

GOVERNMENT DEGREE COLLEGE (MEN)

SRIKAKULAM.



2023

Semester Internship (Long Term)

Area of Internship:

Village : etchenla s.c.colony

Mandal: etchenla

District: srikakulam

Faculty Guide

Dr.D.PYDITALLI

Lecturer in Economics

Submitted by

Name: D. URMILA

Group: 3rd BA (HEP)

Hall Ticket No.: 2022001036013

ACKNOWLEDGEMENTS

I have taken efforts in this project. However, it would not have been possible without the kind support and help of many individuals and organizations. I would like to extend my sincere thanks to all of them.

I am highly indebted to **Dr.D.Pyditalli**, Lecturer in Economics for his guidance and constant supervision as well as for providing necessary information regarding the project & also for his support in completing the project.

I express my sincere thanks to **Sri Ch.Rama Murthy**, Lecturer in Economics for his guidance and support in completing the project.

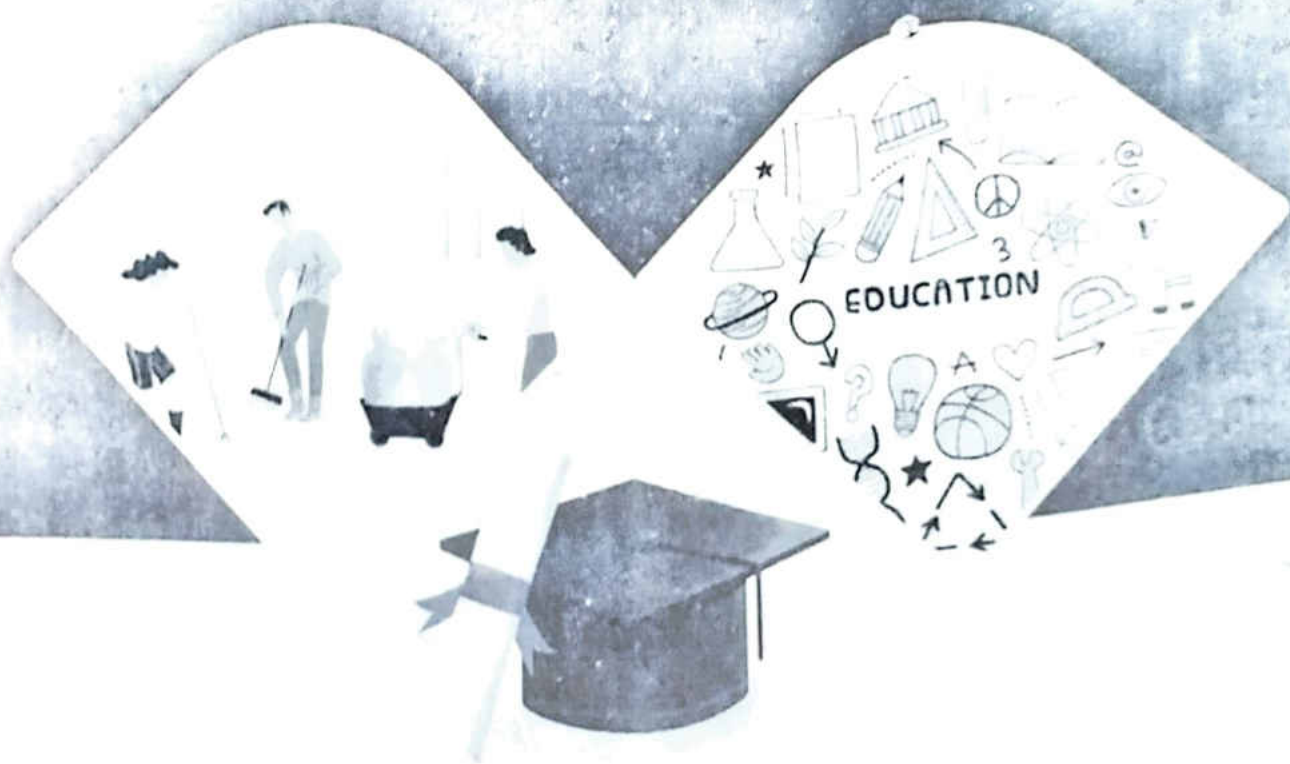
I am also great full to our principal madam **Dr.P.Surekha** and other teaching & non-teaching staff for their support for completing the project.

I would like to express my special gratitude and thanks to **village house-holds** for giving me such attention and time.

I would like to express my gratitude towards my **parents, siblings, friends & members of village secretariat** for their kind co-operation and encouragement which help me in completion of this project.

My thanks and appreciations also go to my **fellow students** in developing the project.

Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: D. Varun

Name of the College: GOVT. DEWANTI COLLEGE (NED), KARULAM

Registration Number: 2082001036013

Period of Internship: From 7/12/2022 to 14/12/2022

Name & Address of the Intern Organization

Dr. B.K. Ambedkar University

NEAR

An Internship Report on
M.P.P school, [Education department]
(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of
IIIrd BA [H.E.P]

Under the Faculty Guideship of
D. Pydithalli Sir
(Name of the Faculty Guide)

Department of
Economics
(Name of the College)

Submitted by:

D. Usmila

(Name of the Student)

Reg.No: 2022001036013

Department of BA (H.E.P)

govt degree college (men)

(Name of the College)

Student's Declaration

I, DABBADA . URMILA a student of UWIBA (H.E.P)
Program, Reg. No 202200103603 of the Department of H.E.P
College do hereby declare that I have completed the mandatory internship
from 7/12/2022 to 18/3/2023 in Education dept (Name of
the intern organization) under the Faculty Guideship of
D. Pydithalli (Name of the Faculty Guide), Department of
Economics, Govt degree college Srikakulam
(Name of the College)

D. Urmila
(Signature and Date)

Official Certification

This is to certify that DABBADA URMILA (Name of the student) Reg. No. 2022001036013 has completed his/her Internship in Education dept (Name of the Intern Organization) on Education dept (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B.A (H.C.P) in the Department of Gove degree college (Name of the College).

This is accepted for evaluation.

K. Surya Narayana and 26.4.22
HEAD MASTER
M.P.P. School
(Signatory, Date and Seal)
ETCHERLA, S.C. Circle

Endorsements

[Signature]
Faculty Guide

[Signature]
Head of the Department

[Signature]
Principal

Certificate from Intern Organization

This is to certify that DABBADA URMILA (Name of the intern)
Reg. No. 2022001036013 of Govt degree college (Name of the
College) underwent internship in M.P.P School (Name of the
Intern Organization) from 7/12/2022 to 18/3/2023

The overall performance of the intern during his/her internship is found to be
satisfactory (Satisfactory / Not Satisfactory).

K. S. Narayana
HEAD MASTER 24.4.23
M.P.P. School
Authorized Signatory
ETCHERLA, S.C.C.

Acknowledgements

I worked in the Internship in the department of education. I visited the place in MPP school Etchenla. This school internship report is the result of an end of the way of 4 months.

It would not have been possible without the participation, assistance of numerous brave and courageous people along the way.

Thus I have to thank them all. First and foremost, I would like to give special gratitude to my parents who give me every opportunity to keep my step ahead.

I am indebted to my college teachers, Miss and the principal for their vision, encouragement and enduring contagious interest in

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

I worked in the Internship in the department of education. I visited the place in M.P.P school Etcharla. I choose educational department to know the current status of the Education and different from past few years. I spent a day with children and I learn and observed many things.

The Introduction is very friendly and very vallable. Through this internship. I got to know the there are same other decided areas which has to improve. And I am interacted with the children and let them and to know their problems and what they are facing through?

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed
- F. Performance of the Organization in terms of turnover, profits, market reach and market value
- G. Future Plans of the Organization

A. Introduction of the Organization:

I worked in 4 months internship in UPP school in educational department plays a important role in every section and I am observed many things in the school.

In school that how the children are beyond lack of knowledge and I'm interact the students in very friendly and I'm very valuable but the hours I spend in my school are very beautiful, I have of a day they student performance is very poor.

→ The students are not able to understand that the basic things

→ And the students are not able to understand the subjects and concept also.

I planned to develop a few role in school. I improve the education system with my knowledge to give the best students.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship which shall include - details of working conditions, weekly work schedule, equipment used and tasks performed. This part could end by reflecting on what kind of skills the intern required.

I worked M.P.S school etcharla in education department and I planned to develop few side in the school. I tried to develop the organization with my knowledge.

And In internship I developed my communication teaching skills also and to interact the people very closely. The students are very poor in basic things and don't able to understand the basic ideology about subject and so many activities will done by the school.

And government will provide so many stationary thing.

In internship we observed few good things government schools students will speak in english very well. And I'm teaching few subjects like maths, english and etc, in morning and afternoon section. I using the black board and conducting the weekly tests for every students.

And students were participated very joy fully. I improved my skills and thanks to every work and every one who supported me in my internship and student to interacted very closely.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	AS it is my first day. I have conducted Sug. Introduction 8th class and 9th class students	It was a great day as a teacher and came to know about some students	B
Day - 2	I went to sixth class and teach them physical science in a fun and learning way	I have been prepared and came to know about teaching in 5 days	B
Day - 3	Again I was sent to 7th class and I have noticed problems in them	I come to know about their educational status	B
Day - 4	I went to 8th class and teaching them every day things in proper manner	I came to know how to teach the children neatly	B
Day - 5	I teach the 6th class students, an english lesson and played an activity	I observed about their knowledge in english	B
Day - 6	I have interacted with the 6th class students through activities	I came to know about their main sets and knowledge	B

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this online week I am interacted with the students and students are interacted very closely and I am conducted so many activities and I am observed some students are not able to understand the basic things about subjects.

And I am introduced my self in students and I am asked self motto for every students and conducting the week end text and very friendly and closely to interact the students. And I am developed my skills like teaching also and conducting game logically and basic terminology of maths and also science too.

And students are very weak in understanding in English so I am teaching basics like grammar and teaching also. Students are interested with fun way to learn English.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to go the 4th class and observed some students behaviour and studies	I am learning behaviour of students	K
Day - 2	In 2nd day I'm go with 6th and give motivation speech about about exam	and the students are inspire the great mans	K
Day - 3	In 8th class I'am ask goals, and life of every students	I got knowen about children life style, goals and Problems	K
Day - 4	I'am teach 6th class basics maths and four marks and Problems	childrens are very interested to learn	K
Day - 5	In 9th class the studs very poor in telugu. I though telugu too	I am teaching subjects apperac wable manner	K
Day - 6	In 6th class conducted week end test	I am constat its inositation is difficult.	K

WEEKLY REPORT

WEEK 1 From 1st

to 1st

Objectives of the Activity Done

Detailed Report

In this order work I observed capability and writing also and students interest the first way to learn and participate to learn very fast and I know that the students good and always.

And for a motivational speak about animal kingdom and students are motivated the speak in every movement at enjoy the class I noticed telugu grammar some students are not able to understand the basic things about subjects and some students can't read in english the book.

I also the next english and for some home work

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I am conducted session like maths basics	Insulation skills was developed	
Day - 2	Participate in lunch hour in mid mean session	Provide nutrition food for every students	
Day - 3	I am teaching english the 6th class students through activities	I came to know their knowledge in english	
Day - 4	I am teaching english in 4th class students	I have managed the student to read in their language	
Day - 5	I am conducting the activities for 4th class the division maths	I have teach subject in approachable manner	
Day - 6	I went to 8th class and I have observed some student who need to be discipline	I have know how to discipline	

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this entire week students grow very well and some students very poor and I am conducting a special class to every poor students -> and in 8th class students government will provided a tabs and technically and digitally we help every student

and I am conducting weekend tests also some students not able to understand any thing

-> Sir will conducted a special classes to poor students

-> I observe the students who need a discipline and what students learned every day.

③

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In Charge Signature
Day - 1	I have checked about the on class students awareness on how to live in a safely	I have known so many new things that was thinking how the places	K
Day - 2	I have taught students about English boys take every day	I got to know about teaching new things to the children	K
Day - 3	I have conducted a fun activity to the 2nd class where all the students have participate very well	I have developed my confidence rather mastering skills very well	K
Day - 4	I have helped the teachers and staff members in their respective work	I come to know about the working of teachers and staff	K
Day - 5	I have teach on class student about math's basics and check to help them	I have learned to teach about how to write arithmetic table	K
Day - 6	I have taught evs topics for 4th class in a particular way	I have learned to teach in narrating	K

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this entire week we learn so many things and teach so many subjects in the school.

And conducting a quiz competition and conducting special tests also and some students are improved very well in this week I am ask some question about syllabus I am teach maths basics like, fractionation and formulas students are interacted the to me and understood my teachings and some students are very poor in studies we conducting my teaching and some students are very poor in studies we conducting special class and seminar system in this curriculum is well and good student very interested to fun way to learn in this week students are interested and participated in the every activity.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught the 4 th class students about English lessons	The students are doing well	<i>[Signature]</i>
Day - 2	I have taught 6 th class students about animals and birds	I have to introduce the education	<i>[Signature]</i>
Day - 3	In this day we teach about importance of drinking water	water is very important	<i>[Signature]</i>
Day - 4	In this day we provide some checki to all the students	So men of iron will included in the checki	<i>[Signature]</i>
Day - 5	In this day we conducting a quiz competitions	and we know some guessous knowledge bits	<i>[Signature]</i>
Day - 6	I am teaching mabey formula and table for every students	children are very interested to learn	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this entire week. I observed some students are very poor in english to write and read to teach all students how to write and teach basic terminology about english.

And I developed my skills like teaching skills and communication skills, I have learned so many things, me in the school and this is best experience to our practice here every activity and joy every students are joy-full to learn. In this week I have developed so many skill which is enhanced me very well.

In this week I have developed so many skill which is enhanced me very well. In the education department at internship is a great experience to me thanks to every one who supported me.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I am conducting a seminar for 9th class students	I am tried to teach the students about seminar skills	
Day - 2	I am interacted with 8th class students in digital way	I have assessed the digital activities interested	
Day - 3	I am teaching 7th class and english lessons	The students have learned and doing good	
Day - 4	In this day we conducted quiz	Students are learning general knowledge	
Day - 5	In this day we teach the career guideline in 9th class students	students are thinking about there future	
Day - 6	I am conducting english speaking skill for every students	and going with the speaking skills also	

WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this entire week I have observed the students about their performance in studies and their capabilities too.

I have discussed with them about how to study and their academic performance. I have conducted some new activities regarding this syllabus and created an environment in which they are very active in group discussion and in class too.

Some students are very poor and do not understand basic concepts and I am conducting special class for poor students.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	In 2 nd class who I am teaching a some inspirational stories	Students are inspired too stories	B
Day -2	I want to 6 th class and asked them about this goals which was well interassative	I noticed about this life styles goals and their Problems	B
Day -3	I taught 2 nd class, a singu lesson in my own way of teaching	I have made them to read lessons on in their own language	B
Day -4	I have sent to 2 nd class and made me to tell about moral stories and action	I learned how be with and manage the children	B
Day -5	I have taught the 7 th class stu dew's about how to behave	Students are learned very well	B
Day -6	I have interacted with all student about stories and present status	I have known so many things in this Journey.	B

WEEKLY REPORT

WEEK - 7 (From Dt. to Dt.)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my interpersonal skills, communication skills and teaching skills and students are interested to very deeply so I improved my self this is great experience to me.

I am fairly enjoyed the internship to develop my skills and which enhanced me very well I came to know few good things and also some problems which have tried to solve and made better out of it.

I learn about being a teachers works and mostly as an interested in the work place.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 8th class and I came to know some students needs to be discipline	that how to control students to be in discipline	16
Day - 2	I went to 6th class and asked them about their goal which was well interacted	I noticed about this life style, goals and their Problems	16
Day - 3	I taught 9th class telugu lesson in my own way of teaching	I have made them to read the lesson	16
Day - 4	I have sent 6th and made to tell some moral stories with action	I learned how to communicate and management with students	16
Day - 5	I have taught the 6th class students about how to behave at Particular place and situations	I came to know about mentoring in behaviour as per	16
Day - 6	I have conducted some activities to the class student regarding their students	I learned how to teach in a appropriate manners	16

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have cucked 6 th students about awareness to have live in a society	I conducted many things that how kids think about.	He
Day - 2	I have taught 8 th class student about english basic like Poriferech	I cause to know about teaching new things	He
Day - 3	I have conducted a fun activity to the 1 st class whose all students	I have developed my communitat to skill though this.	He
Day - 4	I have taught 8 th student and other many children	I noted the 8 th class students	He
Day - 5	I have helped the teacher and other staff member in their respective	I learned the work worthiness teachers	He
Day - 6	I have taught cos lessons for 6 th class in a particular manner	I have to know how to teach in easy manner	He

WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my teaching skill while teaching them in a suitable to their approach which enhanced my communication very well.

And I have also interacted with the respected government teachers about the system, duration, problems, etc. I also tried to work the students so that my job like they use in a open space.

I have also worked with teachers and other staff members which make me to know about how things that happens behind the school.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught maths lessons and problems to 6 th & 7 th class	I developed teaching skills & the students are also good	
Day - 2	I have conducted game to know about their other talents for 8 th class	I have interacted with students & helped them to clearing the doubts	
Day - 3	I have checked about every class environmental sanitary and water facilities	I noticed few problems in school	
Day - 4	I have interacted with students regarding problems in school & about government schemes	I aimed to solve some their problems by informing to school	
Day - 5	I have taught 6 th class students about birds animals, fruits, & flowers	All the students are reacted very well	
Day - 6	I have taught 9 th class students about eating in etiquette	I have increased all my skills	

WEEKLY REPORT

WEEK - 10 (From Dt to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my skills, teaching, mentoring, communicating, managing & team work active participation when to the previous weeks.

I have also observed about the school environment, students performance and all the surrounding, & I also interacting with them and I learn some lessons also like patience and politely way of talking & interaction. so many things we learn in school.

And students are performing very well in all activities. This internship is one of the best experience to me, students are listen my listen lessons very well.

Day & Date
Day -1
Day -2
Day -3
Day -4
Day -5
Day -6

WEEKLY REPORT

WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my way of talking and teaching develop my communication skills and in this journey I developed my self.

I came to know few good things and also some problems which made me to think in different way to solve them.

Really I got a better experience as a teacher and it was a nice profession through which we can give knowledge to other.

Students and interacted to very much and learn good things students are learn good things student are learned fun way to learn of studies and participate every work in so much of energy in every students.

ACTIVITY LOG FOR THE TWELFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught in 8th class students about marks bases and sum	students are learning very well	
Day - 2	I have taught moral stories about moral lessons in 8th class	Students are interested very well	
Day - 3	In 6th class I have taught table and simplification	students are learn very well	
Day - 4	In 8th class I conducted some special exam	Students are participate and very interested	
Day - 5	In 9th class I teach a drawing classes	students are participate very joy fully	
Day - 6	I have conducted some activities to 8th class students in their subs	I learning how to teach in appropriate manner	

WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this entire conducting specials
test 1 for every students and conducting
quiz competitions some students are
participate and improved very well

30 students notable to understand basic
things and I am tell some words about
sardin students are listen carefully.

Some students are asks some doubts
and I also dissolving these doubts and
conducting game and tell some stories

In this internship I developed my self
and some time help the teachers in school
work.

And observed way of behaviours for
every student

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 6th class and teach grammar	Students are learn and read carefully	
Day - 2	I teach maths formulas in 6th class	Students can understand very well	
Day - 3	In this day I have to taught uses of water	Everyone learn very well	
Day - 4	In this day we tell about possession and uses of trees	Every students can grow the tree in surrounding	
Day - 5	In 6th class I try to develop and improvement the skills for every students	Try to improve their skills	
Day - 6	I have interact with all students about previous status and present status	I have to know so many thing in this journey	

WEEK - 13 WEEKLY REPORT

Objective of the Activity Done: (From D1..... to D2.....)

Detailed Report:

In this entire week developed my skills like teaching, communication skills etc and away I develop my self. And so interact the people very closely. The students very poor in base thing and don't able to understand the basis ideology about subjects and so many activities will done by the school. And in this entire week I observed good things some government school student will speak in english very well. Students are participating the every program, every tests very joy fully. This is one of the best experience to me.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught maths lessons to the 6th class & 7th class students	I have developed my teaching skills the students are good	
Day - 2	I have taught the 6th class about the EVS lesson	The students are studied very well	
Day - 3	I have conducted a games for exploring their talent for 8th class	I helped students in their doubts	
Day - 4	I have interacted with students regarding their problems in school	I tried to solve students Problems at a Possible	
Day - 5	I have checked about every class environment and water supply	I have to come to about few Problems in school	
Day - 6	I have interacted with 9th class students through straight ways	I have accessed the digital device in the class	

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In the entire week I learned new topics and develop my skills and I planned to how to study further and some masser stories can tell conducted some games and students are participate every game very actively

And conducted week end tests students are passive partake in every tests and some students very poor and not able to understand basic things so I conducted special a essay writing about usage of water and I observed some good things in government school students will speak English very well, and education system can developed I am very to participate in this educational Department

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	This is the last week in school an i am provide books in 7th class Students	Students are very happy great experience	
Day - 2	And in the day now to grow your career in the best path ^{speech}	Students listen carefully and inspired.	
Day - 3	In 8th class we says the story about about kalam we says	Inspire to every sentence for all students	
Day - 4	In 9th class Inspira- tional story about monal and social ^{People}	Speech are very inspired and very well	
Day - 5	In 10th class students we said how to Perfom to public exams	short tricks and learn an say thanks to them	
Day - 6	For 11th class students we gave Pens and books for them	every students to grow and do the best.	

WEEKLY REPORT

WEEK - 15 (From Dt. to Dt.)

Objective of the Activity Done:

Detailed Report:

In this entire week I learn so many things in this school and this is last week in the school. I feel very sad and so much of interest to students and I develop my skills in the internship like skid like teaching, communicating, and in the end of the week I teach some moral stories.

And I suggested to every student to learn own way and choose the best path in your life and teachers/sirs are supported me and give a blessings to me. In educational department give a good memories and experience to me.

In my knowledge I teach some good things the students can learn new topics.

information about performance is one of the sources of
business quality addressed in this report

The first part of the report discusses the importance of maintaining accurate records of all transactions.

But with it is necessary the student
 should take not only some regular classes at
 night but also attend some evening school
 and also be able to read.

100 200 300 400 500 600 700 800 900 1000

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

There are many technical skills I have acquired from internship

I have come to know about how to put my knowledge and skills into practice such as mentoring. I learned that every department or organisation has its own culture.

I quickly learned that every company has its own culture as a internship.

I discovered its essential to be enthusiastic and open to learn new skills. I learned that its very important to communicate with teachers.

and headmaster. It act all I have doubts

Asking and receiving feedback is very important. It is essential to take not of both the positive and negative points for further. I learned that some times asking for feed back our receiving feed back is difficult to hear but it will have a significant impact on our carrier and success.

Describe the managerial skills you have acquired (in form of group, team work, behaviour, workmanship, productive use of time, ability, competencies, goal setting, decision making, performance under stress).

we have improved our communication skills a lot in this internship at NPP school in chennai

As we have been interacting with each student we improved our communication skills as we are assigned to class rooms at first day we felt some tensed but now we are confident while communicating or conversing with others

we also come to know that how to understand others skills from prepared level to extempore level.

we developed our selfs from a student to an intern we have also developed few teaching skills in our way which made students to feel better.

Describe how you could improve your communication skills. (in terms of improvement in oral communication, written communication, conversational ability, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, clearing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others etc.)

There are also some skills I have acquired from this internship

I learned how to deal with people effectively. Developing managerial skills is important to all professions as a team we planned about scheduling with respect to time and we all acted as a leaders for every week.

we arranged our work place culture for productive use of time. we have kept notes for observing every improvement throughout the week.

we all discussed about all programs and ran our working style we all have kept our years for making skills which are every essential for further.

As per the final day we have found that our performance is upgraded.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Team work is one of the most important skill which is very useful in every working place. We the interns of UPP school echhalda formed as a team to enhance and improve our work in a efficient way.

Firstly we have do familiarity with each other.

Gradually it took some time and we became a supportive team.

Every week one of us will lead the team to took leadership we also discussed with each other about work and performance

working as a team members and also a leader made me known also a leader made about how to work as a team member and our role in team. the way how to interact and cooperate and how to manage unity in every activity. This internship gave a better experience and knowledge about team work.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

The government has taken a big leap in implementing Technology in education system to amplify digital transformation of school.

The U.P.P school of echhala was device in the Proceedings. The head master updates the information of school through smart phones.

They scan-fies of the students every day. Not only for students but also for other staff members now it's a biometric system for their attendances.

There is also a smart TV which is used for teaching primary upper class in a practical way through digital literacy.

When compared to previous system, it is only upgrade to previous system of the students. If every student use have also used the technological digital literacy in school. Even when the students are learning from school it is also recorded under head master vision and also documented.

Student Self Evaluation of the Short-Term Internship

Student Name: D. Usmila

Registration No: 2022001036013

Term of Internship: From: 7/12/2022 to: 18/3/2023

Date of Evaluation:

Organization Name & Address: M.P.P School at Cherla

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

	1	2	3	4	5
1 Oral communication	1	2	3	4	5 ✓
2 Written communication	1	2	3	4	5 ✓
3 Proactiveness	1	2	3	4	5 ✓
4 Interaction ability with community	1	2	3	4	5 ✓
5 Positive Attitude	1	2	3	4	5 ✓
6 Self-confidence	1	2	3	4	5 ✓
7 Ability to learn	1	2	3	4	5 ✓
8 Work Plan and organization	1	2	3	4	5 ✓
9 Professionalism	1	2	3	4	5 ✓
10 Creativity	1	2	3	4	5 ✓
11 Quality of work done	1	2	3	4	5 ✓
12 Time Management	1	2	3	4	5 ✓
13 Understanding the Community	1	2	3	4	5 ✓
14 Achievement of Desired Outcomes	1	2	3	4	5 ✓
15 OVERALL PERFORMANCE	1	2	3	4	5 ✓

D. Usmila
Signature of the Student

Date:

Evaluation by the Supervisor of the Intern Organization

Student Name: D. Umila
 Term of Internship: _____
 Date of Evaluation: _____
 Organization Name & Address: M.P.P school Etcherla
 Name & Address of the Supervisor: 9.440.32.4834
 with Mobile Number _____
 From: 7/12/2022 To: 18/3/2023
 Registration No: 202200103613

Please rate the student's performance in the following areas:
 Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date: _____

R. S. Narayana
 HEAD MASTER
 M.P.P. SCHOOL
 ETCHERLA, S.C. Colony



Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

- the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
 - The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: DABBADA URMILA

Programme of Study:

UOI III BA (HEP)

Year of Study:

IIIrd year

Group:

H.C.P

Register No/H.T. No:

2022001036013

Name of the College:

Govt. degree college, (men) Bapatkhal

University:

Dr. B.R Ambedkar university

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	9
2.	Internship Evaluation	30	26
3.	Oral Presentation	10	8
	GRAND TOTAL	50	43

Date: 17.07.2023


Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: DABBADA . URWILA
 Programme of Study: UUT III BA (HEP)
 Year of Study: IIIrd Year
 Group: HEP
 Register No/H.T. No: 2022001036013
 Name of the College: Govt degree college (Men) Srikakulam
 University: Dr. B.R Ambedkar university.

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	78
2.	For the grading giving by the Supervisor of the Intern Organization	20	18
3.	Viva-Voce	50	45
	TOTAL	150	143
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	180

Signature of the Faculty Guide

Signature of the Internal Expert

Signature of the External Expert

Signature of the Principal with Seal

PRINCIPAL
 Govt. Degree College (Men),
 SRIKAKULAM

K. S. Nalaya
 14-7-23
 HEAD MASTER
 M.P.P. SCHOOL
 COLOMBY, ETCHERLA
 Sriakulam D.

మండలి పబ్లిష్డ్ పాఠ్యమిక్ పాఠశాల

TM-532410

కూడలూరు

వెన్నెర సం. కలెగరి

శ్రీకామలం జిల్లా

TM/A-A-200

