilizing listening skills.

12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.
13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. **Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.**
15. At the end of internship you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

An Internship Report
On
(Title of the Internship)

Submitted in accordance with the requirement for the degree of

Name of the College: Govt degree College (men)

Department: BA. (T.S.E)

Name of the Faculty Guide: U. Prathishta

Duration of the Internship: From 14/01/23 To 14/09/23

Name of the Student: D. Vinod

Programme of Study B. A. T Cr. E

Year of Study: 2021 - 2024

Register Number: 2402 2122001440009

Date of Submission:

Student's Declaration

I.D.Vinod...., a student of BA^{2nd Year} Program, Reg. No. 2122001446009 of the Department of English....G.U.D.C..... College do hereby declare that I have completed the mandatory internship from 14/08/23 to 14/09/23...in Billimada..... (Name of the intern organization) under the Faculty Guide ship of....., (Name of the Faculty Guide), Department of Government.....
Degree College..... (Name of the College)

D.vinod

(Signature and Date)

Endorsements

Faculty Guide

Prathima

Head of the Department

Principal

Certificate from Intern Organization

This is to certify that D. Vinod..... (Name of the intern) Reg. No. 21330044889 of G.D.S.(MEN).... Name of the College) underwent internship at M.P.P.S. BILLUMADA..... (Name of the Intern Organization) from 14/08/2023 to 14/09/2023.....

The overall performance of the intern during his/her internship is found to be Good..... (Satisfactory/Not Satisfactory).

P. Timpathiu

Authorized Signatory with Date and Seal
Head Master
M P P S BILLUMADA
Bhamini (M) Sklm (Dt)

ACKNOWLEDGEMENTS

When in school every day and actually went to school and taught the children also & disciplined every day and treated the students nicely. I checked about once a week. Tagumana Videkomba. At every student in the school I do not teach lunch pack off mid-day meal plan - Great possibility instructions food. All the teachers in the school also teach very well. we were students & taught religion area. knowledge I know & taught of general English, Mathematics and Environment class.

I was told that the above statement is true, but if you can punish me punish this is a Real program & - organized thus program in prep school at Billund village. It's true.

Thanking you

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include one or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

In my opinion, a comprehensive report should be prepared on how the current education system will be implemented and how the education system should be for the future by thinking teaching every single student in the school.

Also, I think the that in the future employment opportunity will be available I be available in terms of education.

P. Sampath

Head Master
M PPS BILLUMADA
Bhamini (M) Sklm (DL)

Course
and Tourism
Certificate

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission and Values of the Organization
- C. Policy of the Organization, in relation with the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

In the future, by Implementing the school today > changing the shape of the school and giving every student a chance to study in the school, every mother should also study their children in the government school, so that the school will develop very well, and the principals of the school and teachers should keep in mind the future of the student and give every information think and convey to the student

P. Lingathiv
Head Master
M.P.P.S. BILLUMADA
Bhamini (M) Skim (DL)

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www.gcmssklm.com

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

In the school, every students is conducting
quiet competitions and playing games in the
work physically, every students is at the
front study hours also organised for
every students to study activity we also
organised drilling because of that, the
teachers also expressed happiness

P. Jimpathin
Head Master
M.P.P.S. BILLUMADA
Bhamini (M) Sklm (Dt.)

DAY & DATE	ACTIVITY LOG FOR THE FIRST WEEK		
	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
ay - 1/21	Today I went to school to teach Mathematics and English to all third standard students.	Today I teach each student to understand said correctly	P. G. Limpatti
ay - 2	Today I teaches general knowledge which I know to all fifth class students	Students and reading and understanding said correctly so I am dedicated worker.	P. G. Limpatti
ay - 3	Today also I Teaching addition and division to all third class students	Today I Teach each students to understand said correctly	P. G. Limpatti
ay - 4	Today I went to school I also explained the stories in English and Telugu languages.	Today I teach each student to understand said correctly	P. G. Limpatti
ay - 5	I went to school. I told addition and subtraction to all the second class students I told them in English	Today I teach each student to understand said correctly	P. G. Limpatti
ay - 6	I went to school .I am teaching stories in English and Telugu and math drilling period 30 mins	I walk with dedication truly student - So far happy to teaching	P. G. Limpatti

Head Master
M PPS BILLUMADA
Atamini (M) Skim (Dt)

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objectives of the Activity Done:

Detailed Report:

I am very happy to teach students. All the students in the school are very active in listening lessons. All students are studying well. The teachers in the school are teaching very well. I behaved respectfully with you all the teachers and teaching all the students very happily.

Also today was not selected on the school naadu-medu scheme. Also the ~~middle~~ school does not have a spacious playground. The school midday meal is very good. Foods there are high in nutrients. The school is also provided with government facilities. There has a head master and a teacher. This week also provided with and a team teacher this week also I teaching lessons on Telugu, English, Maths, EVS in school with great satisfaction.

P. Deepathiv

Head Master
M.P.P.S. BILLUMADA
Bhamini (M) Skim (D)

ACTIVITY LOG FOR THE SECOND WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day - 1	Today I told general knowledge which I know to all fourth class student & also explain the stories in English languages and Telugu	Everyone & Teach each Student to understand said correctly.	
Day - 2	& Teaching English and Telugu dictation in fifth and fourth class students.	Today I Teach each student to understand said correctly.	P.Gimpatti
Day - 3	Today I went to school & teaching division to all the third class students & told them words are English languages.	Today & Teach each student to understand said correctly.	P.Gimpatti
Day - 4	Today I went to school & teaching Mathematics and English. To all third class students & also explained by stories & English languages	Today & each each student to understand said correctly.	P.Gimpatti
Day - 5	& Teaching English words and Telugu words Told all the fourth class students drilling period in last 30 min.	Today & Teach each student to understand said correctly.	P.Gimpatti
Day - 6	Today I went to school children day was celebrated in the school. Some races were also disturbed & children taught and about & talked about Jaiker de many he was the first prominently of Rubin he likes children very much.	Today & Teach each student to understand said correctly.	P.Gimpatti

Head Master
M PPS BILLUMADA
Rhamini (M) Sklm (D)

WEEKLY REPORT

WEEK - 2 (From Dt. to Dt.)

Objective of the Activity Done: To be very happy to teach students

Detailed Report:

Also today was not selected in school
meal scheme also the school staff
leader. Also the school or the
teacher have a opinion played. the
liday meal is very good found that
high in nutrients the school also -
invited high with government facilities
also the nos are had well most and
teach this week also teaching less
on Telugu and English makes more
adment in science in school with great satisfaction

all the students in the school
is very active in listening lessons all students
the students well the their looked in the
school one teachers very well I helped
especially with all the teacher and teaching
1 students very happy

P. Timmappa
Head Master
M.P.S. BILLUMADDA
Bhamini (M) Samithi

ACTIVITY LOG FOR THE THIRD WEEK

Y E	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Today I went to school I taught division addition to all third class students I also explained to the English language.	I work with dedication towards student & so I am happy to teaching	P. Simpathi	
I teaching English words and Telugu words told all the fourth class students Drilling understand said paid in last seminits	On today I teacher understanding said understand said English	P. Simpathi	
Today I told general knowledge with I know to all fifth class student I also explained & finalize in English	student are pending and understanding said correctly words	P. Simpathi	
I went to school I told addition addition and subtraction told the second class student I told them in English word	Today I teacher student to each student to said words	P. Simpathi	
Today also I taught addition subtraction multiplication and class class student told Telugu word and English language.	student are reading and understanding and said correctly so I am dedicated.	P. Simpathi	
Today I went to school Today also I taught addition and divisions to all third class	I work with dedication towards student I am happy to learning.	P. Simpathi	

Head Master
M PPS BILLUMADA
Bhamini (M) Skim (Dt.)

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

itive of the Activity Done:

I am very happy to teach students
All students in the school are very
e in listening lessons All students are
ng well The teachers in the school are
ng very well I behaved respectfully with all
teachers and teaching all the students very
y.

Also today was not selected Post
school Nacchu - Nedu scheme Also The school
t have very in listening lessons all
ents are studying with the the Teacher
the school are teaching studing the
hers lessons are teaching very well I
wed respectfully with all the teachers and
ng the students very happy.

P. Tirupattur

Head Master
M PPS BILLUMADA
Bhamini (M) Skim (Dt.)

Certificate course
J. Durisam

ACTIVITY LOG FOR THE FOURTH WEEK

DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
-	Today I went to school & teaching division, addition & all third class students & also explained the stories in English language.	I work with dedication to towards students so I'm happy to teaching	
-	I teaching English words and Telugu words told all the fourth class students drilling period in class last 30 minute.	I am today I teach students to understand said correctly	P. Lingathiv
-	Today I told general knowledge which I know to all fifth class students I also explained the stories in English languages.	Students are reading and understanding said correctly so I am dedicated worker	P. Lingathiv
-	I went to school - & told addition and subtraction to all HPC second class students I told them in English words.	Today I teach each students to understand said correctly	P. Lingathiv
-	today also I teaching addition, subtraction, multiplication and division to all the third class students told Telugu words and English languages	Students are reading and understanding said correctly so I am dedicated worker.	P. Lingathiv
-	Today I went to school Day also I teaching addition and division to all the third class students.	I walk with dedication towards students & am happy to teaching	P. Lingathiv

Head Master
M PPS BILLUMADA
Bhamini (M) Sklm (Dt)

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

jective of the Activity Done:

Detailed Report:

I am very happy to teach students
All the students in the school are very
active in listening lessons. All students are studying
well. The teachers in the school are teaching
respectfully with all the students very
happily.

Also today was not selected for the school
mid-day scheme. Also the school doesn't
have a spacious playground. The midday meal is
good food that are high in nutrients.
The school is also provided with government facilities.
The school has a head master and a
teacher this week also taught this all lessons
in school with great satisfaction.

P. Tirupathi
Hon. M.P.P.S.
M P P S BILLUMADA
Shamini (M) Skim (Dt.)

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website : www.skilm.com

ACTIVITY LOG FOR THE FIFTH WEEK

DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
-	Today I told general know which I know to tell 5th class student I also explained the English language.	Today I taught students to understand and said correctly	P. Gimpatti
-	Today I went to school and today also teaching addition and divisions to all third class students	I work with dedication towards students so I am happy to teaching	P. Gimpatti
-	All the 5th class students were made a Part of TAU group in which I also participated.	every day I teach dedication towards students	P. Gimpatti
-	Today I went to school I told addition and subtraction all the second class students in the English words	every day I teach each student to understand and said correctly	P. Gimpatti
-	Today went to school today I also teaching Telugu mathe english with to all the 5th class students	Today I went each understand said correctly.	P. Gimpatti
-	Today I went to school day I checked the marks register of children	students are reading and understanding said correctly so I am dedicated	P. Gimpatti

Head Master
M PPS BILLUMADA
Bhamini (M) Sklm (P.L.)

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Website : www.sklm.com

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

I am very happy to teach students
All ^{the} students in the school are very
active in learning & all students are studying well
the teachers in the school are teaching very
well. I behave respectfully with all the teachers
and teaching all the students very happily.
Also today was not selected for the
school noon - meal scheme. Also the school
midday meal is very good. for that are
high in nutrients. the school is also
provided with government facilities also. The
school has a head master and a teacher.
This week also I teaching lessons on
Telugu, English, MATHEMATICS, E.V.S. and
general knowledge in school with great
satisfaction.

P. Dimpalini

Head Master
M P P S BILLUMADA
Bhamini (M) Sklm (D)

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CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, specialization, mutual support and teamwork, motivation, space and ventilation, etc.)

The facilities in the school are very good so teachers also come to the school daily. All exams also well done. Schools start at 8:30 in the morning and dismiss at very well.

Also all the childrens in the school were divided into groups and given sports lessons I think they still have a lot to do on the day of the school today. Scheme has not yet been selected but the very boy thing king to some society.

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Website : sklm.com

the real time technical skills you have acquired (in terms of the job
and hands on experience)

I want the school and prepared a
dol on how the present education system
be and how the future education system
will be. The facilities in the school are
good. Also teachers also come to
school daily. All programs are also well

I am happy to exploring all stud
the school by studay in school I see
possiblity of getting employ ment opportunities
the future and by saving cost what plan
will impanted in the future.

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TRADESH

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.)

my thoughts are that students should be a leader and divided them into groups and every each subject work hard so that they are understand I also play game for all the students every week and also get know able father of clever students

In my opinions That should help in the future and get job opportunities soon

Odisha
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use

now you could improve your communication skills (in terms of
levels while communicating, anxiety management, understanding others,
erstood by others, extempore speech, ability to articulate the key points,
conversation, maintaining niceties and protocols, greeting, thanking and
others, etc..)

Preston of school also said very
about the children that we should go
them out side so etc. respect the
and respect them out side so etc...

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website : www.gemsklm.com

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

When I was not good at handling such subjects like English, I particularly liked history and civics. All programs are also welcome.

I went to the school and prepared a presentation on how the present education system will be and how the future education also come to the school. Many all programs are also well come.

escribe the technological developments you have observed and relevant to the
object area of training (focus on digital technologies relevant to your job role)

I used to explain YouTube lesson to
all school student and though those lesson
helped to help them develop though in the
technological knowledge.

I want to school every day
and I told every day study has to acquire
such developments skill and I learned
him

I am very happy to open you like
our very students in the school and show the
things in this video so that everyone can write
glad.

Student Self Evaluation of the Short-Term InternshipStudent Name & Registration No: D. Vinod - 012200140009
Date of Internship: From 10/07/2022 To 14/09/2022

Date of Evaluation:

Organization Name & Address:

Name & Address of the Supervisor:

Mobile Number:

Please rate your performance in the following areas:Rating Scale: Letter grade of CGPA calculation to be provided

Oral communication	1	2	3	4	5
Written communication	1	2	3	4	5
Initiative	1	2	3	4	5
Interaction with staff	1	2	3	A	5
Attitude	1	2	3	4	5
Dependability	1	2	3	A	5
Ability to learn	1	2	3	4	5
Planning and organization	1	2	3	4	5
Professionalism	1	2	3	A	5
Creativity	1	2	3	A	5
Quality of work	1	2	3	A	5
Productivity	1	2	3	4	5
Progress of learning	1	2	3	4	5
Adaptability to organization's culture/policies	1	2	3	A	5
OVERALL PERFORMANCE	1	2	3	4	5

D. Vinod

Signature of the Student

Website: www.guruji.org

Course: Certificate in History and Tourism

Document of

Evaluation by the Supervisor of the Intern Organisation

Name & Registration No: D. Vinod - 212200144 0009
of Internship: From 14/08/2023 To 14/09/2023

of Evaluation:

Organization Name & Address:

& Address of the Supervisor

Mobile Number:

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

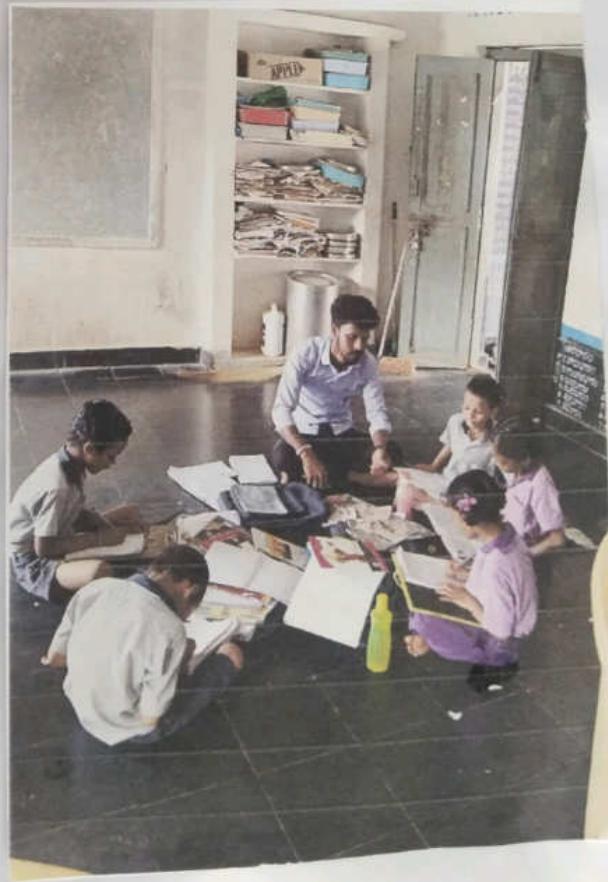
Oral communication	1	2	3	4	5
Written communication	1	2	3	4	5
Initiative	1	2	3	4	5
Interaction with staff	1	2	3	4	5
Attitude	1	2	3	4	5
Dependability	1	2	3	4	5
Ability to learn	1	2	3	4	5
Planning and organization	1	2	3	4	5
Professionalism	1	2	3	4	5
Creativity	1	2	3	4	5
Quality of work	1	2	3	4	5
Productivity	1	2	3	4	5
Progress of learning	1	2	3	4	5
Adaptability to organization's culture/policies	1	2	3	4	5
OVERALL PERFORMANCE	1	2	3	4	5

P. Jaypathini
Signature of the Supervisor

Head Master
M PPS BILLUMADA
Bhamini (M) Skim (DT)

Course
History and Tourism
Certificate

PHOTOS & VIDEO LINKS



wednesdays
certificate course
History and Tourism