

# **Model Program Book**



## **SHORT-TERM INTERNSHIP**

**(On-Site/Virtual)**

Designed & Developed by



**ANDHRA PRADESH  
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

## **Instructions to Students**

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements of transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the persons working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned with a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
  - Data and Information you are expected to collect about the organization and/or industry.
  - Job Skills you are expected to acquire.
  - Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.

12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.
13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. **Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.**
15. At the end of internship you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

Program Book  
for  
Short-Term Internship

Name of the Student: SAVARA. HARI PRASAD

Name of the College: GOVERNMENT DEGREE COLLEGE [MEN]  
SRI KAKULAM

Registration Number: 2122001066041

Period of Internship: From: 18/08/2023 To: 30/09/2023

Name & Address of the Intern Organization Agricultural Department mandal  
Vyarasaya, Calaha, Mandali.

**An Internship Report  
On  
(Title of the Internship)**

*Submitted in accordance with the requirement for the degree of...B.Com*

Name of the College: GOVERNMENT DEGREE COLLEGE [MEN] SRIKAKULAM

Department: B. COM. [Computer]

Name of the Faculty Guide:

Duration of the Internship: From 18/08/2023 To 30/09/2023.

Name of the Student: SAVARA. HARI PRASAD.

Programme of Study 2nd year.

Year of Study: 2022 – 2023

Register Number: 2122001066041

Date of Submission: 15/10/23

### Student's Declaration

I, S. Hemprada, a student of B.Com Program, Reg. No. 21220010660411 of the Department of....., G.D.C.(MEN) College do hereby declare that I have completed the mandatory internship from 18/08/23 to 30/09/2023 in Agriculture.. (Name of the intern organization) under the Faculty Guideship of N. PANAN! (Name of the Faculty Guide), Department of Commerce.....  
Government Degree College(MEN)(Name of the College)

(Signature and Date)

K. S. Hemprada  
10/10/23

### Endorsements

~~Faculty Guide~~

~~Head of the Department~~

~~Principal~~

### **Certificate from Intern Organization**

This is to certify that S. Hari Prasad..... (Name of the intern) Reg. No 212200106609 of ....E.I.D.C.(Mn.).... Name of the College) underwent internship in ....Agriculture..... (Name of the Intern Organization) from 18/08/2023 to 30/09/2023.

The overall performance of the intern during his/her internship is found to be  
Satisfactory... (Satisfactory/Not Satisfactory).



*Rao* 4/11/2023

Authorized Signatory with Date and Seal

Mandal Agriculture Officer  
SRIKAKULAM

## ACKNOWLEDGEMENTS

First of all I am very much thank you  
Agriculture Internship of two months it would  
not have been possible without the participation  
Assistance of number brave and Courage people  
along the way there I have to thank they are.

And foremost I would like to give  
Special gratitude to my Reconnto who give me  
every opportunity to key my step ahead.

I am Indebted to my College teacher And the  
principal of 15th version in Management and editing  
for Continuous support in the Internship

Special thanks must be given to Dr.  
Teacher Staff And volunteers of relevance under gram  
Agriculture in Bhopal for the feed back, love  
and Support with which I obtained skills  
And development.

C. HARI PRASAD

## CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

In agriculture department main role is teaching farmers, advising farmers to farm the new technique of agriculture giving good manures and fertilizers. The course is aiming to how to interact with farmers. How to giving advice to farmers to farming in a good manner.

Outcomes :-

- ① To give basic knowledge of Seed Selection
- ② To give advice for agricultural mechanization

Learning Outcomes :-

I have Learned and helped me during the problem using group discussion.  
Without patient we cannot handle and explain the same to Farmers.

## CHAPTER 2: OVERVIEW OF THE ORGANIZATION

### Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission and Values of the Organization
- C. Policy of the Organization, in relation with the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

### A. Introduction of the organization :

My organization is Agricultural Department in Mandala Vyavasaya Sahay Mandal Erikkalam Mandal. The head of the Department is MAO Sir M. Disha Kumari Madam.

### B, Vision mission and values of the organization :

The organization mission provides every farmer to give a good farming Techniques and good Seeds and Agriculture Mechanization.

### C, Future plans of the organization :

They are aim to build a great Agricultural Development in India and good mech organization Techniques for Agriculture.

### CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

#### Internship & and the importance :-

An internship is a period of work experience provided by an organization for a limited time period.

The students will get benefit from these moments because they offer them employment from their best internship placements.

#### Skills required during Internship :-

- I will get to learn a lot of agricultural skills.
- How to interact with farmers.
- Positive attitude.
- Creativity
- Oral Communication.
- each my self;

**ACTIVITY LOG FOR THE FIRST WEEK**

<b>DAY &amp; DATE</b>	<b>BRIEF DESCRIPTION OF THE DAILY ACTIVITY</b>	<b>LEARNING OUTCOME</b>	<b>Person In-charge Signature</b>
Day - 1	Reported at MAD Office and interacted with Mandal agricultural officer	They work to ensure high quality in Crops Cultivated by farmers.	<i>S. J. Ward</i>
Day - 2	Brief explanation of Internship by MAD Sr.	An Internship gives a student the opportunity for career exploration and skills.	<i>S. J. Ward</i>
Day - 3	Department of agriculture and allied Sectors.	allied Sectors are: fisheries animal husbandry milk production industry dairy farm etc.	<i>S. J. Ward</i>
Day - 4	Hierarchy of agriculture department	The hierarchy is which gives the information of agricultural offices wks.	<i>S. J. Ward</i>
Day - 5	Basics of agriculture and explanation.	Agriculture Basics are Crop and live stock material etc for food and non-food products	<i>S. J. Ward</i>
Day - 6	Statistics of agriculture in India and world wide.	Agriculture Sector uses statistical data across the Country.	<i>S. J. Ward</i>

## WEEKLY REPORT

WEEK - 1 (From Dt. 18/08/2023.. to Dt. 25/08/2023..)

### Objective of the Activity Done:

#### Detailed Report:

- ① They work to ensure high quality so by Farmers Agricultural officer are also responsible for Ensuring that all agricultural operations Conditons Comply with stock and related logistic. Agriculture officials may help and inspect the collect and test agricultural goods.
- ② An Internship is a professional learning experience that offers meaningful practical work related to a student field of study or career interest.
- ③ Some of the important agricultural and offical Sector are. fishery, animal husbandry, milk production industries, dairy farming, agricultural etc. private Sector Department of animal husbandry and tryiory.
- ④ It is headed by Honble minister of agriculture assisted by an. office. of the. Com. of principal. govt by Secretary, ⑤ Agriculture encompasses Crop -fisher production agriculture, fisher and forestry for food. and non - food products
- ⑥ India holds hold. Com. Position world wide. In terms of former output Agriculture Sectors accounts to 18.3% of the GDP of 2020.

**ACTIVITY LOG FOR THE SECOND WEEK**

<b>DAY &amp; DATE</b>	<b>BRIEF DESCRIPTION OF THE DAILY ACTIVITY</b>	<b>LEARNING OUTCOME</b>	<b>Person In-charge Signature</b>
Day - 1	Agriculture and Horticulture.	Agriculture is Crop cultivation Horticulture deals with trees, shrubs, flowers, fruits and nuts.	Jy. Ward
Day - 2	What is GDP and the Contribution of agriculture to GDP.	While agriculture and allied Sector share 20.19%.	Jy. Ward
Day - 3	Agriculture Sector and its Contribution to the GDP	While agriculture and allied Sector share 20.19%.	Jy. Ward
Day - 4	Schemes implemented by state agriculture department and Central Govt	Ap Rybti Raksha are taken by the farmer families for annum.	Jy. Ward
Day - 5	Benefits received by the farmers from state government and Central government	so many benefits are taken by the farmers PM Kisan	Jy. Ward
Day - 6	Importance of fertilizers and pesticides in agriculture and their ill effects.	Fertilizer have beneficiary things others wise they can ill for sal health.	Jy. Ward

**WEEKLY REPORT**  
**WEEK - 2 (From Dt 21/06/23, to Dt. 26/06/23.)**

**Objective of the Activity Done:**

**Detailed Report:**

- ① While agriculture deals with all aspects of Crop Cultivation, horticulture deals with vegetables, trees, flowers, turf, shrubs, fruits and, nuts.
- ② The Service Sector accounts for 53.89% of total India's GVA of Service Sector at 179.15 Lakh Crores. The Industry Sector Contributed 25.92% while, agriculture and allied Sector shared 20.19%.
- ③ India's GVA at Rs. 46.44 Lakh Crore. The Industry Sector contributes 25.92% while, agriculture and allied Sector shared 20.19%.
- ④ National Food Security Mission [NFSM] Pashyan, Krishakas Yojana [RKVY] National Mission on oilseeds, and oil palm [NMOOPS] Supply of seed on subsidy to the farmers.
- ⑤ The farmers families who collectively own Cultivable Land will get a benefit of RS. 18,500 per family per year including RS 6,000 from the PM Kisan in of no. Size of holdings.
- ⑥ Fertilizers is a chemical substance that makes land soil fertile for better growth of Crops while pesticides are the chemical substances that protects the Crop and land from pests But their excessive usage has hardened the soil, reduced fertility,

### ACTIVITY LOG FOR THE THIRD WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	PERSON IN-CHARGE SIGNATURE
Day - 1	What are the main types in agriculture, and which are covered in the graduation of agriculture,	Planning & Doing implementation of	J.K.
Day - 2	Main, Cereals, etc., agriculture	RBI, Market and Land	J.K.
Day - 3	Pelambadi and Narm Schemes,	Crop in Rabi Crop Conservation natural disaster,	J.K.
Day - 4	Important Crops grown in India, and another practices,	Paddy, millet groundnut, cotton and Cotton etc.,	J.K.
Day - 5	Green revolution, and its importance	Aromatic, Picholis on, Picholis and Coal Supplies	J.K.
Day - 6	Structure of RBK? Role, of RBK, ? what are important roles of VAA?	May be one-stop advisory for farmers	J.K.

## WEEKLY REPORT

WEEK - 3 (From Dt 28/08/23 to Dt 21/09/23.)

### Objective of the Activity Done:

#### Detailed Report:

- ① The Major BSC agriculture subjects are plant Genetics, Agriculture, Meteorology, food technology, Horticulture, Agriculture, Animal husbandry, Entomology, Extension of Agriculture, Genetics, Soil Science, etc.
- ② To provide Employment opportunity, Genetics are used in agriculture as well as non-agriculture. Labour is important role in international business is important and Export activities.
- ③ India is geographically a vast Country so the various foods and non-foods crops are cultivated in three main Cropping Season which are cultivated in three main rice, wheat, millets, Maize and pulses. Cash Crops - Sugarcane, oilseeds, Hortiflora crops - Tea, Coffee, Rubber, Cotton and Jute etc in up rice, Cotton, groundnut, Pigeon pea, Cauliflower, black gram and Sorghum.
- ④ The main principles of polambadi are. ① grow a healthy crop ② conserve natural enemies ③ conduct regular [weekly] field observation ④ the green revolution has had a dramatic impal on incomes and food supplies in many developing Countries.
- ⑤ The R&D are in many Unile. Seeds-to-Sales window. Services. Centres for Farmers that have been set up across the state to make available quality Agric.-Inputs for farmers. Implements, fish feed, cattle feed,

**ACTIVITY LOG FOR THE FOURTH WEEK**

<b>DAY &amp; DATE</b>	<b>BRIEF DESCRIPTION OF THE DAILY ACTIVITY</b>	<b>LEARNING OUTCOME</b>	<b>Person In-charge Signature</b>
Day - 1	Rudimentary checking of Inputs Supplied to Farmers	Farmers Can opt to buy from a Retailer in the Nearby Town	Ji. David
Day - 2	Soil testing procedure and its importance.	The test for used to minimize the Function of rocks to Assemble Minerals.	Ji. David
Day - 3	Sustainable Agriculture and its Importance.	An eco-friendly Approach that Stresses the Reliance on Limited Natural Resources.	Ji. David
Day - 4	Importance of Soil Health	Soil Supply, the Ecol. National Nutritive Resources.	Ji. David
Day - 5	Major challenges faced by Farmers on Agriculture	Limited Knowledge and Infrastructure.	Ji. David
Day - 6	Mechanization in Agriculture and its Importances.	The Inputs used in Crops, products here, by also providing	Ji. David

## WEEKLY REPORT

WEEK - 4 (From Dt. 04/09/23 to Dt. 09/09/23)

### Objective of the Activity Done:

#### Detailed Report:

- ① To Ensure Quality Inputs - Fertilizers.  
Concentrate to buy from a retailer in. m. Weekly focus  
They many not be able to obtain inputs on credit without  
a reference from m. Maitreya Immediately
- ② A Soil test can determine fertility by the expected  
Ground potential of the soil which indicates Natural  
fertilization potential. Caused from excessive fertility  
The test is used to enable the functions of plants to  
Assimilate minerals.
- ③ Sustainable agriculture is an eco-friendly approach  
that reduces the dependence on limited Natural Resources.  
Its Careful farming methods such as Crop Rotation  
Intercropping and Companion planting help soil.
- ④ Indeed soil quality is directly linked to good  
quality and quantity soils supply the essentials  
Nutrients, water oxygen and root support that our  
Food-producing plants need to grow and flourish  
they also serve as a buffer to the protect.
- ⑤ The present challenges that plague Indian Agriculture  
are. Limited knowledge and that insufficient  
Incentives. Especially in soils,

**ACTIVITY LOG FOR THE FIFTH WEEK**

<b>DAY &amp; DATE</b>	<b>BRIEF DESCRIPTION OF THE DAILY ACTIVITY</b>	<b>LEARNING OUTCOME</b>	<b>Person In-charge Signature</b>
Day - 1	what is mep. Iminium Supply [price] and its Importance.	MSP. 18. main Imp topic for USPC Examination.	J. David
Day - 2	paddy procurement through RBK.	15e formore. A2e. paid for paddy 15e. have sold at MSP. Through AC pay	J. David
Day - 3	what is Irrigation and types of Irrigation	furrow. Border strip. and Basin Irrigation. Are these types of surfaces.	J. David
Day - 4	Importance of Extension in Agriculture.	Analyzing, forming method and food production methods. Enhances Safety.	J. David
Day - 5	Agriculture research 15e Station in Eri-Kakulam the District Roles of Scientists in Agriculture.	Analyzing 15e for mining methods and food production to enhance Safety and.	J. David
Day - 6	Green manure Crops and its Importance for Improving Soil Health.	Building. Soil. organic matter and soil structure.	J. David

## WEEKLY REPORT

WEEK - 5 (From Dt. 11.02.23. to Dt. 16.02.23.)

Objective of the Activity Done:

Detailed Report:

- ① Minimum Support prices [MSP] Rs. 52.  
Minimum price set by govt. Government for certain Agricultural products which the product would be directly bought from the farmers by the And. the Market price An item. 150.  
Cost incurred This is an important topic for upsc Exam  
the Farmers are paid for the rice, paddy, through Bazaar.  
Set at MSP through A/C. Play, Chegol. the paddy  
is stacked into gunny bags. Each gunny bag is 50 kg  
and travels the millings.
- ② The Farmers are paid for the paddy through Bazaar.  
Set at MSP. Through A/C. Play, Chegol. the paddy  
is stacked into gunny bags. Each gunny bag is 50 kg  
and travels the millings.
- ③ Using a module over the software of agriculture.  
focussed on Soil. transacts over the Software. of  
Agriculture. like in Software, Irrigation. no. System  
to maintain and practice into the soil.
- ④ PT. provides information to farmers and passed  
to the farmers New India developed by Agriculture.  
Research stations Agriculture Extension programmes  
covers broad area including improved crop varieties  
livestock control. Improved water management  
and the control to which pests or plants  
disease.

## CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

The officials are kind which we are seeing very pleasantly they are very kind in their jobs they include the very peacefully the introductions which are very clearly they are very educational they tell us how to acquire knowledge and how to plan your life. the MAAB office is at Another of the City the surroundings are cultural like necessary no all facilities are available for the Agriculture office they are very kind their jobs they are sincerely tries Capital twice tasks in doing his he is teach. likes very well. Not only the subject he is teacher for our lives and how to Acquire knowledge they are specially focused on our interest they programme he explain about time management he is very well. he tells all over the departments Biechey and subjects in to our life machine also teacher very well. that the understanding thing team works is good for completing their tasks that's why is good for completing their tasks that's monogram. Disciplined. Any thing like friendly

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

(1) Become an Agriculture official. You must also have hard skills such as technical knowledge, crop management, farm operation and management and, financial planning skills and, we acquire how to motivate farmers for best cropping technologies, and pest resistant crops for best yielding we can. Again some knowledge on Agriculture, how to manage, crop and best technologies on Pest Resistances we acquire skills like problems - solving, leadership from, managements and, organisational skills are all importances for successful farming you apply these abilities in various situations, including managing farm hands, cultivating, crops and fixing machinery we are learn from them how to help to develop and implement strategies to improve productivity and sustainability in agriculture, with the aim at ensuring and educating farmers on soil and water conservation technologies through implementation of provide agriculture Credit Crop, Insurance, and helps the farmers in getting remunerative returns for their production.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

Management Skills are abilities and traits needed to perform certain duties usually as if pertaining to other leading a team. Such as Solving problems, Communications well, and motivating employees. Such skills can be learned through practical experiences or in courses and then honed on the job. We have to know how to motivate our team members for critical situations. How to train members how to plan, achieve and complete our tasks in time. If means we can easily management the management skills are acquire in our daily life; also we faced many challenges we can sometimes easily solve we are planning for goals in certain time period. Time management is the very important for leader do not show partiality for those person. Our behaviour for team work we can take a decision we can discuss with our team members is good

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

I'm practicing my Speaking Speak because they can understand easily speak softly and slowly with respect. They can automatically attract our speaking skills and oral communication. Our body language is very important for communication. When others mostly try to improve my listening skills it also develops our communication and develops our body language we improve and written communication as review grammar and spelling basics stand what you want to write profied. Get book etc.. the first step working on skills is actually working on your listening if can improve on little will our communication skill speak with confident and it shows a good mannering great with goode here if can gain good impression for you from other people understand their feelings listen what they are said them they also give some respects for you automatically greeting thank and appreciating others are gain good relationship.

describe how could you enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity:

The aspects which make up a group discussion are verbal communication, non-verbal behavior and confirmation. In terms, decision-making ability and cooperation we can enhance abilities in group discussion to be an active listener identifying the main ideas being discussed, know good ideology Listen with open mind. Leading as my understanding asking a clear participant on is primarily about and then explaining what you key have. Communication participation is the way to form. Sustains Leadership. adults' include events, games and training to teach and Leader to be better Leaders the exercise involving coloring, better Communication, decision making and observation. Skill, change of public speaking, and leading an entire group. They can work together toward achieving goals.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

We are trained at the agriculture department of MAD office. At the office, digital technology that computers faculty and wifi facilities are arranged. They have a practical they have the Rice, attendance when they are online. For work progress they are working in Computer digital is bringing to skills. today's job roles: ① you will need new skills and will be exposed to opportunities demand range. exits from cloud, agriculture, to social media. many occupations such as scientists now require some level of programming skills. Digital amounts technology enables the storage of massive amounts of information in relatively small spaces. Large amounts of media, such as photos, music, videos, contact knowledge, and other details can be carried around. Can on small devices like mobile phones may can improve your confidence to use technology for work learning and daily life...

### Student Self Evaluation of the Short-Term Internship

Student Name & Registration No: SAVARA HARI PRASAD - 212200166041

Term of Internship: From 16/08/23 To 30/09/23,

Date of Evaluation: 18/08/23.

Organization Name & Address: Bhavya, Agriculture Department

Name & Address of the Supervisor G. Prasad. Bhavya, Eri Kakkalan.  
with Mobile Number: 9705687853

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

<b>1) Oral communication</b>	1	2	3	4	5
<b>2) Written communication</b>	1	2	3	4	5
<b>3) Initiative</b>	1	2	3	4	5
<b>4) Interaction with staff</b>	1	2	3	4	5
<b>5) Attitude</b>	1	2	3	4	5
<b>6) Dependability</b>	1	2	3	4	5
<b>7) Ability to learn</b>	1	2	3	4	5
<b>8) Planning and organization</b>	1	2	3	4	5
<b>9) Professionalism</b>	1	2	3	4	5
<b>10) Creativity</b>	1	2	3	4	5
<b>11) Quality of work</b>	1	2	3	4	5
<b>12) Productivity</b>	1	2	3	4	5
<b>13) Progress of learning</b>	1	2	3	4	5
<b>14) Adaptability to organization's culture/policies</b>	1	2	3	4	5
<b>15) OVERALL PERFORMANCE</b>	1	2	3	4	5

Signature of the Student  
*S. Hari prasad.*

## Evaluation by the Supervisor of the Intern Organisation

Name & Registration No.: ANAKA. RAJU. PB-AWAR - 9195660011  
Field of Internship: FROM 18/06/2018 TO 06/07/2018

Date of Evaluation: 18/07/2018

Organization Name & Address: Bhgri Agriculture Department

Name & Address of the Supervisor: Bhgri Agriculture Department  
with Mobile Number: 9305687858

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

<b>1. Oral communication</b>	1	2	3	4	5
<b>2. Written communication</b>	1	2	3	4	5
<b>3. Initiative</b>	1	2	3	4	5
<b>4. Interaction with staff</b>	1	2	3	4	5
<b>5. Attitude</b>	1	2	3	4	5
<b>6. Dependability</b>	1	2	3	4	5
<b>7. Ability to learn</b>	1	2	3	4	5
<b>8. Planning and organization</b>	1	2	3	4	5
<b>9. Professionalism</b>	1	2	3	4	5
<b>10. Creativity</b>	1	2	3	4	5
<b>11. Quality of work</b>	1	2	3	4	5
<b>12. Productivity</b>	1	2	3	4	5
<b>13. Progress of learning</b>	1	2	3	4	5
<b>14. Adaptability to organization's culture/policies</b>	1	2	3	4	5
<b>15. OVERALL PERFORMANCE</b>	1	2	3	4	5

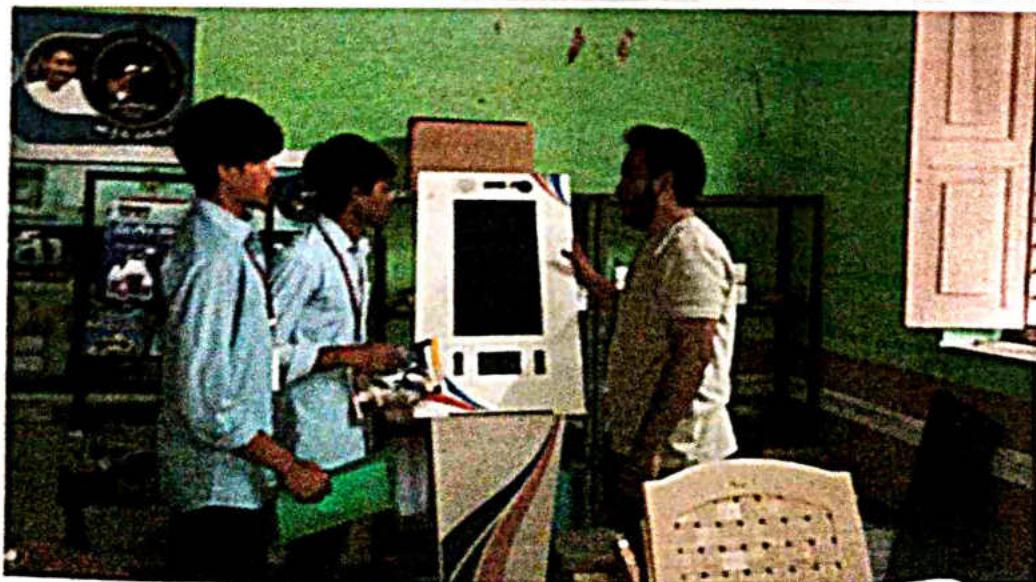
Signature of the Supervisor

Village Agriculture Assistant

BHYRI RBK

SRIKAKULAM

**PHOTOS & VIDEO LINKS**





## **ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION**

(A Statutory Body of the Government of Andhra Pradesh)

2nd, 3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road

Atmakur (V) Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 503

[www.apsche.ap.gov.in](http://www.apsche.ap.gov.in)