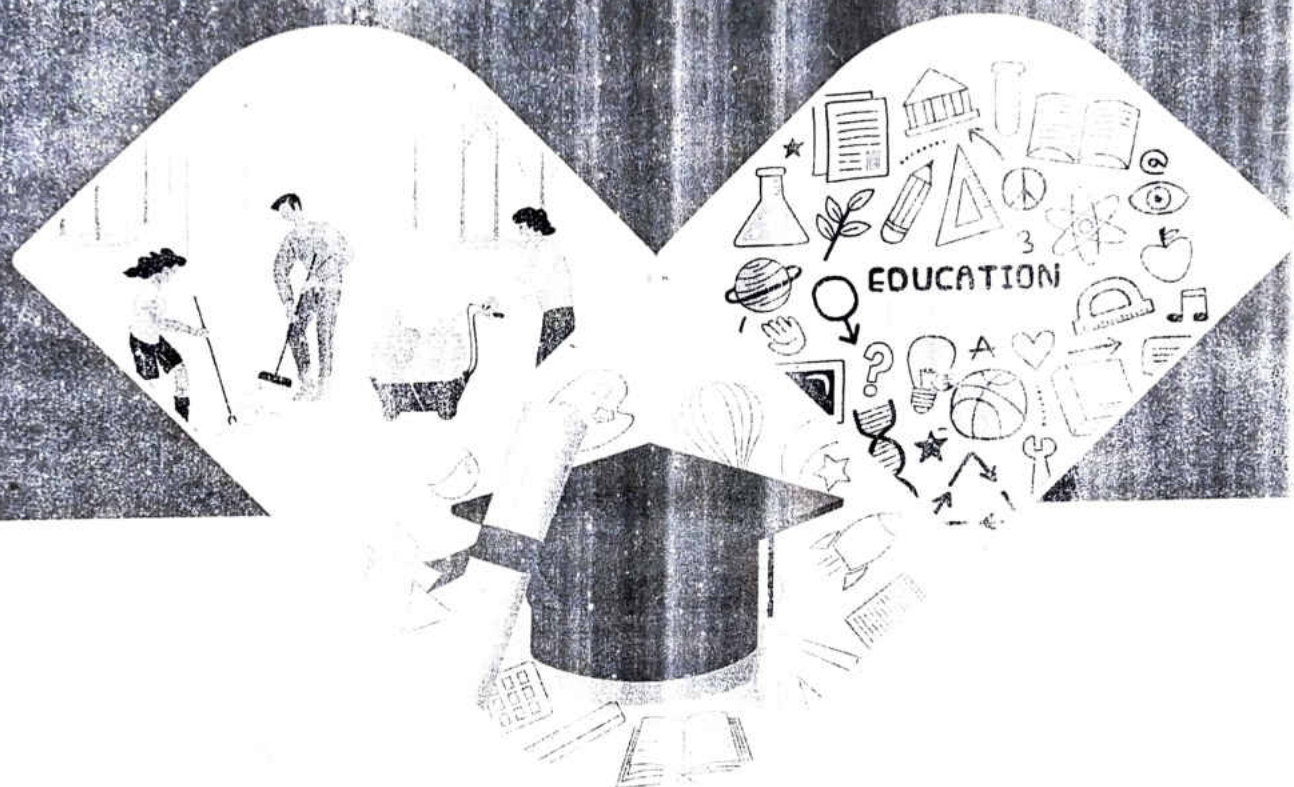


Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SEMESTER INTERSHIP

Name of the Student **BORA UPENDRA REDDY**

Name of the College **GOVT. DEGREE COLLEGE (MEN) Srikakulam**

Registration Number **2022001356004**

Period of Internship **From 12/12/2022 To 18/03/2023**

Name & Address of the Intern Organization **M.P.P.S SCHOOL BALITI PETA**

Dr. B.R. Ambedkar University

YEAR

An Internship Report on

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

Under the Faculty Guideship of

(Name of the Faculty Guide)

Department of

(Name of the College)

Submitted by:

(Name of the Student)

Reg.No: _____

Department of _____

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

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Student's Declaration

I, BORA UPENDRA REDDY a student of B.A (T.E.P)
Program, Reg. No 2022001356004 of the Department of PHILOSOPHY
College do hereby declare that I have completed the mandatory internship
from 12/12/2022 to 18/03/2023 in M.P.E.SCHOOL Balijipeta (Name of
the intern organization) under the Faculty Guideship of
D. RADHA (Name of the Faculty Guide), Department of
PHYLOSOPHY, GOVT. DEGREE COLLEGE (MEN) SRIKAKULAM
(Name of the College)

(Signature and Date)



Official Certification

This is to certify that BORA. UPENDRA REDDY (Name of the student) Reg. No 2022001356004 has completed his/her Internship in M.P.P. BALIJI PETA ^{SCHOOL} (Name of the Intern Organization) on EDUCATION DEPARTMENT ^{SCHOOL} (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B.A (T.E.P) in the Department of GOVT. DEGREE (MEN) COLLEGE ^{SRIKAKULAM} (Name of the College).

This is accepted for evaluation.

D. Rad ^{27/04/2023}
(Signatory with Date and Seal)
Head Master
M.P.P. School
BALIJIPETA
Etcherla Mandal, Srikakulam Dt.

Endorsements

Faculty Guide

Head of the Department

Principal



Certificate from Intern Organization

This is to certify that BORA UPENDRA REDDY (Name of the intern)
Reg. No 2022 CO135 6004 of CHAIT. DEGREE COLLEGE (Name of the
College) underwent internship in M.P.P.S BALIJI PETA SCHOOL (Name of the
Intern Organization) from 14/12/2022 to 18/03/2023

The overall performance of the intern during his/her internship is found to be
SATISFACTORY (Satisfactory/Not Satisfactory).

Head Master
D. P. M.P.P. School
BALIJIPETA
Authorized Signatory, with Date and Seal
Etcherla Mandal, S.P. District, Dt. 27-04-2023

Acknowledgements

This school Internship report is the result of an end a way 4 months it would not have been possible without the participation assistance of numerous brave and courageous people along the way this I have to thank them all

first and foremost I would like to give special gratitude to my parents who gave me an opportunity to keep my step ahead.

I am indebted to my college teacher and the principle for their vision, encouragement and enduring to goys interns in the internship

I fastened my gratitude to my classmates and specially to our group members with whom I started as my dark days to gather we started our academical social problems

Special thanks must be given to the teachers
and students of m.p.p's school Baligipeta. (ವಿಜಯಪುರ)
In their feedback, love and support with which I
achieved skills and development last and most
importantly I could like all those who made this
report possible and home reality with their kind
Assistance.

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CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

I worked in the internship in the department of Education. I visited the place is m.p.p school of "Baliiji peta". I choose education department and diffirance froms past few years. I spent a day with children and I learn and observed many things.

The interduction is frienally and very sluable Through This intenship. I know that are other are other decided areary which has to be improved teracted with the children and let them to know their problems and what they are facing Through.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

I workedⁱⁿ the education department. I worked M.P.P.S School of "Baliji peta" village education department, play's an important role in every sector, I served many things in school that the children are found lack of knowledge my interaction with students very friendly and more valued I spent 18 hours with that children and I got to know students performing was very poor. The students are about to understand the basic things

I played the role of Teacher in a school and shared many few things planned to develop and improve the school environment with my knowledge to give the best

I thought some persons to them and I gives
few suggestions to improve them which should be
clearly government there are rather decided areas
which to be improved.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

I worked in m.p.p.s school "Bali ji peta" village in the education department worked in government school and I thought also all so the students & also used black board.

I also performed some tasks with students so that to encourage them in participations to the children. This part of internship take me to learn more knowledge about education system especially in school.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	As it is my first day. I have conducted self introduction for 4th and 5th class students	it was a great day as a teacher and it is a better experience to me.	D. Rad
Day - 2	I went to 5th class and asked some basic questions regarding E.V.s to the students	I have been prepared & come to about teaching few ways	D. Rad
Day - 3	Again, I was sent to 4th class and they are very excited to know about me	Introduce the course in each and every student	D. Rad
Day - 4	I was sent to 5th class and made them to study English questions & answers.	I came to know about their educational standards.	D. Rad
Day - 5	I went sent to 4th class Thought them common English spellings in English	I came to know how to deal with children.	D. Rad
Day - 6	I have interacted with 1st class student some Activities	I do sensed their mind set and way of behaviour Active participation	D. Rad

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

As it is the 1st week I conducted self introduction in each and every class to know about them.

AND I also conducted some circular Activities to interact with them. I have also taught them new lesson in their syllabus in understandable manner so they can understand easily and to know about new things and I observed they are society and I noticed their education performance and knowledge.

finally I noticed that some students are not active and they like the teaching in friendly manner.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I went to 1st class and I have observed that some students needs to be discipline	I come to know that how to control students to be is discipline.	D. Rad
Day -2	I went to 2nd class and asked them about their goals with ways well inter active	I noticed about their life styles goals and their problems.	D. Rad
Day -3	I taught 2nd class Telye lesson in my own way of teaching	I have made them to read lessim in their our mother tongue.	D. Rad
Day -4	I have sent to 2nd class and made to learn about Rythms and moral strais with action	I Learned how to communicate with and every studes.	D. Rad
Day -5	I have Thought the 2nd class students about how to beleave at particular place	I came to know about mentoring in behavior of peleter.	D. Rad
Day -6	I have conducted some activiteys to 1st class students Regoording their subject	I Learned how to teach in a Approl at manner	D. Rad

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this ~~and~~ week Report I have observed the students about their performance in studies and their capabilities too. I have discussed with them about how to study and manage their Academic performance.

I have conducted some new Activities regarding their syllabus and created an environment in which they are very active in group discussing and in class too.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have checked 2nd class students about awareness on how to live in a Society	I observed many things that how kids think about their home	D. Rad
Day -2	I have thought 1st class students about English basic like point of speech	I came to know about teaching new things to the students	D. Rad
Day -3	I have conducted a fun activity to the 2nd class where are the students	I have developed my communication skills	D. Rad
Day -4	I have helped the teacher and other staff members in their respective works	I learned because work with other teacher	D. Rad
Day -5	I have thought 1st class about maths stories which will help them	I NO taught how they are dealing with problems	D. Rad
Day -6	I have thought tables on 1st class students their tables books	I Remember my child had knowledge	D. Rad

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

3

Objective of the Activity Done:

Detailed Report:

In this week I have developed my teaching skills, while teaching them in a practical approach which enhanced my communication skills very well.

I have also interacted with the respected government teachers, parents about the system situation problems etc....

I also tried to teach the students so that they feel like they are in a open speech.

I have also worked with teachers and other staff members which made me to know about how things that happen's behind school.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have thought religion Lesson and poems to 4th class	I developed my teaching skills the students are also good.	D. Rad
Day - 2	I have conducted games to know about their other talent for 4th class	I have interacted with students helped them in clearing their doubts.	D. Rad
Day - 3	I have checked about Every class environment Sanitary	noticed few problem in school	D. Rad
Day - 4	I have interacted with students regarding their problems in school about government school	I tried to their problems to the management	D. Rad
Day - 5	I have thought 1st class students about birds animals words in words	All the students are doing very well	D. Rad
Day - 6	I have thought 2nd class students about eating in quietness.	I have increased All my skills.	D. Rad

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In the week I have developed my skills such as Teaching, motivating, communicating, managing and then work Active participation when compared to the previous weeks.

I have also observed about the school environment, students performance and all the surrounding and I also interacted with them gave them advice and tried to share them in other ways.

The students also have been performing very well in all activities.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught 2nd class about discipline to be followed in class room	I have interacted with the students about discipline actions.	D. Rad
Day - 2	I have taught the 1st class students about way to expressing	I have tried to teach the student about the semester skills.	D. Rad
Day - 3	I have interacted with 1st class students through digital way	I have accessed the digital communication in the school	D. Rad
Day - 4	I have taught the 2nd class about english lesson's	The students have learned and doing good students	D. Rad
Day - 5	I have taught the 1st class about Telugu lesson	The students are doing well	D. Rad
Day - 6	I have interacted with all students about previous status and present status	I have know many things in thing journey	D. Rad

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills as a way of expressing my knowledge to others and I lost my stage fear. In this journey, I developed my self fear and other skills which enhance me very well.

I came to know few good things and also some problems which made me to think in different ways to solve them. Finally, I got better experience as a teacher and it was a nice profession. I thought which we can give knowledge to others.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Pongal Holiday's	-	
Day -2	1		
Day -3	1		
Day -4	4		
Day -5	4		
Day -6	7		

WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

PONGAL HOLI DAY

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	As it is my uth class I have conducted self intro- duced for uth & 5th class	It was a great day also teacher and come to know about some students	D. Rad
Day - 2	I went to 3rd class and thought them maths in a fun and teasing way	I have been prepared and come to know about teasing.	D. Rad
Day - 3	Again I was sent to 1st class and I have noticed some problems in them	I come to know about their education status.	D. Rad
Day - 4	I went to 2nd class and thought them every day things proper manner like greeting	I came to know to teach the children healthy	D. Rad
Day - 5	I taught the 1st class students an english lesson and played an activity.	I observed about their knowledge healthy	D. Rad
Day - 6	I have interacted with the 1st class students thought activities	I came to know about their mind set and knowledge.	D. Rad

WEEKLY REPORT

WEEK - 7 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In This entire week, I have conducted extra circular co-curricular activity like self introduction games to interact with them to know about their state of mind and connect with them.

I have also taught them few lessons from their syllabus in understandable manner so that they have felt that they came to know about some new things, and I have observed their education. performance knowledge

Totally I learn that some students are not very well in studies, and they like the teaching in fun and learning way.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 2nd class and I have observed some students who need by discipline	I have know to dicipline the study any standered	D Rad
Day - 2	I went to 1st class and asked them about their goals which was well interective	I got to knowledge their life style goals and problem	D Rad
Day - 3	I Thought 2nd class a tely Lesson and by them thoughts entely	I have managed the students to deal in their monther thoughts	D Rad
Day - 4	I have Thought the 1st class student some and moral stories.	I come to know about communication and mangement	D Rad
Day - 5	I have Thought the 2nd class about how to behave practicaler place and situation	I have to come to know about menth in Behaviour as ect.	D Rad
Day - 6	I have conducted activities for 2nd class student on maths	I have taught same et in approach althe manner	D Rad

WEEKLY REPORT

WEEK - 8 (From Dt..... to Dt: Dt.....)

Objective of the Activity Done:

Detailed Report:

In This entire week, I have observed about the students. Their performance in studies and their students capability, I have discussed about how to be good and become better in academic performance.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active in group activities and in class too.

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have checked about 2nd class students always on how to live in society	I have know so many new things that kids think about their place	D. Rat
Day - 2	I have Thought 1st class students about english basic like every day course	I got to knowledge teaching new Thinkings to the students	D. Rat
Day - 3	I have conducted a fun activity to the 2nd class where the students have participated very well	I have development any communication or taking skills very well	D. Rat
Day - 4	I have helped the teacher and staff members maths basic and tricks to them futur	I have leared to teach about how to solved am problems.	D. Rat
Day - 5	I have helped the teacher and staff maths to them futur	I come to know about the working Teacher some staff	D. Rat
Day - 6	I have taught english lesson 1st class	I have learned to teach in partical way.	D. Rat

WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In This week, I have developed my teaching skills from syllabus lessons to a practical approach which enhanced my communication skills very well.

I have also interacted with the Respected government teachers, parents about the studies problems, environment E.T.C ... I have teach to try the students so that full like they are in a open space.

I have also worked with teachers and staffs work wich made me know things That happen's behind school.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have Thought environ- mental science to The uth and 5th class students	I have Developed my teaching skills the students are good	Drad
Day - 2	I have checked about very Environmental the Sanitary Facility and water supply	I have to come to know about few problems in school	Drad
Day - 3	I have interacted with students Regard their problems in school and gave some solutions	I tried to solve students problem at a possible level	Drad
Day - 4	I have taught 1st class students about animals birds	I have deal in- creased communication skills.	Drad
Day - 5	I have taught 1st class students about animals birds	I have deal in- creased communi- cation skills	Drad
Day - 6	I have conducted a game to know always tom text for 2nd class	I have interacted with students and helped their doubts	Drad

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as Teaching, Communication managing and Team participation skills when compared to The pervious Three weeks.

I have also observed about the school environment, students performance and I have also interacted with them and gave advice and get tried to solve them in other ways.

They also have been well performing with good rate.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught 2nd class about discipline followed in class mood	I have interacted with students about discipline	D. Rad
Day - 2	I have taught the 2nd class students about seminar skills	I have tried to teach the students about seminar skills	D. Rad
Day - 3	I have interacted with 1st class students thought digital way	I have accessed the digital device in the school	D. Rad
Day - 4	I have taught the 2nd class about english lessons	The students have learned and doing good in studies	D. Rad
Day - 5	I have taught the 2nd class about english lesson	The students are doing well	D. Rad
Day - 6	I have interacted with all students about previous studies and present study	I have know so many thing in this journey	D. Rad

WEEKLY REPORT

WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In This week, I have developed my skills such as teaching skills. I have come to know that I have learn so many things in this Journey. I have developed my communication skills, managerial skills, Interactive skills Teaching very well

I came to know few good things and also problems as an in I have thired to solve and made better out of it

I learn about beings a teacher works monthly as an interval in the work place.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	As it my first day I have conducted self introduction for 4th and 5th class students	I was a great teacher and it is a better experience for me	D. Rad
Day - 2	I went to 5th class and asked some basic question regarding EVS to the students	I have been prepared come to know about teaching in few ways	D. Rad
Day - 3	Again I was sent to 5th class and They are very expected to know about me	I noticed the curiosity in each and every students	D. Rad
Day - 4	I was to 3rd class and taught them common letter & spelling mistake in English	This day I come to know how to deal with children	D. Rad
Day - 5	I was sent to 4th class and made them to study English questions and answers	I was know about their apt and start start	D. Rad
Day - 6	I have interacted with 5th class student through some activities	I deal every their mind set and way of behaviour activity	D. Rad

WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

It is the 12th week Report, I conducted self-introduction in each and every one class to know them them, And I also conducted some circular activities to interact with them I have also thought them new lessons in their syllabus in understand manner so that They can understand easily and to know about new things, And I observed They are very to know more about our society and I noticed their educational performance and knowledge finally I noticed that some student are not active and They like the teaching in friendly manner.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I went to 2nd class and have observed that some students need to be discipline	I come to know that have to control students to be discipline.	D. Pad
Day -2	I went to 3rd class and asked them about their goals which was well interactive	I noticed about their life styles goals and their problems	D. Pad
Day -3	I thought 1st class relayed lesson in my way of teaching	I have realized them to deal them lesson in their own mother tongue	D. Pad
Day -4	I have sent to 2nd class made to about moral stories with action	I learned how to communication and management with	D. Pad
Day -5	I have thought the 3rd class students about the behaviors of particular	I can to know about mental reading in behaviors aspect	D. Pad
Day -6	I have conducted some activity to 2nd class students reading their student cards	I learned how to teach in a approachment manner	D. Pad

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In This week, I have abserved The students about Their performance in studies and Their capability too, I have discused with Their about how to study and manage Their Academic performance

I have conducted some new activiyls negrading Their synally and environment in which They are very active in group disesim and in class too

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have check read 3rd class students about awerness to live in a Society	I developed many things awerness on the society what is good way	D. Red
Day -2	I have Thought with class students about English like parts of speech basic	I come to learn about teaching new things to the students	D. Red
Day -3	I have conducted a fun activities to the 2nd class where are the students have participated	I have developed my communication skills Throught Their programme	D. Red
Day -4	I have helped the teachers and other staff members have participated	I learned lesson work with other teachers	D. Red
Day -5	I have Thought with class about maths tricks which will help them future	I noticed how they are dealing with common problems	D. Red
Day -6	I have Thought and class Telugu poem Lesson	I come to know how to teach in easy way	D. Red

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In This week, I have developed my teaching skills, while teaching them in a practical approach which enhanced my communication skills very well.

I have also interacted with the respected government teachers, parents about the system situation's problems etc. I also tried to teach the students so that they feel like they are in an open space.

I have also worked with teachers and other staff members which made me to know about how things that happen behind school.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have thought maths lessons and problem making scenes to 2nd & 1st class	I Developed my teaching skills & The students are also good	D. Rad
Day - 2	I have conducted games to know about their others talents for with class	I have interacted with students helped them in clearing	D. Rad
Day - 3	I have checked about every class environment sanitation & facility	I noticed few problems in school	D. Rad
Day - 4	I have interacted with students regarding their problems in school	I Tried to solve their problems by in forwarding to the management	D. Rad
Day - 5	I have thought 2nd class students about birds, animals, fruits and flowers	All the students are reacted very well	D. Rad
Day - 6	I have thought 2nd class students about eating in equility	I have in real all my skills	D. Rad

WEEKLY REPORT

WEEK - 15 (From DL..... to DL.....)

Objective of the Activity Done:

Detailed Report:

In This week, I have developed my skills such as teaching mentoring, communication and team work active participation when compared to the previous weeks

I have also observed about the school environment, students performance and all the surroundings and I also interacted with them and gave them activities and tried to solve them in other ways

The students also have been performing very well in all activities.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

Internship work government is one of the aspects of internship quality in this Report. The people of m.p.p.s school "Baliipeta" are good and very much interested we are given desk for our work with basic things like chalk-pieces and dustier etc. our role is to watch the students like them and any others negative analyze all activities by students and staff our thinkings.

are from 9:00 AM - 3:30 PM.

The head master and the teachers are very polite and humble to me the students are very friendly and interact with me made me socialize with them very easily. The others internships were also very co-operative in work.

We are the internship as a team are very active and focused on the work we are also given space for our process with made our "internship" very useful for us.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

There are many technical skills I have acquired from this "internship"

I have come to know about how to put my knowledge and skills into practice such as mentoring I learned how to communicate and build relationship with people I worked with. I gradually learned that every department (or) organisations has its own culture. I quickly learned that every company has its own culture as a internship. I discovered it's essential to be enthusiastic and open to learn new skills I learned that it's very important

to communication with teachers and Head master. If at all I have any doubts asking and receiving and Head feedback is very important it's essential to take note of the positive and negative points for there I learned that something asking feedback or receiving feedback is difficult to hear but it will have a significant impact on our careers and success.....

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc).

There are also managerial skills I have acquired from this Internship.

I learned how to deal with people effectively developing managerial skills is important to all professions as a team we planned about working with respect to time and we all acted as a team for every week. we arranged our work place culture for products age of time.

we have kept notes for observing every improvement thought out the week. we all discussed about all pros and cons in our working style we all have kept our goals for this journey, we also have developed our decision making. skills which are very essential for future.

As per the finally day we have found that our performance is up graded.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

we have improved our communication skills a lot in this internship at m.p.d. school "Baliipeta" village. As we have been interacting with each student, we improved our communication skills as we are assigned to class room of first day we felt some tension but now we are confident while communicating

(a) conversing with others.

we also came to know that how to understand other people we also improved our speaking skills from prepared level to extempore level we developed our selves from a student to an intern. we have also developed few teaching skills in a way which made students to feel better.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Team work is one of the most important skills which is very useful in work place

we the internship of m.p.d. school "Baliipeta" village formed as a team to improved our work in an efficient way firstly we have no familiarity with each other.

gradually it took some time and we became a supportive team every week. one of us will lead the team to took leadership we also discussed with each other about our work and performance. working as a team member and our role in team. The way has to interact and co-operated and how to manage unity in every activity this internship a faithful experience, and knowledge about team work.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

The Government has taken a big leap in implementing technology in education system to amplify digital transformation of school.

The m.p.p's school of "Balijipeta" village, we resides in their proceedings. The Head master, updates the information of school through smart phones. They scan faces of the students for checking and updating this attendance every day. not only for students but also for other staff member now its a biometric system for their attendance.

There is also a smart T.V which can be used for teaching primary classes in practical way through library when compared to previous system is every student we have also used the technological devices for our task related to internship to improve digital literacy in school even when the students are leaving from school, its is also secured under Head master vision and also documents.

Student Self Evaluation of the Short-Term Internship

Student Name: B. Upendra Reddy

Registration No: 2022001356004

Term of Internship: From: 12/12/2022 To: 18/03/2023

Date of Evaluation:

Organization Name & Address: M.P. School Balisipeta

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date: 18/03/2023

B. Upendra Reddy
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: BORA. UPENDRA REDDY Registration No: 20220013560024

Term of Internship: From: 12/12/2022 To: 18/03/2023

Date of Evaluation:

Organization Name & Address: m.p.p school Balijipeta

Name & Address of the Supervisor D. Radha
with Mobile Number 9491927792

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

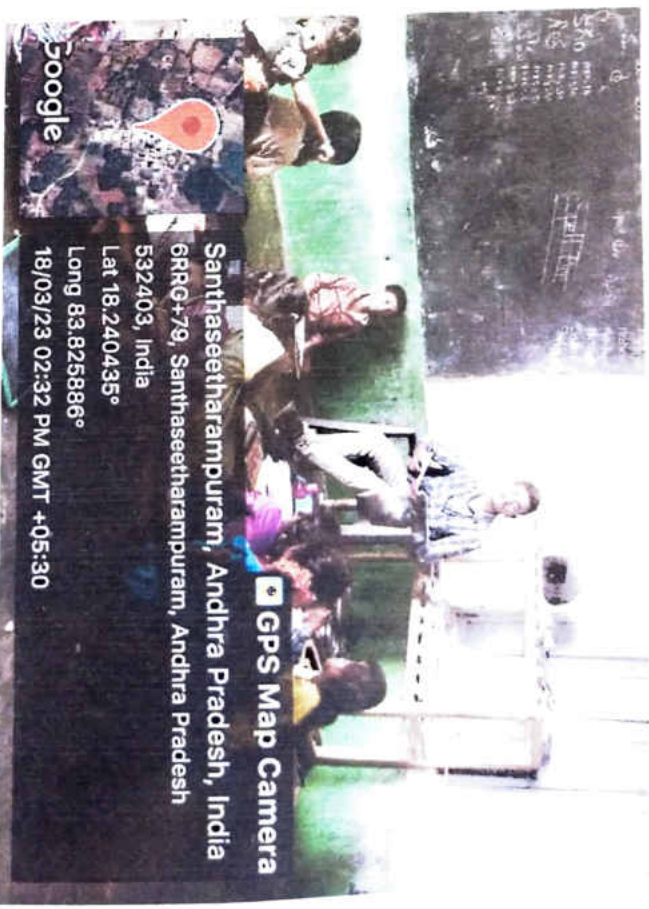
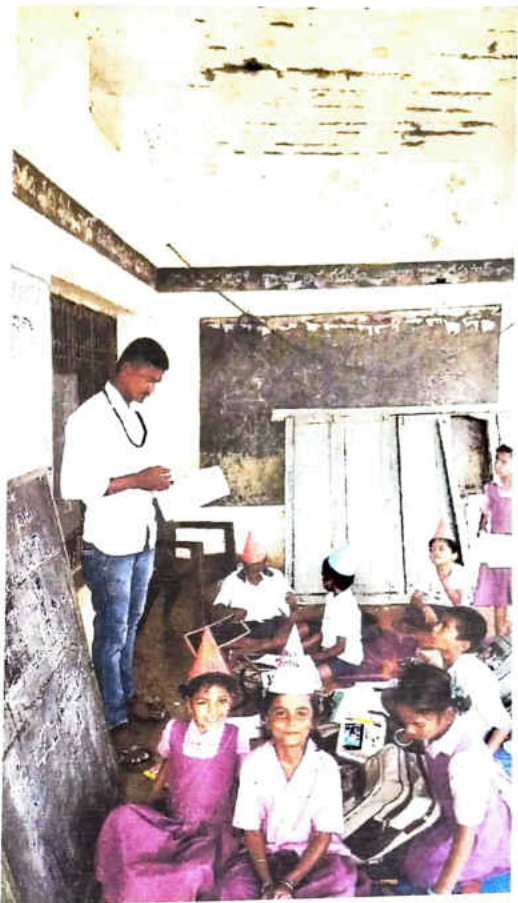
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14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date: 27.4.2023

D. Radha
Signature of the Supervisor
M.P.P. School
BALIJIPETA

Etcherla Mandali, Srikakulam Dt.

PHOTOS & VIDEO LINKS



Google

GPS Map Camera

Santhaseetharampuram, Andhra Pradesh, India
6RRG+79, Santhaseetharampuram, Andhra Pradesh

532403, India

Lat 18.240435°

Long 83.825886°

18/03/23 02:32 PM GMT +05:30



GPS Map Camera

Santhaseetharampuram, Andhra Pradesh, India
6RMM+CXW, Santhaseetharampuram, Andhra Pradesh 532403, India

Lat 18.235258°

Long 83.832562°

06/03/23 12:34 PM GMT +05:30



GPS Map Camera

Santhaseetharampuram, Andhra Pradesh, India
6RRG+79, Santhaseetharampuram, Andhra Pradesh 532403, India

Lat 18.24049°

Long 83.825827°

07/02/23 03:00 PM GMT +05:30

ఆంధ్రప్రదేశ్ ప్రభుత్వం
పంచాయతీ రాజ్ - శ్రీరామ కార్యకర్త

జగన్మోక్ష గోరుముద్ద

ఆంధ్రప్రదేశ్ ప్రభుత్వం - మొదటి

హాట్ పాంగల్, ఉడికించిన గుడ్డు, కూరగాయల పలావ్, గుడ్డుకూర, వేరుశనగ రిక్కి సానువారం	ఫ్రైడ్ పొయ్యి, ఉమోట పర్వడి/టోడకాయ పర్వడి ఉడికించిన గుడ్డు మంగళవారం
బియ్యం, అరటి, బంగాళా దిండ్లు ఉడికించిన గుడ్డు, వేరుశనగ రిక్కి బుధవారం	సాంబార్ బాక్, ఉడికించిన గుడ్డు గురువారం
అన్నం, అరటికూర పప్పు, ఉడికించిన గుడ్డు, వేరుశనగ రిక్కి శుక్రవారం	అరటికూర అన్నం, పప్పు, దాల్, సింహ పాంగల్ శనివారం

మండల పరిషత్ ప్రాథమిక పాఠశాల, బాపట్ల, ఎన్టీఆర్ మండలం

GPS Map Camera

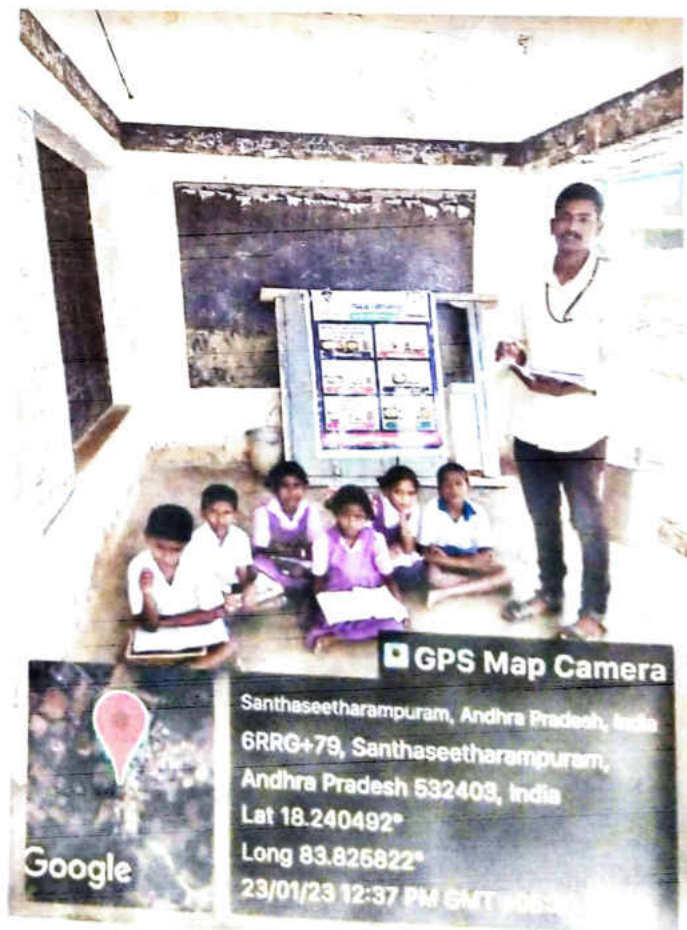
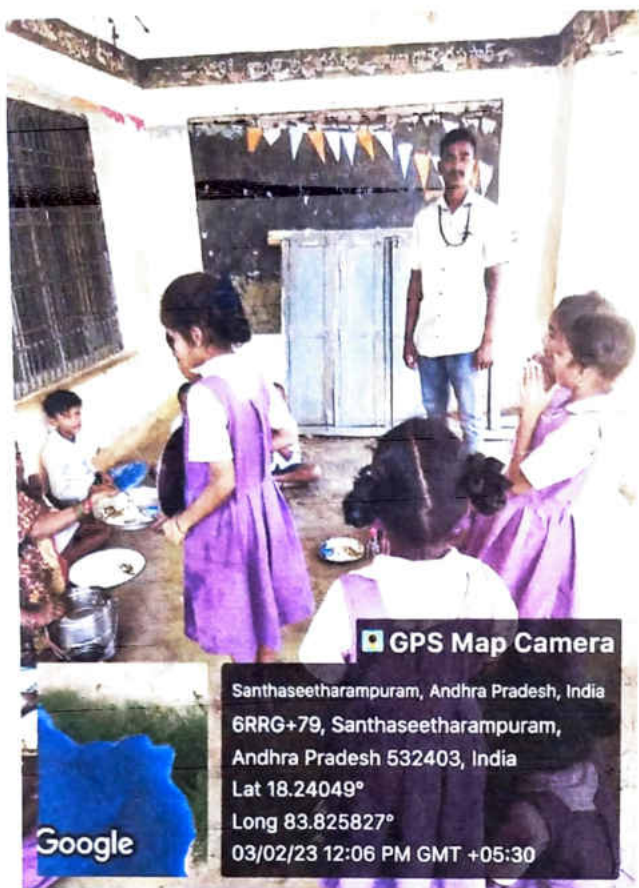
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6RMM+CXW, Santhaseetharampuram, Andhra Pradesh 532403, India
Lat 18.235258°
Long 83.832552°
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GPS Map Camera

Santhaseetharampuram, Andhra Pradesh, India
6RGG+79, Santhaseetharampuram, Andhra Pradesh 532403, India
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Long 83.825827°
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GPS Map Camera

Santhaseetharampuram, Andhra Pradesh, India
6RMM+CXW, Santhaseetharampuram, Andhra Pradesh 532403, India
Lat 18.235258°
Long 83.832552°
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EVALUATION

Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work. ☞

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

INTERNAL ASSESSMENT STATEMENT

Name Of the Student:

Programme of Study:

Year of Study:

Group:

Register No/H.T. No:

Name of the College:

University:

<i>Sl.No</i>	<i>Evaluation Criterion</i>	<i>Maximum Marks</i>	<i>Marks Awarded</i>
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

Date:

Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student:

Programme of Study:

Year of Study:

Group:

Register No/H.T. No:

Name of the College:

University:

SL.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	
2.	For the grading giving by the Supervisor of the Intern Organization	20	
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide

Signature of the Internal Expert

Signature of the External Expert

Signature of the Principal with Seal



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

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