

Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

A GOVERNMENT OF ANDHRA PRADESH

PROGRAM BOOK FOR

SEMESTER INTERNSHIP

Name of the Student: CHAMALLA SARATH KUMAR

Name of the College: Government Degree College (MEN), SRIKAKULAM

Registration Number: 2022001067014

Period of internship: From:07-12-2022 To: 18-03-2023

Name & Address Internship of the Organization: Education Department,
(M.P.P SCHOOL VAKALAVALASA)
SRIKAKULAM

DR.B.R.AMBEDKAR UNIVERSITY ETCHERLA, SRIKAKULAM
2020-2023

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: Ch. Sarath Kumar

Programme of Study: 4 months Internship

Year of Study: III Year

Group: B.com General (E-m)

Register No/H.T. No: 2022001067014

Name of the College: Government Degree College (mch) Srikakulam

University: Ambedkar University

SL.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	76
2.	For the grading giving by the Supervisor of the Intern Organization	20	15
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide

Signature of the Internal Expert

B. V. Lakshmi
Head Master
M.P.P. School, Vakalavalasa
Srikakulam Mandal
Srikakulam Dist.

Signature of the External Expert

Signature of the Principal with Seal

Official Certification

This is to certify that Ch. Sarath Kumar (Name of the student) Reg. No. 2022001067014 has completed his/her Internship in Education (Name of the Intern Organization) on Semester Term Internship (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of Commerce in the Department of Commerce (Name of the College).

This is accepted for evaluation.

2. 2.20
(Signatory with Date and Seal)
M.P.V. SCHOOL
VAKALAVALASA
SRIKAKULAM - (RURAL), (M.)

Endorsements


Faculty Guide


Head of the Department

Principal

An Internship Report on

Education Department

Submitted in accordance with the requirement for the degree of

B.COM General (EM)

Under the Faculty Guideship of

Sri. H.LAKSHMI PATHI *M.Com, M.Phil, NET*

*Department of Commerce
Government Degree College (Men), Srikakulam.*

Submitted by:

CHAMALLA SARATH KUMAR

Reg.No: 2022001067014

*Department of Commerce
Government Degree College (Men), Srikakulam.*

Student's Declaration

I, **CHAMALLA SARATH KUMAR** a student of internship Programme, **Reg.No: 2022001067014** of the Department of **Commerce**. College do hereby declare that I have completed the mandatory internship from 07-12-2022 to 18-02-2023 in Education Department under the Faculty Guide, **H LAKSHMI PATHI** Department of Commerce Government Degree College (Men), Srikakulam.

CHAMALLA SARATH KUMAR
Reg.No:2022001067014

Certificate from Intern Organization

This is to certify that Ch. Sarath Kumar (Name of the intern)
Reg. No 2022001067014 of Govt. Degree College (men) (Name of the
College) underwent internship in E.P.H.S Vakalavalasa (Name of the
Intern Organization) from 7-12-2022 to 18-3-2023

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory / Not Satisfactory).

S. S. S.
Authorized Signatory with Date and Seal
M.P.P. SCHOOL
VAKALAVALASA
SRIKAKULAM (RURAL), (M)

Contents

Every day schedule

Morning start Prayer - Vande Mataram Song

Maan Telugu Thalliki

Pledge in Telugu

Learn a word

General Knowledge

National Anthem

Next first period - online attends submitted

for mindday mills.

Time to time subject classes on that time

table.

Acknowledgements

This school internship report is the result of an effort by the staff members it would not have been possible without the participation and support of many brave and courageous people along the way. Thus I have to thank them all.

First and foremost I would like to give special thanks to my parents who gave me an opportunity of my school ahead -

I am ~~indebted~~ indebted to my college teacher and the principle for this vision, encouragement and guiding logic in interest in the internship.

I extend my gratitude to my classmates and specially to my group members with whom I started my dark days together we started our academic and social problems.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

I worked in the internship in the department of education. I visited the place by M.P.P.S school in Malayala. I choose education department to know the current status of the education and difference. In past few years I spent a day with children and learn and observed many things.

The internship is very friendly and very stable. In this internship I know there are many other decided areas which have to be improved. I talked with the children and let them to know their problems and what they are facing through.

I thought some process to them and I gave few suggestion to improve them which should be clear by commitment. There are many other decided areas which have to be improved.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

I worked in the education department I worked in a school of vakalasa Pagulo Education Department. Play an important role in every sector. I serve many things in school that the children are given a lot of knowledge my interaction with student very friendly and more value with I spent nearly 18 days with that children and I go to know that student performing way very poor. The student are about ~~what I understood~~ understand the basic things.

I played the role of teacher in a school and I learned very few things planned to develop and improve the school environment with my knowledge to give the best.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

I worked in m.p.s school of vakalavulasa Ragala. in the education department working in government school and i taught also to the student - i also used black board and first time.

i also performed some fuskay with the students so that to encourage them in participating also conducted weekly fuskay like crang, aise and their activity to the children. This part of internship take me to learn more knowledge about education system especially in school.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	As it is my first day. I have conducted self in introduction for 1st and 2nd class students.	It was a great day as a teacher and it is a better experience for me.	S. S. S.
Day -2	I went to 2nd class and asked some basic questions regarding mathematics to this student.	I have been prepared from to know about teaching two ways.	S. S. S.
Day -3	again I was sent to 1st class and they are very excited to know about me.	I noticed the confusion in each and every student.	S. S. S.
Day -4	I went to 2nd class and taught them common English spelling English.	this day I came to know how to deal with children.	S. S. S.
Day -5	I was sent to 2nd class and made them to study English question answers.	I come to know about this educational standards.	S. S. S.
Day -6	I have interacted with 1st class students some activities.	I do served this mid-set and my of behavior. activities particularly.	S. S. S.

WEEKLY REPORT

WEEK - 1 (From Dt. 7-12-2021 to Dt. 13-12-22)

Objective of the Activity Done:

Detailed Report:

As it is the first week I conducted self introduction in each and every class to know about them.

and I also conducted some circular activities to interact with them. I taught syllabus in understandable manner so they can understand easily and to know about new things and I noted their educational performance and knowledge.

Finally I noticed that some students are not active and they like the teaching in friendly manner.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went 1st class and I have observed that some student needs to be discipline.	I came to know that how to control students to be discipline.	S. S. S. S.
Day - 2	I went to 2nd class, a telugu lesson in my own way of teaching	I have made. them to read to listen in their own mother tongue.	S. S. S. S.
Day - 3	I went to 3rd class, and asked them what their girls which way will be interactive.	I realized about their life style, problems.	S. S. S. S.
Day - 4	I have sent to 2nd class and made to learn about hygiene and moral story with action.	I came to know about mentioning in behaviour aspect.	S. S. S. S.
Day - 5	I have taught the 1st class student about how to behave at play and.	I came to know about mentioning in behaviour aspect.	S. S. S. S.
Day - 6	I have conducted some activity to 1st class student regarding subject	I learned how to teach in a appropriate manner.	S. S. S. S.

WEEKLY REPORT

WEEK - 2 (From Dt. 14-12-22 to Dt. 20-12-22)

Objective of the Activity Done:

Detailed Report:

In this week I have advised the student about their performance in student and their capabilities how to study with them about how to study and manage their academic performance.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active in group discussion and in class too...

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have checked 2nd class students about aware-ness on how to live in a society.	I observed many things that how kids think about	2.8.20
Day - 2	I have taught 3rd class student about english basicy five students	I come to know about teaching new things to the students.	2.8.20
Day - 3	I have helped the teachers and other staff members in their respective work.	I learned fealy work with a teacher.	2.8.20
Day - 4	I have taught 2nd class about maths tricks which will help them.	I noticed how they are dealing with some prase.	2.8.20
Day - 5	I have taught 2nd class about maths tricks which will help.	I notice how they are dealing with some problems.	2.8.20
Day - 6	I have taught every boy on 3rd class in a practical exam.	I come to know how to teach in any way.	2.8.20

WEEKLY REPORT

WEEK - 3 (From Dt. 21-12-22 to Dt. 27-12-22)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my teaching skills while teaching them in a practical approach which enhanced my communicative skills very well.

Next I have also interacted with the respected government teachers about the system, syllabus, Problem etc. I tried to teach the student so that they feel like they are in a open space.

I have also worked with teachers and other staff members which made to know things that happen behind school the screen.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	① have taught telugu question and answers to 2 nd with 5 th class	I developed my teaching skills to students are also good.	
Day - 2	I have conducted games to know about their other talents for 3 rd class	I have interact with students helped them in debates	
Day - 3	I have checked about every class environment sanitary and water facility	I noticed two problems in school	
Day - 4	I have interacted with students regarding their problems in school & about government schemes	I tried to solve one problems by informing to the management	
Day - 5	I have taught 3 rd class students about akshara, padakshara	All the students are reacted very well	
Day - 6	I have taught with class students about eating etiquette.	I have in created all my skills	

WEEKLY REPORT

WEEK - 4 (From Dt. 28-12-22 to Dt. 3-1-23.)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my skill such as ~~the~~ teacher mentoring communicating managing and team work active participation when compared to the previous ~~week~~ weeks.

I have also observed about the school environment, students performance and all the surroundings and then advice and tried to solve them in other ways.

The students also have been performing very well in all activities.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught 3 rd class about discipline to be followed in classroom.	I have interacted with the students about disciplinary actions.	
Day - 2	I told 4 th to the Telugu Sachana in 10 th lesson.	I improve the speaking skills.	
Day - 3	I have interacted with 5 th class students through digital way.	I have accessed the digit device in the school.	
Day - 4	I have taught the 4 th class about Telugu lesson.	The students have learned and doing good in studies.	
Day - 5	I have taught the 3 rd class about Telugu lessons.	The students are doing well.	
Day - 6	I have interacted with all students about previous status and present status.	I have know many things in this journey.	

WEEKLY REPORT

WEEK - 5 (From Dt. 4-1-23 to Dt. 10-1-23)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my skill such as way of expressing my knowledge to others and also I lost my stage fear. In this journey I developed my self fear and other skills which helping me very well.

I came to know few good things and also some problem which made me to think in different way to solve them. Finally I got a better experience as a teaching and it was a nice projection through which we can give knowledge to others.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Sankranti ^o Holiday	-	
Day - 2	Sankranti ^o Holiday	-	
Day - 3	Sankranti ^o Holiday	-	
Day - 4	Sankranti ^o Holiday	-	
Day - 5	Sankranti ^o Holiday	-	
Day - 6	Sankranti ^o Holiday	-	

WEEKLY REPORT

WEEK - 6 (From Dt. 11-1-23 to Dt. 17-1-23)

Objective of the Activity Done:

Detailed Report:

9-1-2023 To 18-1-2023 Sankranti
holidays were given to the school.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Asid is my first class I have conducted self Introduction for 1 st class and 2 nd class.	it was a great day as a teacher and come to know some students.	S. S. S. S.
Day - 2	I went to third class and taught them math and learning way.	I have been prepared and come to know about teaching in few and learn.	S. S. S. S.
Day - 3	again I was sent to 1 st class and I have noticed some problems in them.	I come to know about their education started.	S. S. S. S.
Day - 4	I went to 2 nd class and taught them every day things in proper like.	I come to know how to teaching children really.	S. S. S. S.
Day - 5	I taught the 1 st class students on english less on played an activity.	I observed about their knowledge on english.	S. S. S. S.
Day - 6	I have interacted with the 1 st class students through active.	I come to know about their mind sets and know tege.	S. S. S. S.

WEEKLY REPORT

WEEK - 7 (From Dt. 18-1-23. to Dt. 24-1-23.)

Objective of the Activity Done:

Detailed Report:

In this enter week I have conducted ext- circular curricular activities like self introduction going to interact with them to know about their state of mind and connected with them.

I have also taught them few things from their syllabus in understandable manner so that they have felt that they came to know about some new things and I have observed their educational performance knowledge.

totally I learn that some students are not very well in studies and they like the teaching in fun and learning way.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 3rd class and I have observed some students who need to take discipline	I have know how to discipline the students as my standard.	
Day - 2	I went to 5th class and asked them about their goals which was well interactive.	I got to know about their life style goals and needs.	
Day - 3	I taught 4th class a telugu lesson and by their thought sentences.	I have managed the students to read in their mother language.	
Day - 4	I have taught the 3rd class students some rhymes and moral stories	I come to know about communication and manage with.	
Day - 5	I have taught the 4th class about how to behave at public places and situations	I have to come to know about monitoring in Behaviour aspects	
Day - 6	I have conducted activity for 5th class students on telugu.	I have taught subject in appropriate manner.	

WEEKLY REPORT

WEEK - 8 (From Dt. 25-1-23 to Dt: Dt. 31-1-23..)

Objective of the Activity Done:

Detailed Report:

In this entire week, I have observed about the students their performance in study and their students capability I have discussed about how to be good and become better in academic performance.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active in group activities and in class too.

ACTIVITY LOG FOR THE NINTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have checked output with classes students aware on how to live in a society	I have know so many new thing so that kind thinks about their place here	S. S. S.
Day - 2	I have taught 3rd class students about some basics like everyday lives.	I got to know about teaching new thing to the student.	S. S. S.
Day - 3	I have conducted a fun activity to the 3rd class whereat the students have participate very well.	I have developed my communications mentioning skills very well.	S. S. S.
Day - 4	I have helped the teacher and staff members in their respective works.	I come to know about the working of teacher and staff.	S. S. S.
Day - 5	I have taught 4th class students about maths basics and tricks to help them further.	I have learned to teacher about how the solve arithmetic problems	S. S. S.
Day - 6	I have taught 5th class lessons for 5th class.	I have learned to teacher in practical way.	S. S. S.

WEEKLY REPORT

WEEK - 9 (From Dt. 1-2-23 to Dt. 7-2-23.)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my teaching skills from syllabus lessons to a practical approach which enhanced my communication skills very well.

And I have also interacted with the respected Government teacher, parents about the the situations, problems, environment etc...

I have also tried to teach the students so that feel like they are in a open space

I have also worked with teachers and staffs work which made me know things that happened behind school.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I told telugu remedial class for back ward students of classes 3,4,5.	I have developed my teaching skills the students too are good.	S. S. S.
Day - 2	I have conducted a game for exploring their talent for 2nd class	I have interacted with students and helped them in their doubts	S. S. S.
Day - 3	I told telugu remedial class for back ward students of classes 3rd with 5th	I have developed my speaking skills	S. S. S.
Day - 4	I told 5th class 10th lesson telug u Sachana.	I have improve the teaching skills	S. S. S.
Day - 5	I told telugu remedial class for back ward students of class 3rd with 5th.	I have improving the speaking skills.	S. S. S.
Day - 6	I have taught 3rd class about caring and protecting.	I have increased my communication skills.	S. S. S.

WEEKLY REPORT

WEEK - 10 (From Dt. 8-2-23 to Dt. 14-2-23)

Objective of the Activity Done:

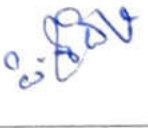
Detailed Report:

In this week I have developed my skills such as teachings mentoring Communication managing and their Participation skills when compared to the previous three weeks.

I have also observed about the School eminent students Performance and I have also interacted with them and gave advice and get tried to solve them other ways.

The students also have been well Performing with good rate.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have taught 3 rd class about discipline follow class room	I have interacted with the student about discipline	
Day -2	I have taught the 5 th classes student about senior skills	I have tried to teach the student about senior skills	
Day -3	I have interacted with 4 th class students the taught digital way.	I have accessed the digital device in the school	
Day -4	I have taught the 5 th class about Telugu lesson.	The students are doing well	
Day -5	I have taught the 4 th lesson about Telugu lesson	The students have been doing good in studies	
Day -6	I have interacted with 6 th class students about previous status and present status	I have know so many thing in this situation.	

WEEKLY REPORT

WEEK - 11 (From Dt. 15-2-23 to Dt. 21-2-23.)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my skills such as teaching skills. I have come to know that I have learn so many things in this journey I have developed my communication skills, managerial skills, interactive skills, teaching skills and other skills which enhanced me very well. I come to know few good things and also some problems which I have tried to solve and made better and of it.

I learn about being a teacher worker and mostly as an internal in the work place.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I told Telugu Remedial class for back ward students with 5th of classes 3rd	I have improve the speaking skills	S. S. S.
Day - 2	I told 5th class 5th lessons in telugu saadhan	I have developed my Teaching skills.	S. S. S.
Day - 3	I told 4th class 6th lessons in telugu saadhan	I have improve my writing skills	S. S. S.
Day - 4	I told Telugu Remedial class for back ward students to classes 3rd with 5th	I have improve my writing skills	S. S. S.
Day - 5	I told 3rd class 8th lesson in telugu Saadhan	I have developed my Teaching skills.	S. S. S.
Day - 6	I have conducted a fun activity to the 3rd 4th 5th classes students	Students is welcome	S. S. S.

WEEKLY REPORT

WEEK - 12 (From Dt. 21-2-23 to Dt. 28-2-23)

Objective of the Activity Done:

Detailed Report:

As it is the 12th week I conducted some circular activities to interact with them. I have also taught them new lessons in their syllabus in understandable manner so that they can understand easily and to know about new thing. And I observed they are very keen to know more about their study performance and knowledge.

Finally I noticed that some students are not active and they like the teacher in friendly manner.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I taught Telugu 5th lesson for Backward 5th class.	I improve my speaking skills	L. Govil
Day - 2	I told Telugu 6th lesson for Backward students of class 3rd & 4th	I have improve my writing skills	L. Govil
Day - 3	I told Telugu 6th lesson work book in 3rd class	I have improve my speaking skills	L. Govil
Day - 4	I told Telugu 10th lesson work book in 4th class	I have improve my Teaching skills	L. Govil
Day - 5	I told Telugu 9th lesson on work books in 5th class	I have improve my speaking skills	L. Govil
Day - 6	I have conducted a fun activity to the 3rd & 4th 5th class students	Students is very well done.	L. Govil

WEEKLY REPORT

WEEK - 13 (From Dt. 1.3.23. to Dt. 7.3.23.)

Objective of the Activity Done:

Detailed Report:

In this write week I have observed the students about their performance in studies and their capabilities too I have discussed with them about how to study and manage their academic performance.

I have conducted some new activities regarding this syllabus and created an environment in which they are very active in group discussions and in class too.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I told remedial class bot back word students of class 3rd, 4th, 5th	I have developed my Teaching skills	S. S. S.
Day - 2	conduct FP-4 Telugu exam for class 5th	All the students wrote very well	S. S. S.
Day - 3	I conduct FP-4 exams for 3rd class	All the students wrote very well	S. S. S.
Day - 4	I told 5th class Telugu Sachana in a lesson	I have improve my speaking skills	S. S. S.
Day - 5	I told Telugu 8th/lesson on Sachana in 4th class	I have improve my teaching skills	S. S. S.
Day - 6	I told Telugu 9th lesson Sachana in 4th class	I have developed my writing skills	S. S. S.

WEEKLY REPORT

WEEK - 14 (From Dt. 8-3-23 to Dt. 14-3-23)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my teaching skills while teaching them in a practical skills very well.

And I have also interacted with the respected government teachers parents about the system situations problems etc.

I also tried to teach the students so that they feel like they are in a open space.

I have also worked with teachers and other staff members which made me to know about how things that happens behind school the screen.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I told Telugu remedial class for backward students of classes 3rd to 5th	I have improve the speaking skill	
Day - 2	I told telugu 10th lesson sadhana in 5th class.	I have developed my Teaching skills	
Day - 3	I have conducted a fun activity to the 3rd to 5th class students	Students is well done	
Day - 4	I told telugu 9th lesson on sadhana in 3rd class	I have improve my Teaching skills	
Day - 5	I told telugu 10th lesson in 4th class	I have improve my speaking skill	
Day - 6	I have conducted a fun activity to the 3rd to 5th class students	Students is well done.	

WEEKLY REPORT

WEEK - 15 (From Dt. 15-3-23 to Dt. 21-3-23)

Activity of the Activity Done:

Report:

In this week I have developed my skills such as Teaching mentoring communicating, managing and their work participation when compared to the previous weeks.

I have also observed about the school environment students performance and the surroundings And I also interacted with them and gave them advices and tried to solve them in other ways.

The students also have been performing very well in all activities.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

Work environment is one of the aspects of
very greatly addressed in this regard the people of
school Takafavalasa village are good and very well
expected we were given a desk for our work
the basic things like chalk pieces and dusters
our role is to enhance the students, observe
them and any other negative analyse all
the activities by students and staff. our timing
are from 9:00 am to 4:00 pm.

The headmaster and the teachers are very
kind and humble to me the students are very
friendly and interactive with made me social
like with them very easily. The other staff
were also very co-operative in work.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

There are many technical skills I have acquired from this internship.

I have come to know about how to put knowledge and skills in to practise such as mentoring I learned how to communication and build relationship with people I worked. I learned that every department or organization has its own culture I quickly learned a lot I discovered its essential to be enthusiastic and open to learn new things I learned that its very important to learn new skills I learned that its very important to communication with teachers and headmaster. If at all I have any doubts.

the managerial skills you have acquired (in terms of planning, leadership, and behaviour, workmanship, productive use of time, weekly improvement in quality, goal setting, decision making, performance analysis, etc.

we also some managerial skills-I have learned from this "internship".

I learned how to deal with people effectively. developing managerial skill is important for all professions as a team. we planned our scheduling with respect to time and we all acted as a team day for every.

we arranged our work. black skills for productive use of time.

we have kept notes for observing every improvement throughout the week we all discussed about our pros and cons in our working style. we all have kept our goal for this journey. we also have developed our decision making skills which are very beneficial for further.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others,

we have improved my communication skills
last July internship at Z.P.H. school, "Vakavak"

as we have been interacting with
each student we improved today some of
yesterday we felt some tense but now
we are confident while communicating
conversing with others.

we also came to know that how
understand other people we also improved
speaking skills from prepared level to
spontaneous level we developed myself from
student to an intern we have also develop
ed teaching skills in my way which made
students to feel better.

Describe how you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Team work is one of the most important skill which is very useful in my work place in the interning of B.P.H school Naka. I was formed as a team to enhance and improve my work in an efficient way. But we have no familiarity with each other.

Gradually it took some time and we became a supportive team.

Every week one of us will lead the team to work. Leadership we also discussed with each other about my work and problems. Working as a team member and our role in team the way how to interact and co-operate and how to manage unity in my activity. This internship gave a wonderful experience and knowledge about team

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

The government has taken a big leap in implementing technology in education system completely digital transformation of schools.

The Z.P.H. School of Vakalavalaya was entered in their proceedings.

~~The headmaster in their proceedings.~~

The headmaster updates the information of school through smart phones, they scan face of the students for checking and updating their attendance every day not only for student but also for other staff members. Now it's a biometric system for their attendance.

There is also a smart tv. which can be used for teaching primary class in a practical way. I brought digital literacy when compared to previous system to every student and staff members.

Student Self Evaluation of the Short-Term Internship

Student Name: Ch. Sarath Kumar

Registration No: 2022001067014

Term of Internship:

From: 7-12-2022

To: 18-2-2023

Date of Evaluation:

Organization Name & Address: M.P.P School Sivakalavasa

Please rate your performance in the following areas:

Rating Scale:

Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Ch. Sarath Kumar
Signature of the Student

Date:

Evaluation by the Supervisor of the Intern Organization

Name: Ch. Sarath Kumar

Registration No: 2022001067014

From: 7-12-2022 To: 18-2-2023

of Internship:

of Evaluation:

Organization Name & Address: M.P.P. School Vakalavalasa

Name & Address of the Supervisor

Mobile Number

Rate the student's performance in the following areas:

Note that your evaluation shall be done independent of the Student's self-

evaluation

Scale: 1 is lowest and 5 is highest rank

	1	2	3	4	5
Oral communication	1	2	3	4	5
Written communication	1	2	3	4	5
Proactiveness	1	2	3	4	5
Interaction ability with community	1	2	3	4	5
Positive Attitude	1	2	3	4	5
Self-confidence	1	2	3	4	5
Ability to learn	1	2	3	4	5
Work Plan and organization	1	2	3	4	5
Professionalism	1	2	3	4	5
Creativity	1	2	3	4	5
Quality of work done	1	2	3	4	5
Time Management	1	2	3	4	5
Understanding the Community	1	2	3	4	5
Achievement of Desired Outcomes	1	2	3	4	5
OVERALL PERFORMANCE	1	2	3	4	5

Signature of the Supervisor
M.P.P. SCHOOL
VAKALAVALASA
SRIRAKULAM (RURAL), (M)

Date:

PHOTOS & VIDEO LINKS



