

GOVERNMENT DEGREE COLLEGE (MEN)
SRIKAKULAM.



2023

Semester Internship
(Long Term)

Area of Internship: Chinthada (Sri Kakulam)
Village : Chinthada
Mandal: Sri Kakulam
District: Sri Kakulam

Faculty Guide

Dr.D.PYDITALLI

Lecturer in Economics

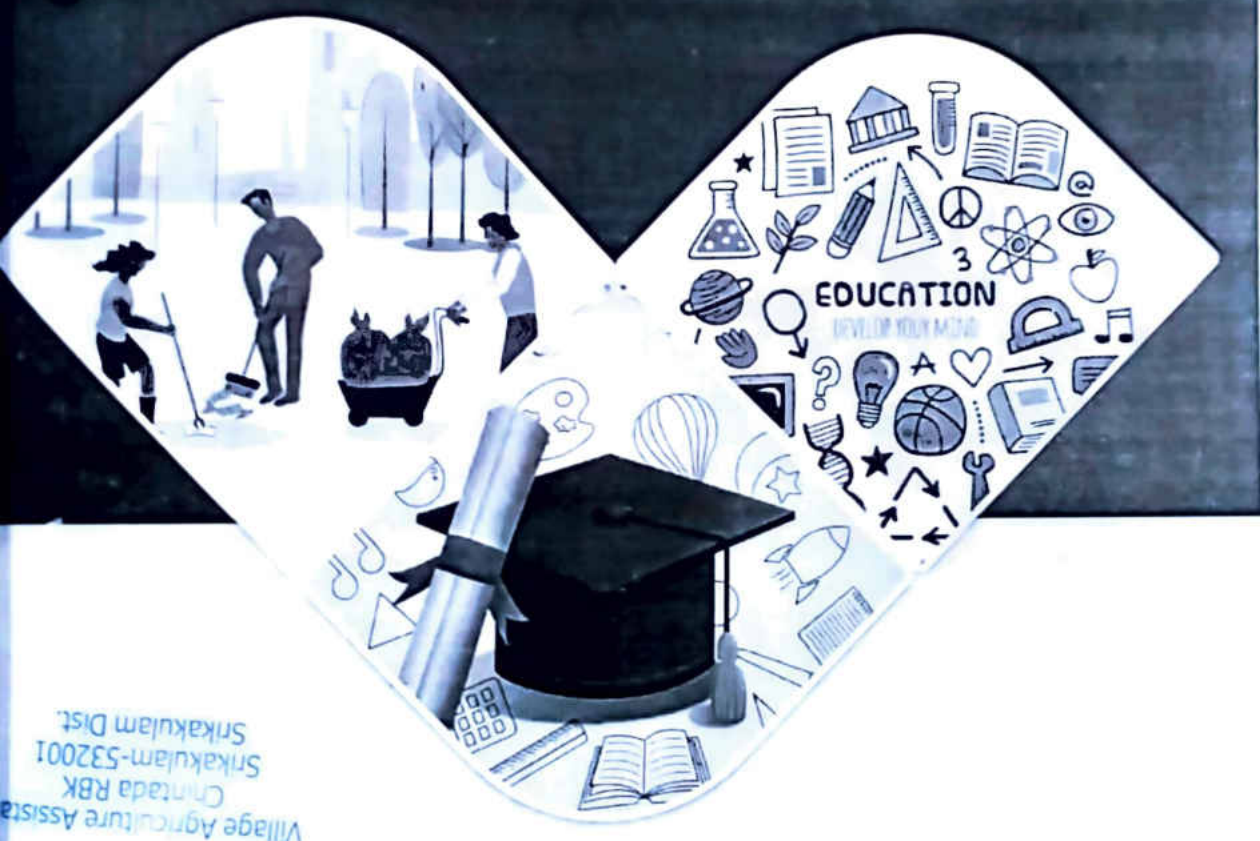
Submitted by

Name: S. Eshwar

Group: 3rd BA (HEP)

Hall Ticket No.: 2022001036042

Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student:

Soumitra Prasad

Name of the College:

St. Xavier's College (Autonomous) Palani

Registration Number:

15022001326092

Period of Internship:

From:

To:

Name & Address of the Intern Organization

_____ **University**

YEAR

An Internship Report on

Fire Station (R.R.K) Department - (Chikade)

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

B.A. L.H.E.D

Under the Faculty Guideship of

Dr D. PYOTALLI

(Name of the Faculty Guide)

Department of

Economics. Govt. Degree College (Men) Srikakulam.

(Name of the College)

Submitted by:

Govt Degree college (Men) Srikakulam.

(Name of the Student)

Reg.No: 2022001636042.

Department of Economics

Govt. Degree College (Men) Srikakulam.

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

————<<@>>————

Student's Declaration

I, Savara. Essale a student of BA(HED) 3rd Year
Program, Reg. No. 202201036062 of the Department of _____
College do hereby declare that I have completed the mandatory internship
from 12-12-2022 to 15-03-2023 in Agriculture (Name of
the intern organization) under the Faculty Guideship of
Dr. D. D. D. TALLI (Name of the Faculty Guide), Department of
Economics, Garf Besene College (H/M) Srikakulam.
(Name of the College)

S. Esule
(Signature and Date)

Official Certification

This is to certify that Sarwa. Essak. (Name of the student) Reg. No. 2022001036042 has completed his/her Internship in 4 Month Completed (Name of the Intern Organization) on Signature Department ^{Chintada.} (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of _____ in the Department of Govt Degree College (Men) (Name of the College).
(Skim)

This is accepted for evaluation.

M. Gouthamp
(Signatory with Date and Seal)
Village Agriculture Assistant
Chintada RBK
Srikakulam-532001
Srikakulam Dist.

Endorsements

Faculty Guide



Head of the Department



I/c

Principal


PRINCIPAL
Govt. Degree College (Men)
SRIKAKULAM

Certificate from Intern Organization

This is to certify that Saravathi; Sriate (Name of the intern)
Reg. No 2020001026042 of Govt degree college (Men) (Name of the
College) underwent internship in _____ (Name of the
Intern Organization) from 12-12-2022 to 15-03-2023

The overall performance of the intern during his/her internship is found to be
_____ (Satisfactory/Not Satisfactory).

M. Gowthami
Authorized Signatory with Date and Seal
Village Agriculture Assistant
Chintada RBK
Srikakulam-532001
Srikakulam Dist.

Acknowledgements

First I would like to - thank - ~~Dr~~ ^{Dr} Ramesh
Kendram - for giving me the Opportunity to do an
Internship - for giving Internship with the Organisation

The Success and wonderful at this internship
project requiring a lot of guidance and endowment
from many people in the Skills & Organization.

I also would like all the people that
worked along with me and Sachivalayam while
he along and Openes they Created an Engible
working Environment

I am highly indebted to Director and
principal for the - fruitful - praid - to - a Complish
this Internship.

Contents

- chapter 01 :- Executive Summary
- chapter 02 :- Overview of the Organization
- chapter 03 :- Internship part
- Long Book [First week to thirteenth week]
- Chapter 04 :- Description

- * Describe the real-time technical skill you have
Organized
 - * Describe the managerial skills you have required
 - * Describe how you could improve your Communication skills
 - * Describe how could you enhance your ability
 - * Describe the technological development you have
Observed the impact to the Subjects at
training
 - * Students self Evaluation at the end term
- Internship

4. Evolution by the acquisition at the
inform Organisation

5. photo & and video links.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

This report is result of the weeks' internship during the internship it is required to study the Organisation department at the Organisation and Critically evaluate the theoretical aspects of the Organisation in the practical. Selection I got an opportunity of getting practical knowledge about the Village Secretariats in Andhra Pradesh so to speak the theoretical practical knowledge about I referred to Chinihadda, Saktivalayam :- 1 Village Secretariat.

At least I met say that this report designed to Simulated Curiosity about green Saktivalayam works in Andhra Pradesh. During this time I learn so many things related to time management work leadership unexpected there queries so many helpful to me to some

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Gram ward Sachivalayam [also known as village Secretariate] are secretariat setup in the Indian state at Andhra Pradesh to decentralize the administration by government department available at one place. Andhra Pradesh was the first state in India to launch village Secretariate government at Andhra Pradesh. Appointed village voluntary & civil services. It was launched on Gandhi Concept at gram Sachivalayam that promotes village be coming self sufficient and village secretariat was one at the promise made by Y.S.R. Jagan Mohan Reddy during his project Santyayatra.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

As the 'internship programme Organised by the Government in order to select the aware and interested with writing at department they selected

Grama Sachivalayam was the Organized which I char the Continuity between 15 to 42 years of age are eligible for A.P grama Sachivalayam Exam also require Education qualification are different According to the different posts

There were some scheme are 'introduced' in the government at - Antyodaya pradesh line V.S.R village also scheme V.S.R Rice Card V.S.R Khadiyatnaler scheme V.S.R Devana etc. which help also Citizens Antyodaya pradesh to come and to home. One basic Education for the children. These schemes are applied to also people belonging to below poverty line [BPL] Family One also studies

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Daangan fruits	Dagan-fruits is also known as pitrogetruits	M. @
Day - 2	Tomato	Health skin prantx eye problem	M. @
Day - 3	Paddy with uty	anyte Salhu Commonly known are. Aclan rice in india since the	M. @
Day - 4	Finger millet	Eleine Cera Come Figer will if a'also know' cugion india	M. @
Day - 5	Lugham	Lugham a genus at about 25 species at following En the great-family	M. @
Day - 6	Guava - fruits	any of various tropical American fol at theivate Ean ques	M. @

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the first week we shall
discussing about these topics.

* Dragon Fruit is also known as pitaya
-fruit are pitaya -fruit

* It is a -fruit from Central America South
America and -It has a light sweet -taste
a instance shape and colour

* These seeds are small and dark that
-found in the fruit the size of dragon
fruit variety but are more round shaped.

* Dragon -fruit is a healthy consistent -super
-food because of its health benefits

* It has high in vitamins A it has proven
to be effective -treatment for Super and
Cancer Spots.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Importance at RBK and agriculture scheme	we know the RBK scheme & agricultural two scheme	M. G.
Day - 2	Discuss about 'e-cow' hand Registration Rule.	we hand e-cow and Registration Rule	M. G.
Day - 3	we are participated field work with veterinary Assistant	we observed e-cow normal health check up to Animal	M. G.
Day - 4	Discuss about the Dr. V. S. R. Aranya Sri card scheme	mini-man? Question at the V. S. R. Aranya Sri scheme	M. G.
Day - 5	Introduction - the farm village by Agriculture Assistant	Introduction at farm	M. G.
Day - 6	Discuss about e-cow various types at modern medicines	we learned e-cow various medicines.	M. G.

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the second week. We shall discuss about these topics

* Introduction to Agriculture and Scheme on going in state. Related to Agriculture.

* More change after introduction of RBR is at village level

* We discussing about the home to apply land registration with VRU Sir

* How to check the Animals health state

* We learned about the Condition of the Dr V.S.R Argya Sri Schemes.

* We participated child marriage cases.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Importance of RBK and Agriculture Scheme	We know the RBK Scheme of agriculture scheme	M. G.
Day - 2	Discuss about the hand registration Rule	We learned the hand Registration Rule	M. G.
Day - 3	We are participated field work with veterinary Assistant	We observed the normal health scheme upto animals	M. G.
Day - 4	Discuss about the Dr. Y.S.R Arogya Sri Ward Scheme	minimum qualified at the Y.S.R Arogya Sri Scheme	M. G.
Day - 5	Introduction the family village by Agriculture Assistant	Introduction at family	M. G.
Day - 6	Discuss about the various types of medicines	we learned the various medicine.	M. G.

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During this we should discuss about these topics:-

* Types of diseases :- 1. Dengue

2. Malaria

3. Typhoid

4. Cholera

* Profitability of child labor with different types of methods

* We going about the knowledge of pollution categories

* Types of Animal Diseases 1. Pseudotuberculosis

2. Toad & murex

3. Discom

4. Anthrax

* Chintada village having an Agricultural horticultural area at 4.35 etc.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	prohibition at the child abuse	we know the Activity at child abuse	M. G
Day - 2	We learned about the paddy harvesting by V.A.P	We know about process at paddy harvesting	M. G
Day - 3	who deserve to apply V.S.R. Pension also by welfare education	we remember that Qualification on V.S.R pension	M. G
Day - 4	Different types of Animals Diseases also by vectors Assistant	we gained about the animals Disease	M. G
Day - 5	Conducted awareness among the farmer on paddy processing	We arranged the farmer in chinthada village	M. G
Day - 6	we participated in village meeting.	we observed the activity	M. G

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

During this-fourth week we shall discuss about- various topics

* Different-types of topics :- 1. Paddy

2. Banana

3. Maize

4. Tomato

5. Green gram

6. Coriander

7. Chilli

* We had identified various Cereals and their sowing time through out the year

* I had - Apply on my Own Experience - a Sensitive part is Computer System

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Horticulture class by Agriculture Assistant	We know the Horticulture Coape	M. G.
Day - 2	Awareness programmes on child rights	To know about the child rights	M. G.
Day - 3	We know about the government scheme by survey the	We know about the government scheme	M. G.
Day - 4	Survey of the coop hands with VRO Sir	We again know handge at Coop lands	M. G.
Day - 5	We cleaned the impact once at the Agriculture Assistant	It listed four Fertilizer booking.	M. G.
Day - 6	We showed that the sewage are given that Animals	We cleaned the soil at the sewage-tages	M. G.

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the 5th week we shall discuss about the topics :-

* Paddy Harvesting :- mainly grown variety at paddy mlu 1061 & 9710 4029

* Learned the process at harvesting at paddy manually and saw harvesting with paddy reaper

* We participated in cluster level Training child Right & child story education for parents

* Y.S.R Amma Vaidi - yearly 15,000/-

Y.S.R Vidya Devena yearly at this collage 4000/-

Y.S.R Vasaithi Devena - yearly 20,000/-

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Reducing child marriage clan by malila police	we know that defect the child marriage	M. G
Day - 2	we saw the programme leading during her health Cheer up by ANM	we observed Health praction	M. G
Day - 3	To participated in vaccination at Animals chinthada village	we observed the vaccination	M. G
Day - 4	We discussing about V.S.R - Amnavadi Vidya deveena scheme	we agree the knowledge at the scheme	M. G
Day - 5	We learned the process at Social festing	we know about the Soil testing	M. G
Day - 6	we attending a later level Training program me	we know about the child Society education	M. G

WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the Sixth week we shall discussing about these topics :-
* Learned early about paddy combine harvester which fabric making for large farmers.

* Who was Apply the scheme of variance mitra thing follow of rules and Qualification class by w & A Sin.

* We get the more important Content about scheme of variance mitra

* We acquiring the same knowledge for survey at Aranya Sri card scheme

* We know the main survey and regulation about Apply the land per books and importance at these types of services.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	We learnt about the proven Seed testing by VAA	We know about Seed testing	M. G
Day - 2	We discussing about Cyber Criminal	We know that Nowe day's Cyber Criminal cut	M. G
Day - 3	TO Survey the Arogya Sri cards in chimbad Village	How to Survey Arogya Sri Card	M. G
Day - 4	Learned Gull about paddy combine reut	We know also paddy combine	M. G
Day - 5	We are participated in treated first child class AHA Sir	We gain also know Hedge important	M. G
Day - 6	They said how to Apply for seed books	We agreed also knowledge also par badu	M. G

WEEKLY REPORT

WEEK - 7 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the seventh week we shall discuss about these topics:-

* We get the knowledge at y.c.R Rhim to shall submit date through website in Overcom.

* Conduct test at vine pregnant women for albumen and Sugar and estimate these globin level at clinic in addition to according to and blood pressure

* Learned about the besting activity at paddy. Fertilizing at paddy 15 meter and legs in field farmers use to bags

* We learned about fine meditation a position Certificate etc and to the farmers

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	We learned Y.S.R Bhim chamy by we & ASIR	We begin the knowledge about this scheme	M. G
Day - 2	We all participated in conduct test with pregnant women	We acquired the some knowledge	M. G
Day - 3	We discussed about Sugarcane crop	It is the best commercial crop in chintada	M. G
Day - 4	Expire about the portion at Land at farm	We gained about knowledge on this	M. G
Day - 5	How to cultivate green by air	It is best pot n crop in chintada	M. G
Day - 6	We learned about the sucking anti etc	We learned that activities.	M. G

WEEKLY REPORT

WEEK - 8 (From Dt..... to Dt: Dt.....)

Objective of the Activity Done:

Detailed Report: During the eight week we shall discuss about these topics.

* TO Coordinate with the holds at the Education Institution in the area and motivate the students who are irregular in attendance or poor in student to improve their performance.

* To create awareness on government program for the welfare of women and girl children through mobile sathe Kendra Salu was learned.

* What records have - A NM madam and wait importance at these records.

* Transporting at paddy to miles through paddy percentage Centre Set up at RBK Levels msp at grade in paddy 240/- So kg grade in paddy - 1632/-

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Transparing at paddy at RBR levels	We again the some knowledge	M. G
Day - 2	she Explaining the how to marketing second sadivalayam	we observe in the records	M. G
Day - 3	Expline the mahila sadivalayam scheme	this scheme is very useful for women	M. G
Day - 4	we participated in overmen programme in school for children	knowing the important information	M. G
Day - 5	we discuss about the health food for Animals	crash hints are health food for Animal	M. G
Day - 6	we discussed about the Rebel crops.	this best commercial crop.	M. G

WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the ninth week we shall discuss about the topics :-

1. We learned about population growth - for hypertension / diabetes comes common i.e. breast and oral (woman) and male food & probiotics

* We know the how to allowed health & relation certificate to animals.

* We know how to manage low & older issues is chintada village area.

2. We learned how to maintain and protecting the government lands. government - tanks and government properties

3. We know conducted awareness among farmers of paddy for current - present which is more different - from previous years.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	How to act in bad situation for goals and facts.	very useful information to goal	M. G.
Day - 2	How to conducting the population form & weather scoring	we know about population scoring	M. G.
Day - 3	conducted survey among farmers on maize crops.	we learned how to conduct meeting	M. G.
Day - 4	We learned about the Kalyanashiksha scheme by P. A.	we know about the Kalyanashiksha scheme	M. G.
Day - 5	How to allow the certificate about the health evaluation	we again know about this certificate	M. G.
Day - 6	VAF discussed about the mixed crop crop	mixed crops useful for in all farm.	M. G.

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the Tenk week we shall discussing about these topics :-

* We Learned the Concept of about Rice follow paper

* Motivate :- pregnant women at for Invention deliver an - fixed attendant at birth

* We know about how to maintenance of Village Residence Record and all Village Residence Accounts (Voluntary and alloted)

* We learned how to protecting women in different situation & draw to improve women safety action in Village area.

* We know the good knowledge about Fisher Scheme and we learned this - Apply for this scheme in different website in our with practical

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	we gained knowledge on spend-tan, pulse	Have the second term crops 9x black green	M.G.
Day - 2	Explaining about fooda developed.	we know about the important fooda	M.G.
Day - 3	How-to motive pregnant women for delivering clean by ANM	we know the valuable info on anti	M.G.
Day - 4	How-to applied for kalayan karnare in official	we know the way at Apply for scheme	M.G.
Day - 5	women satisfy day by mahila police	we know the point about women salute	M.G.
Day - 6	How to maintainance at village karene patu Recat day VRO	we know the knowlege about Village Revenue	M.G.

WEEKLY REPORT

WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

During the Eleventh week we shall discuss about these topics :-

* We acquiring the knowledge about how to end proposals for new pension to mpou & also how to send monthly reports to this mpou

* We know the which are distributed in various final contraceptive and up cycle to the computer on demand.

* We know about the implementation of ration Banding programme and also which ration give to animals for their growth and develop.

* Counselling seniors to farmers against social stress management with help all star bodies

* We know some methods of all maize

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	How to conduct in the conselling sessions to farmer classrups.	we involved in this meetings	M. G
Day -2	How to Conduct the Comeselling Sessions TO Farmers	we partipad in this meeting	M. G
Day -3	How to Send proposed for Regional and man ceptal- to mpps	we know etc knowledge about sheet to mppo	M. G
Day -4	We Disceused about the nutrient content of maize	the maize has all continous two feet solubility en.	M. G
Day -5	we partipated distribution things programe	we acquirig some intoration in this distarb	M. G
Day -6	VAA Sir. took clay on anti-fertilizer on a main.	It requirig NRCCN to gen progl wad pds	M. G

WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Gadapa Gadapa mana prabhataram
The Gadapa Gadapa mana prabhataram. It
saw it to great awareness among the public the
schemes and programmes of the government to ensure
and that the benefits reach the last mile benefit
covering all the eligible beneficiaries and seek. feedback
Suggestion from the public for process
improvement and future improve the service delivery
the MLAs would make visits to the hillland in
this transition as per the schedule finished by
respectively district collection within the limits
at grama / ward Sachvalayan level that
benefit distribution. process has been implemen
mented through direct benefits transfer
[DBT] mode especially within the introduction
of the Annual welfare calendar the State
govt has on the occasion at completion at 148
Three-year decided to future, enhance the process
and suggestions from the public for process
improvement and future improve the service
delivery.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	We discussed how to conducting mahila mandal meeting.	We learned about this meeting	M. A
Day - 2	We participated in avoines important crop programme	We know about E - crop.	M. A
Day - 3	How to conducting in fertility change in village area	We Improve our mangement of all	M. A
Day - 4	How to Organisation the pre - school class by WPS (Anahilamand)	Some one learned also some beautiful Actic - ty	M. A
Day - 5	We discussed organic Fertilize	about work on the ground	M. A
Day - 6	We discussed about polamhadi	How student - are - farmers	M. A

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: Delivering of Divison [Citizen] of

-A shaden position -twine

1. Invoice at code & income

2. Matiam [Card]

3. Family member Certificate

4. Birth & death Comfys

Applying atn the Schemes to the eligible card
part at -field visit:tain

①. YSR premium

2. YSR chaitrams

3. Rice Card

4. YSR -Ammavadi

5. YSR vidya Dereng

Field Activity :- Ration Distribution -to have
hold all Daa steep by mps.

Field Activity :- Land recovery using "Capx"
local technological & Revut for recovery.
in a main part

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	How to identify the process for various welfare scheme	We know the process and scheme	M. @
Day - 2	We learned about Namaste Sugar Scheme.	1 year	M. @
Day - 3	We discussed about Free bus Taluk	Free bus welfare	M. @
Day - 4	How to develop natural garden in village level	We know the development process	M. @
Day - 5	E - know your citizens	Identification of farmer	M. @
Day - 6	We discussed about housing for poor	How variable padelantaki illu.	M. @

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: During the visit by Anna we visited several IAI - Any health issues and recommended few medication - Also spoke to pregnant women - IAI - Any difficulties observed - the well being and kind new at people with the AISM.

Also Accompanied by mobile police visited house to educate the children for good touch and Bad touch Awareness for the girl for not being shy - Any harassment happened insured

No of Online Courses & Survey are going on and participation and acquired knowledge and participation and acquired knowledge about how a System written in Demand at the Government

Acquired knowledge on digital literacy how application are killed online what are the Demands are attached and covered

Solving the eligibility Criteria at all welfare scheme at state Government.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	which items learn the TMR list along by ATTA Sir	we acquire by etc important things they study	M. G
Day -2	what are the envac nt at bevelours	We know the benefact at environment	M. G
Day -3	How to update one crop class by Agricut Sir	we know the about a crop we bite	M. G
Day -4	Tary Toren Jeythi Scheme	free supply at electricity	M. G
Day -5	HLFSM - Noetronal food secretion mission 2 crop vilky		M. G
Day -6	polam paida	group at - farm given sending Onettative	M. G

WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: SLA - Service line Agreement

In gram ward Sachivalayam there are more than 5 to serve each service in having their own SLA

Ex eg :-

1. Income Certificate - 7 days
2. Caste Certificate - 38 days
3. Distinction - 30 days
4. Rice Card - 180 days

G.P.D.P gram panchayat Development programme it in a planning program fills Development at the gram panchayats.

- Sentitain planning
- Road repair planning
- Street light position / Repair type

Points :- For Small & Medium Development acts in gram panchayat band are being help generate fund - How properly Gram is finance gram - from State Government

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

I Experienced a very good working Environment with professional knowledge & kind of people in this Organisation all the staff are very punctual in attending the office

They had strong internet-Administration technology and how the system working and Administration activities are handled in procedural manner

The time they spent for us in being working schedule approve programmes

The digital Assistant are used for helping in learning advanced and needs at their moments for accountability which keeps the system trust worthy

I am satisfied my self at this Organisation

[Grama ward Sachivalayam] protocols and working culture each work is synthetically managed.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

Application program - Digital Assistant
field verification - welfare Assistant
Third party verification - Administrative staff
pre - Applied - VRO

Final - Applied - MPDO/MRO
Every One is using the technology bound work to avoid duplicity and ensure transparency in the eligibility at any scheme.

- ① Bio metric Device
- ② Android smart phones ..
- ③ GIS Scanners
- ④ Face Authentic cotton.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

I achieved the real-time government production procedure which is very catalytic and given Management Conference & Along Acting skills

Every thing work in time is believed and can't be neglect whole world is observing this Activity & Decision making is very important

for going anything firstly Briefing knowledge and secondly planning and thirdly The procedure for implementation.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

My Communication skills are modified and improved my self in Communication at different people in different places

My written Communication as per improved it by writing Evocation Caption & thoughts

My Confidence level is very high and I will continue with the same.

My Anxiety level are low. I am very much patient and listen to music which I feel anything. I when more society makes note and it will be improved by Communication skills

I always greet every one when I see them & look there whenever to good things.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

First thing :-

1. Handling of Smart phones
2. Bio - metric Division
3. IRIS Scanner
4. Post Authentication programme.

Which gives the qualitative procedure

Secondly :-

Using E-pos machine in PD :-

Thirdly :- Wing ' Capi Run in land Rs namely programme

- Using Drang in identification at mark in land alignment program.

Student Self Evaluation of the Short-Term Internship

Student Name:		Registration No:
Terms of Internship:	From:	To:
Date of Evaluation:		
Organization Name & Address:		

Please rate your performance in the following areas:

Rating Scale Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Productiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

Signature of the Student

Evaluation by the Supervisor of the Intern Organization

AgriCulture Assistant
Srikakulam 1,2001
Srikakulam Dist

Student Name: Savana : Essak.

Registration No: 2022001036042

Term of Internship: From: 12-12-2022 To: 15-03-2023

Date of Evaluation:

Organization Name & Address: Chikada RBK (Village)

Name & Address of the Supervisor with Mobile Number M. Gowthami

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

M. Gowthami
Signature of the Supervisor

Village Agriculture Assistant
Chintada RBK
Srikakulam-532007
Srikakulam Dist



EVALUATION

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)



INTERNAL ASSESSMENT STATEMENT

Name Of the Student: S. S. Shale
Programme of Study: Agricultural Extension
Year of Study: 3rd year
Group: BA (Hons)
Register No/H.T. No: 2022011030142
Name of the College: G. K. Jyoti College (Men) Srirangapatna
University: K. J. Somaiya

SLNo	Evaluation Criterion	Maximum Marks	Marks Awarded
1	Activity Log	10	8
2	Internship Evaluation	30	28
3	Oral Presentation	10	08
	GRAND TOTAL	50	44

Date:

17.7.2023

Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: Sahana Essak

Programme of Study: Agriculture Department

Year of Study: 2nd year

Group: Ba (HEP)

Register No/H.T. No: 2022C01036042

Name of the College: Govt Degree College (Men) Srikakulam

University: Dr. B.R. Ambedkar University Srikakulam

SLNo	Evaluation Criterion	Maximum Marks	Marks Awarded
1	Internship Evaluation	80	70
2	For the grading giving by the Supervisor of the Intern Organization	20	17
3	Viva-Voce	50	40
	TOTAL	150	44
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	121

M. Gouthami
Signature of the Faculty Guide

Signature of the Internal Expert

Signature of the External Expert

P. Ch. Venkateswara Reddy
18/07/23

Signature of the Principal with Seal

P. Ch. Venkateswara Reddy
PRINCIPAL
Govt Degree College
SRIKAKULAM



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

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