

# Model Program Book



## SHORT-TERM INTERNSHIP (On-Site/Virtual)

Designed & Developed by



**ANDHRA PRADESH  
STATE COUNCIL OF HIGHER EDUCATION**  
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

**Program Book**

**Short Term Internship**

**AP STATE COUNCIL OF HIGHER EDUCATION**  
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)



# **Program Book for Short-Term Internship**

**Name of the Student:** Yalla . yaswanth Kumar

**Name of the College:** Govt. Degree college [MEN], Srikakulam

**Registration Number:** 2122001051049

**Period of Internship:** From: 18/08/2023 To: 30/09/2023

**Name & Address of the Intern Organization**

Aditya nagar, Atmakurilli, Srikakulam.

## Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements of transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the persons working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned with a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
  - Data and Information you are expected to collect about the organization and/or industry.
  - Job Skills you are expected to acquire.
  - Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.

12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.
13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. **Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.**
15. At the end of internship you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

# An Internship Report

On

(Title of the Internship)

Department of Education

Submitted in accordance with the requirement for the degree of..... BSc(MEG)

Name of the College: Govt Degree college (MEN) Srirakulam

Department: BSc(MEG)

Name of the Faculty Guide:

Duration of the Internship: From 18/8/2023 To 30/9/2023

Name of the Student: Yalla. Yaswanth Kumar

Programme of Study Department of Education.

Year of Study: II<sup>nd</sup> Year 4<sup>th</sup> sem

Register Number: 2122001051049


Date of Submission:



## Official Certification

This is to certify that Yalla. Vasanth kumar (Name of the student) Reg. No. 2122001051049 has completed his/her Internship in M.P.P School Adityanagar (Name of the Intern Organization) on \_\_\_\_\_ (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of \_\_\_\_\_ in the Department of Govt. Degree college (M.E) SKLM (Name of the College).

This is accepted for evaluation.

  
(Signature with Date and Seal)  
HEAD MASTER  
M.P.P. SCHOOL  
ADITYANAGAR  
SRIKAKULAM(MANDAL)

### Endorsements

Faculty Guide : 

Head of the Department



Principal



Page No:

### Student's Declaration

I, Y. Jayawanth Kumar, a student of .....Program, Reg. No. 2/2200/05/049 of the  
Department of BSC, MECS ..... College do hereby declare that I have  
completed the mandatory internship from 18/8/2023 to 30/9/2023 in MPP School Adityanagar  
(Name of the intern organization) under the Faculty Guideship  
of Mani Kumar, (Name of the Faculty Guide), Department of English .....  
Govt Degree College (MEN) (Name of the College)

Y. Jayawanth Kumar

(Signature and Date)

**Endorsements**






### Certificate from Intern Organization

This is to certify that Department of Education (Name of the intern) Reg. No. 2122001051049 of Govt Degree College (MEN) (Name of the College) underwent internship in M.P.P. School Aditya Nagar (Name of the Intern Organization) from 18/08/2023 to 30/9/2023.

The overall performance of the intern during his/her internship is found to be satisfactory... (Satisfactory/Not Satisfactory).

  
Authorized Signatory with Date and Seal  
HEAD MASTER  
M.P.P. SCHOOL  
ADITYANAGAR  
SRIKAKULAM(MANDAL)

## ACKNOWLEDGEMENTS

First, I wish to express my sincere gratitude to ~~for~~ provided me an opportunity to do my internship at MPPs school. This internship period was a great chance of learning and professional development.

Next, I express my deepest sense of gratitude to Govt degree college for (MEN), Sikakudon.

I also express my deepest thanks to SIR

at giving necessary advice and guidance.

I sincerely thank all the staff of MPP school for their precious guidance.

Finally, I would like to extend my deep gratitude towards my family and my friends for their support in this internship.

I would like to extend my deep gratitude to my college STAF. Because they are explain in how we do the internship.

## CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

### PRIMARY OBJECTIVES:-

- ⇒ To act responsible and not to waste time of my students Even a bit
- ⇒ To make sure the students thoroughly understand what has been taught to them
- ⇒ To hold a good command on the subject, for the benefit of the students.
- ⇒ To follow the organization instructions

### SECONDARY OBJECTIVES:-

- ⇒ To maintain a flexible teacher - student relationship.
- ⇒ To make an impact
- ⇒ To learn while teaching.
- ⇒ To acquire understanding of child psychology.
- ⇒ To make learning in class equated to learning of life.
- ⇒ To develop: self confidence.
- ⇒ change to make an impact on a community.
- ⇒ problem solving and critical thinking.



## CHAPTER 2: OVERVIEW OF THE ORGANIZATION

### Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission and Values of the Organization
- C. Policy of the Organization, in relation with the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Elementary school Government, which was established in the year by under the Government. It is located in Parultheing Peting ~~thammaraya~~ Aditya nagar colony Srikakulam District in ~~Andhra Pradesh~~ Andhra Pradesh. This school is run by government and as the government schemes are enjoying by the student are in there in school.

This school consists of grades from 1 to 5th. The school is co-educational and it is primary section. This is English medium school. This school has a building. It has 5 classrooms. Boys Toilets and girls toilets are repeated. Water supply, facility food facility was good.

UDISE CODE:-

Teaching staff:-

- This school runs according with rules.

### CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

#### RESPONSIBILITIES:

- => TO teach students of I to V standard.
  - => TO conduct the answer script.
  - => TO Evaluate the examinations.
  - => TO prepare students marksheet progress report.
  - => TO maintain clean Environment values in school.
  - => TO maintain clean Environment in school.
  - => TO teach moral & ethical values to students.
  - => TO conduct games and drill to students.
  - => TO conduct games TO administrate the school office records.
- School working conditions:-
- => school opens by 9:00 AM
  - => school closed by 3:30 PM
  - => Every second Saturday in month is holiday
  - => Mid-day meal scheme is there in school.
  - => In that school they give healthy food to students.



# ACTIVITY LOG FOR THE FIRST WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day - 1	Interaction with school management and students	communication skills	B. J. K.
Day - 2	Teaching and school records & office management	Teaching & Administraction skills	B. J. K.
Day - 3	Teaching and school records & office maintenance.	Teaching and Administration skills.	B. J. K.
Day - 4	Teaching and school records & office maintenance.	Teaching and Administration skills.	B. J. K.
Day - 5	Teaching and school records & office maintenance	Teaching and Administration skills	B. J. K.
Day - 6	Teaching and school records & office maintenance	Teaching and Administration skills.	B. J. K.



## WEEKLY REPORT

WEEK - 1 (From Dt. 23/08/23 to Dt. 30/08/23...)

Objective of the Activity Done:

Interaction with students.

Detailed Report:

First day I interact with students and made students disciplined and multitasked. I teach E.V.S [Environmental science and maths]

Every day, I teach the subject to all the classes from III<sup>rd</sup> to V<sup>th</sup> class. Home the exam work was given to students and conduct the exam Everyday. I teach the lesson also, + teach work book of the school player subject.

Every morning in the school players was held. I teach the class of V<sup>th</sup> and - I, III<sup>th</sup> also. First after player I teach the 2nd Class English, in morning, Break After the Break I teach 3rd class, E.V.S I teach lesson, work book, and reading the lesson of new words I give Home work to the students and next they I conduct the Exam lunch bell was held After lunch bell. I will teach the 4th class students.

In 4th class conduct the Exam Break After Break I go to 4th class EVS I teach lesson, work book, and give the home work and.

# ACTIVITY LOG FOR THE SECOND WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day - 1	Teaching and school records & office maintenance	Teaching & Administration skills	<u>B. J. J.</u>
Day - 2	Teaching and school records and office maintenance	Teaching and Administration skills	<u>B. J. J.</u>
Day - 3	Teaching and school records and office maintenance	Teaching and Administration skills.	<u>B. J. J.</u>
Day - 4	Teaching and school records and office maintenance	Teaching and Administration skill	<u>B. J. J.</u>
Day - 5	Teaching and school records and office maintenance	Teaching and Administration skills.	<u>B. J. J.</u>
Day - 6	Teaching and school records and office maintenance	Teaching and Administration skills.	<u>B. J. J.</u>



**WEEKLY REPORT**  
**WEEK - 2 (From Dt. 1/9/23 to Dt. 12/9/23)**

**Objective of the Activity Done:**

Teaching.

**Detailed Report:**

The good is what is to be learnt and it is what has to be taught while teaching to the students, I am not only a Teacher but a continuous learner.

As a teacher, I came to know has to handle different students with different students with and behaviour students in all classes are different from one to another at times, it becomes a taught.

As an intern teacher in MPP school I came to know that students has to be treated according to the circumstances and conditions providing at that time.

children are not in a condition to distinguish whether the things are good or bad.

The Paid Job of the Teachers is to give students the clarity on things and the students must be learnt the distinction between the good and bad clear confusion and clear.



# ACTIVITY LOG FOR THE THIRD WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day - 1	Teaching and school records & office maintenance	Teaching & Administration skills.	<u>B. N. K.</u>
Day - 2	Teaching and school records & office maintenance	Teaching & Administration skills	<u>B. N. K.</u>
Day - 3	Teaching and school. records & office maintenance.	Teaching & Administration skills.	<u>B. N. K.</u>
Day - 4	Teaching and school records & office Maintenance	Teaching & Administration skills.	<u>B. N. K.</u>
Day - 5	Teaching and school records & office Maintenance	Teaching & Administration skills	<u>B. N. K.</u>
Day - 6	Teaching and school records & office Maintenance	Teaching & Administration skills.	<u>B. N. K.</u>

## WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

I am very happy to teach students

Detailed Report:

Also today was not selected on the school nadu-needu scheme. Also the school doesn't have a spacious play ground. The midday meal is very good. Fruits that are high in nutrients. The school is also provided with government facilities. Also there is a headmaster and a teacher. This week also I teaching lessons on Telugu, English, Maths, Environment science in school with great satisfaction.

All the students in the school are very active in listening lessons. All students are studying well. The teachers in the school are teaching very well. I behaved respectfully with all the teachers and teaching all the students very happy.



# ACTIVITY LOG FOR THE FOURTH WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day - 1	Teaching and school records & office maintenance	Teaching & Administration skills	<u>B. J. W.</u>
Day - 2	Teaching and school records & office maintenance.	Teaching & Administration skills.	<u>B. J. W.</u>
Day - 3	Teaching and school records & office maintenance	Teaching & Administration skills	<u>B. J. W.</u>
Day - 4	Teaching and school records & office maintenance	Teaching & Administration skills.	<u>B. J. W.</u>
Day - 5	Teaching and school records and office maintenance	Teaching and Administration skills.	<u>B. J. W.</u>
Day - 6	Teaching and school records and office maintenance	Teaching and Administration skills.	<u>B. J. W.</u>



## WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Teaching and Evaluation

Detailed Report:

Every great leader of the nation is once of student of the learned teacher the process of learning and Teaching must pass to generations only through the Student Teacher bonding.

The student teacher bond is extend as the process of enlightenment begins with this student-teacher relationship.

The most valuable lesson of light and time are learnt form only through the education and that the through the bond of teacher student.

The life & lessons can not be through any means expect form the great scheledar and Teacher.

# ACTIVITY LOG FOR THE FIFTH WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day - 1	Teaching and school records & office maintenance	Teaching And Administration skills	B. J. K.
Day - 2	Teaching and school records & office maintenance	Teaching and Administration skills.	B. J. K.
Day - 3	Teaching and school records and office maintenance	Teaching and Administration skills	B. J. K.
Day - 4	Teaching and school records and office maintenance	Teaching and Administration skills	B. J. K.
Day - 5	Teaching and school records and office maintenance	Teaching and Administration skills	B. J. K.
Day - 6	Teaching and school records and office maintenance	Teaching and Administration skills.	B. J. K.



## WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

learning communication skills.

Detailed Report:

Motivation to the student must always begin from the teacher. A teacher must be a role model and set an inspiration to the student as the classroom and its initiator is the teacher. Students are the future generations of the source. They are future generations of the society in the world.

Hence they must be trained with almost the utmost care and affection.

The way the teacher shapes the life of love, peace, kindness and loyalty in the place of hatred, wickedness, jealousy and cowardice.

So the teacher the line to be following the utmost care and affection.



## CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

The environment where we got internship was absolutely perfect with everything abysraight. I had very good relations with the school students, as an intern train teacher.

The school H.M had supported a lot to learn about the organisation to enable us understand the nature of the school students. The teaching staff were : 1)

There are us learn about the Teaching and the history of the school which dates back to the year.

The school had 5 classrooms for teaching and a very big, spacious play ground it had a large assembly hall to conduct programmes and to engage in celebration of national festival.

The school is bounded by trees which gives positive energy who enters the school. In that school ventilation.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

### TECHNICAL SKILLS:-

- |                       |                       |
|-----------------------|-----------------------|
| 1. Project Management | 6. work book          |
| 2. Data Analysis      | 7. conceptual skills  |
| 3. Technical writing  | 8. Public Speaking    |
| 4. Writing            | 9. critical Thinking  |
| 5. E.V.s              | 10. Scheduling etc... |

I have acquired many technical skill like different mindsets. Hence I learnt to deal with people. During Teaching. I have to explain the concept to be understood to every student. Hence I learnt context and speaking, explanatory skills. Managing students and keeping them in a disciplined way had taught me patience and critical thinking. Conduct of awareness programmes and co-curricular activities made me to patience, and critical made me to learn problems; work book and project management to learn problems and co-curricular activities made me to learn problem. work book and during evolution of answer scripts these teachings are learnt in E.C school.



**Describe the managerial skills you have acquired** (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

Management Skills:	
1. Relationship Management	
2. planning	9. strategic thinking
3. prioritisation	10. Effective Thinking
4. critical thinking	11. constructive criticism
5. Resistance	12. patience
6. Ability to inspire others	13. Decisiveness
7. Self-awareness	14. openness
8. recognition	15. problem solving.
<p>Good managerial skills are vital for the school to succeed and achieve its goals. Management and leadership skills are often used interchangeably as they both involve planning, decision making, protection.</p> <p>Planning is a vital aspect in teaching as it is necessary to plan ahead what to teach. Making decision as a key component in teachers' success. Delegation is the act of passing on work-related tasks to other employees.</p>	



**Describe how you could improve your communication skills** (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

1. pay attention to Body language and voice Tone.
2. practice Active listening
3. Take considerate feed back
4. Have control over emotions
5. use visual
6. communication with students
7. communication with Parents
8. communication with collegues.
9. Talk face to face whenever possible.
10. use examples.
11. Ask questions
12. check in frequently
13. Role. Play
14. Group Games
15. films
16. introspection
17. Turn-taking
18. Record and reflect
19. learn this students names
20. understand student likes.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

It improves your thinking, listening and speaking skills. It also liked my confidence. In part of my enhancing activities, I improved my verbal communication, speaking skills, in group discussions. Participations. interns made me how to solve the problems & decisions making and it improved my presentation assessment.

The aspects we learnt during group discussions are verbal communication. between us was developed we have been contribution as a team member it me to take responding a team. In group discussion I learnt skills and also we developed our creativity levels in schools.

I developed my leadership skills, in which I guided students to right place develop their skills in this internship. I and students together learnt different ability in a group discussions.



Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

The effective use of digital learning tools in classrooms can increase student engagement, help teachers improve their lesson plans, and facilitate personalised learning. It also helps students build essential 21st-century skills.

Based on reports that 92% of teachers understand the impact of technology in education, technology developments in schools include purified drinking water for both boys and girls, toilets, every classroom has lights and fans, and the medium of instruction was changed to Telugu.

Teachers teach in both English & Telugu medium so that students will learn clearly and deeply. Students can learn subjects deeply.

School teachers and students' attendance and the student progress report and marks are maintained and everything is uploaded online. Every day, the school is updated on the Government's website according to the student's say. Digital education tools have helped them in this goodness and



# Student Self Evaluation of the Short-Term Internship

Student Name: & Registration No: Yalla. Yaswanth Kumar [2122001051049]

Term of Internship: From ~~18-08-2023~~ 18-08-2023 To 30/9/2023

Date of Evaluation:

Organization Name & Address: MPP School Aditya Nagar

Name & Address of the Supervisor: Education department at Aditya Nagar  
with Mobile Number:

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1) Oral communication	1	2	3	4	5
2) Written communication	1	2	3	4	5
3) Initiative	1	2	3	4	5
4) Interaction with staff	1	2	3	4	5
5) Attitude	1	2	3	4	5
6) Dependability	1	2	3	4	5
7) Ability to learn	1	2	3	4	5
8) Planning and organization	1	2	3	4	5
9) Professionalism	1	2	3	4	5
10) Creativity	1	2	3	4	5
11) Quality of work	1	2	3	4	5
12) Productivity	1	2	3	4	5
13) Progress of learning	1	2	3	4	5
14) Adaptability to organization's culture/policies	1	2	3	4	5
15) OVERALL PERFORMANCE	1	2	3	4	5

Y. Yaswanth Kumar  
Signature of the Student

## Evaluation by the Supervisor of the Intern Organisation

Student Name: & Registration No: Yalla. Yashwanth Kumar

Term of Internship: From 18/08/2023 To 30-09-2023

Date of Evaluation:

Organization Name & Address: AMPS, Aditya nagar.


Name & Address of the Supervisor with Mobile Number: B. Sridhar, Balaga Srikulam.

Please rate the student's performance in the following areas:

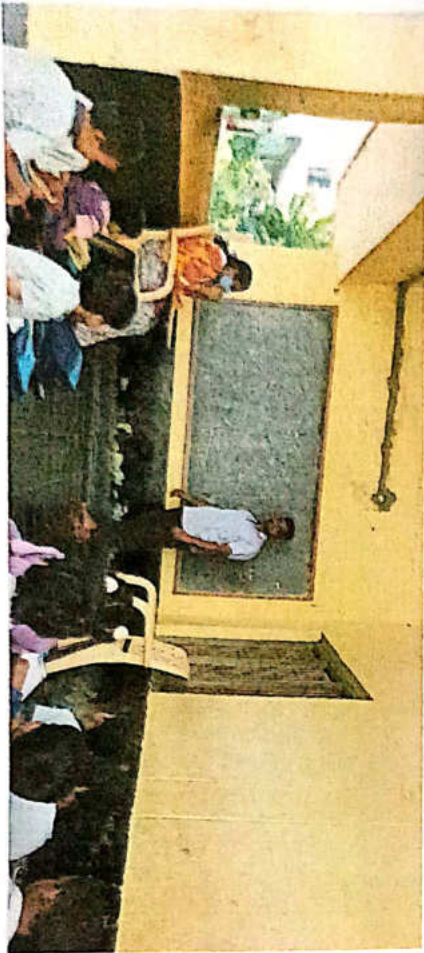
Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1) Oral communication	1	2	3	4	5 ✓
2) Written communication	1	2	3	4	5 ✓
3) Initiative	1	2	3	4	5 ✓
4) Interaction with staff	1	2	3	4	5 ✓
5) Attitude	1	2	3	4	5 ✓
6) Dependability	1	2	3	4	5 ✓
7) Ability to learn	1	2	3	4	5 ✓
8) Planning and organization	1	2	3	4	5 ✓
9) Professionalism	1	2	3	4	5 ✓
10) Creativity	1	2	3	4	5 ✓
11) Quality of work	1	2	3	4	5 ✓
12) Productivity	1	2	3	4	5 ✓
13) Progress of learning	1	2	3	4	5 ✓
14) Adaptability to organization's culture/policies	1	2	3	4	5 ✓
15) OVERALL PERFORMANCE	1	2	3	4	5 ✓

  
 Signature of the Supervisor  
**HEAD MASTER**  
**M.P.P. SCHOOL**  
**ADITYANAGAR**  
**SRIKAKULAM (MANDAL)**





## EVALUATION

Page No:





## Internal Evaluation for Short Term Internship (On-site/Virtual)

### Objectives:

- To integrate theory and practice.
- To learn to appreciate work and its function towards the future.
- To develop work habits and attitudes necessary for job success.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.

### Assessment Model:

- There shall only be internal evaluation.
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 100 marks.
- The number of credits assigned is 4. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings shall be:

○ Activity Log	25 marks	6
○ Internship Evaluation	50marks	-
○ Oral Presentation	25 marks	
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered -
  - a. The individual student's effort and commitment.
  - b. The originality and quality of the work produced by the individual student.
  - c. The student's integration and co-operation with the work assigned.
  - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
  - a. Description of the Work Environment.

- b. Real Time Technical Skills acquired.
- c. Managerial Skills acquired.
- d. Improvement of Communication Skills.
- e. Team Dynamics
- f. Technological Developments recorded.



**MARKS STATEMENT**  
(To be used by the Examiners)

Page No:



## INTERNAL ASSESSMENT STATEMENT

Name Of the Student: Yalla Varunth Kumar

Programme of Study:

Year of Study: II<sup>nd</sup> Year

Group: BSC (MECS)

Register No/H.T. No: 2122001051049

Name of the College: Govt Degree College (MEN), Srikakulam

University: Ambedkar University.

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	25	
2.	Internship Evaluation	50	
3.	Oral Presentation	25	
	GRAND TOTAL	100	

Date:

  
Signature of the Faculty Guide

Certified by

Date:

Signature of the Head of the Department/Principal

Seal:

Page No:





## **ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION**

**(A Statutory Body of the Government of Andhra Pradesh)**

2nd, 3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road

Atmakur (V)Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 503

[www.apsche.ap.gov.in](http://www.apsche.ap.gov.in)