# Model Program Book



# SHORT-TERM INTERNSHIP

(On-Site/Virtual)

Designed & Developed by



# ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

LA STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESHI

## **Program Book** for **Short-Term Internship**

Name of the Student: Savora Varegin

Name of the College: GINERNMENT DEBIREE COMPAN)

Registration Number: 2 N2 2-00/06551

Registration Number: 212200/066551

From: 18/8/20270: 30/9/2023 Period of Internship:

Name & Address of the Intern Organization Agricultures Department of Mondali Wysavay Suha nandail Svikalculan

#### Instructions to Students

# please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <a href="https://apsche.ap.gov.in">https://apsche.ap.gov.in</a>

- It is mandatory for all the students to complete 2 months (180 hours) of shortterm internship either physically or virtually.
- 2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
- Report to the intern organization as per the schedule given by the College. You
  must make your own arrangements of transportation to reach the
  organization.
- You should maintain punctuality in attending the internship. Daily attendance is compulsory.
- 5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the persons working in the organization and by consulting the supervisor attached to the interns.
- 6. While you are attending the internship, follow the rules and regulations of the intern organization.
- 7. While in the intern organization, always wear your College Identity Card.
- 8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
- 9. You will be assigned with a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
- 10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
  - Data and Information you are expected to collect about the organization and/or industry.
  - Job Skills you are expected to acquire.
  - Development of professional competencies that lead to future career success.
- 11. Practice professional communication skills with team members, co-interns and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.

- 12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.
- 13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
- 14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
- 15. At the end of internship you shall be evaluated by your Supervisor of the intern organization.
- 16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
- 17. Do not meddle with the instruments/equipment you work with.
- 18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
- 19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
- 20. You should understand that during internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
- 21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
- 22. Do not forget to keep up your family pride and prestige of your College.

# An Internship Report (Title of the Internship)

Submitted in accordance with the requirement for the degree of ... R. Com

Name of the College: Granment Degree Conege (men) grikakulum

Department: B.com Computers

Name of the Faculty Guide: N. Parani

Duration of the Internship: From 18 10% 1030/09/2023

Name of the Student: Savara. Vasugiri

Programme of Study 2022 - 2023 andrewy

Year of Study: and yeary

Register Number: 212200 (06605)

Date of Submission: 15/10/2023

#### Student's Declaration

> 5. Vasugin (Signature and Date)

#### **Endorsements**

Faculty Guide

Head of the Department

Principal

#### Certificate from Intern Organization

This	is	to	certify	that	Savasia. Valugiosi.	(Name	of	the	intern)	Reg.
Nool	220	01066	of of ba	DECM	Name of the	College)	un	derw	ent inter	nship
in	Age	nici	ultione	(	Name of the Intern	Organiza	tior	n) fro	m.18/.8,	2027
to	30./	9/:	2.023		the state of the s					

Authorized Signatory with Date and Seal

Village Agriculture Assistant BHYRI RBK

SRIKAKULAM

My agriculture managiment still on BSC

Agriculture Substeel are plant-generally Agriculture

Heteor Logy food technology Agriculture, Agrorey

Anital husbandry. Entronlogy. Explession. Of

Agriculture, Genetics coil science et.c.

It porovid, Employetent opportunty to the outor, agriculture as well as non, agriculture laboures Important one in intermedional Business in import and Export- activities

Indea is geographically a vast-county sol fil- has various food and noon food. Crops one cultivated, in Three teen Gaping Seasons, which one ratio Karish and Zasa food Crops - vice what tillets thize and puleses Cash Gappa Sugarance of celde Hartfeltwee Crops Tea Coffic Kubber, cotton and Jule Etc. in ap ofce cotton, groundant pigeon. Pea Sunflower, blace grant and Sorghurt.

S. Vaguyini

#### **CHAPTER 1: EXECUTIVE SUMMARY**

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

in agriculture deportment main role teaching formers, advising formers to fam the new techniques of agriculture, giving good manusces and textilizers. The course is aiming to now to interaction with formers. How to giving advise to formers to forming in a good manner.

out comes:

To given basic knowledge of seed selection to give advise for agricultural mechanization.

Tecorning out comes:

I have learned and helped me during the intern with group discussion.

Without patiena we cannot bandle and explain

theme to farmers.

#### **CHAPTER 2: OVERVIEW OF THE ORGANIZATION**

## Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission and Values of the Organization
- C. Policy of the Organization, in relation with the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Introduction of the organization?

my organization is agricultural deportment that mandala vyarasaya salaha mandali [MAAB] palasa soutoatalan Mandal. The head at the deportment is MAO Sir Maidany playab six. Smit ushakumari ision mission and while of the organization:

the organization mission provides every frome to give seeds. and agriculture mechanization.

future plans of the organizations

they are aim to build a great agriculture development in india and good mechantion. Lechniques for agriculture.

### CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

Intenship and its importance:

in internship is a period of work expositiona of level by and organization for a limited time period. the students will get benefit from those maximents because they often recount employers

from their best interns piocement.

spills acquired during internships

I will get to bourn a lot of agricultural stills. now to interect with foomers.

positive attitude.

creativity.

oral communication.

seach my self.

### ACTIVITY LOG FOR THE FIRST WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day -	what one the main tapics in agriculture and subsects or agriculture.	Ploughing, soving, transplan, fation Etc.	I Boy
Day -	Main seasons of agriculture	fabi, knowif and Zaid.	I frank
Day – 3	Improvious crops grown in India and andhra prodesh.	Paddy, maice ground, rubber and cuttion etc	I Brand
Day –	Polambadi and NFSm Schemes	Grow a helthy Crop, consenal Enamig.	Il Brong
Day –	Green revolution and its importance.	doomatic incomes on incomes and food supplies	O'Bany
Day –	struture of RBK? Poles of RBK? What are important roles of VAA?	they one one slep adisary for formors.	I. Frank

#### WEEKLY REPORT

## WEEK - 1 (From Dt.) 1. (2023 to Dt. 30/.9/203)

Objective of the A	ctivity Done:
Detailed Report:	
1 they work	to Engure Eigin quality to Coops
by form	exs. Agricultural of one also Agricultura
. l for E	nsustring that all agriculture opestions
and Cash	roditecs comply with help outst invest
gets ale	eryse and test agricultural goods.
as ap in	ternship is a propessional locasing Exper
sces tha	t offers meaningful Proctical work
relted t	o a shuteet field of the or correct
inscrest.	
(3) some	of the impatant agricultural and order
sociess	are fishery onimal husbandary.
will p	rodution industries dairy forming,
thorteul	trove the croivale sector pepartment of
agri cult	we and formers welfare poportment
of our	al husbandy and tringing
(4) 15+ is 1	rected by Horible minister of agriculture,
assisted	by an officer of the coare of principal
gerse laxy	seaclary (5) Agriculture Enompasses
	nd liveral production agraculture fighering
and fre	stry for from and non food podeucts,
	rolds that seven position world wide in
of the	GDP 2020.

## ACTIVITY LOG FOR THE SECOND WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day -	deported at MAO office and interactural with mandal agricultural officer	they work to ensure migh avality in coops cuitivated by formers.	Il Jan
Day -	Brice Explanation of internship by MAO six	An internship gives a student the opposituaity for con eon exploration and spills.	1 m
Day -	Deportment of agriculture and allied sectors	allised sectors are fishery, animal he andry, milt product n industry, dairy to	in Dear
Day -	Hierachy of agriculture deportement	the himachy is which gives the information of agricultural officience	Il. Bon
Day -	deposit ment	the tree to agrice the basics one crop and live stock materials etc for food and non. food products.	J. Die
Day	in indian and world wide	Agriculture sector with statistical date across the court	1 Do

## WEEKLY REPORT

## WEEK - 2 (From Dt.../. 18 to Dt.30/9/2023)

Objective of the Activity Done:
Detailed Report:
on while agriculture deals with all aspects, of (rop contivation
noxticulture deals with vegetables, troop, flowers, twie,
should fruit and nut
12) the savices sector accounts for \$3,89% of tabel indials
GIVA OF 179.15 lath coopes indian repess while agricul
ture and allied sector share 20.19%.
(3) with GIVA OF RS. 46.44 loth crose, the industry sector
contritutes 25.92% while agreculture and allied sector
share 20.19%.
(4) National food security mission (NFsm) Rostina brighnvites
yojana [REV] National Mission on oilseeds and oil
Palm [MMoops] supply of spod an subsidy to the farmen.
5) the farmer families who collectively owncultively
will get a benefits who collectively own cultivate
band will get a benefit of Rs. 13,500 per family poryeon
including R.S. 6,000 from the DM bisan in there installmilies
irrespective of the size of land holdings (6) featilizeds is
a Chemical substance that makes land and Stil for
tile for better growth of cops while pesticide are the
Chemical substance that protects the crop and land from
Pests, But their Exassi usage has hordred the soil,
reduced fortility.

#### ACTIVITY LOG FOR THE THIRD WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day -	what is msp [minimum support price] and its importance.	msp is main imp topic in upsc examination.	J. Frank
Day -	Paddy procuse ment thorough RB/cs.	the footment and are paid for paddy they have sold at my through Ak pay	11.00
Day -	what it irrigation and types of irrigation.	furrow, border strie and basin insigntion are those types of surface irrigate	of from
Day -	Importance of Extension in agriculture.	provided information to farmers and posses to the farmers and posses to the farmers research statement of the possesson statement	J Bong
Day – 5	Agriculture research station in spikakulam district Roles of scientists inagriculture.	analyzing footming	\ \ \
Day –	Green manure crops and its importance for improving soil health	Building soil organic	J' Dear

## WEEKLY REPORT

WEEK - 3 (From Dt. 20/9/2023 to Dt. 30/9/1923.)

WEEK
Objective of the Activity Done:
Detailed Report: (1) Minimum support plics [MSP] in the minimum
price sel by the government for cotain agriculaise
exaducte at which the protucts would directly to tought
from the forms is the open maixel pilas are less than the
Case icound that is on important topic for upsc Exam
1011 The farmers are peid for the paddy. They have soot at
MSP through A/c paper choques the preddy is statted in
almost base each gunny bagis cooks into to the mining
13) also travell aver the suifac of agricultured theres
in Sula inigertion suctions to margler it and pormate
into the soil (4) & It povides information to tamax and
passa to the formers new idea developed by agricultures
resourch etations agricultural Extension programmes over
a broad area indubing improved Coop Varities better live
toct control, improved water management, and the control
of weads, possite or phur discorri
(5) thorough research, an agricultural scients work on
New and innovathe ways to increase the quality of
food gown and supplied.
(6) Grown manures are COOPS grown within a patation
for the purpose of building soil agains matter and
soil structure supplying introgen and other mutien
to for afothering coop. percentiony leaching of satuble soil

## ACTIVITY LOG FOR THE FOURTH WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day -	aulity chearing of inputs sopplied to farmery.	farment can opertor buy from a setailer in the nearby town	N. Bond
Day -	Soil testing procedure and its importance.	the test is used to rnimic the Function of roots to assimilate minorals.	N. Bay
Day –	sustainable agriculture and its importance	An Eco friendly approach that release the returnal on limited resources	
Day -	Importance of soil neath	Soils supply the Esec notial nutrients, water aggen and root suppl opt thead awas food phoducing Plants	Mark
Day – 5	mai Challenger Faced by Facemens in agriculture	limited knowledge and insufficient infrastructure.	Ti Ban
Day –	Mechanization in agricul- lture and its importance.	the input to used in chop Production thereby also me eoing the productivity	Mi Ba

## WEEKLY REPORT

## WEEK - 4 (From Dt. 2.1/2/2013, to Dt. 72/9/2013)

WEER - 4 (FIORI Denimonal Control Control
Objective of the Activity Done:
Detailed Report: (1) To Eysuri quality inputs, formors compt
to buy a relailed in the nearby town However.
they may not be able to obtain inputs on cosit
without a reference from the manut immediationally
(2) A soil test can betermine fortility, crthe
expected growth potontial of the soil which indicates
metrient deficiencies Potential of the soil which indicate
nutrient deficiencies. Potential toricitico from exassive
festility the testis used to missic the function Festility
the test is used to mirsic the function of roll to assimilate
minerals. (3) sustainable agriculture is an Eco-friendly appe
ach that reduce the reliance on limited natural resources.
its coreful farming methods, such as cop rotation inter
coopping and Commonion planting helps soil (4) Indeed, soil
quality is directly linked to food quality and quantity
soils supply the essential nutrients, water, oxygen and
not supply that essentful nutrients, at our food producing
plants need to grow flowrish they also sout as a buffer
to protect (5) the prosent challenges that plagulindian
agriculture are limited knowledge that plague intian agricu
Hurse are lim insufficient agriculture are infrastructure.
(6) Agricultural mechanization is crucial in the
agriculturas sector as it contributes towards improving.

### ACTIVITY LOG FOR THE FIFTH WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day -	Agriculture and Hosticulture	crop cultive is crop cultivation. Hosticultare deals with trees shows, flowers, fruits and	1
Day -	What is 61DP and the contribution of agriculture to 61DP.	while agriculture and allied sector	
Day –	Agriculture sector and its contribution to the GDP.	while agriculture and allied sector Share 20.19%.	J. Brand
Day –	scheme implemented by State agricultione deportment and central Govt.	kisan.	J.
	Bencfits recived by the Farmons from state government and central government	in annum.	J' Ban
Day -	Importance of Fentilizes and posticides in agricult we and their ill Effect	beneficious then soll her	

#### WEEKLY REPORT

## WEEK - 5 (From Dt.??/8/2023 to Dt.30/9/2023)

Objective of the Activity Done:
Detailed Report:
plant genetics. Agricultural melevology, food technology.
Hoticeltcare, Agoomy, Animal husbanday, Enbornotagy.
Extension of agriculture, Openetieses, soil, sevence Ete
2) II- provide of agriculuse semployment oppostunity
to the nurse agricultural of well of non agricultural
labourers. Important role in international business
in impost and suport activities. (3) India is geographi
cally a crops are robin knows and Zaid, food roops rice
wheat, millets, maize and pules cash crops-sugarcome
oilsect, Hostic Hose Crops, tea, Coffee, Rubbon cotton and
and Jule Ste. in aprila, cotton groundnut, pigeon pea.
sunflower, blacer gram and sorghumber the main principle
of Polambadi are (1) 60000 a healthy exop, (2) conserve
Date jal Enomibadi and 13) Ondues regular [westery]
field observation (5) the govern revolution has had a
domatic impact on incomes and food supplies in morning
developing countries. (6) the RBKs are unique seeds
to soles, single window service centres for formers
that have been set up acrose the state,
To make available quality agri inputs, farm in
- plements fish fus, cattle feed.

#### CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

the officers are intract with us are reclived very present ty. they are very sinciaus in thair Jobs. they intracted like vory peacefully. their introduction with us vory softly they are very Educated. thou tell us now to acquire knowledge and how to plan your life. the MAAB office is at centre of centre of the city. He surandings one certificated like newsery. the all facilities are available for the Agriculture office they are very loved their Jobs. they are sinciously troies complete. Their tasks in time. the MAO six in very descriptine in doing his in he isteach like very well, not only the subject be is teachlike very well, not only the so for own lifes and how to acquire knowledge they are specially focused on ow internship programme. He explain about time management time is very specious in out life madam also teaches very well she tells all over the depart ment hierachy and subjects in that the officets are have the good mutual understaining. their are have the good mutual understanding. Therety team work is good for completing their their tasks immediately modern regived and thing like foriendly nation in shot term we are very closely interacted with the.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

to become an agricultural officer. you know also have hord skills such as technical purpuladors. crop manaial planning skills, we orequire how to motivate formers for best cropping technologies and post resistant crops for best-yielding we can gain some knowledge on agriculture, now to manage loop, and best technologies on post resistance we a course stills like problem - solving in terper sonal form management and orgainational stells are all importent for successful forming you apply those abilities in vooing estuations, including manging farming you apply those abilities in vortous situatios, including manging from bands, cultiveting crops and fixing machinery we eve Cearn from then now to help to develop and imple ment exategies to improve productivity and sustai nability in agriculture coits the aim of Enscoring food society for the country. They teaches and Educations farmers on sail and water conservation technologies through implementation of watershed projects undertaking measures to provide agricul tural undostaking measures to Provide agricultural conditions injurance and helps the farmers in getting remunerative returns for their produce.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

Management skills one abilities and traits peeded to portorm cellation duties, userally as it portains to over secing a team, such as solving problems communications well, and motivating employees such skill can be barned through Practical Expresion or in courses and then honed an the Job, we have to know how to molevate our fear members in contical situations. How to solive some problems, How to behave with tean members How to plan achoive and complete own tasks in time How to performance good teader in team it means we can Easily mangement the mangerial skill are acquire in own deely life also we focut many cholung es we can some times Easily solves. we are planning for goals in contain time posied Time management is the very important for leader. Do not show portiolity for those persons our behaviour with team menbous Is very important for team work we can take a decision we discuss with own town members is good.

pescribe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

I in reducing my speaking speed because they can under stood Easily speat sofly and slowly with respect, they can actomatically aftracts and body language is very important for communicate with others mostly in inprove my listering stills it also develops out oral communication and develops our body language we can import and spelling basics, read what you wont to write, Professed Ger feedback the the first step in improving own streating skills is actually working on your listening it can imporve little bit own communication skill spook with confident and it refers a good mannering Greet with good ness it can gain good antensis for you from other people understand others factings, listen what they are Said, then they also give some resport for you outomatically. broating, thanking and appreciating others are gain good relationships.

participation in teams, contribution as a team member, leading a team/activity.

the aspects which more up a group discussion are verbal communication. Non verbal behaviour, and confor motion to normal decision-making ability and coope ration. We are En have abilities in grave discussion one be on active literater identifying the main ideas being discressed in a identifying the main ideas being discussed, know good idealogy, listen with open mind testing my understanding, asking myself questions as i listen having a closer objective and getting leader ship skills. Team participation is promovily about communicating with your teammates and they Executing what you have communicated partici pation is the kep to team results, leader ship acti vities indude Enents games and training to teach teams and leaders to be better larder. the Exer cises develop landon ship strills like paddem-solving bettor communication. A team loader is a pro fessional in change of guiding, monitoring, mond leading an Entire group they can work together toward achieving goals.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

we are trained at the agriculture deportment
OF MAO OFFICE. At the office digital technology
that Computy facility and weef facilities
are arranged they have a potacal. They
nove present in office. They are works
en aulène for neark progresse. They are usorking in Computer or data analyzing.
working in Computer or data analyzing.
Hove are changes digotal is bringing to today's job Protes (1) you will need new
todays Job leter (1) you will need new
exelle, and well be exposed to opport
technologies for new demand Trange of
Spells, form cloud architectur to
Social media: many occupations. Such as
Scientists now voquive. Some level of
Programming Skills. Digital. technology
Enables the Storage of massive amounts
of Enformation in media. Sueb as photo
music, videas. Contact prowledge, and other
teposts can be corried around on small dex
Vices like mobile phones they can improve your
Confidence use technology for work, learning
and daily life.

## Student Self Evaluation of the Short-Term Internship

Student Name: & Registration No: Savora, Valugini 202	001066051
Term of Internship: From 18/8/107 30/9/2023	
Date of Evaluation: 30/9/2023	-
Organization Name & Address: Agriculture Deportment	Sontabular
Name & Address of the Supervisor Dhysi Un Psrashadh with Mobile Number: 9705687853	Dhyoi

## Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1) Oral communication	1	2	3	4	5
2) Written communication	1	2	3	4	5
3) Initiative	1	2	3	4	5
4) Interaction with staff	1	2	3	4	5
5) Attitude	1	2	3	4	5
6) Dependability	1	2	3	4	5
7) Ability to learn	1	2	3	14	5
8) Planning and organization	1	2	3	4	5
9) Professionalism	1	2	3	4	5
10) Creativity	1	2	3	N	5
11) Quality of work	1	2	3	*	5
12) Productivity	1	2	3	K	5
13) Progress of learning	1	2	3	y	5
14) Adaptability to organization's culture/policies	1	2	3	1	5
15) OVERALL PERFORMANCE	1	2	3	A	5

## Evaluation by the Supervisor of the Intern Organisation

Student Name: & Registration No: Sastoria. Valley 77 2122001066051
Term of Internship: From (4) 8/2023 10 30/9/2023
Date of Evaluation: 30/9/2023
Organization Name & Address: Agriculture Department controllan
Name & Address of the Supervisor Dhy81 61. Prashadh Soukabulan with Mobile Number: 9702 687853

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale:

1 is lowest and 5 is highest rank

1) Oral communication		2	3	14	5
2) Written communication	1	2	3	14	5
3) Initiative	1	2	3	1A	5
4) Interaction with staff	1	2	3	14	5
5) Attitude	1	2	3	W	5
6) Dependability	1	2	3	4	5
7) Ability to learn		2	3	14	5
8) Planning and organization	1	2	3	4	5
9) Professionalism	1	2	3	W	5
10) Creativity	1	2	3	4	5
11) Quality of work		2	3,1	W	5
12) Productivity	1	2	3	14	5
13) Progress of learning	1	2	3	W	5
14) Adaptability to organization's culture/policies	1	2	3	14	5
15) OVERALL PERFORMANCE	1	2	3	W	5

Signature of the Spectvisor

Village Agriculture Assistant BHYRI RBK

SRIKAKULAM

## PHOTOS & VIDEO LINKS



## ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statuory Body of the Government of Andhra Pradesh)

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