

# Model Program Book



## SHORT-TERM INTERNSHIP

(On-Site/Virtual)

Designed & Developed by



**ANDHRA PRADESH  
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)



PROGRAM BOOK FOR  
**SHORT-TERM INTERNSHIP**  
(Onsite / Virtual)

Name of the Student: TALABATTULA. UDAYANARASIMHA

Name of the College: GOVERNMENT DEGREE COLLEGE FOR (MEN)

Registration Number: 2122001052050

Period of Internship: From: 18/08/2023 To: 30/09/2023

Name & Address of the Intern Organization : Grama Sachivalayam, Allinagorapalli,  
Elcheppala (M), Srikakulam.

DR. B. R. AMBEDKAR **University**  
YEAR



**An Internship Report on**  
Functioning of Grama ward sachivalayam

*(Title of the Internship)*

*Submitted in accordance with the requirement for the degree of*  
B.Sc (M.P.C)

*Under the Faculty Guideship of*

Dr. R. Ravishankar

*(Name of the Faculty Guide)*

*Department of*

Government Degree College for (Men).

*(Name of the College)*

**Submitted by:**

TALABATTULA.UDAYANARASIMHA

*(Name of the Student)*

**Reg.No:** 2122001052050

*Department of* **CHEMISTRY**

Government Degree College for (Men).

*(Name of the College)*

**Page No:**



## Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
  - a. Data and Information you are expected to collect about the organization and/or industry.
  - b. Job Skills you are expected to acquire.
  - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.



13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

-----<<@>>-----

## Student's Declaration

I, Talabattula. Udayanarasimha a student of B.Sc (M.P.C)

Program, Reg. No. 2122001052050 of the Department of Science

College do hereby declare that I have completed the mandatory internship  
from 18/09/2023 to 30/09/2023 in Gopama Sachivalayam, Allingam (Name of

the intern organization) under the Faculty Guideship of

\_\_\_\_\_ (Name of the Faculty Guide), Department of

\_\_\_\_\_, Government Degree College for Men

(Name of the College)

T. Udayanarasimha  
(Signature and Date)

## Official Certification

This is to certify that TALABATTULA. UDAYANARASIMHA (Name of the student) Reg. No. 2122001052050 has completed his/her Internship in Grama sachivalayam, Allingorjam (Name of the Intern Organization) on functioning of grama ward sachivalayam (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B.Sc (M.P.C) in the Department of Government Degree College for (men) (Name of the College).

This is accepted for evaluation.


(Signatory with Date and Seal)

### Endorsements

Faculty Guide



Head of the Department



Lecturer in charge  
Dept. of Mathamatics  
Govt. Degree College (Men)  
SRIKAKULAM

Principal



Page No:





## Certificate from Intern Organization

This is to certify that TALABATTULA. UDAYANARASIMHA (Name of the intern)  
Reg. No 2122001052050 of Government Degree College for (men) (Name of the  
College) underwent internship in Grama sachivalayam, Allinagaram (Name of the  
Intern Organization) from 18/08/2023 to 30/09/2023

The overall performance of the intern during his/her internship is found to be  
Satisfactory (Satisfactory/Not Satisfactory).

K. Sarada. P.S 03/10/2023  
Authorized Signatory with Date and Seal

**Panchayat Secretary**  
**Allinagaram G.P.**  
**Etcherla (M)**  
**Srikakulam Dt.**



## CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

1. Panchayati Raj Act-1994 says that local governance in every village for the growth and development in a utilizable manner.
2. Implementation of Grama ward sachivalayam to render door to door services to the household, and also developing the village in a joinable manner.
3. Functioning of grama ward sachivalayam. It has mainly 10 types of function which does with all the activation required in a village.
4. Objection of grama ward sachivalayam
  - (i) sustainable development
  - (ii) Door to door service.
  - (iii) Health and hygienic Condition.
5. Outcome of grama ward sachivalayam
  - (i) providing basic need to the household.
  - (ii) All the service of to non-stop.
  - (iii) early solution to all problems.

## CHAPTER 2: OVERVIEW OF THE ORGANIZATION

### Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

### Introduction of gramaward sachivalayam.

1. Providing version citizen services of a short possible type.
2. Single window service system.
3. Door to door service and welfare to home.
4. Providing ambient environment on all living organization.
5. Each functionary has a specific value to fullfill the required of the villagers.
6. Planning GPDP (Grama Panchyat development programme).
7. Citizen satisfaction in the ultimate aim of an organization.



### CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

1. Version service of grama sachivalayam.
2. Various welfare schemes.
3. On going projects / Contruction.
4. Public distribution system. (PDS)
5. Grama sabha.
6. Working culture of each functionazion.
7. Field visits
  - Resurvey of Agriculture land.
  - anadal survey.
  - House hold survey.
8. Preprotection of natural calametion.

# ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Introduction of staff and volunteers	organization structure.	K. Sarada P.S Allinagarum-1
Day - 2	Various functions and their responsibility.	organization working hands.	K. Sarada P.S Allinagarum-1
Day - 3	Various functions and their defined work and responsibility.	- Do -	K. Sarada P.S Allinagarum-1
Day - 4	Field visit by ANM PM-Jay survey	Implementation of PM-Jay scheme	P. Pante
Day - 5	Field visit by ANM Animental survey	How ANM's are visiting regularly to pregnant women.	P. Pante
Day - 6	Field visit by cps school visit.	Awareness program - mme of Disha	GP



## WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Main functions are in follows.

1. Panchayati secretary.
2. Digital Assistant.
3. Welfare and education assistant.
4. Engineering Assistant.
5. village and revenue officer.
6. Agricultural Assistant.
7. Veterinary Assistant.
8. Village surveyor.
9. Mahila Police
10. ANM
11. Line Man.

Overall-in-charge is panchayat secretary who is maintaining all the activities in and around.

Field visit by ANM give an opportunity how well the organization staff is behaving with the villagers.

# ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Roles and responsibility of digital assistant and welfare education assistant.	various services to citizens and type of welfare schemes.	B. Srinivas
Day -2	Roles and responsibility of VRO and village surveyor.	Ration distribution system and house hold recognition & types of cards.	Syid VRO Allinagar-1
Day -3	Responsibility of agriculture assistant.	Types of crops & seeds & fertilizers.	Chitra Allinagar
Day -4	Responsibility of veterinary assistant.	Role in animal disease control & preventive and care.	Ramamurthy (VRO, Allinagar)
Day -5	Role of welfare and education assistant & visits.	Visit the schools and cleanliness of associated items and upload in IMHS app.	Abhil
Day -6	Field visit by VRO-PDS distribution.	Door to door delivery of public distribution of house hold.	Syid VRO Allinagar-1



## WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: Delivering of division (citizen) of a shorten possible time.

1. Inverse of caste & income.
2. Matation (land).
3. Family member certificate.
4. Birth & Death Confirms.



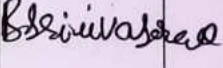
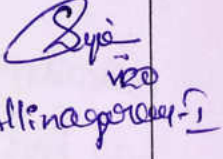
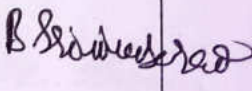
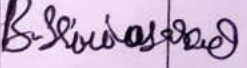
Applying for the schemes to the eligible candidate part of field verification.

1. YSR Premium.
2. YSR Chayutha
3. Rice card
4. YSR Ammarodi
5. YSR vidyadevena.

Field activity :- Ration distribution to household at door step by MDS.

Field activity :- Land resurvey using 'ops' the local technology proven for accuracy in a main point.

# ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Division and responsibility of Mahila Police.	Awareness program for safety of women and child.	
Day -2	Division and responsibility of engineering assistant.	Ongoing work requirements and measures.	
Day -3	Field activity :- SPN survey PM-Jay survey.	knowing well abatsus -tainable development and gro with process.	
Day -4	Field activity :- Household survey. PPS distribution.	knowing about type of household & their eligibility.	
Day -5	Online service by digital Assistant.	know how to apply caste / income certifi -cate.	
Day -6	De-brief on last 5 days activation.	overall i learned maintainance & implementation to do better for notices.	



## WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the unit by ANM we united several for any health issues and recommended few medications. Also spoke to pregnant women for any difficulties observed the well being and kindnew of the people with the ANM.

Also accompanied by Mahila Police visited house to educate the children for good touch and bad touch. Awareness for the girl for not being shy. Any harassment happened should be insisted.

No. of online service & survey are going on and participation and acquired knowledge about how a system women on demand of the government.

Acquired knowledge on digital literacy, how application are filled online. What are the demands are attached and Concerned.

Knowing the eligibility criteria of all welfare schemes of state government.

# ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Definition of SEA - Open beyond SEA - closed beyond SEA	shortest possible time for service.	B. Srinivas
Day -2	Definition of GIPP and its objection overcome.	Development processes.	B. Srinivas
Day -3	Funds allocated to gram Panchayat.	General fund for 15th Finance, full management.	K. Sarada. PS Allinagar -1
Day -4	House hold survey of system. 1,2,3,4,5	Most likely of income survey.	
Day -5	House hold survey of cloths. 6,7,8,9,10	categories of household.	
Day -6	House hold survey of 11,12,13,14,15	categories of household.	



## WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

SLA - service life agreement.

In Gramaward sachivalayam, there are more than 546 service, each service in having their own SLA.

For Eg:-

1. Income certificate - 7days.
2. Caste certificate - 30days.
3. Motivation - 30days.
4. Rice card - 180days.

GPDP - Grama panchayat development programme if in a planning program for the development of the gram panchayat.

- sanitation planning
- Road repair planning.
- Street light position / Repair
- New over need towns / pension types.

Funds for smooth stumps of development acts in gramma panchayat found are being held.

General funds. House tax / property tax.

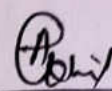
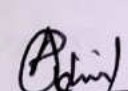

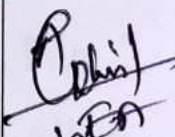
15th finame - Gramin from state government.

# ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Types of state government welfare schemes & their eligibility.	Welfare in the primary concern for the existing government.	<u>Aditya</u>
Day - 2	Welfare calendar for the year 2022-2023.	planned execution and implementation of welfare schemes.	<u>Aditya</u>
Day - 3	Field visit :- What is Gram panchayat? What is agriculture land? What is dry land?	Basic knowledge of a village staff and boundaries.	<u>Sajeev</u> Allinagorai-5
Day - 4	e-Kyc mandatory for all the welfare schemes how eKyc is done.	Digital literacy using mobile / smart phone.	<u>Aditya</u> WFA
Day - 5	six step validation of eligibility for all welfare and non-welfare schemes.	Digital literacy training acquired.	B. Srinivas Rao
Day - 6	Dr. Brief of all the 5 days activation.	very inform-active.	B. Srinivas Rao



# ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Types of state government welfare schemes & their eligibility.	Welfare in the primary concern for the existing government.	
Day - 2	Welfare calendar for the year 2022-2023.	planned execution and implementation of welfare schemes.	
Day - 3	Field visit :- What is Gram panchayat? What is agriculture land? What is dry land?	Basic knowledge of a village staff and boundaries.	 S. V. Rao Allinagore
Day - 4	E-kyc mandatory for all the welfare schemes how ekyc is done.	Digital literacy using mobile / smart phone.	
Day - 5	six step validation of eligibility for all welfare and non-welfare schemes.	Digital literacy training acquired.	B. Srinivas Rao
Day - 6	De. Brief of all the 5 days activation.	very inform-active.	B. Srinivas Rao

## WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

state government welfare schemes and its eligibility criteria application program field verification e-kyc program.

eg:-  
↓ ↓ ↓ ↓ ↓  
OAP Widow single women Disability fisherman

All these types of pension have different eligibility criteria.

Welfare calendar shown the decision planning and implementation are known at right time in a project and procedural manner.

E-kyc (electronic know your citizen) which given, then the live location of the citizen. It is mandatory for all the house holds for all welfare schemes.

six step validation to make eligible for a scheme.

- 1) NO govt employee in household.
- 2) NO income tax pay in household.
- 3) NO more than 3 acres of agriculture land.
- 4) NO four welfare holds.
- 5) Electricity Consumption more than 300 units/month.
- 6) 1000 sq field Commercial land in urban Area.



## CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

I experienced a very good working environment with professional knowledge & kind of people in this organisation all the staff are very punctual in attending the office.

They had shown an interest in technology and how the system working and administration activities are handled in a procedural manner.

The time they spent for us in being working schedule are appreciable. The staff co-operation & extended their operation in the internship programme.

The digital assistants are used for helping in learning advanced and needs at this moment for accountability, which keeps the system trust and worthy.

I am satisfied myself at this organization protocols and working culture.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

→ Each work is systematically managed.

Application program - Digital Assistant.

Field verification - Welfare assistant.

Third party verification - Administrative staff.

Pre - Applied - VRO

Final - Applied - MPDO/MRO

Everyone is using the technology bound work to avoid duplicity and ignore transparency in the eligibility of any scheme.

- 1) Bio-metric division.
- 2) Android smart phones.
- 3) IRIS scanners.
- 4) Face authentication.



**Describe the managerial skills you have acquired** (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

I achieved the real-time governance procedural pre-define which is very realistic and given management, competence and analog skills.

Every work in time is bounded and can't be neglected whole world is observing the activity & decision making is very important.

For doing anything firstly practical knowledge and secondly planning and thirdly the procedure for implementation.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

My communication skills are modified and improved myself in communication of different people in different places.

My written communication as per improved if by writing evolution scription / thoughts.

My confidence level is very high and i will continue with the same.

My anxiety level are low, I am very much patient and listen to music when I feel anything and I learn more anxiety management technologies.

My speech ability is moderate and it will be improved by communication skills.

I always greet everyone when i see them and those then whenever they do good things.



Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

In group division, I always space with point to point and don't lag to improve I will be clear of what I am saying.

I also encourage often to participate in the discussions to share their views.

I always conclude the group discussions in a friendly and formal manner.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

First thing :-

1. Handling of smart phones.
2. Bio-metric division.
3. Iris scanner.
4. face authentication program.

Which given the realistic procedure.

secondly :-

Using E-POS machine in POS.

thirdly :-

- (i) Using 'Cops' & 'Reven' in land Re-namely program.
- (ii) Using Drones in identification of marks in land allingment program.



## Student Self Evaluation of the Short-Term Internship

Student Name: TALABATTULA.UDAYANARASIMHA Registration No: 2122001052050

Term of Internship: From: 18/08/2023 To: 30/09/2023

Date of Evaluation:

Organization Name & Address: Grama Sachivalayam, Allinagarum, Elchepla (H),  
Srikakulam (Dist).

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	④	5
2	Written communication	1	2	3	④	5
3	Proactiveness	1	2	③	4	5
4	Interaction ability with community	1	2	③	4	5
5	Positive Attitude	1	2	3	④	5
6	Self-confidence	1	2	3	④	5
7	Ability to learn	1	2	3	④	5
8	Work Plan and organization	1	2	3	④	5
9	Professionalism	1	2	③	4	5
10	Creativity	1	2	③	4	5
11	Quality of work done	1	2	3	④	5
12	Time Management	1	2	3	④	5
13	Understanding the Community	1	2	③	4	5
14	Achievement of Desired Outcomes	1	2	③	4	5
15	OVERALL PERFORMANCE	1	2	3	④	5

Date:

T. Udayanarasimha  
Signature of the Student

## Evaluation by the Supervisor of the Intern Organization

Student Name: <b>TALABATTULA, UDAYANARASIMHA</b>	Registration No: <b>2122001052050</b>
Term of Internship: <b>From: 18/08/2023</b>	<b>To: 30/09/2023</b>
Date of Evaluation:	
Organization Name & Address: <b>Gripma Sachivalayam, Allinagaram-2, Etcherla (M), Srikakulam.</b>	
Name & Address of the Supervisor <b>K. Sarada, Allinagaram-I, Etcherla (M), Srikakulam (Dist)</b>	
with Mobile Number <b>9440892387</b>	

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date: **05-10-2023**

Page No:

**K. Sarada. P.S**  
 Signature of the Supervisor  
**Allinagaram**  
 Panchayat Secretary  
 Allinagaram G.P.  
 Etcherla (M)  
 Srikakulam Dt.







## EVALUATION



## Internal Evaluation for Short Term Internship (On-site/Virtual)

### Objectives:

- To integrate theory and practice.
- To learn to appreciate work and its function towards the future.
- To develop work habits and attitudes necessary for job success.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.

### Assessment Model:

- There shall only be internal evaluation.
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 100 marks.
- The number of credits assigned is 4. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings shall be:

○ Activity Log	25 marks
○ Internship Evaluation	50marks
○ Oral Presentation	25 marks
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered -
  - a. The individual student's effort and commitment.
  - b. The originality and quality of the work produced by the individual student.
  - c. The student's integration and co-operation with the work assigned.
  - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
  - a. Description of the Work Environment.

- b. Real Time Technical Skills acquired.
- c. Managerial Skills acquired.
- d. Improvement of Communication Skills.
- e. Team Dynamics
- f. Technological Developments recorded.

MARKS STATEMENT  
(To be used by the Examiners)



**MARKS STATEMENT**  
**(To be used by the Examiners)**

Page No:



## INTERNAL ASSESSMENT STATEMENT

Name Of the Student: TALABATTULA.UDAYANARASIMHA

Programme of Study: Functioning of Grama ward sachivalayam.

Year of Study: 2023

Group: B.Sc(M.F.C)

Register No/H.T. No: 2122001052050

Name of the College: GOVERNMENT DEGREE COLLEGE FOR (MEN)

University: DR. B R AMBED KAR UNIVERSITY.

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	25	
2.	Internship Evaluation	50	
3.	Oral Presentation	25	
	GRAND TOTAL	100	

Date:

Signature of the Faculty Guide

Certified by

Date:

Signature of the Head of the Department/Principal

Seal:





## **ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION**

(A Statutory Body of the Government of Andhra Pradesh)

2nd, 3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road

Atmakur (V)Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 503

[www.apsche.ap.gov.in](http://www.apsche.ap.gov.in)