

Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR

SEMESTER INTERNSHIP

Name of the Student: GURUVU BHANUKIRAN

Name of the College: Government Degree College (MEN), SRIKAKULAM

Registration Number: 2022001067026

Period of internship: From: 07-12-2022 To: 18-03-2023

Name & Address Internship of the Organization: Education Department,
(M.P.P School, Chinnakongaram)
SRIKAKULAM

DR.B.R.AMBEDKAR UNIVERSITY ETCHERLA, SRIKAKULAM
2020-2023

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: G. Bhanu Kiran

Programme of Study: 4 Months Internship

Year of Study: III year

Group: B.Com General (E.M)

Register No/H.T. No: 2022001067026

Name of the College: Govt. Degree College (Men) Srikakulam

University: Dr. B.R. Ambedkar University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	75
2.	For the grading giving by the Supervisor of the Intern Organization	20	20
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide

Signature of the Internal Expert

B. Suganarathi

Head Master

M.P.P. School, Chinnakongaram

Etcherla Mandal, Srikakulam Dist.

Signature of the External Expert

Signature of the Principal with Seal

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: G. Bhanu Kiran

Programme of Study: 4 monthy internship

Year of Study: III year

Group: B.com General (E.M)

Register No/H.T. No: 2022001067026

Name of the College: Govt . Degree College (MEN) Srirakulam

University: Dr. B.R . Ambedkar university

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

Date:

Signature of the Faculty Guide

Official Certification

This is to certify that G. Bhanu Kiran (Name of the student) Reg. No. 20120010670 26 has completed his/her Internship in Education department (Name of the Intern Organization) on 4 months internship (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of Commerce in the Department of Govt. Degree college (MEN) (Name of the College).

This is accepted for evaluation.

B. Sugumarathi
(Signatory with Date and Seal)

Endorsements

[Signature]
Faculty Guide

[Signature]
Head of the Department

Head Master
M.P.P. School, Chinnakongaram
Etcherla Mandal, Srikakulam Dist.

Principal



An Internship Report on

Education Department

Submitted in accordance with the requirement for the degree of

B.COM General (EM)

Under the Faculty Guideship of

Sri. H.LAKSHMIPATHI *M.Com, M.Phil, NET*

*Department of Commerce
Government Degree College (Men), Srikakulam.*

Submitted by:

GURUVU BHANUKIRAN

Reg.No: 2022001067026

*Department of Commerce
Government Degree College (Men), Srikakulam.*

Student's Declaration

I, **GURUVU BHANUKIRAN** a student of internship Programme, **Reg.No: 2022001067026** of the Department of **Commerce**. College do hereby declare that I have completed the mandatory internship from 07-12-2022 to 18-02-2023 in Education Department under the Faculty Guide, **H.LAKSHMIPATHI** Department of Commerce Government Degree College (Men), Srikakulam.

GURUVU BHANUKIRAN
Reg.No:2022001067026

Certificate from Intern Organization

This is to certify that G. Bhanu Kiran (Name of the intern)
Reg. No 2022001067026 of Govt. Degree College (MEN) (Name of the
College) underwent internship in MPP School, Chinnakongaram (Name of the
Intern Organization) from 7-12-2022 to 18-03-2023

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).



B. Sugumarath
Authorized Signatory with Date and Seal

Head Master
M.P.P. School, Chinnakongaram
Etcherla Mandal, Srikakulam Dist.

Contents

*. Every day schedules.

Morning start prayer = vande mataxam song

= maa telugu thalliki

- Pledge in telugu

- learn a word

- General knowledge

- National Anthem

*. next first period - online Attendance. submitted for mid day mls.

*. Time to time subject classes as that time table.

Acknowledgements

This school internship report is the result of on a way through four months. It would not have been possible without participation assistance of numerous brave and courageous people along the way. This I have to thank them all.

First and foremost it would like to give special gratitude to my parents who gave me an opportunity to keep my step ahead.

I am indebted to my college teachers and the principle for their vision, encouragement and edifying logical interest in the internship.

I extended my gratitude to my classmates and specially to our group members with whom I started my dark days together. We started our academic and social problems.

Special thank must be given to the teachers and students of MPT MES school of Arunachal Mahal Srihariketan for their feedback, love and support with which I achieved skills and development.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

I worked in the internship in the department of Education. I visited the place is MES school of Anugula, Srikakulam. I choose education department to see the current status of the education difference froms few years. I spent a day with idren and I have observed many things.

The introduction is very friendly and very helpful through this internship. I know that there are some decided areas which has to be improved. I tracked the children and let them to know their problems what they are facing through.

I thought some prisons to them and I
ve few suggestions to improve them which should
clean by government. there are 60 other
aided areas which has to be improved.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

I worked in the education department. I worked in the
of Anugumahal school street education department
on important note in every sector. I served many
in school that the children are good look of
my interaction with student very friendly and
valuable I spent nearly 18 hours with that children
I got to know that students performing was
poor. The students are about to understand the
things.

I played the role of teachers in a school and
did very few things planned to develop
and improve the school environment with my knowledge
given the best.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

Worked in MES School of Angen Arugulamahal street.
Kakulam. in the Education street department worked in
Government school. and I taught all 50 the students I
used black board and.

I also performed some tasks with the children
at to encourage them in participating. I also conducted
tasks like games quiz, then activities to the
children. This part of internship take me to learn more
reduce about education system especially in

last and most importantly I would like all
se who made this report possible and home a
ity with their kind assistance.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	As it is my first day. I have conducted self introduction for 1st and 2nd class students.	day as a teacher and it is a better experience to me.	
Day - 2	I went to 2nd class and asked some basic questions regarding maths to the students.	I have been pre-posed & came to know about teaching few ways.	
Day - 3	Again, I was sent to 1st class and they are very excited to know about me.	I noticed the curiosity in each and every student.	
Day - 4	I went to 2nd class and taught them common english & spellings in english.	This day I came to know how to deal with children.	
Day - 5	I was sent to 2th class and made them to study english question & answers.	I came to know about their educational standards.	
Day - 6	I have interacted with 1st class students some activities.	I observed their mind-set and way of behaviour & active participation.	

B. Sureshwarthi

WEEKLY REPORT

WEEK - 1 (From Dt. 7-12-2022 to Dt. 13-12-22)

Objective of the Activity Done:

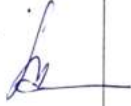
Detailed Report:

As it is the first week. I conducted self introduction in each and every class to know about them.

And I also conducted some circular activities to interact with them. I have also taught them new lessons in their syllabus in understandable manner so they can understand easily and to know about new things and I observed they are society and I noticed their educational performance and knowledge.

Finally I noticed that some students are not active and they like the teaching in friendly manner.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I went to 1st class and I have observed that some students needs to be decipline.	I come to know That how to control students to be is decipline.	
Day -2	I went to 2nd class and asked them about thier goals which was well interactive.	I noticed about thier life styles goals and thier problems.	
Day -3	I taught 2nd class a Telugu lesson in my own way of teaching.	I have made them to read lesson in their own mother tongue.	
Day -4	I have sent to 2nd class and made to km about shymes and moral stories with action	I readed now to communicate and management with every student	
Day -5	I have taught the 2nd class student about how to behave at Particular places and.	I come to know about mentoring in behaviour aspects.	
Day -6	I have conducted some activitis to 1st class students tregarding thier subjects.	I learned how to teach in a appropriate manner.	

B. Sugumathi

WEEKLY REPORT

WEEK - 2 (From Dt. 14-12-22 to Dt. 20-12-22.)

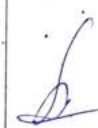
Objective of the Activity Done:

Detailed Report:

In this festive week, I have observed the students about their performance in studies and their capabilities too. I have discussed with them about how to study and manage their academic performance.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active in group discussions and in class too.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have checked 2nd class students about awareness on how to live in a society.	I observed many things that how kids think about their home town.	
Day - 2	I have taught 1st class students about english basics like parts of speech.	I come to know about teaching: new things to the students.	
Day - 3	I have conducted a fun activity to the 2nd class where are the students.	I have developed my communication skills through this.	
Day - 4	I have helped the teachers and other staff members in their respective works.	I learned to work with other teachers.	
Day - 5	I have taught 1st class about maths tricks which will help them.	I noticed how they are dealing with common problems.	
Day - 6	I have taught evs lesson 1st in a practical manner.	I came to know how to teach in easy way.	

WEEKLY REPORT

WEEK - 3 (From Dt. 21-12-22 to Dt. 27-12-22)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my teaching skills while teaching them in a practical approach which enhanced my communication skills very well.

Also I have also interacted with the respected government teachers. Parents about the system situations. Problems etc... I also tried to teach the students so that they feel like they are in a open space.

I have also worked with teachers and other staff members which made me to know about how things that happens behind school the screen.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have taught maths lesson and problematic sums to 1st & 2nd class	I developed my teaching skill & the students are also good.	
Day -2	I have conducted games to know about their other talents for 1st class	I have interacted with students & helped them in quing their doubts.	
Day -3	I have checked about every class environment garbages and water facilities	I noticed few problems in school	
Day -4	I have interacted with students regarding their problem in school & about government schemes.	I tried to solve their problem by informing to the management.	
Day -5	I have taught 1st class students about birds animals fruits and flowers.	All the students are reacted very well.	
Day -6	I have taught 2nd class students about eating in etiquetic.	I have increased all my skills.	

WEEKLY REPORT

WEEK - 4 (From Dt 28-12-22 to Dt 3-1-23..)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as Teaching mentoring communicating managing and team work active participation when compared to the previous weeks.

I have also observed about the school involvement students performance and all the surroundings And I also interacted to solve them in other ways.

The students also have been performing very well in all activities.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught 2nd class about discipline to be followed in class room.	I have interacted with the students about disciplinary actions.	
Day - 2	I have taught the 1st class students about way of expressing.	I have tried to teach the students about the senior skills.	
Day - 3	I have interacted with 1st class students through digital way.	I have accessed the digital device in the school.	
Day - 4	I have taught the 2nd class about english lessons.	The students have learned and doing good in studies.	
Day - 5	I have taught the 1st class about telugu lesson.	The students are doing well.	
Day - 6	I have interacted with all students about previous status and present status.	I have know many thing in this journey.	

WEEKLY REPORT

WEEK - 5 (From Dt. 4-1-23 to Dt. 10-1-23)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skill such as way of expressing my knowledge to others and also I lost my stage fear. In this journey, I developed myself. Fear and other skills which enhanced me very well.

I came to know few good things and also some problems which made me to think in different way to solve them. Finally I got a better experience as a teacher and it was a nice protection through which we can give knowledge to others.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Sankranti - Holi days.		
Day - 2	Sankranti - Holi days.		
Day - 3	Sankranti - Holi days.		
Day - 4	Sankranti - Holi days.		
Day - 5	Sankranti - Holi days.		
Day - 6	Sankranti - Holi days.		

WEEKLY REPORT

WEEK - 6 (From Dt. 11-1-23 to Dt. 21-1-23)

Objective of the Activity Done:

Detailed Report:

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	As it is my first class I have conducted self introductions for 1st class and 2nd class	It was a great day as a teacher and come to know about some students.	
Day -2	I went to third class and taught them maths in a fun and learning way.	I have been prepared and come to know about teaching in fun and learning way.	
Day -3	Again, I was sent to 1st class and I have noted some problems in them.	I come to know about their educational status	
Day -4	I went to 2nd class and taught them everyday things in proper manner like greetings.	I come to know how to teach the children neatly.	
Day -5	I taught the 1st class students an English lesson and played an activity.	I observed about their knowledge on English.	
Day -6	I have interacted with the 1st class students through activities.	I come to know about their mind sets and knowledge.	

WEEKLY REPORT

WEEK - 7 (From Dt. 21-1-23 to Dt. 28-1-23)

Objective of the Activity Done:

Detailed Report:

In this entire week, I have conducted extra curricular activities like self-Introduction Games to interact with them to know about their state of mind and connect with them.

I have also taught them few lessons from their syllabus in understandable manner so that they have felt that they came to know about some new thing. And I have observed their educational performance knowledge.

Totally, I learn that some students are not very well in studies and they like the teaching in fun and learning way.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 2nd class and have observed some students who need to be disciplined.	I have known how to discipline the student as my standard.	
Day - 2	I went to 1st class and asked them about their goals which was well interactive.	I got to know about their life style goals and problems.	
Day - 3	I taught 2nd class a large lesson and by them through sentences.	I have managed the students to read in their mother language.	
Day - 4	I have taught the 1st class students some rhymes and moral stories.	I came to know about communication and management with.	
Day - 5	I have taught the 2nd class about how to behave at particular places and situations.	I have to come to know about mentioning in behaviour aspects.	
Day - 6	I have conducted activities for 2nd class students on maths.	I have taught subject in approachable manner.	

WEEKLY REPORT

WEEK - 8 (From Dt: 30-1-23 to Dt: 4-2-23)

Objective of the Activity Done:

Detailed Report:

In this entire week, I have observed about the students, their peer performance in studies, and their students capability. I have discussed about know to be good and become better in academic performance.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active in group activities and in class too.

ACTIVITY LOG FOR THE NINTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have checked about the 2nd class students awareness on how to live in a society.	I have know so many new things that kids thinks about their place.	
Day -2	I have taught 1st class students about english basics like everyday chores.	I got to know about teaching new things to the students.	
Day -3	I have conducted a sur activity to the 2nd class where the students have participle played very well.	I have developed any communication mentoring skills very well.	
Day -4	I have helped the teachers and staff members in their respective works.	I come to know about the working of teachers and staff.	
Day -5	I have taught 1st class students about maths bassis and tricks to help them further.	I have learned to teach about how to solve arithmetic problems.	
Day -6	I have taught english lesson for 1st class.	I have learned to teach in practical way.	

WEEKLY REPORT

WEEK - 9 (From Dt. 5-2-23 to Dt. 11-3-23)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my teaching skills from syllabus lessons to a practical approach which enhanced my communication skills very well.

And I have also interacted with the respected environment teachers parents about the situations problems environment etc. I have also tried to teach the students so the feel like they are in a open space.

I have also worked with teachers and staffs work which made me know things that happens behind school.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have taught maths lessons to the 2nd class and 1st class.	I have developed my teaching skills as students' answers are good.	
Day -2	I have conducted a game for exploring their talent for 2nd class.	I have interacted with students and helped them in their doubts.	
Day -3	I have checked about every class environment the sanitary facilities and water supply.	I have to come to know about the problems in school.	
Day -4	I have interacted with students regarding their problems in school and gave some solution.	I tried to solve students' problems at a possible level.	
Day -5	I have taught 1st class students about animals and birds.	I have dealt with 1st class students in a digital way.	
Day -6	I have taught 2nd class about eating etiquette.	I have increased my communication skills.	

WEEKLY REPORT

WEEK - 10 (From Dt. 3-2-23 to Dt. 8-2-23.)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as Teachings mentoring, communication managing and team participation skills when compared to the previous three weeks.

I have also observed about the school environment students performance and I have also interacted with them and gave advice and get tried to solve them in their ways.

The students also have been well performing with good date.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have taught 1st class about discipline followed in class room	I have interacted with the student about discipline	
Day -2	I have taught the 2nd class students about seminar skills.	I have tried to teach the students about seminar skills.	
Day -3	I have interacted with 1st class students through digital way.	I have accessed the digital device in the school.	
Day -4	I have taught the 2nd class about english lessons.	The students have learned and doing good in studies.	
Day -5	I have taught the 1st class about english lesson.	The students are doing all.	
Day -6	I have interacted with all students about previous status and present status.	I have know samany things in this journey	

WEEKLY REPORT

WEEK - 11 (From Dt. 20-2-23 to Dt. 25-2-23.)

Objective of the Activity Done:

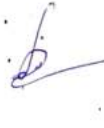
Detailed Report:

In this week, I have developed my skills such as teaching skills. I have come to know that I have learn so many things in this journey. I have developed my communication skills, managerial skills, interactive skills, teaching skills and other skills. Which enhanced me very well.

I came to know few good things and also some problems which I have tried to solve and made better out of it.

I learn about being a teacher, banker and mostly as an internal in the work place.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	As it is my first day I have conducted self introduction for 1st and 2nd class students.	It was a great day as a teachers and it is a better experience for me.	
Day -2	I went to 2nd class and asked some basic question regarding maths to the students.	I have been prepared & came to know about teacher in few ways.	
Day -3	Again I was sent to 2nd class and they are very excited to know about me.	I noticed the curiosity in each and every student.	
Day -4	I went to 2nd class and taught them common letters & spelling in english.	This day I came to know how to deal with children.	
Day -5	I was sent to 1st class and made them to study english question & answers.	I came to know about their educational standards.	
Day -6	I have interacted with 2nd class students through some activities.	I deserved their mind-set and way of behaviour & active.	

WEEKLY REPORT

WEEK - 12 (From Dt. 27-2-23 to Dt. 4-3-23)

Objective of the Activity Done:

Detailed Report:

As it is the 12th week, I conducted self-introduction in each and every class to know about them.

And I also conducted some circular activities to interact with them. I have also taught them new lessons in their syllabus in understandable manner so that they can understand easily and to know about new things, and I observed they are very to know more about our society and I noticed their educational performance and knowledge.

Finally, I noticed that some student are not active and they like the teaching in friendly manner.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Went to 2nd class and have observed that students needs to be discipline.	I came to know That how to cont rol students on be in discipline.	
Day -2	Went to 1st class and sked them about their sales which was well interactive.	I noticed about their life stages goals and their problems.	
Day -3	taught 2nd class, a won in my way of teaching.	I have made them to read the lesson in their own mothes	
Day -4	have sent to 2nd class made to about yes and moral stories with action.	I learned how to communicate and management with every student	
Day -5	have taught the 1st us students about has behave at particuarces and sistuations.	I come to know about mentoring in behaviour aspects.	
Day -6	have conducted some tivities to 1st class students regarding this subjects.	I learned how to teach in a appropriate ma -ner.	

WEEKLY REPORT

WEEK - 13 (From Dt. 6-3-23 to Dt. 11-3-23)

Objective of the Activity Done:

Detailed Report:

In this 10th week, I have observed the students about their performance in studies and their capabilities too. I have discussed with them about how to study and manage their academic performance.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active in group discussions and in class too.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have checked 2 nd class students about awareness on how to live in a society.	I discussed many things. That less kinds think about this have to.	
Day - 2	I have taught 1 st class students about English basics like parts of speech.	I came to learn about teaching new thing to the student.	
Day - 3	I have conducted a fun activity to the 2 nd class where are the students have participated.	I have developed my communication skills through their program.	
Day - 4	I have helped the teachers and other staff members in their respective works.	I learned team work with other teachers.	
Day - 5	I have taught 2 nd class about maths tricks which will help them further.	I noticed how they are dealing with common problems.	
Day - 6	I have taught 1 st class a less tough lesson.	I came to know how to teach in easy way.	

WEEKLY REPORT

WEEK - 14 (From Dt. 13-3-23 to Dt. 18-3-23.)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my teaching skills. While teaching them in a practical approach which enhanced my communication skills very well.

And I have also interacted with the respected government teachers, parents about the system, situational problems etc. I also tried to teach the students so that they feel like they are in a open space.

I have also looked with teachers and other staff members which that made me to know about how things that happens behind school the screen.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have taught maths lessons and problematic scenes to 2nd & 1st class.	I developed my teaching skills & The students are also good.	
Day -2	I have conducted games to know about their other talents for 2nd class	I have interacted with students & helped them in learning.	
Day -3	I have checked about every class environment, sanitation and water facilities.	I noticed few problems in school.	
Day -4	I have interacted with students regarding their problems in school & about government.	I tried to solve their problems by informing to the management.	
Day -5	I have taught 1st class students about birds, animals, fruits and flowers.	All the students are reacted very well.	
Day -6	I have taught 2nd class students about eating in etiquettes.	I have increased all my skills.	

WEEKLY REPORT

WEEK - 15 (From Dt. 13-3-23 to Dt. 18-3-23)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teaching, mentoring, communicating, managing and team work, active participation when compared to the previous weeks.

I have also observed about the school environment, students' performance and all the surroundings. And I also interacted with them and gave them advices and tried to solve their problems in other ways.

The students also have been performing very well in all activities.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

Interning work Government is one of the aspects of Interning quality addressed in this report. The people of HES school Aungmya mahla street are good and very not interacted we were given a desk for our work with basic things like chalk pieces and dustpan etc... our role is to balance the students, observe them and any other negative analyse all activities by students and stats our things are from 9:00 Am too 3:30 Pm.

The headmaster and the teachers are very polite and humble to me the student are very friendly and interactive with made me socialise with them very easily. The other interns were also very co-operative in works.

We are the interns as a team are very
active and focused on the work. We were
so given space for our process which
made over Internship very useful for us.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

There are many technical skills I have acquired from this "Internship".

I have come to know about how to put my knowledge and skills into practice such as mentoring. I learned how to communicate and build relationship with people I worked. I learned that every department or organisation has its own culture. I quickly learned that every company has its own culture. As an intern, I discovered it's essential to be enthusiastic and open to learning new skills. I learned that it is very important to communicate with teachers and headmaster if I have any doubts.

Asking and receiving feedback is very important
essential to take note of the positive and
negative points for them. I learned that sometimes
asking feedback or receiving feedback isicult
easy, but it will have a significant impact on
carries and success.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

There are also some managerial skills I have acquired from this Internship.

I learned how to deal with people effectively. Developing managerial skills is important to all professions. As a team, we planned about scheduling with respect to time and we all acted as a leaders for every week. We arranged our work place culture for productive use of time.

We have kept notes for observing every improvement through about the week we all discussed about all pro's and con's in our working style. We all have kept our goals for this journey. We also have developed our decision making skills which are very essential for further.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

We have improved our communication skills a lot in this internship at MES school Aaugula Mahal, Srikakulam.

As we have been interacting with each student, we improved our communication skills as we are assigned to a class rooming on the first day. We felt some tension but now we are confident while communicating or conversing with students.

We also came to know that how to understand others. We also improved our speaking skills. From a nervous level to extempore level. We developed ourselves from a shy student to an intern. We have also developed few new skills in a way which made students feel better.

As per the final day we have found that
our performance is upgraded.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Team work is one of the most important skills which is very useful in every work place.

We the interns of MES School, Aungmye Mahla, Srikakulam formed as a team to market street, Srikakulam enhance and improve our work in an efficient manner. Firstly we have no familiarity with each other. Gradually it took some time and we become a positive team.

Every week one of us will lead the team to work. In this way we also discussed with each other about our work performance looking as a team members and also this made me know about how to work as a team. We know our role in team. The work has to interact with others to operate and how to.

manage unity very activity . this teamwork
have a fruitful experienced knowledge about team
work.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

The government has taken a big leap in implementing technology in education system to amplify transformation of schools.

The MES school of Anugulamahal Street Srikakulam carries in their proceedings.

The Headmaster updates the information of school through smart phones. They scan faces of students for checking and updating this attendance day. not only for students but also for other members now its a biometric system for their attendance.

There is also a smart TV which can be used for teaching primary classes in a practical way through digital literacy when compared to previous systems is.

every student we have also used the technological devices for our task related internship to improve digital literacy in school. Even when the students are leaving from school, it is also recorded under headmaster vision and also documented.

Student Self Evaluation of the Short-Term Internship

Student Name: G. Bhannu Kiran

Registration No: 2022001067026

Term of Internship: From: 7-12-2022 To: 18-03-2023

Date of Evaluation:

Organization Name & Address: MPP School, Chinna Kongra, Sri Kakulam

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

G. Bhannu Kiran

Signature of the Student

Date:

Evaluation by the Supervisor of the Intern Organization

Student Name: G. Bheenu Kiran

Registration No: 2022001067026

Term of Internship:

From: 7-12-2022

To: 18-3-2023

Date of Evaluation:

Organization Name & Address: M.P.P. School, Chinna Kongaram, Srikakulam

Name & Address of the Supervisor
with Mobile Number

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
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13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:



B. Sugunavathi
Signature of the Supervisor

Head Master
M.P.P. School, Chinna Kongaram
Etcherla Mandal, Srikakulam Dist.

PHOTOS & VIDEO LINKS

