

PROGRAM BOOK FOR  
**SEMESTER INTERNSHIP**

Name of the Student: *BIO RAJANA. KIRAN KUMAR*

Name of the College: *GIDC (Men) Srikakulam*

Registration Number: *2022001067024*

Period of Internship: From: To:

Name & Address of the Intern Organization *Mpvp school Gudem  
Srikakulam (Mandal)  
Srikakulam (District)*

\_\_\_\_\_  
**University**  
YEAR

An Internship Report on

Educational department

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

B. Ed General (1st)

Under the Faculty Guideship of

N. Pavan

(Name of the Faculty Guide)

Department of

Commerce, GNDU (MBA) Sri Kal

(Name of the College)

Submitted by:

Dr. Kiran Kumar

(Name of the Student)

Reg.No: 2022001067024

Department of Commerce

GNDU (MBA) Sri Kal

(Name of the College)

## INTERNAL ASSESSMENT STATEMENT

Name Of the Student: GORAJANA KIRAN KUMAR  
Programme of Study: 5th SEMESTER  
Year of Study: III Year  
Group: B-101 General (EM)  
Register No/H.T. No: 2022001067029  
Name of the College: GIDC (MKA) SRIKALKEM  
University: Pt. B.P. AMDEKAT UNIVERSITAS SRIKALKEM

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	9
2.	Internship Evaluation	30	23
3.	Oral Presentation	10	8
	GRAND TOTAL	50	40

Date: 17/7/23

Signature of the Faculty Guide

## EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: *GORAJANA KIRAN KUMAR*  
Programme of Study: *5th SEMESTER*  
Year of Study: *2020-2023 1<sup>st</sup> Year*  
Group: *B-101 General (EM)*  
Register No/H.T. No: *2021001067024*  
Name of the College: *GDC (EM) Sririkekalam*  
University: *Dr. B.V. Arundhanai University Sririkekalam*

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	<i>75</i>
2.	For the grading giving by the Supervisor of the Intern Organization	20	<i>18</i>
3.	Viva-Voce	50	
	TOTAL	150	
<b>GRAND TOTAL (EXT. 50 M + INT. 100M)</b>		<b>200</b>	

Signature of the Faculty Guide

Signature of the Internal Expert

Signature of the External Expert

Signature of the Principal with Seal

## Official Certification

This is to certify that GIRAJANA. KIRAN Kumar (Name of the student) Reg. No. 2022001061024 has completed his/her Internship in MPUP School Gudur (Name of the Intern Organization) on Educational department (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B.A. POLITICAL SCIENCE in the Department of GOVT (MEN) SKLM (Name of the College).

This is accepted for evaluation.



Authorized Signatory with Date and Seal



### Endorsements

  
Faculty Guide

  
Head of the Department

Principal

## Student's Declaration

I, Gr. KIRAN KUMAR a student of Internship program  
Program, Reg. No. 202200106704 of the Department of COMMERCE  
College do hereby declare that I have completed the mandatory internship  
from 12-12-2022 to 15/03/2023 in educational department (Name of  
the intern organization) under the Faculty Guideship of  
H. Lakshmi Pruthi  
(SMT N. PAVANI) (Name of the Faculty Guide), Department of  
COMMERCE, CWC (MBA) Sriniketan  
(Name of the College)

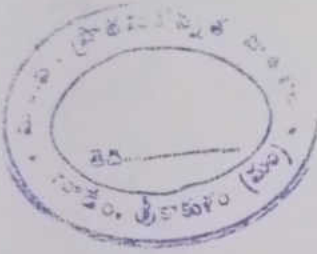
Gr. Kiran Kumar  
(Signature and Date)

## Certificate from Intern Organization

This is to certify that GORAJANA KIRAN KUMAR (Name of the intern)  
Reg. No 2022001057029 of GDC (MEN) SKLRT (Name of the  
College) underwent internship in Edubational department (Name of the  
Intern Organization) from 12/12/2022 to 15/03/2023

The overall performance of the intern during his/her internship is found to be

Satisfactory (Satisfactory / Not Satisfactory).



*G. Lakshmen Rao*

Authorized Signatory with Date and Seal

ಮಂಡಲವಿಜ್ಞಾನಿ ಸ್ನಾತಕೋತ್ತರ ವಿಭಾಗ

ಗುಂಡೂ

ಶಿವಮೊಗ್ಗ (ಬಾಬ್), ಶಿವಮೊಗ್ಗ (ಜಿಲ್ಲೆ)



## Acknowledgements

This school internship report in the month of August and a way two past months it would not have been possible without participation assistance of Neuro-physiology and laboratory people along the way. This I feel to thank them all.

First and foremost I would like to give special gratitude to my parents who give me an opportunity to keep my step ahead.

I am indeed to my college teachers and the principal for their vision, encouragement and ending towards interest in the internship.

I extended my gratitude to my classmates and especially to our group members with whom I started are my close days together we started our academic social problems.



special thank must be given to the teachers  
and students of my school of teachers,  
smilekumar (b) in their feedback, love and  
support with which I achieved SKM  
and fellowship.

but and most importantly I want like  
all the who make this report possible  
and have a reality with their kind  
assistance.

## CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

I worked in the internship in the Department of education, I visited the place of my school of conduct, Srikrishna. I chose education Department to know the main status of education and difference from past few years. I spent a day with children and I learned so many things.

The introduction is very friendly and very fruitful though this internship.

The children and let them to know  
their problems and what they are  
doing.

I thought some persons to them  
and I gave few suggestions to  
improve them ~~there~~ are which should  
be clear by Government. There are  
the other Decisions are which has  
to be improved.

## CHAPTER 2: OVERVIEW OF THE ORGANIZATION

### Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

I worked in the education  
Department. I worked in a school of  
Gandhi on education Department. plays  
an important role in every sector. I  
sawed many things in school that the  
children are very lack of knowledge  
my interaction with students very friendly  
and more valuable I spent nearly 18  
hours with that children and

I got to know that students performing  
were very good. The students are  
about to understand the basic things.

I played the role of teacher in school  
and shared very few things planned  
to develop and improve the school  
environment with my knowledge  
to give the best

### CHAPTER 3: INTERNSHIP PART







Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

I worked in a private school  
of teachers, working in the  
Department of Government school  
and I taught also to the  
students. I also used black board.  
And I also performed some  
tasks with the children so that  
to encourage them in participating  
I also conducted weekly

tasks like Games, quiz's and  
many more, The activities to the  
children is part of the interplay  
and this part goes to to learn  
more knowledge about education,  
and teaching system especially  
in school.



### ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	As it is my first day. I have conducted self introductions for 1st and 2nd class students	It was a great day as a teacher and it is a better experience to me	
Day -2	I went to 2nd class and asked some basic questions regarding notes to the student	I have been prepared and are to know about taking fees they	
Day -3	Again, I was sent to 1st class and they are very excited about me	I noticed the curiosity in each and every student	
Day -4	I went to 2nd class and taught them common english & spelling in english	This day I came to know how to deal with children	
Day -5	I was sent to 5th class and made them to study english	I came to know about their educational standards	
Day -6	I was intimate with 1st class student some activities	I do observed their mind set and way of activity participation	

## WEEKLY REPORT

WEEK - 1 (From 10/11/2020 to 16/11/2020)

### Objective of the Activity Days:







### Detailed Report:

As it is the first week I conducted self-observations in class and every day to know about them.

And I also conducted some activities to interact with them. I have also taught them about farms as their syllabus was not available. So they can interact and enjoy and to know about new things and to interact their educational performance and knowledge.

Every day I noticed that some students are not active and they like to play in peacefully manner.

**ACTIVITY LOG FOR THE SECOND WEEK**

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	As it is my first day I have conducted self introduction for first class	It was a great day as a teacher and it is a little experience for me	
Day - 2	I went to 2nd class and asked some basic questions regarding math to the students	I have been prepared and one to know about today the first	
Day - 3	I went to 2nd class and they were very excited to know about me	I tried the activity in each and every student	
Day - 4	I went to 2nd class and taught them common English and spelling in English	This day I came to know how to deal with children	
Day - 5	I went to 2nd class and made them to study English question & answer	I came to know about their educational standards	
Day - 6	I had interacted with 2nd class student some activities	I observed their interest, set and day of learning	

## WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)







Objective of the Activity Done:

Detailed Report:

In this entire week, I have observed the students about their capability too. I have discussed with them about how to study and manage their academic performance.

I have conducted some new activities regarding their symptoms and control over it which they are very active in group discussion and in class too.

**ACTIVITY LOG FOR THE THIRD WEEK**

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I checked 2nd class student about answers on how to live in a society	I observed many things that would like to do about this lesson	
Day -2	I have taught 1st class student about english basics like part of speech	I came to know about further new things to the student	
Day -3	I have conducted 9 fun activities to the 2nd class where all the students	I have developed my communication skills through this	
Day -4	I have helped the teachers and other staff members in their	I learned some work with the other teachers	
Day -5	I have taught 1st class about maths prices which will help them	I noticed how they are dealing with some problem	
Day -6	I have taught us lemon 1st in a practical	I came to know how to teach in my way	



## WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:







Detailed Report:

In this week I have developed my teaching skills, while teaching them in a practical approach which enhance my communication skills very well.

And I have also introduced with the respected Government teacher parties about the system situations problems etc -- I also tried to teach the student so that they feel like they are in a open space.

I have also worked with teachers and other staff members which made me to know about how things that happens behind school

**ACTIVITY LOG FOR THE FORTH WEEK**

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have taught mother knows and problems solve for 1st and 2nd class	I developed my teaching skill as the student are also good	
Day -2	I have conducted game to know about their other skills for 1st class	I have interacted with students and helped them in clearing their doubts	
Day -3	I have checked about very class environment sanitary and water	I noticed few problems in school	
Day -4	I have interacted with students regarding their problems in school and best schemes	I tried to solve their problems by informing to the Magent	
Day -5	I have taught 1st class students about birds animals and fruits	All the students are recited very well	
Day -6	I have taught 2nd class students about eating in etiquette	I have in creased all my skills	



## WEEKLY REPORT

WEEK - 4 (From Dr..... to Dr.....)

Objective of the Activity Done:







Detailed Report:

In this lab. I have developed my skills such as taking, measuring, converting, weighing and heat loss. While participating in these the provisions were.

I have also observed about the school environment, student performance and also interacted with them and gave them advice and find the same that is their depth.

The students also have seen performance very well in all activities.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I was to give 2nd class about Discipline to be focused in class next	I was instructed with the student about Discipline about Discipline activity	
Day -2	I was to give the 1st class students about Day & expressing	I was to give the student about the see 89 skills	
Day -3	I was instructed with 1st class student through digital day	I was to give them digital seen as in the school	
Day -4	I was to give the 2nd class about English lesson.	The student was to be heard and being good in studies	
Day -5	I was to give the 1st class about English lesson	The student was to be seen	
Day -6	I was instructed with 1st class student about previous data and	I was to give the 1st class student in their Technology	

## WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:







Detailed Report:

In this report I have developed my skills such as being expressive my knowledge to them and also I had my stage fest. In this January I developed myself by fest and other skills which enhanced me very well. I came to know few good things and also some problems which made me to think in different way to solve them. Finally I got a better experience as a leader and it will give me a new perspective through which we can give knowledge to others.

## ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
DAY - 1	Sankranti - Holidays -		<u>   </u>
DAY - 2	- Sankranti - Holidays -		<u>   </u>
DAY - 3	Sankranti Holidays -		<u>   </u>
DAY - 4	- Sankranti - Holidays -		<u>   </u>
DAY - 5	- Sankranti - Holidays -		<u>   </u>
DAY - 6	- Sankranti - Holidays -		<u>   </u>

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	As if in my 1st class I have conducted self introduction first day	It was a good day in a reading and write to her about 3 weeks of	
Day-2	I did to find them and brought them with in 1 hr and leaving 100	I had 1000 pieces and take to her observation in few days	
Day-3	Again I did set to 1st class and I have noticed some problems in them	I came to know about their educational status	
Day-4	I did to end class and forgot their reading books in proper manner	I came to know how to teach the children	
Day-5	I taught the 1st class about the English revision and played on activity	I discussed about their knowledge on English	
Day-6	I had started with the 1st class about thorough activities	I came to know about their wind situation and how large	

## WEEKLY REPORT

WEEK - 7 (From D1..... to D2.....)

Objective of the Activity Done:

Detailed Report:

In this case we had 2 case conducted over a week involved activities like self introduction, group to attend with them to know about their state of mind and connect with them.

I was also taught how few lessons from spiritual is understandable namely so that they too felt that they are to know about some basic things and I have obtained from experiential performance, knowledge

Prayer, I learn that some students are not very well in spiritual and they like the feeling is fun and being very

## ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	I got 2nd classed I've returned 500 student 100 marks	I was with kids to prepare student on my speakers	<u>Be</u>
Day-2	I used to 1st class and used them and their good habits on	I got to know about their life style, goals, and potential	<u>Be</u>
Day-3	I taught 2nd class a rel-gn lesson and by that through self.	I was engaged the student to read in their mother language.	<u>Be</u>
Day-4	I was taught the 1st class student some playpen and model of the	about conversion even and the first	<u>Be</u>
Day-5	I was taught the 2nd class about how to believe in public	I was to know the know what nothing in bus.	<u>Be</u>
Day-6	I was conducted activities for 2nd class student on marks	I was taught subject in upper ordinate number	<u>Be</u>



ACTIVITY LOG FOR THE NINTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have checked class and this student answer was to give life	I have passed this student	<u>Be</u>
Day -2	I have taught 1st class student about English.	I got to know about teaching new things	<u>Be</u>
Day -3	I have taught students about 'think'	I have developed my communication skills	<u>Be</u>
Day -4	I have taught students about 'sit down'	I have known about the working of the car	<u>Be</u>
Day -5	I have taught students about English	I have learned to teach out how to sell things	<u>Be</u>
Day -6	I have taught students about 'Telegraph'	I have learned to teach in political way	<u>Be</u>

## WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my coding skills by playing around to a project approach which enhanced my communication skills very well.

And I have also interacted with the project environment status, point about the situation problem, environment etc - We also tried to take the students so that feel like they are in a open space

I have also worked with features and steps etc which made me feel things that happens behind screen

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-charge (Signature)
Day-1	I have taught Maths lessons to the 2nd class	I was satisfied by my teaching skills as good	
Day-2	I had taught English to 1st class	I was satisfied with student's understanding	
Day-3	I had taught English to 1st class	I was to some extent satisfied by the presentation	
Day-4	I had taught English to the 4th class	I found a better standard to provide help	
Day-5	I had taught about 1st to 4th class	I like to do extra job about student	
Day-6	I had taught English to the 4th class	I had seen improved my handwriting skills	

## WEEKLY REPORT

WEEK - 10 (From DA ..... to DA .....)

Objective of the Activity Done:

Detailed Report:

In this part, I have developed my skills such as reading, thinking, knowledging, making and team participation skills when I prepared the presentations that were.

I have also observed about the school environment, student performance and I have also interacted with them and gave advice and got paid to solve them on their own.

The strength that we have seen performing with good notes.



## WEEKLY REPORT

WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this case, I have developed my skill step at every skills. I have come to know that I have learn so many things in this Training.

I have developed my determination skill. Testing my skills and other skills which enhanced me very well.

I came to know for goal things and also some problems which I have tried to solve and made better and I it

I learned about being a teacher better and partly an internal in the case please.

RESEARCH ON THE HISTORY OF THE UNITED STATES

THE A DATE	RESEARCH ON THE HISTORY	RESEARCH ON THE HISTORY	RESEARCH ON THE HISTORY
THE A DATE	I have read the book and I have found it very interesting.	I have read the book and I have found it very interesting.	I have read the book and I have found it very interesting.
THE A DATE	I have read the book and I have found it very interesting.	I have read the book and I have found it very interesting.	I have read the book and I have found it very interesting.
THE A DATE	I have read the book and I have found it very interesting.	I have read the book and I have found it very interesting.	I have read the book and I have found it very interesting.
THE A DATE	I have read the book and I have found it very interesting.	I have read the book and I have found it very interesting.	I have read the book and I have found it very interesting.
THE A DATE	I have read the book and I have found it very interesting.	I have read the book and I have found it very interesting.	I have read the book and I have found it very interesting.
THE A DATE	I have read the book and I have found it very interesting.	I have read the book and I have found it very interesting.	I have read the book and I have found it very interesting.



## WEEKLY REPORT

WEEK - 12 (From Dr..... to Dr.....)

Objective of the Activity Done:

Detailed Report:


In this above part I have observed about the shift, their preference in stairs and their capability. I have observed about how to be good and become better in academic performance.

I have conducted some tests and activities regarding their strengths and created an environment in which they are very active in every activities and in their time.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	2 line taught to the 2nd class about english	2 line read long to solve problems	<i>Be</i>
Day -2	2 line taught Telugu to the 5th class	2 line read the last day of diary	<i>Be</i>
Day -3	2 line taught english to the 3rd class	2 line read the diary to skill	<i>Be</i>
Day -4	2 line taught Math to the 1st class	2 line read the reading logbook	<i>Be</i>
Day -5	2 line taught Math to 3rd class	2 line read the to solve problems	<i>Be</i>
Day -6	2 line taught english to the 2nd class	2 line read the to solve english	<i>Be</i>

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught the 2nd class about English	I've read the 2nd class problems	
Day - 2	I have taught Telugu to the 5th class	I've read the 1st class English	
Day - 3	I have taught English against the 5th class	I've read the 1st class English	
Day - 4	I have taught Maths to the 1st class	I've read the 1st class Maths	
Day - 5	I have taught Maths to the 2nd class	I've read the 2nd class problems	
Day - 6	I have taught English to the 4th class	I've read the 4th class English	

## WEEKLY REPORT

WEEK - 13 (From D1..... to D1.....)

Objective of the Activity Done:

Detailed Report:

I in this edise case. I  
have checked the study  
about their capability etc  
I have discussed with  
them about how to study  
and stage their academic  
performance.

I have conducted some  
new activities regarding this  
subject and would like  
to know which they are  
they will be in groups  
this activity and we  
also for

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I had taught English to the 1st class.	I've learned their lesson and work.	<i>[Signature]</i>
Day -2	I had taught English to 1st class.	I've learned and speaking skill.	<i>[Signature]</i>
Day -3	I had taught Maths to the 1st class.	I've learned class room-instruction skill.	<i>[Signature]</i>
Day -4	I had taught Maths to the 2nd class.	I've learned class English.	<i>[Signature]</i>
Day -5	I had taught Maths to the 2nd class.	I've learned and solving problem.	<i>[Signature]</i>
Day -6	I had taught Math to the 2nd class.	I've learned and teaching skill.	<i>[Signature]</i>

## WEEKLY REPORT







WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week I have learned so much about feeling strong and responsible skills. The students made my days because of their activities in class. I have conducted some actual activities regarding their syllabus and could see which they are very active in group discussions and in class too.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	2 hrs desert english to the 5th class	2hrs	
Day -2	2 hrs desert serial to the 5th class	2hrs covered about serial covering	
Day -3	2 hrs desert P.S to the 7th class	2hrs covered about the serial	
Day -4	2 hrs desert P.S to the 6th class	2hrs covered people covered	
Day -5	2 hrs desert english to the 6th class	2hrs covered about covering when swim	
Day -6	2 hrs desert english to the 4th class	2hrs covered about english serial	



## WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

There is the first part  
of my day yesterday. The  
bored so much. Because  
of this interesting this  
times my skills are  
improved.

This part the weekend  
cultural activities have enjoyed  
doing and they were.

The student very happy  
and joy.

They are very active in  
group activities and  
class time.

## CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

find it's like heaven in case of this

and I have quality network in this project

people of ~~that~~ my own school & other institutions

and very not interested in our games

and it's not that etc. my sister is to

well the student, else that and very

on negative. Analyse all activities by

lets and stills are things are them

we are the 3:30 pm

has understood the system are very

with and possible to the the student

are very friendly and interactive with

de me soumise avec leur aly. me  
mon item deee also very to op-hive  
128K.

we the item M a hour we very  
ice rd forward on the 128K. 0L  
e also given youe for ~~2027~~ 0227  
ous which made 0227 'Pitensip'  
y useful for 0227.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

When we play football skills we acquire from this internship I have come to know about how to apply knowledge and skills into practice in a setting. I learned how to communicate learned that always keep my best against organization and its own where I actively learned that every company has its own culture. As a intern I discovered it is vital to be enthusiastic and open to new skills. I learned that it is

Introduction of the book by author

Chapter 1: Introduction to the subject

Chapter 2: The history of the subject

Chapter 3: The development of the subject

Chapter 4: The current state of the subject

Chapter 5: The future of the subject

Chapter 6: The role of the subject in society

Chapter 7: The impact of the subject on the world

Chapter 8: The importance of the subject

Chapter 9: The challenges of the subject

Chapter 10: The solutions to the challenges

Chapter 11: The conclusion of the book

Chapter 12: The author's message

**Describe the managerial skills you have acquired** (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, timely improvement in competencies, goal setting, decision making, performance analysis etc.)

There are some managerial skills we acquired from this internship. I found that to deal with people probably developing managerial skills is important. All performed as a team. We passed list scheduling with help of time and we all acted as a leader for very close. We worked on work piece with for productive use of time. We were kept with for ensuring very important things exist the time is an element about all projects.

to be a very good style in any  
way developed our vision making  
which are very useful for both  
as per the first day we have  
that not performance in updated



**Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, interpersonal abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, expressive speech ability, or articulating the key points, causing the conversation, maintaining matches and previous greetings, thanking and appreciating others etc.)**

There are the some practical things we required from us.

I would like to tell you people listening looking down is important all starting with right is time

and be all start on a ladder for every one. We worked on the time while the productive we 2 time.

We have kept them all clearly very important throughout. the one we can succeed and all parts

and listen

**Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.**

The first role in one of the most useful skills which is very useful in very important .  
The role of a team to observe and improve one's self in an efficient way firstly we have no communication with each other. Gradually it took some time and we became a super team.  
Every day one of us will lead the team and leadership role who discussed with each other about our work and performance. Working in a team makes us strong.  
Our leadership gave a fruitful experience and knowledge about team work.

**Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)**

The Government has taken a big leap in implementing technology in education system by applying digital transformation & tools. The top's school & colleges are moving in this direction. The hardware updated the function of school through smart phones. They can track the student performance and activities every student we can use the technological device for our job. selected to identify to improve digital literacy in school men. Also the students are being from school it is also provided color headphones vision and also documents.

*Student Self-Evaluation of the Short-Term Internship*

Student Name: *Gr Davis Bassi* Registration No:

Term of Internship: From: *15/02/22* To: *15/03/23*

Date of Evaluation:

Organization Name & Address: *MPVD School Gaborji*

*Walle Kaban*

Please rate your performance in the following areas:

Rating Scale: Letter grade of CCPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

*Gr Davis Bassi*  
Signature of the Student

*Evaluation by the Supervisor of the Intern Organization*

Student Name: *G. KIRAN K Rao*

Registration No:

Term of Internship: ~~From~~ From: *15/03/22* To: *15/03/23*

Date of Evaluation:

Organization Name & Address: *MPVP School Gaudery*

Name & Address of the Supervisor: *MPVP School Gaudery*  
with Mobile Number: *9366 4606 61*

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation.

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
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8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

*G. Lakshman Rao*  
Signature of the Supervisor