

Model Program Book



SHORT-TERM INTERNSHIP (On-Site/Virtual)

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SHORT-TERM INTERNSHIP
(Onsite / Virtual)

Name of the Student: KATTA SUBHASH

Name of the College: GOVERNMENT DEGREE COLLEGE FOR CMEN

Registration Number: 2122001052029

Period of Internship: From: 18/08/2023 To: 30/09/2023

Name & Address of the Intern Organization

Dr. BR AMBEDKAR University
YEAR

Fuctioning of Grams Ward Sachivalayam.
(Title of the Internship)

Under the Faculty Guideship of

Department of
Government Degree College for (MEN)
(Name of the College)

KATTA SUBHASH

Reg.No: 2122001052029

Department of
Government Degree College for (MEN)
(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

-----<<@>>-----

Student's Declaration

I, Katta Subhash a student of B.Sc (MPC)
Program, Reg. No. 2122001052029 of the Department of Science
College do hereby declare that I have completed the mandatory internship
from 18/09/2023 to 30/09/2023 in Grama Sachivalayam, Telaguranti (Name of
the intern organization) under the Faculty Guideship of
 (Name of the Faculty Guide), Department of
 Government Degree College for MEN
(Name of the College)

K. Subhash
(Signature and Date)

Official Certification

This is to certify that Katta Subhash (Name of the student) Reg. No. 2122001052029 has completed his/her Internship in Grams Sachivalayam, Talaguranti (Name of the Intern Organization) on Functioning of Grama Ward (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B.Sc (MPC) in the Department of Government Degree College (Men) (Name of the College).

This is accepted for evaluation.

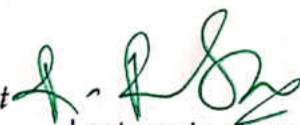

(Signatory with Date and Seal)
TALLAGURANTI
MANDASA Mdl. Sklm. Dr.

Endorsements

Faculty Guide



Head of the Department


Lecturer in charge
Dept. of Mathematics
Govt. Degree College (Men)
SRIKAKULAM

Principal



Page No:



Certificate from Intern Organization

This is to certify that Katta Subhash (Name of the intern)
Reg. No 2122001052029 of GDC for MCN (Name of the
College) underwent internship in Grama Sachivalayam, Talaguranti (Name of the
Intern Organization) from 18/08/2023 to 30/09/2023

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).


Authorized Signatory with Date and Seal
Panchayat Secretary
TALLAGURANTI
MANDASA Mdl. Skm. Dist.

Acknowledgements

The work presented in this Internship project is all possible by the Virtue & the support extended by many people. I take this opportunity to bring my sincere attitude to on for their support.

I express my sincere thanks to VRO Sir, for permitting me to do the project work successfully.

I Express my Special thanks to VRO Sir for permitting me to do the project work successfully for having Valuable Guidance to Complete the project successfully.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

- ① Panchayathi Raj Act - 1994 Says that local governance in every village for the growth and development in a noticeable manner.
- ② Implementation of Grama Ward Sachivalayam to Vender door to door services to the household, and also developing the village in a joinable manner.
- ③ Functioning of Grama Ward Sachivalayam. It has mainly 11 types of function which does with all the activities required in a village.
- ④ Objectives of Grama Ward Sachivalayam.
 - (i) Sustainable development
 - (ii) Door to door service..
 - (iii) Health and hygienic condition.
- ⑤ Outcome of Grama Ward Sachivalayam.
 - (i) providing basic need to the household.
 - (ii) All the services to non-stop.
 - (iii) Easy solution to all problems.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Introduction of gramaward Sachivalayam.

- ① Providing Version Citizen Service of a short possible type.
- ② Single Window Service System.
- ③ Door to Door Service and Welfare to home.
- ④ Providing ambient environment as all living organization.
- ⑤ Each functionary has a Specific Value to fulfill the required of the Villagers.
- ⑥ planning GPDP (Grama panchayat department programming)
- ⑦ Citizen Satisfaction in the ultimate aim of an Organization.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

- ① Version Service of grama Sachivalayam
- ② Various Welfare Schemes.
- ③ On going projects Construction.
- ④ Public Distribution System (PDS)
- ⑤ Grama Sabha.
- ⑥ Working Culture of Pech functioning.
- ⑦ field Visits.
 - Resurvey of Agriculture land.
 - Aerial Survey.
 - House hold Survey.
- ⑧ Protection of Natural Celemation.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day = 1	Introduction of staff and Volunteers.	Organization structure	St. Jaf
Day = 2	Various function and their responsibility.	Organization Working hands.	St. Jaf
Day = 3	Various functions and their responsibility.	- Do -	St. Jaf
Day = 4	Field Visit by ANM PM-Jay Services.	Implementation of PM-Jay Scheme.	m. hui
Day = 5	Field Visit by ANM An Mental Seavey.	How ANM's are Visiting regularly to pregnant Women.	m. hui
Day = 6	Field Visit by wpi. School Visit.	Awareness programme of Disa.	St. Jaf

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

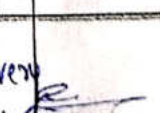
Main functions are in follows.

- ① Panchayati Secretary.
- ② Digital Assistant
- ③ Welfare and education assistant
- ④ Engineering Assistant.
- ⑤ Agriculture assistant
- ⑥ Village and revenue officers.
- ⑦ Veterinary Assistant
- ⑧ Village Surveyor.
- ⑨ Mahila police.
- ⑩ ANM
- ⑪ Line Man.

Over - all - in charge is Panchayat Secretary who is maintaining all the activities in and around.

Field visit by ANM gives an opportunity how well the Organization staff is behaving with the villagers.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Roles and responsibility of digital assistant and welfare education assistant	Various Services to Citizen and type of Welfare Schemes.	 WEA
Day - 2	Roles and responsibility of VRO and Village Surveyor..	Ration distribution system and house hold recognition of types of Cards.	 VRO
Day - 3	Responsibility of agriculture assistant	Types of Crops of Seeds of fertilizers	 Agriculture
Day - 4	Responsibility of Veterinary assistant	Role in animal disease Control of preventive and Case.	 H. Nitya
Day - 5	Role of welfare and Education assistant of Vints.	Visit the Schools of Cleanliness of associated items of upload in IMHS app.	 WEA
Day - 6	Field Visit by VRO - PDS distribution.	Door to door delivery of public distribution on of house hold.	 VRO

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Delivering of division (citizen) of a shorter possible time.

- (1) Inverse of Cost of Income.
- (2) Mutation (land)
- (3) Family member Certificate.
- (4) Birth of Death Certificate.

Applying for the schemes to all the eligible candidate.
part of field Verification.

- (1) YSR premium.
- (2) YSR chequeths
- (3) Rice Card.
- (4) YSR Ammured:
- (5) YSR Vidyadevane.

Field Activity :- Ration distribution to House hold at
dore step by MDS.

Field Activity :- Land resurvey using "Cops" the local
technology recovers for accuracy in
main point.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Division and responsibility of Mahila police.	Awareness programme for safety of women and child.	
Day - 2	Division and responsibility of Engineering assistant	Organization Work Requirement and Measures.	
Day - 3	Field activity :- SOG Survey pm-Jay Survey.	Knowing well about - Sustainable development and go with process.	 WEA
Day - 4	Field activity :- House hold Survey pos distribution.	Knowing about type of house hold of their eligibility.	
Day - 5	Online Service by Digital assistant.	Know how to apply Caste/ Income Certificate.	 SK
Day - 6	De-brief on last-5 days. activation.	Overall i learned Maintenance of implementation to do better for notices..	

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

During the visit by ANM we visited several for any health issues and recommended few medications also spoke to pregnant women for any difficulties observed the well being and kind new of the people with the ANM

Also accompanied by Mahila police visiting house to educate the children for good touch and bad touch.

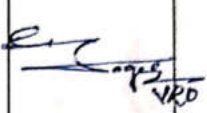
Awareness for the girl for not being shy any harassment happened should be insisted.

No of online services of survey are going on and participation and acquired knowledge about how a system women an demand of the government.

Acquired knowledge on digital literacy. how application are filled online what are the demands are attached and concerned.

Knowing the Eligibility Criteria of all Welfare Schemes of state government.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the dally activity	Learning Outcome	Person In-Charge Signature
Day -1	Defination of . SLA . - open beyond SLA . - closed beyond SLA .	shortent possible time for Survice .	
Day -2	Defination of GDPD and its objection. Over Come .	Development processes .	
Day -3	Funds allocated to gramer. Penchayed .	General fund for 15th finance . full management .	
Day -4	House hold Survey of system. 1, 2, 3, 4, 5	Most likely of income Survey .	
Day -5	House hold Survey of Cloths . 6, 7, 8, 9, 10	Categeries of House hold	
Day -6	House hold Survey of 11, 12, 13, 14, 15	Categeries of house Hold.	

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

SIA - Service life Agreement.

In Grama Ward Sachivalayam, there are more than 546 Service, each Service is having their own SIA for, ex:-

- ① Income Certificate - 7 days.
- ② Caste Certificate - 30 days.
- ③ Motivation - 30 days.
- ④ Rice Card - 180 days.

GPDP :- Grama panchayat development programme is a planning program for the development of the gramapanchayat.

- Sanitation planning.
- Road repair planning.
- Street light position/Repairs.
- New over head tower/pension types.

Funds for smooth runs of development act in gramapanchayat fund are being held.

General funds - House tax/property tax.
15th finance - Gramin form state government.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Types of state government welfare Schemes & their Eligibility.	Welfare in the primary Concern for the existing government	
Day - 2	Welfare Calendar for the year 2022-2023	planned execution and implementation of Welfare Schemes.	
Day - 3	Field Visit:- what is gram panchayat? what is agriculture land? what is dry land?	Basic knowledge of a Village staff and boundaries.	
Day - 4	E-Kyc Mandatory for all the Welfare Schemes How E-Kyc is done..	Digital literacy using mobile / Smart phone.	
Day - 5	Six Step Validation of Eligibility for all welfare and non-Welfare Schemes	Digital literacy training acquired.	
Day - 6	De-Brief of all the 5 days activation.	Very in form-active	

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

State government welfare Schemes and its Eligibility Criteria application programme field Verification E-Kyc programme.

Eg:-
↓ ↓ ↓ ↓ ↓
OAP Widow Single Women Disability Fisherman
All these type of pension have different Eligibility Criteria.

Welfare Schemes shown the decision planning and implementation are known at right time in a project and procedural manner.

E-Kyc (Electronize Know your Citizen) which given, then the live location of the Citizen. It is mandatory for all the house holds for all Welfare Schemes.

Six Step Verification to Make Eligible for a Scheme

- 1) No get Employee in house hold.
- 2) No income tax pay in house hold.
- 3) No more than 3 acres of agriculture land
- 4) No four Welfare holds.
- 5) Electricity Consumption more than 300 units/month.
- 6) 1000sq ft Commercial land in Urban area.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

I experienced a very good working environment with professional knowledge & kind of people in this organization. All the staff are very punctual in attending the office.

They had shown an interest in technology and how the system works and administration activities are handled in a procedural manner.

The time they spent for us in being working schedule are appreciable. The staff co-operation & extended their operation in the internship programme.

The digital assistants are used for holding in learning advanced and needs at this moment for accountability which keeps the system trust and worthy.

I am satisfied myself at this organization protocols and working culture.

Designation and Rules and Responsibilities

- (1) Ward administrative Secretary ⇒ (Mr. HANMATHY)
⇒ General Management, Equality, Complaints resolving
people's opinion, property Tax, water Tax etc.
- (2) Ward Welfare and Development Secretary ⇒
⇒ SC, ST, BC, minority, employment unemployment, Mission
of Elimination of poverty in Urban areas, YSR asara,
YSR - Bhooms, welfare Schemes, YSR cheyeths, YSR pension
Kamathas etc.
- (3) Ward Health Secretary :-
Health, family planning, YSR - Arogya Sri, Vaccination,
Covid Vaccination etc.
- (4) Ward Education & OETA processing Secretary
Municipal Education, Ammurali, Scholarship, Greenem
Entry, Scheme, apply, Service Registration etc.
- (5) Ward Women weaker Section & protection Secretary :-
Act and Order, women & weaker sections, Arrangement
related, Service of non alcohol, YSR Sampoonas posane,
Disha app etc.
- (6) Ward planning and regulation Secretary :-
Urban and Urban planning, land use, House plans.
Removal of Encroachments, Master plan, Water protection
etc...

- ⑦ Ward Energy Secretary -
street poles, power supply subsidy, power connection, etc.
- ⑧ Ward Eminties Secretary =>
Water supply, public Eminties, Roads, Drains, Kacharis, Burrel grounds, Streets light & parks Maintance, etc.
- ⑨ Ward Revenue Secretary =>
Land administration, Revenue Works, Civil Supplies, Digitalization, Revenue Certificates, Disaster Management etc.

⑩ Ward Sanitation & Environmental Secretary.

=>
Waste Collection, Trade lisens, Birth and Death Certificates, Solid & liquid Waste Management, Environmental protection, Animal protection etc.

* Village Secretary => Panchayethiraj act 1994

* Ward Secretary => Munciple administration act 1994

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

→ Each work is systematically managed.

Application program - Digital Assistant
Field Verification - Welfare Assistant

Third party Verification - Administrative Staff

pos - Applied - VRO

Final - Applied - MPDO / MRo

Everyone is using the technology based work to avoid duplicity and ensure transparency in the eligibility of my Scheme.

① Bio-Metric division

② Android Smart phones.

③ IRIS Scanners.

④ Face authentication.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

I Achieved the real time governance procedural predeline which is Very realistic and given Management, Competence and skills.

Every work in time is bounded and Can't be neglected whole World is observing the activity & decision making is Very important.

for doing anything firstly practical knowledge and Secondly planning and thirdly the procedure for implementation.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

My Communication Skills are modified and improved
myself in Communication of different people in different
places.

My Written Communication as per improved it by
writing evolution script / thoughts.

My Confidence level is very high and i will continue
with the same.

My anxiety level are low, I am much patient and
listen to music when I feel anything and I learn more
anxiety Management technologies.

My Speech ability is moderate and it will be
improved by Communication Skills.

I always greet everyone when i see them and those
then whenever they do good things.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

In group division, I always space with point to point and don't try to improve I will be clear of what I am saying.

I also encourage others to participate in the discussion to share their views.

I always ~~Conclude~~ Conclude the group discussions in a family and formal manner.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

First thing :-

- ① Handling of Smart phones.
- ② Bio-Metric division
- ③ IRIS Scanner.
- ④ Face authentication program.

Which given the realistic procedure

Secondly :-

Using e-pos Machine in pos.

Thirdly :-

- ① Using "Cops" & "Reven" in Land Re. namely program.
- ② Using Drones in identification of Marks in Land allingment programme.

Student Self Evaluation of the Short-Term Internship

Student Name:	Katta Subhash.	Registration No:	2122001052029
Term of Internship:	From: 18/08/2023	To:	30/09/2023
Date of Evaluation:			
Organization Name & Address:	Grama Sachivalayam, Talaguranti, Nandees (mp) Srikakulam (Dist)		

Please rate your performance in the following areas:

Rating Scale:

Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	(5)
2	Written communication	1	2	3	4	(5)
3	Proactiveness	1	2	3	4	(5)
4	Interaction ability with community	1	2	3	(4)	5
5	Positive Attitude	1	2	3	(4)	5
6	Self-confidence	1	2	3	4	(5)
7	Ability to learn	1	2	3	4	(5)
8	Work Plan and organization	1	2	3	(4)	5
9	Professionalism	1	2	3	(4)	5
10	Creativity	1	2	3	4	(5)
11	Quality of work done	1	2	3	(4)	5
12	Time Management	1	2	3	(4)	5
13	Understanding the Community	1	2	3	(4)	5
14	Achievement of Desired Outcomes	1	2	3	4	(5)
15	OVERALL PERFORMANCE	1	2	3	4	(5)

Date:

Katta Subhash.
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: Katta Subhash.

Registration No: 2122001052029

Term of Internship: From: 18/08/2022 To: 30/09/2022.

Date of Evaluation:

Organization Name & Address: Grama Sachivalayam, Talaguranti, Mandasa (MDL) SriKakulam (Dist)

Name & Address of the Supervisor: Shaik Jafar, Talaguranti, Mandasa (MDL) SriKakulam (Dist)
with Mobile Number 8978976840

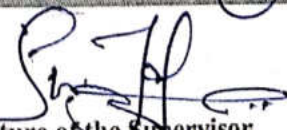
Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

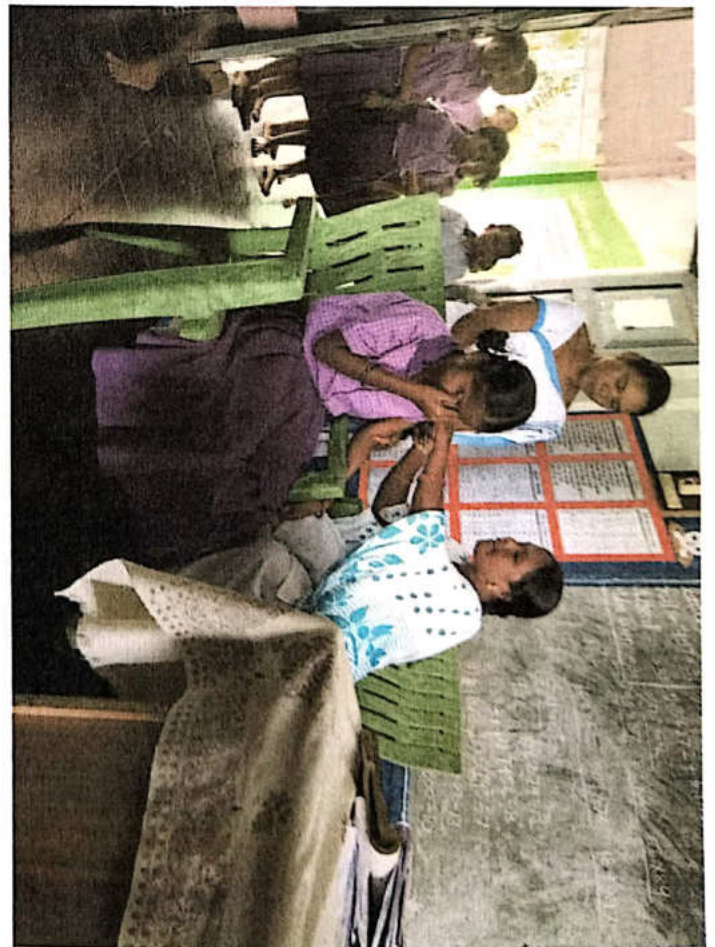
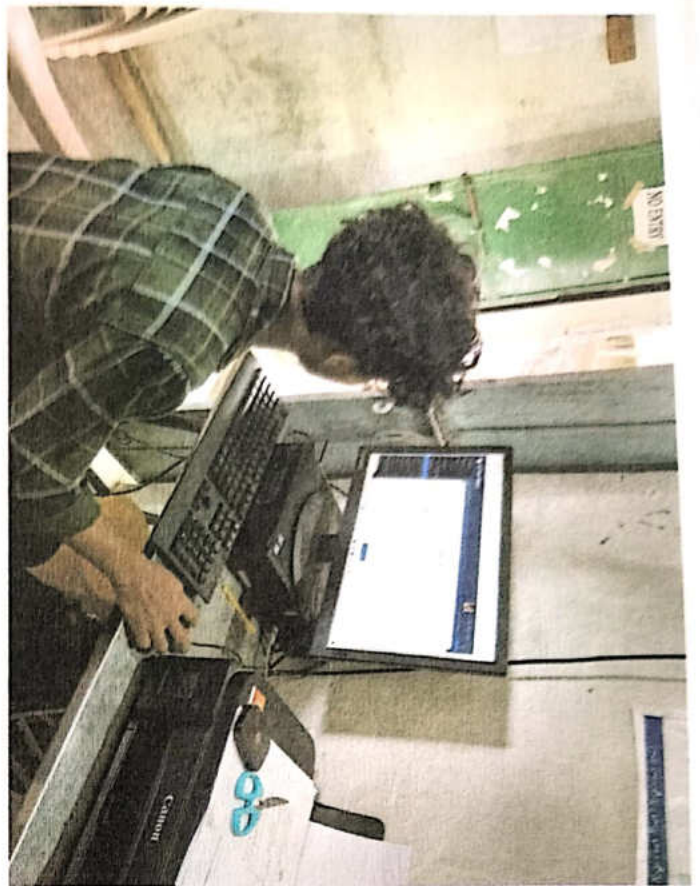
Rating Scale: 1 is lowest and 5 is highest rank

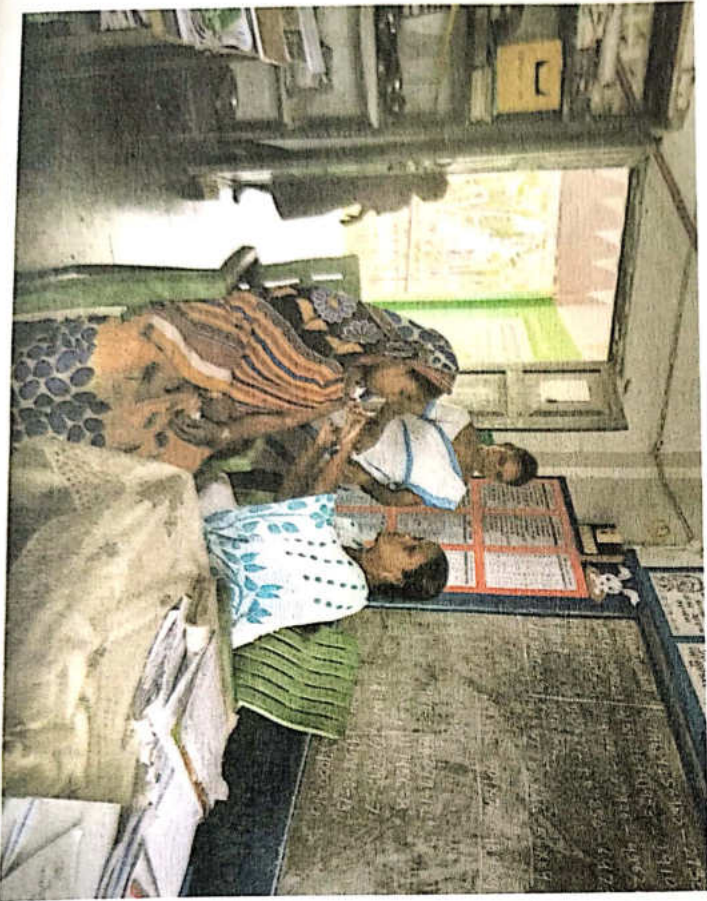
1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:


 Signature of the Supervisor
 Panchayat Secretary
 TALLAGURANTI
 MANDASA Mdl. Sklm D.

Page No:





Internal Evaluation for Short Term Internship (On-site/Virtual)

Objectives:

- To integrate theory and practice.
- To learn to appreciate work and its function towards the future.
- To develop work habits and attitudes necessary for job success.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.

Assessment Model:

- There shall only be internal evaluation.
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 100 marks.
- The number of credits assigned is 4. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings shall be:
 - Activity Log 25 marks
 - Internship Evaluation 50marks
 - Oral Presentation 25 marks
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.

- b. Real Time Technical Skills acquired.
- c. Managerial Skills acquired.
- d. Improvement of Communication Skills.
- e. Team Dynamics
- f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

Page No:



INTERNAL ASSESSMENT STATEMENT

Name Of the Student: Katta Subhosh
Programme of Study:
Year of Study: 2023
Group: B.Sc (MPC)
Register No/H.T. No: 2122001052029
Name of the College: Government Degree College for (MEN)
University: Dr. B.R. Ambedkar University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	25	
2.	Internship Evaluation	50	
3.	Oral Presentation	25	
	GRAND TOTAL	100	

Date:

Signature of the Faculty Guide

Certified by

Date:

Signature of the Head of the Department/Principal

Seal:

Page No:





ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

2nd, 3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road

Atmakur (V) Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 503

www.apsche.ap.gov.in