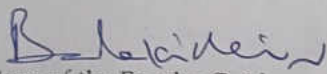


EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: K. MANIKANTA
Programme of Study:
Year of Study: 2020 - 2023
Group: B.B.A
Register No/H.T. No: 2022001070009
Name of the College: G.D.C. HEN (GRIGAKULAM)
University: DR B.R. AMBEDKAR

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	
2.	For the grading giving by the Supervisor of the Intern Organization.	20	
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	


Signature of the Faculty Guide

Signature of the Internal Expert

Signature of the External Expert

Signature of the Principal with Seal

Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



ANDHRA PRADESH

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: kotipalli. Manikanta

Name of the College: GDC men Srikakulam

Registration Number: 2022001070009

Period of Internship: From: 7/12/22 To: 18/3/23

Name & Address of the Intern Organization

University
YEAR

An Internship Report on

EDUCATION DEPARTMENT (MPUP School Devarapani)

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

B. B. A

Under the Faculty Guideship of

N. BALAKRISHNA

(Name of the Faculty Guide)

Department of

COMMERCE AND MANAGEMENT

(Name of the College)

Submitted by:

GOVERNMENT DEGREE COLLEGE MEN (SRIKAKULAM)

(Name of the Student)

Reg.No: 2022 001070009

Department of COMMERCE AND

MANAGEMENT

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

-----<<@>>-----

Student's Declaration

I, K. HANIKANTA a student of B.B.A
Program, Reg. No. 2022001070009 of the Department of COMMERCE AND MANAGEMENT
College do hereby declare that I have completed the mandatory internship
from 7/12/2022 to 18/03/2023 in EDUCATION DEPARTMENT (Name of
the intern organization) under the ^{MPUP Devampalli} Faculty Guideship of
N. BALAKRISHNA (Name of the Faculty Guide), Department of
COMMERCE, GIDC HEN SRIKAKULAM
(Name of the College)

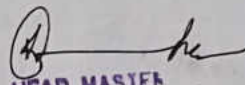
(Signature and Date)

Official Certification

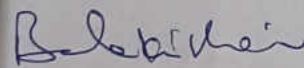
This is to certify that K. HANIKANTA (Name of the student) Reg. No. 2002001070009 has completed his/her Internship in Education ^{M.P.U.P.} (Name of the Intern Organization) on Education Department ^{Devarapalli} (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of COMMERCE AND MANAGEMENT in the Department of G.D.C. MEN (Name of the College).

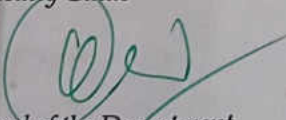
This is accepted for evaluation.




HEAD MASTER
M.P.U.P. SCHOOL
DEVARAPALLI
(Signatory with Date and Seal)
Ranastalam Mai
Srikakulam Dist.

Endorsements


Faculty Guide


Head of the Department

Principal

Certificate from Intern Organization

This is to certify that K. HANIKANTA (Name of the intern)
Reg. No 2022001070009 of GIDC MEN (Name of the
College) underwent internship in Devayani HPU School (Name of the
Intern Organization) from 07/12/2022 to 18/03/2023

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).

Authorized Signatory with Date and Seal

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

Learning objectives:-

In future plans of become teacher first patience and never hurts yourself and students

- 1) In Govt teacher
 - ① write the Diary
 - ② write the lesson schedule rate in our class
 - ③ NO. of students are dullers we can see
 - ④ NO. of students are dullers we can see

And improve the dullers become the bright students

first at all Read the lesson properly and teach the lesson in student Ats questions the students be come brighter and

In principal classroom During the work like learna work rate and Register in no. of students are present or absent and conduct the examination and the papers and cultural

How to make the time?

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Introduction:-

jam v Rencaka deni ay four months Intern organization is
.C.F school

Bhima chalam sir @ Sujama madam @ veshe suri madam
in this total strength is 80 students in school

values at organisation:-

in this organisation value at the teacher and valuable at
student life is very important is teacher

The teacher teachers persons are students and valuable at
teachers and friends

The teacher guide for me good bad decision in
life the madam guide you

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

In this opp school tm activities and week Report is teach lessons and doing the work books in students and conduct assessment. The principal madam give some work like learn card notes and lesson plan schedul written it. In this school conduct the sciences day and children celebrations. Maths day celebrate the teacher.

In this school lion's club Donari in tarika construction. In this program attend the commissionary and school principal madam and all inter students also attend.

The commissionary give plates and batthy in student. In inter ship students madam give the duffers and improve the duffers remember it.

Every day take the duffers and improved it care. In this school no gate and credit class madam not this school.

WEEKLY REPORT

WEEK - 1 (From Dt. 12.12.22 to Dt. 17.12.22)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in 4th class good response students. In lunch time mid-day meal Briyaniing Tomato pakiadi served the two canteen for students. In Tuesday teach the lesson in 4th class students good response students only 6 dullers not in workshop lessons. Total strength is 20 students remaining students teach the lesson.

In Lunch time corm pulihara and Tomato paka and chakki In Wednesday doing the sum in 4th class only 2 or 3 dullers. In lunch time corm is Briyaniing potato Curry and Egg In there conduct the Diction in 2nd class All student are well-writing only 3 students not well writing only 3 student not well writing. In lunch time pulihara tomato paka and Egg. In Friday conduct the Exam in 4th class students are well-writing only 6 student not well writing. In lunch time Rice and dal Egg and chakki In Saturday conduct the dict in 2nd class English Diction student are

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lessons in 2 nd class	first I see the student how many are comparison absent	Teju
Day - 2	do the sums in 2 nd class	Some students are well-doing sums	Teju
Day - 3	Teach the lesson 4 th class	in 4 th class student of teach lesson contribution	Teju
Day - 4	Teach sum in 2 nd class	In 2 nd class student goods response	Teju
Day - 5	do the sums in 2 nd class	doing sums all student are good	Teju
Day - 6	conduct the assessment in 4 th class	conduct the Exam student not well writing	Teju

WEEKLY REPORT

WEEK - 2 (From Dt. 19.12.22 to Dt. 24.12.22)

Objective of the Activity Done:

Detailed Report:

In Monday teach the 2nd class some student are well only 2 students are not well. In a.m. meal All students eat prayer and next eating the food. In Tuesday teach the 2nd class & do the sum in 2nd class

In Wednesday teach the lesson subject is E.V.S All students are good response. In Afternoon

principal give some marks like in three day teach the lesson like (H.C.) In Thursday

In Friday do the sum in 2nd class

In Friday do the sum in 2nd class All students are well done. In Saturday morning conduct the assessment and correction the exam paper marks is good

Our teacher give marks is control the class room and teach the lesson conduct the assessment revision and school play etc

Everyday students are love teach is very important place in social every occupation
Every is a teacher

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Teach the lesson in 2nd class	All students are good listeners student raises the doubts	know
Day -2	do the work book in 2nd class	All students good writing and in prov. communication skills	know
Day -3	do the work book in 2nd class	All students are doing the seen well some well	know
Day -4	Teach the lesson in 2nd class	Learn outcome improve the communication skills learned me	know
Day -5	do the sums in students	All students doing the sums in black board	know
Day -6	conduct the assessment	All 3 stu: are good writing some students are not well-writing	know

WEEKLY REPORT

WEEK - 3 (From Dt. 24/12/22 to Dt. 31/12/22)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in 2nd lesson
subject is English. all are good response and
good listens raise the doubts & clarify
the doubts in cld meal time is (12:00pm)
food in Tuesday do work in 2nd
class subject is English & write the
answers in black board all student to
& write the answers in black board
allaying are noted in wednesday do
black board.

In Saturday conduct the assessment all
students.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	In from day conduct the SA-1 Examination	Jam gmitag ar in <u>12</u> SA-2 this experience is nice	P. Dillawari
Day - 2	In Thurs day conduct the maths Exam	All students are well	P. Dillawari
Day - 3	In wednesday conduct the English Exam	All students are well - working some students	P. Dillawari
Day - 4	In thursdays conduct the G-V. S Exam	all students are not well writing some students are well	P. Dillawari
Day - 5	In friday correction SA-1 Exam paper in <u>12</u> <u>12</u> class	y correction the paper and note down marks in marking	P. Dillawari
Day - 6	In Saturday correction the paper this is disar the students and see work	all students are see marks are nice	P. Dillawari

WEEKLY REPORT

WEEK - 4 (From Dt. 2/11/23 to Dt. 7/11/23...)

Objective of the Activity Done:

Detailed Report:

In morning rang school (9:05-9:15] prayer next all students go to our classrooms prepare the exams in students and I guide you are and another teacher conduct SA-2 Examination in this Exam question paper and OR sheet and answer sheet in Monday conduct the Telugu Exam. all student written the Exam.

Exam is over collect the question paper and OR sheet. In Tuesday conduct.

Maths Exam and Wednesday conduct the English and Thursday conduct the E.V.S all students not written in E.V.S Exam E.V.S subject not interested in students. This Exam papers correction and distributing the paper mark noted in students.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Madam doing the work and senior students conduct the pongal in school	In this school small festival teacher students	Eswari
Day - 2	In this Tuesday all students are good dancers some song practices	all students are Enjoy the pongal celebration	Eswari
Day - 3	In Wednesday celebrate pongal rangal Bhoginal dance decorate	In this day is Enjoyable day in life	Eswari
Day - 4	pongal holidays	—	Eswari
Day - 5	pongal holidays	—	Eswari
Day - 6	pongal holidays	—	Eswari

WEEKLY REPORT

WEEK - 5 (From Dt. 9/01/2023 to Dt. 14/01/23.)

Objective of the Activity Done:

Detailed Report:

Monday madam during the week conduct the pongal celebrations in this school small festival celebrat the students and teachers

In Tuesday all students are practices the dance and practice the songs.

In Wednesday all students are traditional cook Teachers also traditional look

In Thursday pongal holiday is declared and re-open the next Thursday.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Holi day	—	Satya
Day -2	Holi day	—	Satya
Day -3	Holi day	—	Satya
Day -4	Re-open the school all are not come in this day	in school learning outcome is no to student	Satya
Day -5	Teach the lesson Madam (Today's is absent)	All students come- the lesson	Satya
Day -6	Doing the sums (Today is absent)	All students are doing sums well	Satya

WEEKLY REPORT

WEEK - 6 (From Dt. 15/01/23. to Dt. 21/01/23.)

Objective of the Activity Done:

Detailed Report:

In Thursday school is open teach the lessons and doing the sums and doing the works in 3 days are absent no. of student are not attend in this school after pongal MDM is palihara torato pakadi in briday torach lessone and doing the work books in 2nd class create the work book students.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lesson in 2 nd class	communication skills are improved	N. Balu
Day - 2	Teach the lesson in 2 nd class	The students are interesting lesson are listening	N. Balu
Day - 3	do the work book [English] in 2 nd class	work book is written neatly in students	N. Balu
Day - 4	do the work book telugee in 2 nd class	work book is written neatly in students	N. Balu
Day - 5	do the work book English in 2 nd class	English work book in not well writing in students	N. Balu
Day - 6	conduct the Assessment	students are not well writing	N. Balu

WEEKLY REPORT

WEEK - 7 (From Dt. 30/1/23 to Dt. 04/2/23)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in 2nd class
I observed students are not well custons

Monday pledge is god is my country and
om shalli song and vandematram morning

In Tuesday morning vandematram and
Sarajahan aa Acha Road sabaty

Teach the lessons in 2nd class

In wednes day doing the work book in
students.

In thursday doing the work book in students

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	do the work book in students & guide you	work book neatly wrote students.	M.Su
Day - 2	do the work book in 2 nd class & guide you	work book neatly wrote students	M.Su
Day - 3	Students wrote the work book	work book neatly wrote students	M.Su
Day - 4	Students are using tm and reading it	all students are Explaining very well	M.Su
Day - 5	Teachers give some work and some activities	Technical skills is improved	M.Su
Day - 6	conduct the Assessment Diction	Students are well writing	M.Su

WEEKLY REPORT

WEEK - 8 (From Dt. 6/2/23.. to Dt. 11/2/23..)

Objective of the Activity Done:

Detailed Report:

In Monday all students are doing work books
Subject is English.

In afternoon of day meal is baigya patals
Curry and chakki

In Tues day all students are doing the
work book.

work book and teaching the lessons and

In Wednesday teach the lessons all students
are good listeners since the in students
clearing the doubts

In Thurs day teaching the lessons
and all student are lesson is interesting

In Friday students are studying by
using the materials.

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lessons	communication skills are improved	
Day - 2	Teach the lessons	communicational skills are improved	
Day - 3	DO the sums	all students doing sums are well	
Day - 4	DO the work books	all students are good neat writing	
Day - 5	Teaching the lessons	all students are good neat writing	
Day - 6	Holi day	Teaching skills —	

WEEKLY REPORT

WEEK - 9 (From Dt. 13/2/23 to Dt. 18/2/23)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lessons in students all students are good responses and good listeners raise the doubt & clarify the doubts.

In Tuesday on the work book in subject is English I write the answers in black all students are noted.

In wednes on the sums I wrote the same black students are raising the same in black board.

In thurs day on the workbook in subject is English I write the answers in black boards all students are noted.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lesson in 2 class	all students are listen is good	
Day - 2	Sir give some Students are work	do the work	
Day - 3	Lesson plan notes Him Explaining	all students are nice	
Day - 4	Teach the alphabets in dullers	dullers teach is note down	
Day - 5	Teach the lesson in dullers	dullers & teach the Alphabets	
Day - 6	conduct assessment in dullers	Dullers are improved	

Objective of the Activity Done:

Detailed Report:

on Monday teach the lesson in 5th class
subject is E.V.S all students are good response
and good listeners raise the doubts
clarify the doubts.

on Tuesday sir some work is written
with me.

on Wednesday maths work book doing
the work book and students are

on Thursday teach the lessons and

on Saturday conduct the assessment and
all students will writing

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Teach the lesson in 4 th class	communication skills and writing skills improved	
Day -2	Teach the lessons in 4 th class	improve the communicate the students and adults & good students	
Day -3	do the sums in 4 th class	not all students doing well but oraths sums only doing	
Day -4	conduct the Exam in 4 th class	E.V.S Exam some students are well writing and some student writing	
Day -5	conduct the Exam in 4 th class	E.V.S Exam some students are are not well writing.	
Day -6	conduct the dictation in 2 nd class	in English dictation some student are 2013 student are not well	

WEEKLY REPORT

WEEK - 11 (From Dt. 20/2/23 to Dt. 28/2/23)

Objective of the Activity Done:

Detailed Report:

In Monday teach lesson in 4th class
good response students. In lunch time mid day
meal Brigini potato curry served the two
common bar students.

In Tuesday teach the lesson in 4th
Subject:- E.V.S good response students only
6 dullers not interesting lessons.

In Thursday conduct the dictation
2nd class all students are well-writing
only 3 students not well writing

In Friday conduct the exam in 4th
~~class~~ class all students are writing only

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lessons in 2 th class	all students are response	
Day - 2	Teach the lesson in 2 th class	all student are good response	
Day - 3	DO the sums in 2 nd the class	DO the given sums	
Day - 4	DO the sums in 2 nd class	DO the given sums	
Day - 5	DO the sums in 2 nd the class	all students are doing sums in nice	
Day - 6	DO the sums in 2 th the class	DO the give sums	

WEEKLY REPORT

WEEK - 12 (From Dt. 27/2/23 to Dt. 4/3/23.)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in dollars in this school dollars are improved

In Tuesday teach the lesson in 2th class and I participate science day, science fair prepare make it Explain the ~~the~~ student ~~same~~ explain in Science day

In Wednesday math sum in 2th class all students are well writing

In Thursday math sums in 2th class dollars additions subtractions and multiplication divisions are not well

In Friday madam give the work. I finished the work

only 2 students are not well writing

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	All students prepare the PA-III Exams	students are prepared the Exams	
Day - 2	all students prepare the PA-III Exam	students are prepared the Exam	
Day - 3	all students are prepare the III Exam	students are prepared the Exam	
Day - 4	Teach the different Telugu words	Students are telugu work well-writing	
Day - 5	all students prepare the PA-III Exam	Students are well prepared the Exam	
Day - 6	conduct the telugu Exam	all students are well writing	

WEEKLY REPORT

WEEK - 13 (From Dt. 6/3/23 to Dt. 11/3/23)

Objective of the Activity Done:

Detailed Report:

In Monday all students are prepared the Exam and in Tuesday all students are prepared the Exam. Duller teach or dullers are well-writing

In Wednesday all students are prepared the Exam and dullers teach or dullers are improved.

In Thursday teach the dullers telugu words improved the dullers some one better than previous

In Friday conduct the telugu Exam PA-II Examination I am invilation and class

In Saturday conduct oaths Exam I am invilation in 1st class

All students are well writing Some one students are not well-writing.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Holi day	—	
Day - 2	conduct the English Exam	gam grammar in 2 nd class	
Day - 3	conduct the E.V.S Exam	gam grammar in 2 nd class	
Day - 4	crackam give some time activities	Teaching learn oratorical activities	
Day - 5	Tlm crack the card board and the oratorical	very task bar me	
Day - 6	conduct the Assessment	communication skills and technical skills.	

WEEKLY REPORT

WEEK - 14 (From Dt. 1.3.23 to Dt. 8.3.23..)

Objective of the Activity Done:

Detailed Report:

In Monday is Holiday is c/c Election
Govt school is holiday
conduct the Exam English gam
invigilar all students are well writing

In wednesday conduct the E.V.S Exam in
2nd class All students are well-writing

In Thurs day madam give some
work is thermo al card board

In Friday submit the
programme and singatur at H.O madam
In Saturday card games

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	In Monday correction the papers	correction the paper 2 nd class	
Day - 2	In Tuesday the marks are Exam paper get	all marks are in Register	
Day - 3	In Wednesday teach the lessons in 2 nd class	teach the lesson in 2 nd class	
Day - 4	In Thursday teach the lesson in duller students	improve the students	
Day - 5	The HOD give the order	submit the HOD	
Day - 6	conduct the Assessment	students are call-written	

WEEKLY REPORT

WEEK - 15 (From Dt. 13/3/22 to Dt. 18/3/22)

Objective of the Activity Done:

Detailed Report:

In Monday correction the papers and all students got the good marks in Tuesday these marks in Exam Register

Six and aadams are these marks in mobile phone

In Wednesday teach the lessons in 1st class and teach the lesson in duller and improve the students

In Friday aadam give the project in interm students

In Saturday submit the program sign in H.M. aadam

first date is 12-12-22 and

18-3-22 in interm last date

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

In few months long internship programme. I have observed and experienced above the working conditions and relationships with Employees in the school are harmonious and amicable.

I learned so much from the Existed Employees in the school with great extent.

They have given wonderful support in discharging my duties and rules in efficient way.

I have followed protocol institutions procedures process at taking classes and time management at the institutions.

I observed that work place is very spacious and well-ventilated to work breezily and happily.

I am very happy to express my feelings regarding working. Other teacher and head masters support me and some times motivated me and worked like tasks.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

In the age of information technology every school has been transformed into digital oriented schools my school has a smart class room to disseminate knowledge to the students

No virtual classes in this school the teacher only piece of chalk written the black board

Students are written the note books no virtual classes some duller students are teach teacher by wing teaching learning materials

1) Improve the duller how to improve the dullers

2) In this improve some dullers are one teaching Improve the dullers said by teacher [principal]

3) I am paying much more attention to the technology by the school to Explain Every aspect of teaching to easily absorbable

4) And under stands this attracts the students attend the classes regularly.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

have planned according to duration at the Intern ship and working schedule at the institution to acquire managerial skills from tutors.

Entire Intern ship period I have and acquired self management skills team management and overall managerial skills from well equipped with work or shop and and productive used institutions caption extent at my ability under the nature at work and given weekly schedules from the head at my institutions I derived a plan set a goal and finish my task.

Overall performance in the institution from my side is satisfactory I have acquired self confidence and decision making and problem solving in relevant to the work and problem solving in relevant.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.)

In this Institutions (School) I took internship 4 months period. During this period I think have proved by various skills especially communication skills I would like to describe here about improvement in different components.

I communication skills from teachers in the school. The internship experience given tremendous confidence to me to speak well and conversation with others.

I liked my self specific improvement and communication and written communication skills.

I learned conversational skills like greeting others and training thanking and appreciating others with certain training protocols at the institutions.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

As an intern training in the school I have participating the maths day and science day pongal celebrations this school total no of interns students 7 members the Team is cr's school interns group in whatsapp

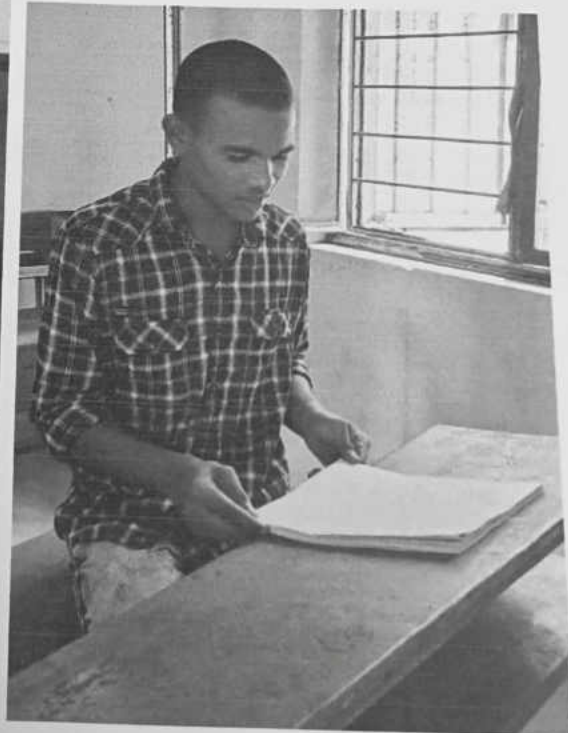
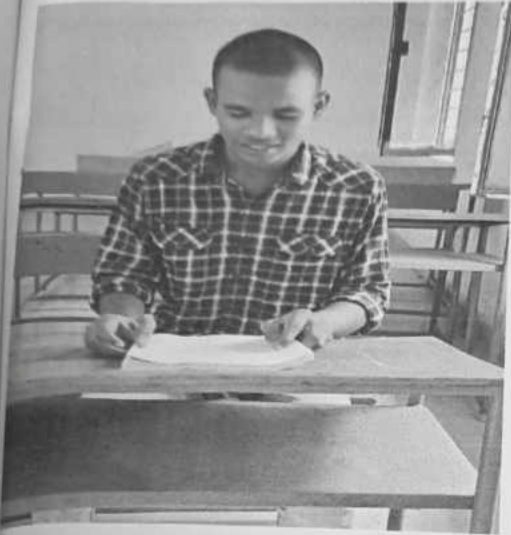
Some activity (Hr) materials in science day 5th class students Hr Teaching Learning materials wings kidneys Explain it maths day celebrations students are speeches and make it prepare the speech the 4th student speech is learn out I and my friend Teaching Learning materials Telugu Science maths, English Hr make it

Now-a-days the principal ordam doing the activity write the learn word lesson plans work book in teach the students.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

in this rat line (not attached the parents) in this school
construct work is not finished. No development in this
school. in this no development because at Nedu-Nedu
no virtual classes in this school. I observed no-obs students
is decreasing why students are not + link this school
because no benches and no lectures in this school
because no benches and no lectures in this school
just observed only 2 teachers [principal sir madam]
in this elementary school 5 classes no teacher/ staff
now-adding 4 no-obs staff is 4 3 madams one sir
I observed no gate not development in this school
School name [M.P.U.P school] technical skills are not
improvement in this school.

PHOTOS & VIDEO LINKS



Student Self Evaluation of the Short-Term Internship

Student Name: *Koti palli. Manikanta*

Registration No: *2022001070009*

Term of Internship:

From: *07-12-22*

To: *18-03-2023*

Date of Evaluation:

Organization Name & Address: *Education Department,*

MPUP School Devarpalli, Ranasthalam.

Please rate your performance in the following areas:

Rating Scale:

Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	<i>5</i>
2	Written communication	1	2	3	4	<i>5</i>
3	Proactiveness	1	2	3	4	<i>5</i>
4	Interaction ability with community	1	2	3	4	<i>5</i>
5	Positive Attitude	1	2	3	4	<i>5</i>
6	Self-confidence	1	2	3	4	<i>5</i>
7	Ability to learn	1	2	3	4	<i>5</i>
8	Work Plan and organization	1	2	3	4	<i>5</i>
9	Professionalism	1	2	3	4	<i>5</i>
10	Creativity	1	2	3	4	<i>5</i>
11	Quality of work done	1	2	3	4	<i>5</i>
12	Time Management	1	2	3	4	<i>5</i>
13	Understanding the Community	1	2	3	4	<i>5</i>
14	Achievement of Desired Outcomes	1	2	3	4	<i>5</i>
15	OVERALL PERFORMANCE	1	2	3	4	<i>5</i>

Date:

K. Manikanta
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: kotipalli. Manikanta

Registration No: 2022001070009

Term of Internship: From: 07-12-2022 To: 18-03-2023

Date of Evaluation:

Organization Name & Address: HPUP School, Devarpalli, Ronastiam
Education Department

Name & Address of the Supervisor
with Mobile Number


Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:


Signature of the Supervisor

Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

- the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
 - The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

INTERNAL ASSESSMENT STATEMENT

Name Of the Student:

Programme of Study:

Year of Study:

Group:

Register No/H.T. No:

Name of the College:

University:

<i>Sl.No</i>	<i>Evaluation Criterion</i>	<i>Maximum Marks</i>	<i>Marks Awarded</i>
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

Date:

Signature of the Faculty Guide



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

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