

PROGRAM BOOK FOR SEMESTER INTERNSHIP

Name of the Student: BANDARU BHUVANESWARI

Name of the College: Government Degree College (MEN) SRIKAKULAM

Registration Number: 2022001066002

Period of internship: From: 17-12-2022 To: 18-03-2023

Name & Internship of the Organization: EDUCATION DEPARTEMENT
(MES Golkonda Revu School
SRIKAKULAM)

B.R.AMBEDKAR UNIVERSITY ETCHERLA, SRIKAKULAM.
2020-2023

An Internship Report on

Forest Department

Submitted in accordance with the requirement for the degree of

B.COM (Computer Applications)

Under the Faculty Guideship of

Sri. N.Pavani

*Department of Commerce
Government Degree College (Men), Srikakulam.*

Submitted by:

B. BHUVANESWARI

Reg.No: 2022001066002

Department of Commerce

Government Degree College (Men), Srikakulam.

Official Certification

This is to certify that **Bandaru Bhuvaneswari** Reg. No: **2022001066002** has completed his Internship in **MES Golkonda Revuschool srikakulam** on **Education Department** under my supervision as a part of partial fulfillment of the requirement for the Degree of Commerce in the Department of Government Degree college Men (SRIKAKULAM)

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Endorsements

Faculty Guide

Head of the Department

Principal

Student's Declaration

I, **Bandaru.Bhuvaneswari** a student of internship Programme, **Reg.No: 2022001066002** of the Department **Commerce**. College do hereby declare that I have completed the mandatory internship from 07-12-2022 to 18-02-2023 Education Department under the Faculty Guide, N. Pavani Department of Commerce Government Degree College Men (Srikakulam).

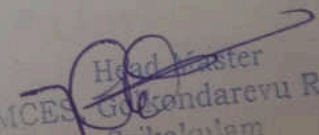
B.Bhuvaneswari
Reg.No: 2022001066029



Certificate from Intern Organization

This is to certify that **Bandaru.Bhuvaneswari** Reg. No. **022001066002** of Government Degree college (Men) Srikakulam underwent internship in Education Department (Srikakulam) from **12-12-2022** to **18-03-2023**.

The overall performance of the intern during his internship is found to be Satisfactory (Satisfactory / Not Satisfactory)


Head Master
M.C.E.S. Golkonda Road
Srikakulam

Authorized Signatory with Date and Seal

Acknowledgements

school internship report is the result of an end a way in four months it would not have been possible without participation assistance of numerous brave and courageous along the way. this I have to thank them all

first and foremost I would like to give special gratitude Parents who gave me an opportunity to keep my step

I am indebted to my college teachers and the principle vision, encouragement and enduring tagious interest in termship

I extended my gratitude to my classmates and specially to our members with whom I started our my dark days together faced our academic and social problems.

special thank must be given to the teachers and students of MES school Gokonda Revu Srikakulam in their feed love and support with which I achieved skills and ment.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

I worked in the internship in the department. When I visited the place is MES school at Golkonda Revu, Sriakulam. I choose education department to know the status of the education and diffenance froms past few. I spent aday with idren and I learn and absearved things.

The interuduction is very friendly and very sluable. In this intencrship I know that there are we other decided which has to be improved. I teracted with the children let them to know their problems and let what are facing through.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

worked in the education department. I worked
school. of Golkonda Reve street Education. department.
an important note in every sector. I served many
in school that the children are yoncl lack of
ledge my interaction with students very friendly
more valued che I spent nearly 18 hours with
children and I got to know that students
rming was very poor. the students are about to
erstand the basic things.

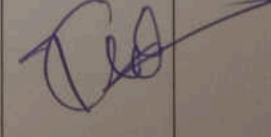
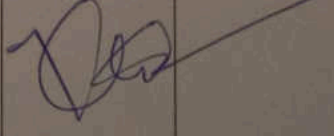
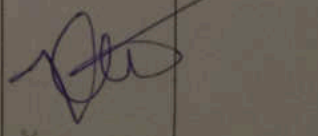
CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

I worked in MES school of Golkonda Revu
tion department worked in srinakulam in the
n department worked in Government school and I
t all so to the students. I also used black
d and

I also performed some tasks with the children
hat to encourage them in participating. I also conducted
y tasks like Games, quize, ther activities to the
ven. This Part of Internship. take me to learn
. know ledge. about education. system especially
school.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	As it is my first day. I have conducted self introduction for 1 st and 2 nd class students	It was a great day as a teacher and it is a better experience to me	
Day -2	I went to 2 nd class and asked some basic questions regarding maths to the students	I have been prepared & came to know about few ways	
Day -3	Again, I was sent to 1 st class and they are very excited to know about me	I noticed the curiosity in each and every student	
Day -4	I went to 2 nd class and taught them common English & spellings in English	This day I came to know how to deal with children	
Day -5	I was sent to 2 nd class and made them to study English question & answers	I came to know about their educational standards	
Day -6	I have interacted with 1 st class students some activities	I observed their mind-set and way of behaviour & active participation	

WEEKLY REPORT

WEEK - 1 (From Dt. 7.12.2021 to Dt. 13.12.22)

Objective of the Activity Done:

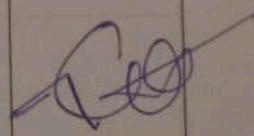
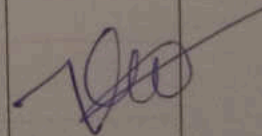
Detailed Report:

As it is the first week. I conducted self introduction in each and every class to know about them.

And I also conducted some circular activities to interact with them. I have also taught them new lessons in their syllabus in understandable manner so they can understand easily and to know about new things. And I observed they are society and I noticed their educational performance and knowledge.

Finally I noticed that some students are not active and they like the teaching in friendly manner.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 1 st class and I have observed that some students needs to be discipline	I come to know that how to control students	
Day - 2	I went to 2 nd class and asked them about their goals which was well	I noticed about their life styles goals and their	
Day - 3	I taught 2 nd class, a Telugu lesson in my own way of teaching	I have made them to read the lesson in their own mother tongue	
Day - 4	I have sent to 2 nd class and made to them about rhymes and moral	I learned how to communicate with management with	
Day - 5	I have taught the 2 nd class students about how to be a great Parti	I come to know about mentoring in betraivour	
Day - 6	I have conducted some activities to 1 st class students regarding	I learned how to teach in a appropriate manner	

WEEKLY REPORT

WEEK - 2 (From Dt. 14.12.22 to Dt. 20.12.22)

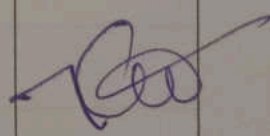
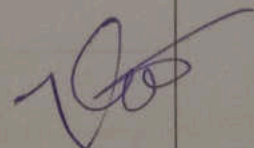
Objective of the Activity Done:

Detailed Report:

In this wrotive week, I have observed the students about thir performance in studies and their capatilities too. I have discussed with them about how to study and manage their academic Pentomance.

I have conducted some new activites regarding their syllabus. and created an environment in which they are very active in group discusions and in class too.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have checked 2 nd class students about aware ness on how to live in a society	I observed many things that how kids think about their home teen	
Day - 2	I have taught 1 st class students about english basics like parts of speech	I come to know about teaching new things to the students.	
Day - 3	I have conducted a fun activity to the 2 nd class where are the students	I have developed my communication skills through this	
Day - 4	I have helped the teachers and other staff members in their respective works	I learned to work with other teachers	
Day - 5	I have taught 1 st class about maths tricks which will help them	I noticed how they are dealing with common problems	
Day - 6	I have taught evs lesson 1 st in a practical manner.	I come to know how to teach in easy way.	

WEEKLY REPORT

WEEK - 3 (From Dt. 21.12.22. to Dt. 27.12.22.)

Objective of the Activity Done:

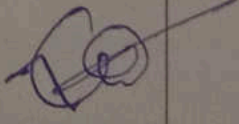
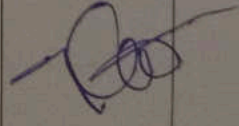
Detailed Report:

In this week I have developed my teaching skills, while teaching them in a practical approach which enhanced my communication skills, very well.

Also I have also interacted with the respected Government teachers Parents about the system situations. Problems. etc --- I also tried to teach the students so that they felt like they are in a open space

I have also worked with teachers and other staff members which made me to know about how things that happens behind school the screen

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have taught maths lesson and Problematic sums to 1 st & 2 nd class	I developed my teaching skill & the students are also good.	
Day -2	I have conducted games to know about the other talents for 1 st class	I have interacted with students & helped them	
Day -3	I have checked about every class environment sanitory, and weither	I noticed few problems in school.	
Day -4	I have interacted with students regarding their problems in school.	I tried to solve their problem by informing to the management	
Day -5	I have taught 1 st class students about birds, animals, fruits and flowers	All the students are reacted very well	
Day -6	I have taught 2 nd class students about eating in etiquette.	I have increased all my skills.	

WEEKLY REPORT

WEEK - 4 (From Dt. 28-12-22 to Dt. 3-1-23...)

Objective of the Activity Done:

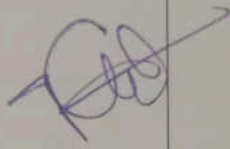
Detailed Report:

In this week, I have developed my skills such as teaching, mentoring, communicating, managing and team work, active participation when compared to the previous weeks.

I have also observed about the school environment, students, performance and all the surroundings. And I also interacted with them and gave them advice and tried to solve them in other ways.

The students also have been performing very well in all activities.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught 2nd class about discipline to be followed in class room	I have interacted with the students about disciplinary actions	
Day - 2	I have taught the 1st class students about ways of expressing	I have tried to teach the students about the seminar skills.	
Day - 3	I have interacted with 1st class students through digital way	I have accessed the digital device in the school	
Day - 4	I have taught the 2nd class about english lessons.	The students have learned and doing good in studies	
Day - 5	I have taught the 1st class about Telugu lesson	The students are doing well	
Day - 6	I have interacted with all students about previous states and present studies	I have know many things in this journey	

WEEKLY REPORT

WEEK - 5 (From Dt..4-1-23.. to Dt..10-1-23..)

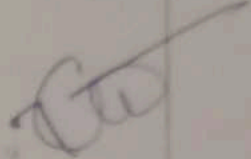
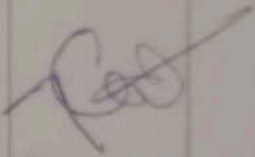
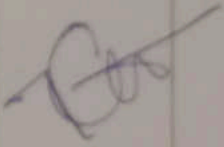
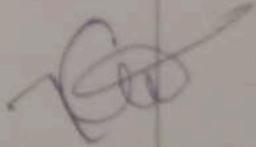
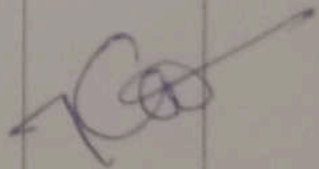
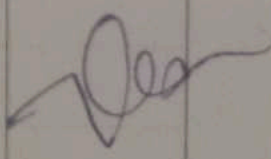
Objective of the Activity Done:

Detailed Report:

In this weeks. I have developed my skill such as way of expressing my knowledge to others and also I lost my stage fear. In this journey. I developed myself. fear and other skills which enhanced me very well

I come to know few good things and also some problems which made me to think in different way to solve them. finally I got a better experience as a teacher and it was a nice revelation through which we can give knowledge to others.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	sankranti - Holidays		
Day - 2	sankranti Holidays -		
Day - 3	sankranti Holidays -		
Day - 4	sankranti Holidays -		
Day - 5	sankranti Holidays -		
Day - 6	sankranti Holidays -		

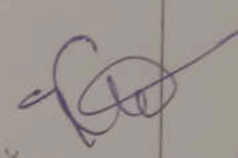
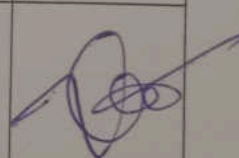
WEEKLY REPORT

WEEK - 6 (From Dt. 11-1-23, to Dt. 17-1-23.)

Objective of the Activity Done:

Detailed Report:

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	As it is my first class I have conducted self introductions	It was a great day as a teacher and come to know about	
Day -2	I went to third class and taught them maths in a fun and learning way	I have been prepared and come to know about and learning	
Day -3	Again, I was sent to 1st class and I have noticed some problems in them.	I come to know about their educational status	
Day -4	I went to 2nd class and taught the everyday things in proper manner like	I come to know how to teach the children neatly	
Day -5	I taught the 1st class students an English lesson and played an	I observed about their knowledge on English	
Day -6	I have interacted with the 1st class students through activities	I come to know about their minds and knowledge	

WEEKLY REPORT

WEEK - 7 (From Dt. 21.12.23 to Dt. 28.12.23)

Objective of the Activity Done:

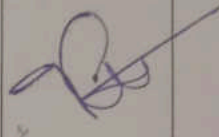
Detailed Report:

In this entire week, I have conducted extra-curricular activities like self introduction, games to interact with them to know about their state of mind and connect with them.

I have also taught them few lessons from their syllabus in understandable manner so that they have felt that they came to know about some new things. And I have observed their educational performance, knowledge

Totally, I learn that some students are not very well in studies and they like the teaching in fun and learning way.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 2 nd class and I have observed some students who needs to be	I have know how to discipline the students among	
Day - 2	I went to 1 st class and asked them about their goals which was well	I got to know about their life style, goals and problems	
Day - 3	I taught 2 nd class a Telugu lesson and by then through sentences	I have managed the students to read in their mother	
Day - 4	I have taught the 1 st class students some thymes and moral stories	I come to know about communication and management	
Day - 5	I have taught the 2 nd class about how to behave at particular places and	I have to come to know about mentoring in Behaviour aspects	
Day - 6	I have conducted activities for 2 nd class students. on maths.	I have taught subject in approchable manner.	

WEEKLY REPORT

WEEK - 8 (From Dt. 30.12.23.. to Dt. 04.01.23..)

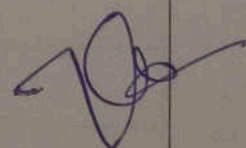
Objective of the Activity Done:

Detailed Report:

In this entire week, I have observed about the students, their performance in studies and their students capability. I have discussed about how to be good and become better in academic performance.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active in group activities and in class too.

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have checked about the 2nd class student awareness on how to live	I have known so many new things that kids think about their place, home	
Day -2	I have taught 1st class student about English basics like everyday chores	I got to know about teaching new things to the students	
Day -3	I have conducted a fun activity to the 2nd class. Participants have very well	I have developed my communication mentoring skills very well	
Day -4	I have helped the teachers and staff members in their respective works	I come to know about the working of teacher and staff	
Day -5	I have taught 1st class students about Maths basics and tricks to help them further	I have learned to teach about how to solve arithmetic problems	
Day -6	I have taught English lesson for 1st class	I have learned to teach in practical way	

WEEKLY REPORT

WEEK - 9 (From Dt. 5-2-23 to Dt. 11-2-23)

Objective of the Activity Done:

Detailed Report:

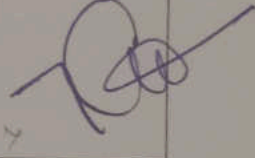
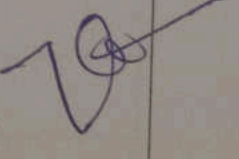
In this week, I have developed my teaching skills from syllabus lessons to a practical approach which enhanced my communication skills very well.

And I have also interacted with the respected government teachers, parents about the situations, problems, environment etc ---

I have also tried to teach the students so that they feel like they are in an open space.

I have also worked with teachers and staff work which made me know things that happen behind school.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught, maths lessons to the 2nd class and 1 st class	I have developed my teaching skills the students too are good	
Day - 2	I have conducted a game for enlpring their talent for 2nd class	I have interacted with students and helped them in their doubts	
Day - 3	I have checked about every class environment, the sanitary facilities and water supply	I have to come to know about few Problems in school	
Day - 4	I have interacted with students regarding their Problems in school and gave some solutions	I tried to solve students Problems at a possible level	
Day - 5	I have taught 1 st class students abouts animals and birds	I have deal with 1 st class students digital way	
Day - 6	I have taught 2nd class about caling etiquetie	I have incereused my communication skills.	

WEEKLY REPORT

WEEK - 10 (From Dt. 13-2-23 to Dt. 18-2-23)

Objective of the Activity Done:

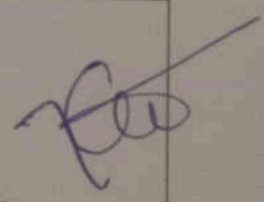
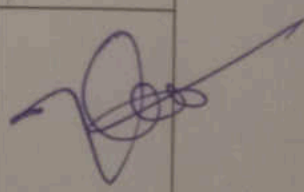
Detailed Report:

In this week, I have developed my skills such as Teachings, mentoring, communication, managing and team Participation, skills when compared to the previous three weeks.

I have also observed about the school environment, students performance and I have also interacted with them and gave advice and get tried to solve them, in other ways.

The students also have been well performing with good rate.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught 1 st class about discipline followed in class room	I have interacted with the student about discipline	
Day - 2	I have taught the 2 nd class students about seminar skills	I have tried to teach the students about seminar skills.	
Day - 3	I have interacted with 1 st class students english lessons.	I have accessed the digital device in the school	
Day - 4	I have taught the 2 nd class about english lessons	The students have learned and doing good in studies	
Day - 5	I have taught the 3 rd class about english lessons	The students are doing well	
Day - 6	I have interacted with all students about Previous studies and Present status.	I have know many thing in this journey.	

WEEKLY REPORT

WEEK - 11 (From Dt. 13-2-23 to Dt. 19-2-23.)

Objective of the Activity Done:

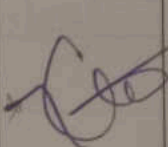
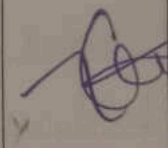
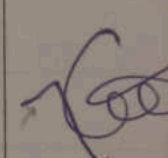
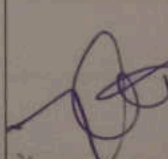
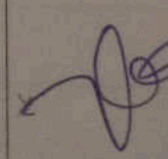
Detailed Report:

In this week, I have developed my skills such as teaching skills. I have come to know that I have learn so many things in this journey. I have developed my communication skills, managerial skills, interactive skills, Teaching skills and other skills which enhanced me very well.

I came to know few good things and also some Problems which. I have tried to solve and made better out of it

I learn about being a teacher, a worker and mostly as an internal in the work place.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	As it is my first day I have conducted self introduction for 1st and 2nd class students	It was a great day as a teacher and it's a better experience to me	
Day - 2	I went to 2nd class and asked some basic questions regarding maths to the students	I have been prepared to know about teaching in few ways	
Day - 3	Again, I was sent to 2nd class and they are very excited to know students	I noticed the curiosity in each and every student	
Day - 4	I went to 2nd class and taught them common letters & spellings in english	This day I came to know how to deal with children	
Day - 5	I was sent to 1st class and made them to study english questions & answers	I came to know about their educational standards	
Day - 6	I have interacted with 2nd class student through some activities	I observed their mind-set and way of behaviour & active.	

WEEKLY REPORT

WEEK - 12 (From Dt. 20-2-23 to Dt. 25-2-23.)

Objective of the Activity Done:

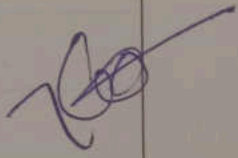
Detailed Report:

As it is the 12th week, I conducted self-introduction in each and every class to know about them.

And I also conducted some circular activities to interact with them. I have also taught them new lessons in their syllabus in understandable manner so that they can understand easily and to know about new things. And I observed they are very keen to know more about our society. And I noticed their educational performance and knowledge.

Finally, I noticed that some students are not active and they like the teaching in friendly manner.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 2nd class and have observed that some students needs to be discipline.	I come to know I that how to control students to be in discipline	
Day - 2	I went to 1st class and asked them about their class which was well interactive	I noticed about their life styles Goals and their Problems	
Day - 3	I have taught 2nd class a telugu lesson in my way of teaching	I have made them to read the lesson in their own mother tongue	
Day - 4	I have sent to 2nd class and made to about very and moral stories with action	I learned how to communicate and management with every student	
Day - 5	I have taught the 1st class students about how to behave at particular places and situations	I came to know about mentoring in behaviour aspect.	
Day - 6	I have conducted some students regarding their subjects	I learned how to teach in a appropriate manner.	

WEEKLY REPORT

WEEK - 13 (From Dt. 27-2-23 to Dt. 4-3-23.)

Objective of the Activity Done:

Detailed Report:

In this wtive week, I have observed the students about their performance in studies and their capabilities too. I have discussed with them about how to study and manage their academic performance.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active in group discussions and in class too.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have checked 2nd class students about awareness on how to live in society	I discovered many things that how kids think about their home	
Day - 2	I have taught 1st class students about English basics like parts of speech	I came to learn about teaching new things to the student	
Day - 3	I have conducted an activity to the 2nd class where all the students have participated	I have developed my communication skills through this program	
Day - 4	I have helped the teachers and other staff members in their respective works	I learned team work with other teachers	
Day - 5	I have taught 2nd class about math tricks which will help them further	I noticed how they are dealing with common problems	
Day - 6	I have taught 1st class Telugu lesson	I came to know how to teach in easy way.	

WEEKLY REPORT

WEEK - 14 (From Dt. 6-3-23 to Dt. 11-3-23.)

Objective of the Activity Done:

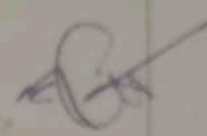
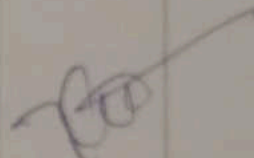
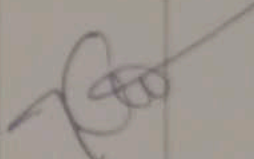
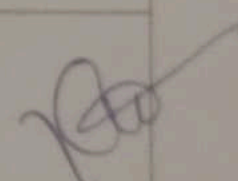
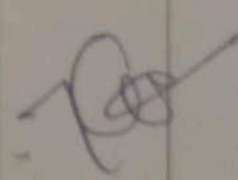
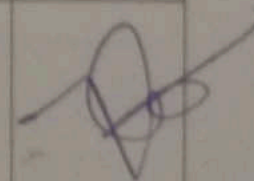
Detailed Report:

In this week, I have developed my teaching skills, while teaching them in a practical approach which enhanced my communication skills very well.

And I have also interacted with the respected government teachers. Parents about the system, situations, problems etc. -- I also tried to teach the students so that they felt like they are in an open space.

I have also worked with teachers and other staff members which made me to know about how things that happen behind school / the screen.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught maths lessons and Problematic scenes to 2nd & 1st class	I developed my teaching skills & the students are also good.	
Day - 2	I have conducted game to know about their other talents for 2nd class	I have interacted with students & helped them in clearing their	
Day - 3	I have checked about every class environment Sanitation and water facilities	I noticed few problems in school.	
Day - 4	I have interacted with students regarding their problems in school & about Government	I tried to solve their problem by informing to the management	
Day - 5	I have taught 1st class students about birds, animals, fruits and flowers	All the students are reacted very well	
Day - 6	I have taught 2nd class students about eating in etiquette	I have increased all my skills.	

WEEKLY REPORT

WEEK - 15 (From Dt. 13-3-23 to Dt. 18-3-23)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teaching, mentoring, communicating, managing and team work, active participation when compared to the previous weeks.

I have also observed about the school environment, students performance, and all the surroundings. And I also interacted with them and gave them advices and tried to solve them in other ways.

The students also have been performing very well in all activities.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

During work Government is one of the aspects of
our quality addressed in this report. The people of M.S. School
on D. Rev. Street are good and very well interacted we were
given a desk for our work with basic things like chalk pieces
duster etc -- our role is to enhance the students. observe
and any other negative Analyse all activities by students and
our things are from 9:00 AM to 3:30 PM

The headmaster and the teachers are very polite
humble to me the student are very friendly and interactive
this made me very happy to socialise with them very easily. The
interns were also very co-operative in work.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

There are many technical skills I have acquired during this 'Internship'

I have come to know about how to put my knowledge skills into practice such as mentoring. I learned how to communicate and build relationship with people I worked. I learned that every department or organisations has its own culture.

I quickly learned that every company has its own culture. As an enthusiastic and open to learn new skills I learned that it's very important to communicate with teachers and headmaster if at all I have any doubts.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

There are also some managerial skill I have acquired in this "internship"

I learned how to deal with people effectively
Developing managerial skills is important to all professions
as a team we planned about scheduling with respect to time
we all acted as a leaders for every week.
arranged our work place culture for productive use of time

we have kept notes for observing every improvement
throughout the week we all discussed about all pro's and con's
our working style we all ~~pr~~ have kept our goals for
our journey, we also have developed our decision making
skills which are very essential for further.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.)

We have improved our communication skills a lot in internship at MES school, Golkonda Revu street, Srikakulam.

As we have been interacting with each student, we assigned communication skills as we are assigned to class rooms. At first we felt some tensed but now we are confident while communicating or conversing with others.

We also came to know that how to understand people. We also improved our speaking skills from prepared to extempore to an inter. We have also developed teaching skills in a way which made students to learn better.

Team work is one of the most important skill which is very useful in every workplace.

We the interns of MES school, Golkonda street, Srikakulam formed as a team to enhance and improve our work in an efficient way. Firstly we have familiarity with each other.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Team work is one of the most important skill which is very useful in every workplace.

We the interns of MES school, Anna Gokonda Revu Street, Srikakulam formed as a team to enhance and improve work in an efficient way firstly we have no familiarity with each other.

Gradually it took some time and we became a supportive team.

every week, one of us will lead the team to take leadership also discussed with each other about our work and performance as a team members and also a leader made me know how to work as a team member, and our role in it. the way has to interact and co-operate and how to

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

The Government has taken a big leap in implementing technology in education system to amplify digital transformation in schools.

The M.E.S. school at Golkonda Revu street, Kakulam uses devices in their Proceedings

The Headmaster, updates the information of school through smart Phones. They scan face of the students for marking and updating this attendance every day. Not only students but also for other staff members now it's a metric system for their attendance.

There

Name: B. Bhuvaneshwari

Registration No: 2022001066002

Internship: From: 7-12-2022 To: 18-3-2023

Evaluation: >

Supervisor Name & Address: >

K. PRASAD, Education dept.

Address of the Supervisor >
Mobile Number

MCCY Gokulnagar Road
96 186 38629

Rate the student's performance in the following areas:

Note that your evaluation shall be done independent of the Student's self-evaluation

Scale: 1 is lowest and 5 is highest rank

Oral communication	1	2	3	4	5✓
Written communication	1	2	3	4	5✓
Proactiveness	1	2	3	4	5✓
Interaction ability with community	1	2	3	4✓	5
Positive Attitude	1	2	3	4	5✓
Self-confidence	1	2	3	4	5✓
Ability to learn	1	2	3	4✓	5
Work Plan and organization	1	2	3	4	5✓
Professionalism	1	2	3	4	5✓
Initiative	1	2	3	4✓	5
Quality of work done	1	2	3	4✓	5
Time Management	1	2	3	4	5✓
Understanding the Community	1	2	3	4	5✓
Achievement of Desired Outcomes	1	2	3	4	5✓
OVERALL PERFORMANCE	1	2	3	4✓	5


Signature of the Supervisor

Head Master
Gandarevu Road

Student Self Evaluation of the Short-Term Internship

Student Name: B. Bhuvaneshwari

Registration No: 2022001066002

Term of Internship: From: 7-12-2022 To: 18-3-2023

Date of Evaluation: ✓

Organization Name & Address: > GRI MES, Goltkonda Rev, Dammala street, Srikakulam

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

Oral communication	1	2	3	4	5 ✓
Written communication	1	2	3	4 ✓	5
Proactiveness	1	2	3	4 ✓	5
Interaction ability with community	1	2	3	4	5 ✓
Positive Attitude	1	2	3	4	5 ✓
Self-confidence	1	2	3	4	5 ✓
Ability to learn	1	2	3	4	5 ✓
Work Plan and organization	1	2	3	4 ✓	5
Professionalism	1	2	3	4	5 ✓
Creativity	1	2	3	4	5 ✓
Quality of work done	1	2	3	4 ✓	5
Time Management	1	2	3	4 ✓	5
Understanding the Community	1	2	3	4 ✓	5
Achievement of Desired Outcomes	1	2	3	4	5 ✓
OVERALL PERFORMANCE	1	2	3	4	5 ✓

B. Bhuvaneshwari
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

PHOTOS & VIDEO LINKS

