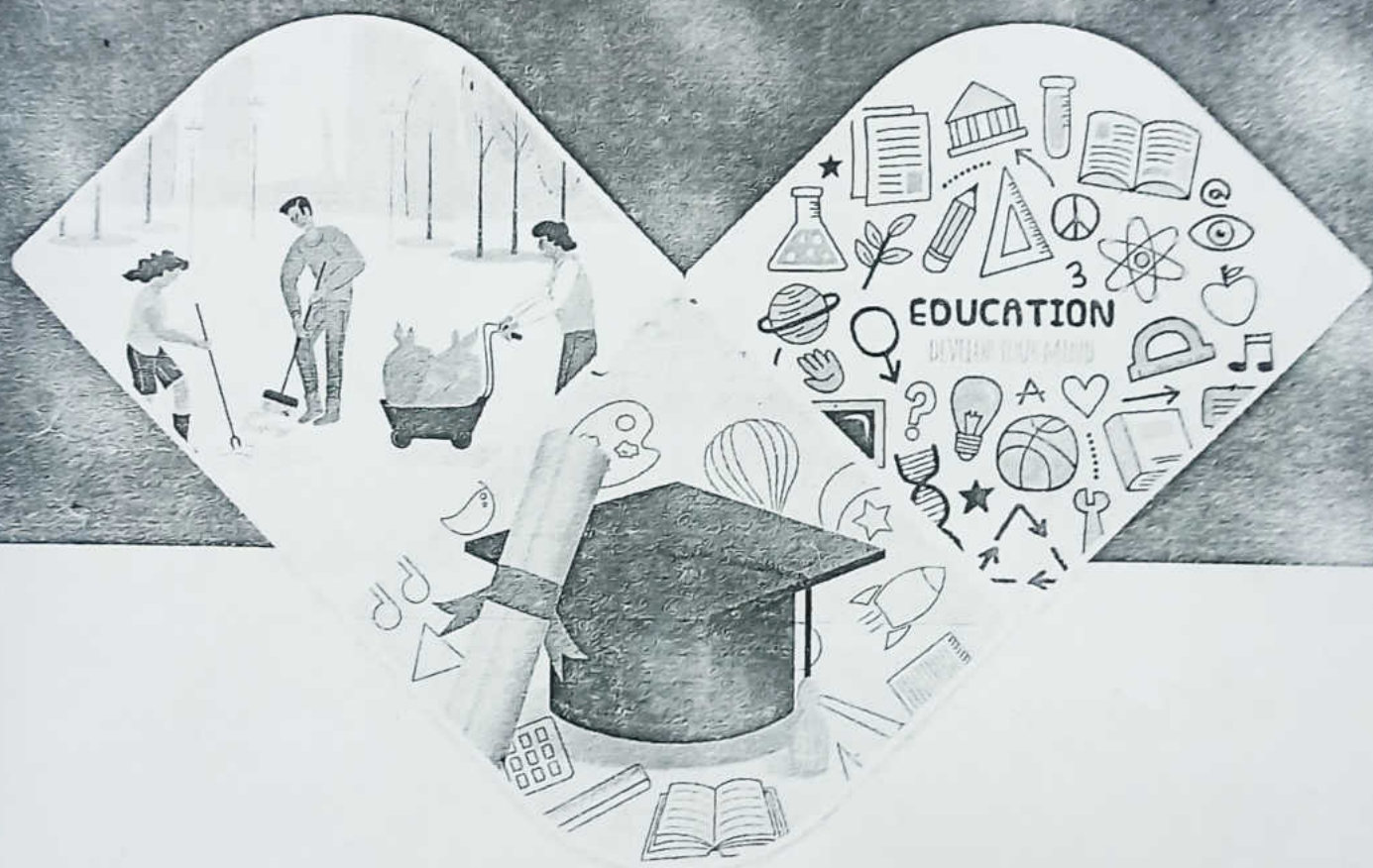


Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)



REDMI NOTE 8 PRO

-VAMSHI_❤️

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: DALAKA VAMSI

Name of the College: GOVERNMENT DEGREE college (M/N)

Registration Number: 2022001067059

Period of Internship: From 07-12-22 To 18-03-2023

Name & Address of the Intern Organization APACULTURE DEPARTMENT

DR. B. J. AMBEDKAR **University**
YEAR

Official Certification

This is to certify that PALAKA . VAMSI (Name of the student) Reg. No. 2022001067059 has completed his/her Internship in 4 MONTHS completed (Name of the Intern Organization) on Agriculture Department (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of Commerce in the Department of Govt Degree College (MEN) Srikakulam (Name of the College).

This is accepted for evaluation.

M. Gowthami
(Signatory with Date and Seal)

Village Agriculture Assistant
Chintada RBK
Srikakulam-532001
Srikakulam Dist.

Endorsements

Faculty Guide

Head of the Department

Principal

Student's Declaration

I, Palaka - Vamsi a student of Internship Program
Program, Reg. No. 2022001067059 of the Department of Commerce
College do hereby declare that I have completed the mandatory internship
from 12-12-2022 to 15-03-2023 in Agriculture Department (Name of
the intern organization) under the Faculty Guideship of
Sri K. Chinna Rao (Name of the Faculty Guide), Department of
Commerce, GDC(M) Srilakulay
(Name of the College)

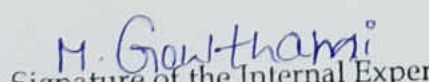
P. Vamsi
(Signature and Date)

EXTERNAL ASSESSMENT STATEMENT

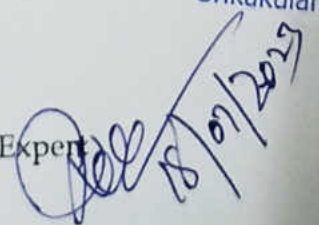
Name Of the Student: PALAKA VAMSI
Programme of Study: Agriculture Department
Year of Study: IIIrd year
Group: B.com (General) TM
Register No/H.T. No: 2022001067059
Name of the College: Government Degree College (MEN) Srikakulam
University: Dr. B.R. Ambedkar University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	62
2.	For the grading giving by the Supervisor of the Intern Organization	20	15
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	


Signature of the Faculty Guide


Signature of the Internal Expert

Village Agriculture Assistant
Chintada RBK
Srikakulam-532001
Srikakulam Dist.


Signature of the External Expert

Signature of the Principal with Seal

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: PALAKA : VAMSI
Programme of Study: Agriculture Department
Year of Study: IIIrd year
Group: B.com (General) TM
Register No/H.T. No: 2022001067059
Name of the College: GJOVT Degree College (MEN) Sriekakulam
University: Dr. B.R Ambedkar University

SLNo	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

Date:

Signature of the Faculty Guide

Certificate from Intern Organization

This is to certify that PALAKA. VAMSI (Name of the intern)
Reg. No 2022001067059 of GOVT Degree college (M) Srikakulam (Name of the
College) underwent internship in Agriculture Department (Name of the
Intern Organization) from 12-12-2022 to 15-03-2023

The overall performance of the intern during his/her internship is found to be
_____ (Satisfactory/Not Satisfactory).

M. Gowthami
Authorized Signatory with Date and Seal

Village Agriculture
Chintada RBK
Srikakulam-532001
Srikakulam Dist.

An Internship Report on

Agriculture Department

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

B. Com (General) T.M

Under the Faculty Guideship of

Sri. K. Chinna Rao

(Name of the Faculty Guide)

Department of

Government Degree College (Men) Srikakulam

(Name of the College)

Submitted by:

PALAKA . VAMSI

(Name of the Student)

Reg.No: 2022001067059

Department of Commerce

Government Degree College (MEN) Srikakulam

(Name of the College)

Village Agriculture Assistant
Chintada RBK
Srikakulam-532001
Srikakulam Dist.

Page No



REDMI NOTE 8 PRO

-VAMSHI_♡

Acknowledgements

First I would like to thank Rythu Bharosa Karam for giving me the opportunity to do an Internship for giving Internship within the organization.

The success and wonderful of this internship project require a lot of guidance and endorsement from many people in the endskill organization.

I also would like all the people that worked along with me and Sachivalayam. With her patience and openness they created an enjoyable working environment.

I am highly indebted to direction and Principal for the facilities provide to accomplish this Internship.

Contents

1. chapter :- Executive summary
2. chapter :- overview of the organization
3. chapter :- Internship Part
4. Log Book [first week to fifteenth week]
5. chapter :- overcome's Description.
 - * Describe the real time technical skills you have acquired.
 - * Describe the managerial skills you have acquired.
 - * Describe how you could improve your communication skills.
 - * Describe how could you could enhance your abilities.
 - * Describe the technological development you have observed the relevant to the subject, area of training.
6. student self evolution of the short term Internship.
7. Evaluation by the requirement of the Intern organization.
8. photos and video links.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

This report is result of 15 weeks internship during the internship it is required to study the organization department of the organization and critically relate the theoretical aspects of the organization in the practical situation. I got an opportunity of getting practical knowledges about the village secretariats in Andhra Pradesh about I joined Tel chintada sachivalayam-1, village secretariate.

At last I must say that this report is designed to simulate curiosity about grama sachivalayam work in andhrapradesh. during this time period I learn so many things related to time management. then work leadership aunties those quites so many helpful to me to service in an organization.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Grama ward sachivalayam [also know as village secretariate] are secretariate setup in the Indian state of Andhra Pradesh to decentralize the administration by making services and welfare services of all government departments available at one place Andhra Pradesh was the first state in India to launch village secretariate. Government of Andhra Pradesh appointed village volunteers to deliver services. It was launched on Gandhi's concept of Grama sachivalayam that promotes village to become self sufficient. autonomous villages. Secretion was one of the promise made by Y.S.R Jaganmohan Reddy during his Praja Sankaya Yentre.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

As the internship program organized by the government in order to select the aware. and interact with working of departments they selected.

Grama sachivalayam was the organized which I choose. the candidates between 18 to 42 years of age are eligible for A.P. grama sachivalayam Grom. the require educational qualifications are different according to the different posts.

There were some schemes are introduced in the government of Andhra Pradesh like YSR Amma vadhi scheme, YSR. Rice card, YSR Havarathalu scheme, YSR Vasathi Devena etc.... which helps the citizens of Andhra Pradesh to some and to have on basic education for the children. these schemes are applied to the people belonging to below poverty line [BPL] families in the states.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Dragon fruit	Dragon fruit is also known as pitahaya fruit	M. G
Day - 2	Tomato	Health skin, prevents eye problems	M. G
Day - 3	Paddy with uses	Oryza sativa commonly known as Asian rice or India rice	M. G
Day - 4	Finger millet	Eleusine coracora finger millet is also known as ragi in India.	M. G
Day - 5	Sorghum	Sorghum a genus of a seed & special of flowering on the grass family	M. G
Day - 6	Guava fruit	Any of various tropical American trees of the way or toecay genus.	M. G

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

During the first week, we shall discuss about these topics.

- * Dragon fruit is also known as pitahaya fruit or pitaya fruit.
- * It is a fruit from Central America south America and Asia. It has a light sweet taste on intense shape and colour.
- * These seeds are small and edible that found in kiwi fruit. The size of dragon fruit varies but are more oval shaped.
- * Dragon fruit is often considered a tropical super food because of its health benefits.
- * It has high in vitamin A. It has proven to be one effective treatment for sunspots and eye spots.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Importance of RBK and Agriculture schemes	we know the RBK schemes & Agriculture schemes.	M. G
Day - 2	Discuss about the Land Registration Rules.	we learned the Land Registration Rule	M. G
Day - 3	we are participated field work with veterinary Assistant	we observed the normal Health check up to Animals	M. G
Day - 4	Discuss about the Dr. Y.S.R Arogya Sri schemes.	Minimum Qualification of the YSR Arogya Sri schemes.	M. G
Day - 5	Introduction the former village by Agriculture Assistant.	Introduction of farmers.	M. G
Day - 6	Discuss about the various types of medicines	we learned the various medicines	M. G

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the second week, we shall discuss about these topics.

- * Introduction to Agriculture and schemes on going in state related to Agriculture
- * Major change after introduction of RBK is of village level.
- * We discussing about the home to apply land registration with VRO Sir.
- * How to check the Animal Health states.
- * We learned about the condition of the DR. YSR Arogyashri schemes.
- * We participated child marriage classes.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Prohibition of the child abuses	we know the activity of child abuses	M. @
Day - 2	we learned about the paddy harvesting by VAA	we know about process of paddy harvesting	M. @
Day - 3	who deserve to apply YSR Pension class by welfare & education	we remembering that Qualification YSR Pension	M. @
Day - 4	Different types of Animals Diseases class by veterinary Assistant	we gained about the animal diseases	M. @
Day - 5	conducted awareness among the farmers on Paddy Procurement	we arranged the farmers in chintada village	M. @
Day - 6	we participated on village reservoir.	we observed this activity.	M. @

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During third week we should discuss about these topics:-

- * Types of diseases :-
 1. Dengue
 2. Malaria
 3. Typhoid
 4. Calera

- * probability of child abuse with different types of methods.

- * we going about knowledge of permission categories.

- * Types of Animals diseases :-
 1. Foot & mouth disease
 2. Anthrax

- * Chintoda Village having an Agricultural horticultural area of 4.96 ac.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Horticulture class by Agriculture Assistant	we know the Horticulture crops	M. G
Day - 2	Awarners programme on child right	To know about the child right	M. G
Day - 3	we know about the Government schemes by survey the	we know about the Government schemes	M. G
Day - 4	Survey of the crop lands with VRO Sir	we gain know landage of crop lands	M. G
Day - 5	we learned the importance of libsele by Agriculture Assistant	I filed for the fertilizers booking	M. G
Day - 6	we discussed that sensortage are given to animals.	we learned rules of the sensor tags.	M. G

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

During the fourth week we shall discuss about these topics:-

- * Different types of Crops:
 1. paddy
 2. Banana
 3. Maize
 4. Tomato
 5. green gram
 6. coconut.

we had identified various crops and there sowing time through out the year.

* I had apply on my own experience for some portals in computer system.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Reducing child marriages class by mahila police madam	we know that defects the child marriages	M. @
Day - 2	we saw the pregnant lady doing her Health check up by ANM.	we observed Health pre-cation -s	M. @
Day - 3	To participated on vaccination of animals in chintala village	we observed the vaccination	M. @
Day - 4	we discussing about YSR Amma vadivudai vidya deevena schemes	we acquire the knowledge of the schemes	M. @
Day - 5	we hearded the process of soil testing by	we know about the soil testing	M. @
Day - 6	we attending cluster level Training program - me	we know about the child society education.	M. @

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the fifth week we shall discuss about the topics:-

- * paddy harvesting:- mainly grown varieties of paddy MTU 1061 & HTU 7029
- * learned the process of harvesting of paddy manually and saw harvesting with paddy reaper.
- * we participated in cluster level training on child right & child safety education for Pokhara.
- * Y.S.R Ammavadi - Yearly 15,000/-
Y.S.R Vidya deevana - Yearly of their college fees
Y.S.R Vazathi deevana - Yearly 20,000/-

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	we learnt about the process seed testing by V.AA	we know about seed testing	M. G
Day - 2	we discussing about cyber crimes	we know that Nowa days cyber crimes is dangerous act	M. G
Day - 3	To survey the Arogya sri cards in chintada village	How do survey Arogya sri cards	M. G
Day - 4	learned overall about Paddy combine harvester - W	we know the Paddy Combines	M. G
Day - 5	we are participated in treated first aid courses with AHA sir	we gain the knowledge Important points	M. G
Day - 6	They said how to apply for learn pass books.	we acquired the knowledge about the pass books.	M. G

WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the sixth week we shall discussing about these topics:-

- * learned really about paddy combine harvester which is feasible mostly for large farmers
- * who was apply the scheme of vahana mithra they follow of rules and qualification class by W & EA Sir
- * we get the more important content about scheme of vahana mithra.
- * we acquiring the some knowledge for survey of Aagya Sri card scheme.
- * we know the main rules and regulation about apply the land pass books and important of the type of service.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	we learned YSR BHIMA classes by we CA sir	we gain the know - ledge about this scheme	M. G
Day - 2	we are participated in conduct tests of urins of pregnant women	we acquire the some knowledge	M. G
Day - 3	we discuss about sugarcane crop	It is the best commercial crop in chintada	M. G
Day - 4	Explain about the partition of land of farmers	we gained about knowledge on this	M. G
Day - 5	How to cultivate green gram by VAA	It is best protein crop in chintada	M. G
Day - 6	we learned about the reducing activity.	we learned that activities.	M. G

WEEKLY REPORT

WEEK - 7 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the seventh week we shall discuss about the topics:

- * we get the knowledge of YSR BHIMA to shell submit data through we hint in over own.
- * Conduct test of urine pregnant women for albumen and sugar and estimate their globin level at classes in addition to recording HB and Blood pressure.
- * Learned about Threshing activity of paddy functions of paddy thruster and logs in field farmers use of log bages.
- * we learned about give mitation & position certificates of land to the farmers.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Transpathing of Paddy at RBK levels	we gain the same knowledge	M. G
Day - 2	the explaining the how to Maintaing records in sachikalayam	we observing the records	M. G
Day - 3	explaining the mahila sadhikaratha scheme.	This scheme is very useful for women	M. G
Day - 4	we participated in awareness programme in school for children	knowing the important information	M. G
Day - 5	we discuss about the healthy food for Animal	Grass & Hurd are the health food for Animals	M. G
Day - 6	we discussed about the rabbit crops	this best commercial Group Her-e is maize	M. G

WEEKLY REPORT

WEEK - 8 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

During the eight week we shall discuss about these topics:-

- * To coordinate with the boards of the education institutions in the area and motivate the students who are irregular in attendance or poor in student to improve their performance.
- * How to create awareness on government programs for the welfare of women and girl children through Mahila Saakshya Kudra scheme was learned by
- * What records have ANM madam and maiz Importance of these records
- * Transporting of paddy to miles through paddy processing centers set up at RBK. Levels MSP of grade 'A' paddy 2040/- 50 kg grade 'A' paddy - 1632/-.

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	How to react in bad situation for girls and softly	very useful information to girls	M. 
Day - 2	How to conducting the population of family welfare screening	we knowledge about population screening	M. 
Day - 3	Conducted awareness among farmers on maize crops	we learned how to conduct this meeting	M. 
Day - 4	we learned about the kalayamastu scheme by use EA	we know about the kalayamastu scheme	M. 
Day - 5	How to allowed the certificate about the Health & Evaluation for animals	we acquire knowledge this certificate	M. 
Day - 6	VAA discussed about the Mixed Crop & crop rotation	Mixed crops useful for in crop in the farmer income	M. 

WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

During the Ninth week we shall discussing about these topics:-

* we learned conduct population screening for Hypertension / Diabetes / 3 common are i.e. breast cancer and oral (women) and man (oral, large prostate)

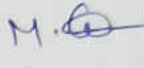
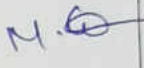
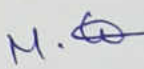
* we know the how to allowed health & valuation certificates to Animals.

* we knowing how to manage low & order issues in chintada village area.

* we learned how to maintaining and producing the government lands government tanks and government properties.

* we know conducted awareness among farmers us paddy procurement process which is my different from previous years.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	we gained knowledge on second term, pulse crop	Here the second term crop is black green	M. 
Day - 2	Explaining about food -er development	we know about the important forder	M. 
Day - 3	How to motivate pregnent women for delivery class by ANM	we know the valuable influenti -on	M. 
Day - 4	How to applied for Kalay -ana karuka in official	we know the way of apply for scheme	M. 
Day - 5	women safty class by mahila police	we know the points about women safty	M. 
Day - 6	How to maintenance of village Revenue Records class by VRO	we know the knowledge about village Revenue.	M. 

WEEKLY REPORT
WEEK - 10 (From Dt..... to Dt.....)

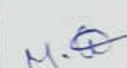
Objective of the Activity Done:

Detailed Report:

During the tenth week we shall discussing about the topics:

- * we learned the concept of about Rice follow peters.
- * Motivate Pregnant women of for institutional deliveries an turned affendent at birth.
- * we know about how to maintence of village Revenue records and all village Revenue Accounts promptly and accurately
- * we learned how to protecting women in difficult situation & draw to improve women safty actions in village areas.
- * we know the good knowledge about Kalayam satu scheme and we learned the apply for this scheme in official website in our own with practically.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	How to conduct in the counselling sessions to farmers class wps	we involved in this meeting	M. 
Day - 2	How to conduct the counselling sessions to farmers	we participated in this meeting	M. 
Day - 3	How to send proposals for revision and monthly report to MPDS	we know the knowledge about sheet to MPDO	M. 
Day - 4	we discussed about the nutrient content of maize	The maize here all contains two feet soluble vita	M. 
Day - 5	we participated in distributed things programme.	we acquiring some interaction in this distribution	M. 
Day - 6	VAA Sir. took class on fertilizers saturated for maize	It requires NRK (Nitrogen) Phosphorus - we get pots.	M. 

WEEKLY REPORT
WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

During the Eleventh week we shall discussing about these topics:

- * we acquiring the knowledge about how to and proposals for new provisions to MPDO & also how to send monthly report to the MPDO
- * we know the which are distributed in conventional contraceptive and up cycle to the couples on demand.
- * we know about the Implementation of Ration Balancing programme and also which Ration give to animals for their growth and development.
- * Counselling services to farmers against soilless store management with help of store holders.
- * we know some methods of maize.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	VAA Explained about Raithu Bharosha	Yearly ₹500/-	M. G
Day - 2	VAA Explained about PM Kisan	Yearly 6000/-	M. G
Day - 3	Different welfare department class by welfare assistant	we listend the class and gain the department	M. G
Day - 4	creating awareness among the people lose security of girls	we learn secretly members	M. G
Day - 5	community -ring ecout -ore class by	5 member Perch farmers can have 10 lak in 40/-	M. G
Day - 6	How to Grounding of animals lesser XSR chyaatha	we know the thing schemes benefits	M. G

WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: Gadapa Gadapa mana prabhuthvam

The Gadapa Gadapa mana prabhuthvam it said is to create awareness among the public the schemes and programmes of the government to ensure and that the benefits reach the last mile beneficiary covering all the eligible beneficiaries and seek their feedback suggestion from the public for process improvement and future improve the service delivery, the MLAs would make visits to the household in their jurisdiction as per the schedule finalized by respectively district collector within the limits of Grama/ward Sachivalayam. Now that the benefit distribution process has been implemented through direct benefit transfer (DBT) mode especially with the introduction of the "Annual welfare calendar" the state govt has on the occasion of completion of its three-year decided to further enhance the process by taking public feedback on any improvement in the process and suggestions from the public for process improvement and future improve the service delivery.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	we assumed how to conducting mahila mandal meeting	we learned about this meeting	M. G
Day - 2	we participated in awareness an important of crop programme	we know about e-crop	M. G
Day - 3	How to conducting in fertility change in village areas	we Improve our management skills.	M. G
Day - 4	How to organization the pre-school class by wps (mahila mandal).	(some) we learned the some beautiful activities	M. G
Day - 5	we discussed organic fertilizers	Earth works are the friendly farmer	M. G
Day - 6	we discussed about polamhdi	Here student are farmers	M. G

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Delivering of Division [Citizen] of a shorten possible time.

1. Inverse of cost & income
2. Malation [land]
3. family member certificate
4. Birth & death conforms.

Apply for the schemes to the eligible conditute part of field verification

1. YSR Premium
2. YSR Chayutha
3. YSR card
4. YSR Ammaudhi
5. YSR Vidya Devena

field Activity:- Ration Distribution to house hold of door step by mds.

field Activity:- Land Resurvey using 'cops' the local technology & Reover for accuracy in a mains point.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	How to Identify the poor - for various welfare scheme	we know the poor, and scheme	M. G
Day - 2	we learned about loan of sugar cane	1 year	M. G
Day - 3	we discussed about Talakala	Free bore wells	M. G
Day - 4	How to develop Nature Garden in village level	we know the development process	M. G
Day - 5	E-know your certones	Identification of farmer	M. G
Day - 6	we discussed about Housing for Poor	Hawathnalu Padela drikki illu	M. G

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

During the visit by ANM we visited spread for any health issues and recommended few medications also spoke to pregnant women for any difficulties observed the well being and kind new of people with the ANM.

Also accompanied by Mahila police visited house to educate the children for good touch and bad touch awareness for the girl for not being shy any harassment happened should be insisted.

No. of online service & survey are going on and participation and acquired knowledge about how a system women on demand of the Government.

Acquired knowledge on digital literacy, how applications are filled online what are the demand are attached and concerned.

Saving the eligibility criteria of all welfare schemes of state Government.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	which items learn the TMR list class by AHA sir	we acquire by the important things in this killy	M. 
Day -2	what are the enrolment of beneficiaries	we know the beneficiaries of enrollment	M. 
Day -3	How to up date one crop class by Agriculture sir	we know the about 2 Group we like	M. 
Day -4	Tay Teness Jyothi scheme	free supply of electricity	M.
Day -5	NFSM - National Food Seeding mission 2 crop village		M.
Day -6	Polam Padis	Group of farmers given training on effective uses for literacy	M.

WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

SLA - Service line Agreement

In Gram Ward sachivalayam there are more than 546 service each service is having their own SLA

For eg:-

1. Income certificate - 7 days
2. Caste Certificate - 30 days
3. Motivation - 30 days
4. Fire Cook - 180 days

Gppp - Grampanchayat Development programme it is a planning program for the development of the gram panchayat.

- sanitation planing
- Road Repair planing
- street light position/repair types.

frnds:- For smooths running of development acts in Grama penchayat board are being held Genereed funds. House properly I am 15th finance gram in from state Government.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

I Experienced a very good working environment with professional knowledge of kind of people in the this organization all the are very punctual in attending the office.

They had shown an interest in technology and how the system working and administration activities are handled in a procedural manner.

The time they spent for us in being working schemes are appreciated programme.

The Digital Assistants are used for helping in learning advanced and needs at this members for accountability which keeps the system trust and worthy.

I am satisfied myself of this organization [Gram ward sachivalayam] protocols and working culture each work is systematically managed.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

Application program - Digital Assistant

field verification - welfare Assistant

third party verification - Administrative staffs

Pre - Applied - VRO

final - Applied - MPDO/ MRO

Every one is using the technology bound work to avoid duplicity and improve transparency in the eligibility of any scheme.

- (1) Bio-metric Division
- (2) Android smart phones
- (3) IRIS Scanners
- (4) face authentication.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

I achieved the real-time governance procedural predefined which is very realistic and gives management competence & along along skills.

Every work in there is bounded and can't be digital whole world is observing the activity & decision making is very important.

For going doing anything firstly practical knowledge and secondary planning and thirdly the procedure for implementation.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

My communication skills are modified and improved my self in communication of different people in different places.

my written communication as per improved it by writing evocation scription/ thoughts

my confidence level is very high and I will continue with the same.

my Anxiety level are low. I am very much patient and listen to music when I feel anything & I learn more anxiety management technology.

my speech ability is moderate and it will be improved by communication skills.

I always create every one when I see them & those like whenever do good things.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

First thing :-

1. Mondling of smart phones
2. Bio-metric division
3. IRIS scanner
4. Face Authentication programme

which given the realistic production.

secondly :-

using E-POS machine in PDS

Thirdly :-

using 'Cop; &' reviews' in land es. namely program

- using drones in identification of marks in

land alignment program.

Student Self Evaluation of the Short-Term Internship

Student Name: PALAKA VAMSI

Registration No: 2022001067074

Term of Internship:

From: 7-12-2022

To: 18-03-2023

Date of Evaluation:

Organization Name & Address: Agriculture Department (Chentada)

Please rate your performance in the following areas:

Rating Scale:

Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

P. Vamshi
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: PALAKA VAMSI

Registration No: 22001067059

Term of Internship:

From: 7-12-2022

To: 18-03-2023

Date of Evaluation:

Organization Name & Address: Agriculture Department (Chintada)

Name & Address of the Supervisor M. Gowthami
with Mobile Number

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

M. Gowthami
Signature of the Supervisor

Village Agriculture Assistant
Chintada RBK
Srikakulam-532001
Srikakulam Dist.

Page No

