

Model Program Book



SHORT-TERM INTERNSHIP

(On-Site/Virtual)

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SHORT-TERM INTERNSHIP
(Onsite / Virtual)

Name of the Student: YALAMANCHILI CHANDINI

Name of the College: Govt Degree College (M) SKLM

Registration Number: 2122001049090

Period of Internship: From: 18/08/23 To: 30/09/23

Name & Address of the Intern Organization Fisheries Department

Ambedkar University

YEAR

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: V. Chandini

Programme of Study:

Year of Study:

Group: BZC

Register No/H.T. No: 2122001049090

Name of the College: Government degree collage (MEN)

University: Ambedkar

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	25	25
2.	Internship Evaluation	50	50
3.	Oral Presentation	25	20
	GRAND TOTAL	100	95


2/11/23

Date:

Signature of the Faculty Guide

Certified by


K. Gangadhara Rao
Fisheries Development Officer
FSF, SRIKAKULAM



Signature of the Head of the Department/Principal


Asst. Director of Fisheries
PALASA

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

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An Internship Report on

(Title of the Internship)

Submitted in accordance with the requirement for the degree of

Under the Faculty Guideship of

Harathi Madam

(Name of the Faculty Guide)

Department of

Zoology, Govt. Degree College (M) SKLM

(Name of the College)

Submitted by:

YALAMANCHILI. CHANDINI

(Name of the Student)

Reg. No: 2122001049090

Department of

Zoology, Govt. degree College (M)

(Name of the College)

Student's Declaration

I, YALAMANCHILI CHANDINI a student of Short term internship
Program, Reg. No. 9122001049090 of the Department of Zoology, Govt. Degree
College do hereby declare that I have completed the mandatory internship
from 20/6/2023 to 30/8/2023 in Fisheries Department (Name of
the intern organization) under the Faculty Guideship of
(Name of the Faculty Guide), Department of
Zoology Government Degree college Sriikakulam
(Name of the College)

y. Chandini
(Signature and Date)

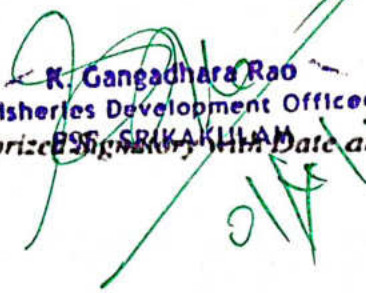
Certificate from Intern Organization

This is to certify that Y. CHANDINI (Name of the intern)
Reg. No 2122001049090 of Govt. Degree College (Name of the
College) underwent internship in Dept. of Fisheries (Name of the
Intern Organization) from 20-08-2023 to 30-09-2023

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).


Asst. Director of Fisheries
PALASA




K. Gangadhara Rao
Fisheries Development Officer
Authorized Signatory with Date and Seal

Acknowledgements

I would like to thank all those people who helped me in Successful Completion of my internship programme with deepest sense of gratitude.

I Acknowledgements the inspiring guidance, positive criticism & encouragement rendered by Respectable FDO Sir.

—Through the period of his investigation & preparation of the project, I'm really indebted for his valid suggestions, Advice & help in collecting the project.

Contents

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

The sustainable fisheries management project will be identify innovative for strengthening. Fisheries management.

The Goal of fisheries management is to produce sustainable biological, environmental & Socio economic benefit from renewable aquatic resources. Resource conservation, Food production, Generation of economic wealth, generation of reasonable income for fisheries, maintain employment for fisheries, maintaining the viability of fishing Communities are the main objectives of fisheries management.

The active done during the intern period includes pond preparation for culture, Selection of Crop, Fodder (or) Feeding habits, laboratory techniques for testing for quality, Salinity Nitrate levels in the water. Do's & Don't of fish culture, Selection & Stocking of Carps, & introduction of same major.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

The Sustainable Fisheries management project will be identify innovative, Cost effective Mechanisms for strengthening Fisheries management Capacity in accord with the Strategic Context to modernize the role of the public sector. in this we have learned about the pond management Selection of shrimp fodder given to the fish, Record maintenance water quality of pond etc... Major Corps include cattle, Rohu, Mrigal & about their Raring & Feeding habits. & Management Capacity of Secretarial of agriculture, live stock, Fisheries & food (SAGPVA), particularly. Those functions required. Local & foreign techniques for testing the quality salinity of water, Skills acquired during the project include management of Fisheries, lab equipment of Fishery Department Communication.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	<u>Pond preparation</u> : The optimum size pond is rectangular in size.	Fish yield in pond can be affected by various factors in pond.	
Day -2	<u>Soil & Water</u> : The Soil type of water & its fertility is necessary.	Soil Controls pond stability, pH & Salinity of water.	
Day -3	<u>Aquatic weeds</u> : They not only take away nutrients but also upset O_2 balance.	If left unchecked may choke the water body posing a serious threat to fishes.	
Day -4	<u>Unwanted fishes (or) predators</u> : They may be unwanted fishes & predators were there.	They compete with culture fish for feed, nutrients.	
Day -5	<u>Liming</u> : Liming should be done to the pond based on variety of culture.	Liming includes $(CaCO_3)$, $[CaMg(CO_3)_2]$	
Day -6	<u>Fertilizers</u> : plays a crucial role in fish culture.	Ammonium-phosphate. (20-30 kg/ha)	

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Preparation of pond:

Detailed Report:

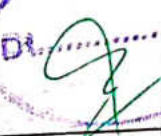
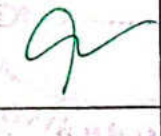
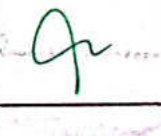
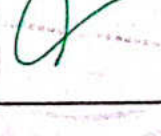
Preparation of pond: The optimum size of the pond is rectangular with size varying from 0.1-20 hectares with depths ranging from 2.0 to 3.0 meters. The soil type of pond & its fertility status for the fresh water fishes especially the carp is alluvial soil with neutral pH ranging b/w 7.2 to 8.0. The pH has brought to neutral. If the pond soil & water are saline, alkaline.

The aquatic weeds in fish pond are undesirable. They not take the nutrients but also upset the oxygen balance in the water by releasing CO_2 into pond during nights.

The unwanted fishes (or) predators may be predatory. They can be eliminated through repeated netting of pond.

The type of lime to be used depend on the water pH. It is recommended the lime (CaCO_3) or $(\text{CaMg}(\text{CO}_3)_2)$ organic fertilizers. Such as urea (46% N) Compound fertilizer like Ammonium phosphate (16:2:0) Can be used at 20-30 kg/ha/lor.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	<u>Selection</u> : Male & Female fishes are introduced for breeding season.	Released Egg (1-10) days is known as Spawning.	
Day - 2	<u>Spawning</u> : (20-25 days) is amount of density culture is called fry. (30-40 days) Advanced fry.	Fry should shifted to rearing tank.	
Day - 3	<u>Stunted</u> - fingerlings: High amount of density culture called stunted fingerling	High priority is given for this.	
Day - 4	<u>Feeding</u> : General feed should given at morning & evening routine.	On 6th day food protein - egg feed.	
Day - 5	<u>Water management</u> : Measure should be taken to ensure Adequate water & Soil quality	Measure should be adopted to prevent. Fish from stress, diseases.	
Day - 6	<u>Kacha - Nursery</u> : Advance fry is added to kacha Nursery.	For good management practices.	

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done: *Selecting & Stocking of Croops:*

Detailed Report: *Selecting and Stocking Croops.*

Selection about 15 to 20 days after the initial manuring. Selection species of Croops are introduced into the pond when several species of fishes are reared together in pond in an intensive way.

The survival of fingerlings introduced into particular pond depends very much on their size bigger than size. It should have size of 10-15 cm.

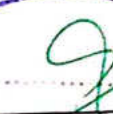
From the temp. point of view the best time of stock of pond will be when the water in the pond is with in the optimum range of 20° - 30° , obviously temp. below 30°C will affect the growth of the fish.

Feed for the Croops may be of two types:

Natural, Artificial feed & probiotics also. The natural growth of feeding in pond can be increased by regular measuring.

On water management all proper depths of water should be maintained. Harvesting can be done either by partially draining water out of pond by repeated netting.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	<u>Introduction of Major Crops</u> <u>Catla</u> : Large & broad head protruding Saw.	<u>Rearing</u> : Upper Column	
Day -2	<u>Feed</u> : fingerlings Consume Some plankton algae, Zoo-plankton.	Adults feed mainly on the Surface	
Day -3	<u>Rohu</u> :- Coloured fish with dark Scales on its upper body.	<u>Rearing</u> : Middle Column	
Day -4	<u>Mrigal</u> <u>Feed</u> : It is a ray finned fish, covered with cycloid Scales, snout blunt.	Feed with growth booster helps in faster growth	
Day -5	<u>Feed</u> : Eat Zooplankton, phyto plankton	<u>Rearing</u> : Bottom Column	
Day -6	<u>Feed</u> : plankton feeder, debris found in bottom	Bottom feeders.	

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done: Introduction of Major Crops.

Detailed Report: Catla fish, Rohu & Mrigal fishes.

01. Catla fish: Catla fish is a large & broad head with a large protruding lower jaw & upturned mouth. It has large, greyish scales on its dorsal side & whitish on its belly. It reaches up to 182 cm in length & 36 kg in wgt.

* It is a surface & midwater feeder.

* Adults feed on zooplanktons & phytoplanktons.

02. Rohu fish:

Rohu fish has small head, sharp face, & lower lip is bill like, long circular body covered with scales, It has maximum length of 1 meter.

* Feed is in form of pellet, proteins etc...

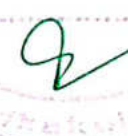
03. Mrigal fish:

Mrigal fish large & long upper lips is curved to down, pair of trunk body is silver coloured, average body length is about 1 meter.

* Feed is bottom based feeders.

* Catch small insects, decomposed organic elements.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	<u>Salinometer</u> : Device used to measure the salinity in a solution.	Read out the percentage of salt in solution.	
Day -2	<u>pH meter</u> : It measures the hydrogen ion activity in water.	Neutral - $pH = 7$ Acidic - $pH < 7$ Basic - $pH > 7$	
Day -3	<u>Nitrate test</u> : Indicates high nitrate levels in a pond.	Low nitrate levels improves health of fishes	
Day -4	<u>Test</u> : 5 drops of reagent A & B in a test tube & Shake it well.	Read (or) pink: Nitrate reduction Red - Violet: presence of Nitrate.	
Day -5			
Day -6			

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done: Laboratory

Detailed Report:

Salinometer: It is a device used to measure the salinity (or) dissolved content of a sol'n.

* It is specially a calibrated hydrometer to read out the percentage of salt in a solution.

pH meter:

pH meter measures the hydrogen ion activity in water based sol'n.

Indicates acidity or alkalinity of a solution.

Neutral sol'n $pH = 7$

— Acidic sol'n $pH < 7$

Basic sol'n $pH > 7$.

Nitrate Test: High nitrate levels in pond indicates a build up of fish waste.

* Low nitrate improves health of fish.

* High " level increase algae & poor quality.

Test: 5 drops of reagent A & B in a test tube & shake it well.

Red / pink : Nitrate Reduction, Red/violet: presence of Nitrate.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	<u>Selection of Shrimp</u> : Sampling is most important factor in selection of Juveniles.	<u>Don't</u> : Stocking should be not checking the quality of fry.	
Day -2	<u>Fodder</u> : Fresh fodder with good nutrients value should be selected & purchased.	<u>Don't</u> : Fodder should not be feed without calculating FCR.	
Day -3	<u>Water ownership</u> : Before Stocking the H ₂ O quality should be tested in lab.	<u>Don't</u> : without testing the quality of Shrimps fry should n't released.	
Day -4	<u>Aeration</u> : Additional aeration must be properly arranged because few shrimps require a lot of vital gas.	<u>Don't</u> : High density cultivation should n't be done without aeration.	
Day -5	<u>Health ownership</u> : Bio Security arrangements should be regularly reviewed.	<u>Don't</u> : The fence around the pond and bird net should n't be torn.	
Day -6	<u>Hed</u> : planning Should be done based on market demand.	<u>Don't</u> : Don't caught withough proper planning Caught on full moon days.	

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done: DO's & Don'ts in Culture.

Detailed Report:

—After Stress tests, microscopic & PCB tests for shrimps, quality seed is selected & stocked.

Don'ts: Shrimps fry should not be purchased from hatcheries not licenced by CCA.

Fodder: Fresh Fodder with good nutrition value should be selected.

Don'ts: Do not use cheap fodders.

water ownership. Check the standard range oxygen & PH should be checked every morning & evening.

Don'ts: In saline ponds there is no need to add minerals every week.

—Aeration: Depending up on no. of aerators pond should be arranged in 2 circles.

Don't: Don't use poor quality aeration.

—Health ownership: probiotic used instead of antibiotics parawn in a check tray should be checked.

Don't: Some tools used in one pond shouldn't used in other pond.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

Good environment is very important for learning and doing ~~for~~ of any other work. Good environment is always (the sitting social) boosting up your interest. A working environment is the sitting social features & physical conditions in which you perform your job. These elements can impact feelings of well being, work place relationship, collaborating & efficiency & employee health. The office is more comfortable & improving your communication. The work environment impacts my mood, drive, mental health & performance.

My Confidence is increased overall environment is good at Fisheries department through positive influence the entire working in environment. The office is more comfortable & improving of the Department, Minimum facilities to learn there is enough. They fixed the time from morning to evening for classes & formed timetable accordingly.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

Internship provides valuable personal experience and allow us to test the theories & concepts we have been introduced to through our college carriers skills. we have picked up during the course area,

Real Time Skills :

- Communication
- Collaboration
- Time management
- Critical thinking
- patience.

Technical Skills :

- Data Collection
- Harvest time
- Data entry
- Fish health
- Laboratory Equipment
- Fish Culture.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

- * Open Communication & Mutual Support are two Characteristics of good team work to contribute to increased job among the people.
- * A successful & qualified intern needs to have a willingness to learn.
- * Internship are introduction to various fields that have the capacity to teach really valuable lessons for an intern's future career path.
- * It teaches us to be great listeners who know how to take decisions.
- * Showing the willingness to learn the work known experience at fields to other employees.
- * Every learning opportunities that comes way, families, ourselves with various aspects of related areas.
- * Segregation ourselves with other interns to hangout with other interns & make sure to establish a good work relationship with others.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

Think before you speak:

— Always pause before you speak not saying the first thing that comes to mind. Take a moment & pay close attention to what you say & how you say it.

Written things Down:

— Take a note when you are listening in class or when you are in a meeting in internship or talking to another person.

Body Language Matters:

— This is important for face to face meeting & for also video conference make sure that appear accessible. So have open body language keep an eye on contact.

Maintain a positive Attitude:

Your positive attitude will through & other persons will know it is helps in people will respond positively to you.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

The participating Candidates will be assessed in terms of clarity of thought, expression and aptness of language.

Importance of Interpersonal Skills:

Interpersonal Skills reflect the ability of individual to interact with other members of the group in a brief situation.

- * Emotional maturity & balance promotes good inter-personal relationship.
- * The person has to be more Centric & less self Centred.

Importance of presentation of Skills:

Presentation is an effective way to communicate to a large number of people at the same Skills.

Leadership Skills:

Ability to take leadership roles & Ability to lead, inspire & Carry the team along to help them achieve group's objectives.

Analytical Skills:

Ability to analyze & persuade others to see the problem from multiple perspectives without hurting the group members.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

Technological development include equipment & practices used for finding, harvesting, handling, processing & distributing of aquatic resources and their product process technology helps reduce food loss & waste. Thus, reducing the pressure on the fisheries resources and fostering sustainability of the sector. processing often results in quantity and by products harvesting of aquatic resource and processing is done either in the wild or in controlled environments. estimates can be made easily, meaning fish spend less time out of the water, increasing their survival rate. Technological like Genomics and genetic analysis are useful technological for improving productivity & quality of aquaculture products. SNPS have been employed as a genotyping technology which is widely used. Lab equipment like Salinometer, pH meter, helps in maintaining the quality, salinity of water before introduction of fishes in pond for culture. Tests include nitrate test will help to identify the nitrate levels in the pond (or) in culture.

Student Self Evaluation of the Short-Term Internship

Student Name: <u>y. chandini</u>	Registration No: <u>2122001049090</u>
Term of Internship: From: <u>20/08/2023</u> To: <u>30/09/2023</u>	
Date of Evaluation: <u>1/10/2023</u>	
Organization Name & Address:	

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

y. chandini
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: <u>Y. Chandini</u>	Registration No: <u>2122001049090</u>
Term of Internship: From: <u>20/08/2023</u> To: <u>30/09/2023</u>	
Date of Evaluation: <u>1/10/2023</u>	
Organization Name & Address: <u>Fisheries department</u>	
Name & Address of the Supervisor with Mobile Number	

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

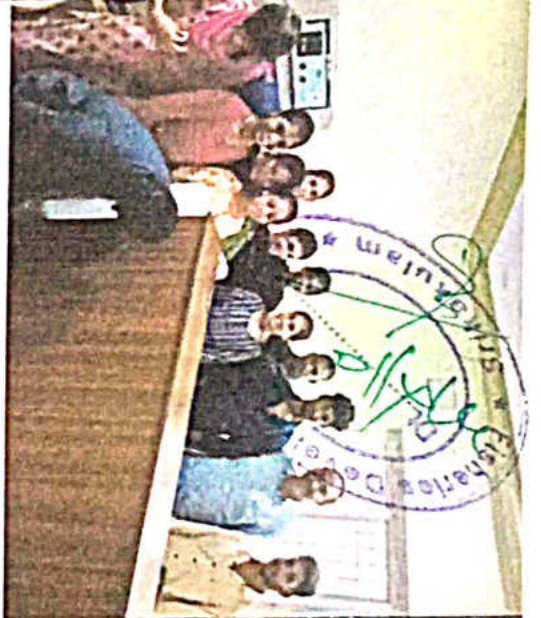
Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5



Page No:

Signature of the Supervisor
K. Gangadhara Rao
 Fisheries Development Officer
 F.S.F, SRIKAKULAM



EVALUATION

Page No:

Internal Evaluation for Short Term Internship (On-site/Virtual)

Objectives:

- To integrate theory and practice.
- To learn to appreciate work and its function towards the future.
- To develop work habits and attitudes necessary for job success.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.

Assessment Model:

- There shall only be internal evaluation.
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 100 marks.
- The number of credits assigned is 4. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings shall be:
 - Activity Log 25 marks
 - Internship Evaluation 50marks
 - Oral Presentation 25 marks
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered –
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.

- b. Real Time Technical Skills acquired.
- c. Managerial Skills acquired.
- d. Improvement of Communication Skills.
- e. Team Dynamics
- f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

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ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

2nd, 3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road
Atmakur (V) Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 503
www.apsche.ap.gov.in