

# Model Program Book



## SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH  
STATE COUNCIL OF HIGHER EDUCATION**  
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR  
**SEMESTER INTERNSHIP**

Name of the Student : Challapalli Uday kumar

Name of the College : Government Degree college Men Srikakulam

Registration Number : 2022001066009

Period of Internship : 4 Months

From: 07/12/2022 To: 18/03/2023

Name & Address of the Intern Organization :

Z.P.High School, Pathrunivalasa,Srikakulam

**DR.B.R.Ambedkar University**  
**2023 YEAR**

# An Internship Report on

## Education Department

*Submitted in accordance with the requirement for the degree of*

**B.COM (Computer Applications)**

*Under the Faculty Guideship of*

**Smt. N.Pavani** M.com,M.Phil

*Department of Commerce  
Government Degree College (Men), Srikakulam.*

*Submitted by:*

**Challapalli Uday kumar**

**Reg.No:2022001066009**

*Department of Commerce  
Government Degree College (Men), Srikakulam.*

## Student's Declaration

I, CH. UDAY KUMAR a student of (4months) Long term Internship Program, Reg. No. 2022001066009 of the Department of Commerce College do hereby declare that I have completed the mandatory internship from 7-12-2022 to 18- 3- 2023 in Z.P.H.School, Patrunivasa (Name of the intern organization) under the Faculty Guideship of N. Pavani (Name of the Faculty Guide), Department of Commerce, Government degree college men. • (Name of the College)

Ch.udaykumarV  
(Signature and Date)

## OFFICIAL CERTIFICATION

This is to certify that Challapalli Udaykumar (Name  
of the Student) Reg.No. 2022001066009 has completed his/her  
Internship in ZPH School patrunivalasa (Name of the  
Intern Organization) on Educational department

(Title of the Internship) under my supervision as a part of partial fulfillment of the requirement  
for the Degree of Govt degree gmen in the Department of (Name of the College).

This is accepted for evaluation



(Signature with Date and Seal)

**HEAD MASTER**

**Z.P.High School**  
**PATRUNIVALASA**  
**Srikakulam (Mandal&Dist.)**

Endorsements

Faculty Guide

Head of the Department

Principal



## Certificate from Intern Organization

This is to certify that CHALLAPALLI. UDAY KUMAR. (Name of the intern) Reg. No 2022001066009 of Govt-Degree College Miy Srikakulam (Name of the College) underwent internship in Z.P.H.School. Patrunivalasa (Name of the Intern Organization) from 7-12-2022 to 18-3-2023

The overall performance of the intern during his/her internship is found to be

Satisfactory (Satisfactory/Not Satisfactory).

  
Authorized Signatory with Date and Seal  
**HEAD MASTER**  
**Z.P. High School**  
**PATRUNIVALASA**  
**Srikakulam (Mandal&Dist.)**

# Acknowledgements.

This School internship report is the result of an end of a way of four months. It would not have been possible without the participation assistance of numerous brave and courageous people along the way. Thus,

I have to thank them all first and foremost, I would like to give special gratitude to my parents who give me every opportunity to keep my step a head.

I am indebted to my college teachers and the principal for their vision, Encouragement and Enduring contagious interest in the internship

We greatly indebted to our guide (Mrs. parbhakar) paranimadam, Department of commerce, Govt degree clg men - stikulam.

Last and most importantly, I would like to all those who made this report possible and become a reality with their kind assistance.

## Contents

- \* Every day Schedules.
- Morning Start page - Vande mataram Song  
Maa teugu thalliki  
Pledge in Telugu  
Learn a Word.  
General Knowledge.  
National Anthem.
- Next first period - Online Attendance Submitted - for Mid day mils.
- Time to time Subject. classes as that time table
- Afternoon - mid-day meal. as per Circular
- then classes Again started time to time Subjects.
- Next Break for games and relaxation.
- As per time table PDL - (Games period) to take Breaking -
- 4.00 pm Closing. - 10<sup>th</sup> class - Study hour from 5.00 pm.

## CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

### Learning Objectives:-

1. In future plans, I want to become a teacher, so I want to be first patient and never hurts myself and students.
2. In Govt. teacher
  - (1) wrote the Diary.
  - (2) wrote the lesson Schudle note in our class
  - (3) No. of Students are Brighter.
  - (4) No. of Students are dullers we can see that.
3. And Improve the dullers become the bright Students.
4. first of all. Read the lesson properly and teach the lessons in Students ask Questions. the Students become brighter and Instering the lesson -How to teach? I teach the lesson Interesting in principal Sir.
5. In principal Sir, Doing the work like learn a word note and Registration no of Students are present or absent and conduct the Examination and correction the papers and cultural Activitiel- like Sing a Song. and dances., games.

- (6) How to make the TLM?
- (7) How to write the Diary and lesson plans?
- (8) How to teach the lesson and interesting the lesson in students?
- (9) How to Improve the dullers?

Outcomes:-

- 1, TLM Means Teaching learning materials by using cards boards, colour papers and waste materials used the TLM (teach learning materials)
- 2, (Madam) Sir, wrote the Diary is everyday teach the lesson in Students Wrote the Diary.
- 3, The lessons are main points are noted down in the note book.
- 4, The poems are with action.
- 5, first , give the dullers first (big size) Alphabets and moreover we must learn that.
- 6, The dullers are Sir See the TLM the dullers learn the TLM - materials the dullers are Improved.

## CHAPTER 2: OVERVIEW OF THE ORGANIZATION

### Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

### Introduction

I am C.H. Uday Kumar, My Intern Organization is Z.P. High School, Patowrivalasa. In Department of Education (Schools).

In this School, ① Head master - I. Devi Venkata Prasad. (M.A, B.Sc, B.Ed)

There are total 12 Sis. and teachers in this School.

In this total strength is 277 Students in School.

### Values of organization.

- In this Organisation, Value of the teachers and sis. and also valuable of students life is very import in teacher.
- The teacher teaches lessons are students and valuable of teachers and friends.
- The teacher guide for me good, bad decision in life the mada sis guide you.
- This Organization must and shold follow the "timings". have to Timing Sence - to every teachers.

## Role And Responsibilities:

- In this School H.M. Sir give some work in TLM and note down the Note books
- H.M. Sir appointed an Incharge sir - Prabhakar Sir All the works are given by him.
- The Teacher's main role is to teach the lesson and conduct the Assessment.
- Explain the TLM Equipment in Students.
- It is the Employees Doing the school work and teacher and Sirs. Doing the lesson plan and submit the note work. and check. the visiting officer all note Books.
- The duller students Sir by using the TLM material Explain in writing the student. in note book

## Performance:-

I am Doing the Work, like Records, names of the Students, marks in Books and so many times i do System work - Online marks entry and names and marks Enter in Excel sheet. Prepare Examinations in Students I guide, conduct the exams. I am also Invigilator. And "Every morning I am take the Attendance of Student into feed Attendance App." I gave a good performance as far as I know in School.

### CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

In this Z.P.H School, Patownivalasa. - week report is teach the lessons and Doing works the work books in Students. and Conduct Assessments. And School record works - Write Student Information, our marks wrote Book, And also I. do System work. Sirs give some works is Learn a word notes and lesson plan Schedule Written it.

In this school, Conduct may celebrating days that Science day. and Children day celebration maths day celebrate the teacher Every day take the dullets and Improved it case.

Some Students are participate the maths day Celebrations.

Srinivas Ramanujan Magic number is 1429 number formed by Students.

And our Sir give Some tasks like, tell to stories, and poster Quiz games and maths sum give the teacher finished the sum Submit the teacher..

- me and my intern-friends doing many works we share all works.
- Students wrote exams we all prepare "Program cards" for students enter marks and names and details. Share that work.

In fifth week report is Conduct exams well-written in the Students and Some Students are dullars not well written Exam.

I notified the dullars Students Improved the Students - I find level best Improved

In previous days, dullars are no writing and reading - now a day better than the previous.

- me and my Intern batch Inspired the Students. we tell examples of our lives and Inspired that Student few four students Responded..

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Today is the first day of 4 months long Internship I take a class for 8 <sup>th</sup> class student.	It was a great day as a teacher & it is a better experience to me.	
Day - 2	I have taught General Science for 7 <sup>th</sup> class in a practical way	I have learned to teach in practical way.	
Day - 3	Today Took the 3rd class and make them read and do their works.	I noticed the Curiosity in each and every student	
Day - 4	Today Sir Conducted - Learning Improvement (Knowledge) programme in 8 <sup>th</sup> class and done with us.	I have to know deal with children and students response	
Day - 5	I went to 7 <sup>th</sup> class and Asked Some basic Questions - in Science Subject. and also conduct LIP.	I do Seived their mind Set and way of active participation	
Day - 6	This day I went to 8 <sup>th</sup> class and conducted (LIP) knowledge programme....	All students are Response very well.	

## WEEKLY REPORT

WEEK - 1 (From Dt.12.12.2022. to Dt.13.12.22.)

Objective of the Activity Done:

Detailed Report:

As it is -the -first week . I conducted knowledge programme. most probably .. this program main concept in Students improvement and Students Knowledge, and Intelligence and also Students Reading Capacity how to improve it Self.. and I also conducted Self Introduction in each and every class.

Responding All Students brightly but some few Student is not interested on Studies..

Some Students are very talented in Other Activity but Studies are not.. few Student is good and Average Some Student is Very Interested and bright Students this programme is very useful to how to find this type of Students and Collecte that Students are.

Observe Study clearly and Set Righted -that Students.

finally.. I noticed -that Some Students are not interested for Studies only -few Students.

## ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	As it as today also conducted (knowledge) programme (English) in 6 <sup>th</sup> and 7 <sup>th</sup> class's.	Some Students are learning improve not Activite... only. few students well do.	J
Day - 2	Teach the lesson in III <sup>rd</sup> class.	I learn out come Improve the communication Skills in lecture-	G
Day - 3	Do Sums Do the sums in III <sup>rd</sup> class students	All students doing sums in the blackboard intrestly.	J
Day - 4	Conduct the Assessment Today. 8 <sup>th</sup> class students...	All students good writing Some students are not <sup>are</sup>	G
Day - 5	Today took the 3 <sup>rd</sup> class make them to read...and Sir conducted (knowledge) programme done with use	All Students Respond well.	A
Day - 6	To day conducted Knowledge programme in 6 <sup>th</sup> class	Result Come Some like positively.	G

## WEEKLY REPORT

WEEK - 2 (From Dt.14.12.22... to Dt.20.12.22..)

Objective of the Activity Done:

Detailed Report:

This week also the most part conducting Learning Improvement program this is Preliminary Examination English Should be conducted by us. This examination total marks 200. It include 4 section.

-This program only 6,7,8 class - not all.

-In this 20 marks - And also give grading.

If can result Good - give A grade.

can result other will - B grade. in any child..

4 sections - 1 section give 5 marks. There are.

-first section - Reading.

Second section - Writing

Third Section - pre requisites - ① Spelling ② pronunciation

[WORD] ③ Meaning ④ Usage.

-fourth Section - reading, Understanding, expressing..

All Students participated in the programme.

'Some Students, I gave grade for "A" - to few Students, Above Student, I gave 'B' grade..

**ACTIVITY LOG FOR THE THIRD WEEK**

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Today I took 7 <sup>th</sup> class Conducted know Learning Improvement programme.	I noticed about their Education is Some not good.	
Day - 2	I went to 8 <sup>th</sup> class Conducted Improvement programme. Last few mins Songs compit.	I have made them to read the passage in their own mouth tongue. But not response.	
Day - 3	Conduct Learning Improvement program. - 6 <sup>th</sup> and 7 <sup>th</sup> . Some games conducted lastp.	I learned how to understand few people crucially.	
Day - 4	Today Holiday.	Today, I make chart for students	
Day - 5	I have interacted with 4 <sup>th</sup> class students through digital way.	I come to know about mentoring in behaviour aspects.	
Day - 6	I have thought the 3 <sup>rd</sup> class about EVS lesson.	I learned how to teach in a appropriate manner.	

## WEEKLY REPORT

WEEK - 3 (From Dt. 21.12.22. to Dt. 27.12.22.)

Objective of the Activity Done:

Detailed Report:

This week As it is conducted Learning Improvement programme I take results few student are A grade students. the left over student in B grade.

finally I noticed that some Students are not interested on studies and only few Students interested studies do well. and they wants to like the teaching in friendly manner. And also we learn one then Subject likes more after Studing very well first of all like that Subject. that the inspiration filled that Students. And also practised that Subject regularly why because I observed their performance and knowledge.

**ACTIVITY LOG FOR THE FORTH WEEK**

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Me and my friends took 4 <sup>th</sup> , 5 <sup>th</sup> class and did meditation for have present mind.	All the Students keep discipline and Silence and good feedback.	J
Day - 2	I went to 6 <sup>th</sup> class. & Quiz competition conducted about 15 Question in English.	Students participate actively..	J
Day - 3	Today. There was a program where 8 <sup>th</sup> class Students had a meeting. - Tabs were distributed in front of parents.	Take Tabs and very happy for Study..	J
Day - 4	I took to every class And make on Observation that they are studying hard for Exam.	All Students are Studying good...	J
Day - 5	Today head master interact with us. and teach some Career guidance.	I have to learn so many situation in the team.	J
Day - 6	Exam preparation day. -this day.	All Students Study for S.A.S exams.	J

## WEEKLY REPORT

WEEK - 4 (From Dt. 28.12.22. to Dt. 31.23...)

Objective of the Activity Done:

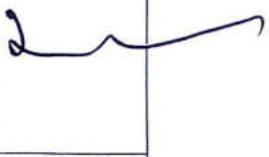
Detailed Report:

In this write week, I have observed the Students about their performance in Studies and their Capabilities too. I have discussed with them about how to study and manage their academic performance.

I have conducted some new activities regarding their Syllabus and Created on Environment in which they are very active in group discussions and in class too.

Some Students prepare for SA-I exam very seriously. only few Students..

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	This day Started S.A-I Exam - today. Telugu Exam. -	I am also one of the Invigilator in 6 <sup>th</sup> class. this experience is nice.	
Day - 2	Today, English Exam.	All students are well writing. Some student are not well writing.	
Day - 3	Today, Maths Exam	Invigilating 7 <sup>th</sup> class - all are student Silence writing Exam.	
Day - 4	Today, Since Exam	Invigilating 8 <sup>th</sup> class - Exam well writing.	
Day - 5	Today, Social Exam	Inviting Exam - All students are well writing few Students are not well	
Day - 6	Today, Hindi Exam.	Invigilating Exam. All our Students some well writing.	

## WEEKLY REPORT

WEEK - 5 (From Dt.4:1...23... to Dt.10:1-23...)

Objective of the Activity Done:

Detailed Report:

All Students are daily come to School in Morning prayer. Next go to our Class rooms prepare the Exam. in Students. And I guide that Students

Me and my friends conduct SA-T exams in the Exam Question paper and OMR Sheet and Answer book let. Write to Students Carefully.. mainly OMR Sheet.

Daily conduct that exams me and with Teachers also invigilating.

I feel very grate why because I am pay Attention Seriously - they all are Students keep write exams Sincerely.

**ACTIVITY LOG FOR THE SIXTH WEEK**

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have interacted with 8th class through digital way.	I have accessed learned the digital device in the school	2
Day - 2	Sankranthi holidays.	this day to Start Holidays.	2
Day - 3	Sankranthi holidays	preparing some projects	2
Day - 4	Sankranthi holidays	preparing some projects	2
Day - 5	Sankranthi holidays	Preparing charts	2
Day - 6	Sankranthi holidays	preparing charts	2

## WEEKLY REPORT

WEEK - 6 (From Dt.11.1.23... to Dt.17.1.23.)

Objective of the Activity Done:

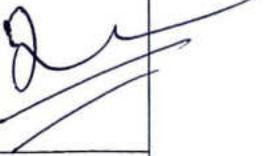
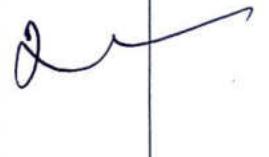
Detailed Report:

I this week, I have developed my skills such as teaching Skills. I have come to know that I have learnt So many, things in this journey. I have developed my Communication Skills, managing Skills. Interactive Skills, Teaching Skills. and Other Skills and Enhanced me very well.

I came to know few good things and also some people problems which, I have tried to solve and made better out of it.

I learn about being a teacher worker and mostly as an internal in the work place.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Pongal Holiday Last day	<del>- preparing charts</del>	
Day - 2	I Pongal Holidays over! this day I have to take all class's p... .	I have observed all students wants to enjoy. conduct Quiz games.	
Day - 3	I have taught the 3rd class about General Science	The Students are doing well.	
Day - 4	I taught 8th class Students Asked them to read and took a small test	The Students have participated well.	
Day - 5	I went to 6th class doing works and small games played.	I have managed the Students. and good response.	
Day - 6	I taught 8th class Telugu lessons and poems	I just know then how they read the poems of telugu.	

## WEEKLY REPORT

WEEK - 7 (From Dt..18.1.23 to Dt.24.1.23)

Objective of the Activity Done:

Detailed Report:

In this week, the Students are very happy for Enjoying Sankranti holidays they are very active and showing interest towards learning new things.

I have also observed about the teachers caring and interest towards the Students And knowing how they celebrated pongal and how they enjoyed in pongal holidays.

**ACTIVITY LOG FOR THE EIGTH WEEK**

<b>Day &amp; Date</b>	<b>Brief description of the daily activity</b>	<b>Learning Outcome</b>	<b>Person In-Charge Signature</b>
Day - 1	I just went to the class and observation on the Students how they are in studies.	I just know then how they studies.	
Day - 2	Republic day. Celebrating after holiday...	Showing patriotism. I am proud to an Indian	
Day - 3	This day Entered marks - wrote records	SA-I marks Entering in Recordings	
Day - 4	This day Also wrote Records - And progress cards.	Writing skills Improved..	
Day - 5	I taught 8 <sup>th</sup> class Telugu lessons and poems	I just know about then how Read the poem's of telugu	
Day - 6	I went to 10 <sup>th</sup> class and did an activity for the Students based on communication	I come to know about communication and management with Students	

## WEEKLY REPORT

WEEK - 8 (From Dt. 25.1.23 to Dt. 31.1.23)

Objective of the Activity Done:

Detailed Report:

In this entire week, I have observed about the Students' their performance in Studies And I know the capability of Students.

I have discussed about how to be good and become better in academic performance.

I taught about self-confidence and Self-Esteem and their importance in everyone's life.

I have conducted some new activities regarding their Syllabus and created an Environment in which they are very active in group activities and in class too.

**ACTIVITY LOG FOR THE NINETH WEEK**

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught Hindi lesson for 7 <sup>th</sup> class in a creative way.	I got to know about teaching new things to the students.	
Day - 2	I have taught 8 <sup>th</sup> class about works and history.	I have learned to teach in a practical way.	
Day - 3	I have checked about the awareness for 10 <sup>th</sup> class to live in Society.	I come to know about their mind sets and knowledge.	
Day - 4	I have checked and taught 9 <sup>th</sup> class Social lesson about Rabi, Kharif crops.	I come to know about their huge participation to know about agriculture.	
Day - 5	I have conducted a fun activity to the 6 <sup>th</sup> class where all the students are well participated.	I have developed my communication and mentoring skills very well.	
Day - 6	I have participated in some physical games like Tennis, Badminton etc.	I come to enjoy their active participation in games.	

## WEEKLY REPORT

WEEK - 9 (From Dt. 1-2-23. to Dt. 7-2-23.)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my teaching skills from Syllabus in a practical approach which enhanced my communication skills very well.

And I have also interacted with the students very close and very well.

I have also tried to teach the students so that they feel like they are in a open space.

I have also worked with games teacher which made me know things that happens in School ground.

**ACTIVITY LOG FOR THE TENTH WEEK**

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught Maths lesson for 4 <sup>th</sup> class and Asked tablets.	I have developed my teaching skills and the students are too good.	J
Day - 2	I have conducted a game for Exploring their talent for 7 <sup>th</sup> class	I have interacted with students and helped them in their doubts.	G
Day - 3	I have checked about Every class Environment, the Sanitary facilities and water Supply	I have to come to know about few problems in School.	G
Day - 4	I have interacted with students regarding their problems in School and gave some Solutions	I tried to solve Students problems at a problems at a possible level.	G
Day - 5	I have taught 10 <sup>th</sup> class students about Disaster management	I have deal with 10 <sup>th</sup> class students in a digital way.	G
Day - 6	I have taught 9 <sup>th</sup> class about First and Second world wars.	I have increased my communication skills.	G

## WEEKLY REPORT

WEEK - 10 (From Dt. 8.1.23.. to Dt. 14.1.23...)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teaching, mentoring, communication, managing and team participation skills. When compared to the previous three weeks.

I have also observed about the school environment, Students performance and i have also interacted with them and ad gave advice. and get tried to solve them in other ways  
The Students also have been well performing with good rate.

**ACTIVITY LOG FOR THE ELEVENTH WEEK**

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have helped the teachers and staff members in their respective works.	I come to know about the working of teachers and non-teaching staffs.	
Day - 2	I have helped 4 <sup>th</sup> Class Student for doing their crafts.	I come to Enjoy Such little things while doing crafts.	
Day - 3	I have helped 4 <sup>th</sup> class students for painting their drawing.	It was a great day for Experience Such cute things with them.	
Day - 4	I conducted an Exam for 8 <sup>th</sup> class based on Arithmetic problems	The Students are doing well with their own preparation.	
Day - 5	I have helped the teachers and staff members in their respective works.	I come to know about working of teachers and staff members	
Day - 6	I have taught 6 <sup>th</sup> class for poems in Telugu and English	the Students have learned and doing good in studies.	

## WEEKLY REPORT

WEEK - 11 (From Dt.15.-2.-23.. to Dt..21.-2.-23.)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teaching skills. I have come to know that I have learnt so many things in this journey.

I come to know few good things and also some problems which I have tried to solve and made better out of it.

I learn about doing, being a teacher, writer, and mostly, as an internal in the work place.

In this week, i participated in craft drawing class also it gives beautiful experience.

**ACTIVITY LOG FOR THE TWELVETH WEEK**

<b>Day &amp; Date</b>	<b>Brief description of the daily activity</b>	<b>Learning Outcome</b>	<b>Person In-Charge Signature</b>
Day - 1	I have checked the Notes of Telugu, Hindi for 6 <sup>th</sup> Class.	I come to know they are really doing well with neat handwriting.	2
Day - 2	I helped the maths teacher for Scoring marks online.	I have to learn how to Scoring marks online.	2
Day - 3	I helped the English and some Sisrs for doing FA-3 marks wrote in records.	I come to know they are really doing well with good handwriting.	2
Day - 4	I helped Some teachers to enter Scoring online marks in System.	I have to learn System work.	2
Day - 5	I have checked the Notes of Telugu, Hindi for 6 <sup>th</sup> Class.	I come to know they are really doing well with neat handwriting.	2
Day - 6	Today also I worked in System. for Scoring online marks.	I have to learn System work.	2

## WEEKLY REPORT

WEEK - 12 (From Dt.21..... to Dt.28.....)

Objective of the Activity Done:

Detailed Report:

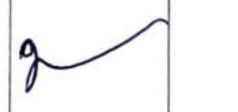
In this Entire week, I have conducted Some Exams with the help of A Subjected Teacher. And also knowing some of my. doubts.

mostly In this I have to work System Work - Scoring Online marks class by class - Subject by Subject.

I learn it very well. Very useful to do this in System Work.

Now I have Some Idea how to operating System. Is good manner...

**ACTIVITY LOG FOR THE THIRTEENTH WEEK**

<b>Day &amp; Date</b>	<b>Brief description of the daily activity</b>	<b>Learning Outcome</b>	<b>Person In-Charge Signature</b>
Day - 1	I went to 9 <sup>th</sup> class and taught about Science and its importance in our life.	Knowing about Some facts and also importance	
Day - 2	It was a g-day. I conducted some new Activities for 8 <sup>th</sup> class Students.	I have learned Some more fun gives josh to Students.	
Day - 3	I have taught 7 <sup>th</sup> class about how to behave with Elders and youngers	I have to come to know about mentoring in Behavior aspects	
Day - 4	I have taught 8 <sup>th</sup> class about Menstruation cycle and the pain behind it	I have taught a Subject in Appropriate manner.	
Day - 5	It was world wide day. Knowing and giving Seminar to 6 <sup>th</sup> and 7 <sup>th</sup> class.	I have to come to know about wild life and its life cycle.	
Day - 6	I have conducted an activity for 10 <sup>th</sup> class Students on Social studies	I have to come to know about great history.	

## WEEKLY REPORT

WEEK - 13 (From Dt. 29-1-23.. to Dt. 7-2-23.)

Objective of the Activity Done:

Detailed Report:

In this Entire week, I have participated in national Science day, even and also world wild life day. It was a great Experience to me And it was a great Opportunity to me by sharing my thoughts in that Special events

Totally, I learn that Some Students are very Active and thirst of Knowledge . They grab the points while doing Seminary

I taught about our behavior and mensuration Cycle. It helps them how to behave with others.

**ACTIVITY LOG FOR THE FOURTEENTH WEEK**

<b>Day &amp; Date</b>	<b>Brief description of the daily activity</b>	<b>Learning Outcome</b>	<b>Person In-Charge Signature</b>
Day - 1	I have helped the English teacher for project work.	I have to know about the colours and pitches on chart.	21
Day - 2	I have taught the greatness of women in Everyone's life.	I have to know the anxiety of knowing the great of women.	21
Day - 3	I have to go to System work today.	Entering Students names in Excel sheet for promotion list	g
Day - 4	I have taught 10 <sup>th</sup> class students about Maths tricks to help them in Exams.	I have learned to teach about how to solve arithmetic problems.	21
Day - 5	I have taught 9 <sup>th</sup> class students for English grammar and proges	I got to know About teaching new things to the students.	g
Day - 6	I have taught Hindi for 8 <sup>th</sup> class Students	I have learned to teach them by Attractive way	21

## WEEKLY REPORT

WEEK - 14 (From Dt...7-23... to Dt...14-2-23...)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my ability and knowledge and also participated in drawing work and painting.

I came to know few great things that the power of a women in our life Society, mostly attractive Speech given by Telugu teacher about motherhood. It gives a big motivation to us.

I have learned to teach in a new way and trying to attract the students by my skills.

**ACTIVITY LOG FOR THE FIFTEENTH WEEK**

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to study hours for the preparation of formative assessment. Telugu	I came to clarify their doubts on Telugu	
Day - 2	I went to Study hours for the preparation of formative assessment.	All student prepare very well.	
Day - 3	I went to Study hours for the preparation:	All students good response	
Day - 4	I have to go to 6 <sup>th</sup> class Explain Telugu & lesson	Student give good feedback	
Day - 5			
Day - 6			

### WEEKLY REPORT

WEEK - 15 (From Dt. 15.2.27.. to Dt. 18.2.23..)

Objective of the Activity Done:

Detailed Report:

In this week, the students are fully busy by formative assessment and also they performed in their examination very.

I am very pleased that I am trying to clarify their doubts. I try to solve their doubts much better.

Especially this week satisfied my self. I am also learned many things while clarifying their doubts.

During this period, I just know my self more and how to develop my personality, and how to mingle with students.

I learnt about being a teacher and mostly as an internal in the work place.

## CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

This Interns work is have lot of Situations. and Some experience first of all I am Simple and Very Silent and Son of Shy person and I am Very Innocent scared about my work. But now I learn more experience. I really faced lot of situations in this Internship. much more I interact with my interns of People. we are Share ~~our~~ works. and Classes and Lunch boxes also. I never forgot my Internship Batch.. next. facilities are available, I see Sirs and madam very good and Experienced teachers are these all are teachs very well I recognized one all teachers are hats off.. why Because Students, childrens Some Students Very bad and naughty Childs. all teachers how to control that bad some Childs. Really. Appreciated All teachers. And I am learn timing sense. We are all Share our works And we completed by full of Satisfaction.

The head master and the teachers are very polite and humble to me - the student are very friendly. and interactive with made me socialize with them very easily. The other interns were also very co-operative in work.

We are the interns as a team are very active & focused on the work. We were also given space for our process which made our internship very useful for us.

I am very happy to express my feelings regarding working conditions of the school unpleasant.

My head master is very discipline is excluding tasks and home management.

In this connection we support each other in sharing works related to tasks and maintaining harmonious relationship in the school.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

- In the age of information technology. Every School has been transformed into digital Oriented Schools. My School has a Smart class rooms to disseminate knowledge to the Students.
  - Recently given tabs for 8th class Students. That whole class room learn more class's and Information that Students Improved very well.
  - No virtual <sup>other</sup> classes in this School. The teacher only piece of chalk written the black board.
  - Students are written note books. No virtual classes. Some dullness are -teach teacher by using teaching learning materials.
- \* Improve the dullness how to Improve the dullness?
- + In this Improve some dullness are one teaching. Improve the dullness Said by teacher and also all teacher.

I am paying much more attention to the technology adopted by the school to explain every aspect of teaching so the explain every aspect of student easily absorbable.

And understandable this attaches the students attend the classes regularly.

I got rich experience in bonding of classroom students, Teachers and all class students.

In this Schools Attachment Teachers and Students in this Schools missing. The Students and missing the lovable teacher.

Result:

The teacher in future all Talented in with me become a teacher.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

I have planned according to duration of the Internship and Working Schedule of the Institution.  
To acquire managerial Skills for better performance in future.

Enter internship period. I have and acquired Self management skills, team management & and Overall management skills. I am well equipment with workman shop and productive use of institutions Captain. Extent of my ability under the nature of work gave weekly schedules for the head of my Institution. I derived a plan Set a goal and finish my task.

Overall performance in the Institutions from my side is satisfactory. I have Acquired self confidence and decision making and problem solving in elavent. To the work. I lead a team with the help of employee In the Institution to achieve to given tasks. I learned How to the performance and Inter-

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

In this Institutions (school) I took Internship. 4 months period. During this Period I think have proved by various skills, especially Communication Skills I would like to describe here about Improvement in different describe here components. I communication Skills from teachers in the school. The Internship Experience given tremendous confidence to me. Speak well and conversation with others. I liked my self specific improvement and communication and written communication skills. I learned Conversational skills like greeting others and taking (Thanking) and appreciating others with main taking protocols of the instructions.

I have attained the abilities to understand to others and answering the questions asked by students with cool and confident manner and particularizing points to the receiver end.

I communication Skills from teachers in the school. This Internship Experience given tremendous confidence to me speak well and conservation with others.

Working as a team members and also as a leader made me known about how to work as a team member, its role in the team in my way to interact, co-operate and manage them as a unity in every activity. It gave me experience about know teamwork.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Teamwork is one of the most sought after skills in the workplace.

As - the interns of E.p.tl. School -( Pathumavasa.)

Srikantham formed as a team to enhance

and improve our work in an efficient way.

firstly as we have no familiarity with each other gradually it took time and we have also become a supportive team.

Every week one of us will lead the team to take leadership we have discussed with each other about work performance.

Working as a team members and also  
as a leader made me know about  
how to work stably as a team.  
member. its role in the team in  
my way to interact, Co-operate and  
manage them as a Unity in every  
Cretivity It gave me Experience and  
knowledge about teamwork.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

The government has taken a leap in implementing technology in Education System to amplify digital transformations of Schools.

The Z.P.H School. pathanivalasa of Srikakulam uses devices in the procedure.

The headmaster updated the information of School through smart phone. They scan fees of the students for checking every teacher and headmaster of School make their attendance through face scan method.

There is a Smart TV which can be used for teaching practically for Students more than academic Syllabus in both.

Telugu And English medium. When previous Systems that are followed by our School is Very Enriched, upgraded and Enriched in Every Standards we have also used the technological devices for our tasks related to internship. Even, when the Students are learning from School, it is also recorded under head master Vision and is documented.

## *Student Self Evaluation of the Short-Term Internship*

Student Name: *Challapalli. Uday Kumar* Registration No: *2022001066009*

Term of Internship: From: *7-12-2022* To: *18-3-2023*

Date of Evaluation:

Organization Name & Address: *Z.P. High School, patrunivalasa  
Srikakulam.*

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	<i>5</i>
2	Written communication	1	2	3	4	<i>5</i>
3	Proactiveness	1	2	3	4	<i>5</i>
4	Interaction ability with community	1	2	3	4	<i>5</i>
5	Positive Attitude	1	2	3	<i>4</i>	<i>5</i>
6	Self-confidence	1	2	3	<i>4</i>	<i>5</i>
7	Ability to learn	1	2	3	4	<i>5</i>
8	Work Plan and organization	1	2	3	4	<i>5</i>
9	Professionalism	1	2	3	4	<i>5</i>
10	Creativity	1	2	3	4	<i>5</i>
11	Quality of work done	1	2	3	4	<i>5</i>
12	Time Management	1	2	3	4	<i>5</i>
13	Understanding the Community	1	2	3	4	<i>5</i>
14	Achievement of Desired Outcomes	1	2	3	<i>4</i>	<i>5</i>
15	<b>OVERALL PERFORMANCE</b>	1	2	3	4	<i>5</i>

*Ch.uday kumar*

Date:

Signature of the Student

*Evaluation by the Supervisor of the Intern Organization*



Student Name: CHALLAPALLI UDAY KUMAR Registration No: 2022001066009

Term of Internship: From: 7-12-2022 To: 18-3-23

Date of Evaluation:

Organization Name & Address: Z.P. High School, Patrunivalasa.

Name & Address of the Supervisor T. DEVI VENKATA PRASAD.  
with Mobile Number 9441095753.

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

Signature of the Supervisor

HEAD MASTER  
Z.P. High School  
PATRUNIVALASA  
Srikakulam (Mandal&Dist.)

PHOTOS & VIDEO LINKS

## Z.P.HIGH SCHOOL – PATRUNI VALASA



**Scoring marks  
online**

