

Model Program Book



SEMESTER INTERNSHIP

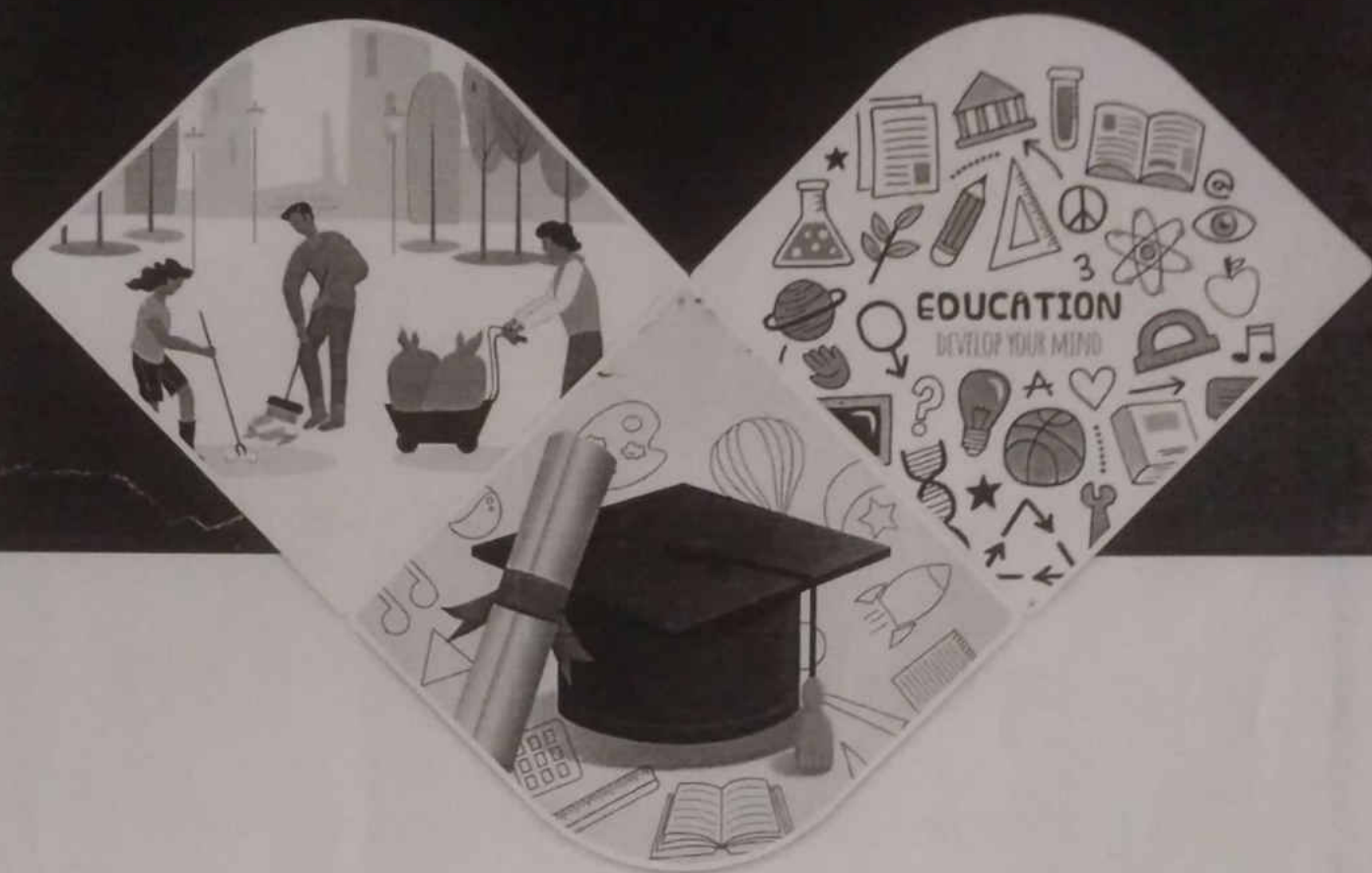
Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

AN APART OF THE GOVERNMENT OF ANDHRA PRADESH

Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

—: Program. Book For :-

—: SEMESTER INTERNSHIP :-

Name of the Student :- Samala. Venkatesh

Name of the college :- Govt Degree college (men) SKL

Registration Number :- 2022001356040

from ~~to~~ 12/12/2022 to 18/03/2023.

Intern organization :- Social welfare, collector
office.

DR. B.R. Ambedkar university
year.

An Internship Report on

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

Under the Faculty Guideship of

(Name of the Faculty Guide)

Department of

(Name of the College)

Submitted by:

Govt Degree college (men) Srihankulam

(Name of the Student)

Reg.No: 2022001356040

Department of _____

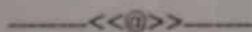
(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.



Student's Declaration

I, Samala. Venkatesh a student of B.A (T.E.P) ^{3rd} year
Program, Reg. No. 202001356040 of the Department of philosophy
College do hereby declare that I have completed the mandatory internship
from 12-12-2022 to 18-03-2023 in Social welfare (Name of
the intern organization) under the Faculty Guideship of
_____ (Name of the Faculty Guide), Department of
(T.E.P.) philosophy, Gout Degree College (men) - Srikakulam.
(Name of the College)

S. Venkatesh 18-03-23
(Signature and Date)

Official Certification

This is to certify that Samala Venkatesh (Name of the student) Reg. No 2022001350040 has completed his/her Internship in Social Welfare (Name of the Intern Organization) on Social Welfare Department (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of T.G.P C.B.A in the Department of Govt Degree College (men) (Name of the College).

This is accepted for evaluation.



Endorsements

[Signature]
20/3/23

[Signature]
20/3/23
Asst. Social Welfare Officer
SRIKAKULAM
(Signatory with Date and Seal)

Faculty Guide

Head of the Department

Principal

Certificate from Intern Organization

This is to certify that Samala Venkatesh (Name of the intern)
Reg. No 2022001356040 of Gout Degree College (men) (Name of the
College) underwent internship in Social welfare (Name of the
Intern Organization) from 12-12-2022 to 18-03-2023

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory / Not Satisfactory).



20/3/23

M. Sujatha 20/3/2023
Asst. Social Welfare Officer
SRIKAKULAM
Authorized Signatory with Date and Seal

Acknowledgements

This Social welfare department reports is the result of a long internship it would not have been possible without the participation assistance of numerous brave and courageous people along the way thus I have to thank them all.

I would like to give special gratitude to my parents who give me every opportunity to keep my step a head. I am indebted to my college teachers and the principle for their vision encouragement and enclosing contagious interest on the internship.

I extended my gratitude to my classmates and other friends especially to our Group.

members with whom I started my dark days
and together we sort out Academic and social
problems

Special thanks must be given to Social
welfare department teacher and my friends and
welfare officer and Employee number one.
Srikakulam. for their feed back, love and
support with. I achieved skills and
Development.

Last the most importantly, I would
like all those who made this support
possible and became a reality with their
kind Assistance

Thank. you ...

Contents

The programme. Internship aims to provide our students the opportunity to consolidate through practical experience. It provided a direct learning experience to the intern on various scales of including teaching the subject of social welfare department.

Social welfare department is designed to lead to the development of social skills Jagannama vidhya deevana. Schemes and vasanthi deevana. Schemes and also that govt. provided all schemes, of the disposition. Sensitivities and skills of social empathy shall be equipped to cater to the diverse needs of social welfare department.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

Department overview :-

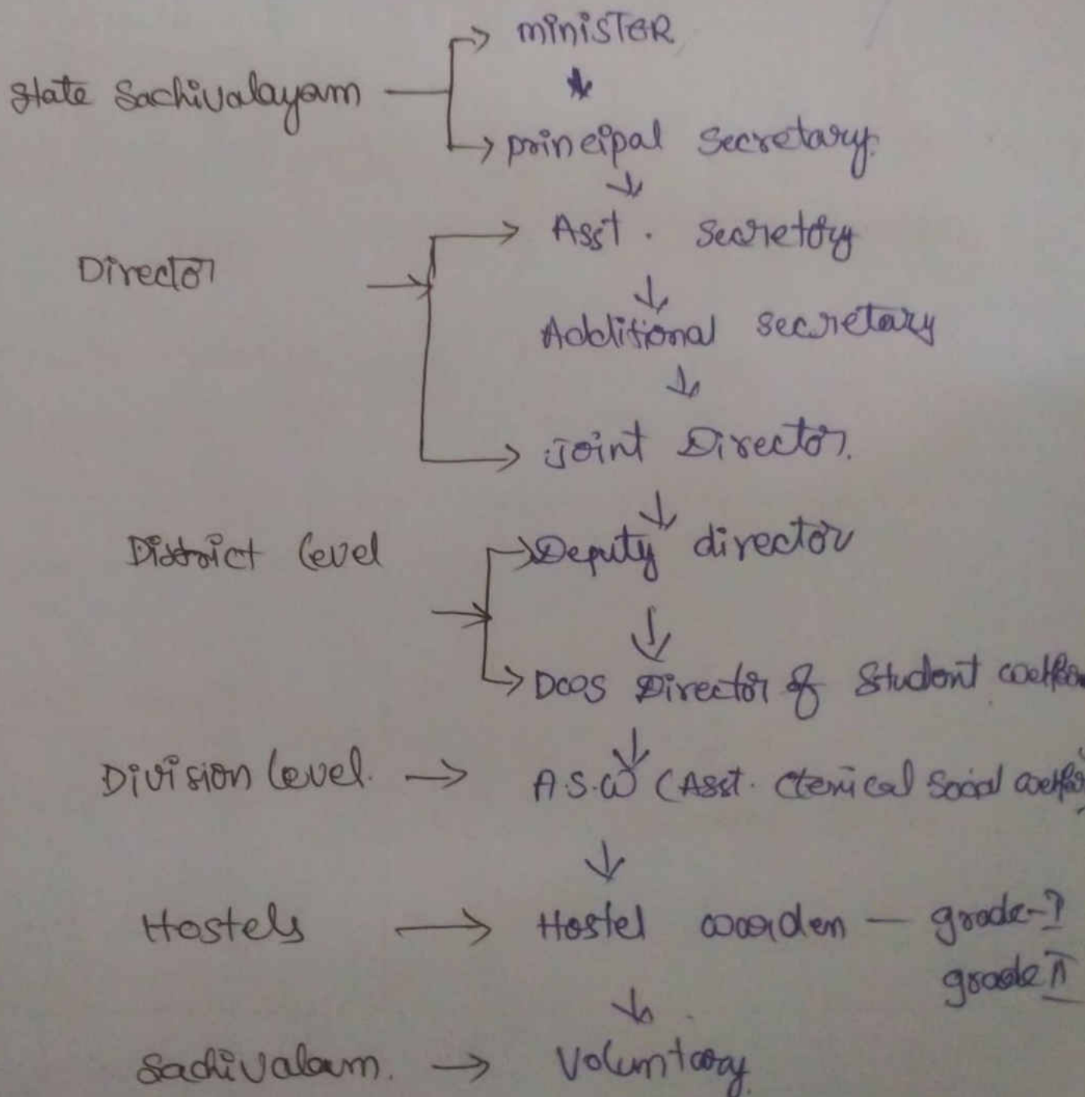
The social welfare department is dedicated to the integrated and overall development of Scheduled Caste and the implementation of the scheduled caste sub plan. According to the 2011 census. The Scheduled castes population in the State is 84,69,278 which account for 17.08% of state populations.

Goals and objectives :-

The main objectives of the social welfare department are educational achievement socio-economic development, welfare and protection of scheduled caste and implementation of programs of social security.

of Jajins, Bonded labours and scavengers. The set objectives are being achieved by this Department through different wing.

Organisational chart :-



CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

MINISTER FOR SOCIAL WELFARE & EMPOWERMENT AND

TRIBAL WELFARE & EMPOWERMENT :-

—! COMMISSIONER / DIRECTOR !—

Additional director	1	Account officer	1
Joint director	4	Asst Account Officer	1
Deputy Director	4	Jnr Account Officer	5
ASST. Director	2	Senior Accountants	6

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

- : Government of Andhra Pradesh : -

- : Jagananna Vidya Deevena : -

- : 3rd Quarter Releases : -

30-11-2021 DT 11:00 Am

(Sanction of RTP Reimbursement of tuition fee to mother's Acre)

Jagananna Vasathi and Vidya Deevena : is the scheme aim at sanction of post. metric Scholarship to student pursuing ITI, polytechnic Degree, P.G and other professional courses

Eligibility for the Scheme (JVD) :-

- i, All SC, ST, BC., Kapu, minority and Disabled students whose Parental Annual Income $\leq$ 2.50 lacs Studying Government.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Jagan anna vidya divena Scheme - Introduction	I learned Jagan anna vidya deevena Scheme	
Day - 2	College level process of JVO	I learned college level process	
Day - 3	Secretary level process	I learned Secretary level	
Day - 4	university level process	I learned un ^o -vers ^o ty level process	
Day - 5	welfare & education Ass.t of district officers	I learned welfare & education Ass.t of district officers	
Day - 6	Student & mother roles	I learned student & mother roles	

WEEKLY REPORT

WEEK - 1 (From Dt. 12-12-22 to Dt. 13-12-22)

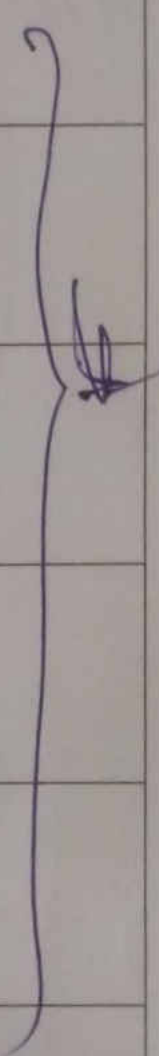
Objective of the Activity Done:

Detailed Report:

Jagananna vidhya Deevena

Jagananna vidhya Deevena is a programme launched by the Government of Andhra Pradesh to encourage students hailing from poor economic back grounds to pursue higher education by reimbursing full fee which includes the tuition, special and examination fees. The fee scheme was established 24 February 2020, and the Budget 2400 crores (per annum) and it benefit 11,82,904 students from the poor house holds from of the state. Chief minister Y.S. Jagan Mohan Reddy officially launched by the scheme. For the academic year 2020,21 ₹671.45 Crores were deposited in the accounts of 10,88,439 beneficiaries mother in the first installment and ₹693.81 Crores were deposited in the second installment benefit 10.97 lakh student. The total of 4,879 crores were spent for the scheme. The scheme covers students pursuing ITI, polytechnic, degree, BTech, MBA, MCA, pharmacy and other courses. They deposits money into the accounts of benefiting mother every three months accounts state government.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Varathi: deevana Scheme Introduction	I learned varathi deevana scheme	
Day - 2	college level process of varathi: deevana	I learned college level process of varathi deevana	
Day - 3	secretariate level process of varathi: deevana	I learned secretariate level process of varathi deevana	
Day - 4	university level process of varathi: deevana	I learned university level process of varathi deevana	
Day - 5	welfare & education Ass.t district officers of varathi deevana	I learned welfare & education Ass.t / district officers	
Day - 6	student & mother's roles of varathi deevana	I learned student & mother's roles of varathi deevana	

WEEKLY REPORT

WEEK - 2 (From Dt. 19-12-22 to Dt. 24-12-22)

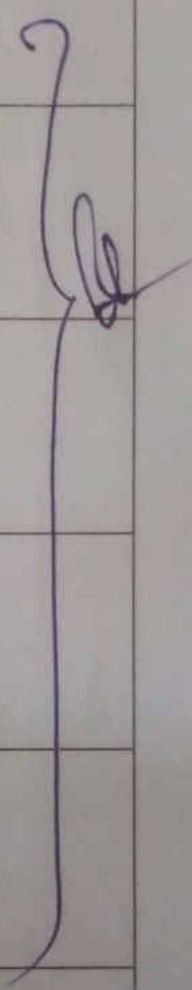
Objective of the Activity Done:

Detailed Report:

Jagananna vasathi: deevana scheme:

This scheme aims to improve the gross enrolment rate (GER), provide quality higher education, ensure continuation of students in the stream of higher education, & equip the students with essential skills. The students pursuing the following courses are eligible polytechnic, IIT, PGT, P.H.D. The students must be enrolled in the following institution. Government or government aided. private colleges affiliated to state university / Boards. The family annual income should be less than RS. 2.5 lakh per annum. Beneficiaries should not only have wetland below 10 acres/agriculture land below 25 acres/or wetland and agriculture land under 25 acres. The beneficiaries should not own any four wheelers (car, taxi, Auto etc)... The government employee are not eligible for the scheme. All sanitary workers irrespective of their salary/sacriment, are eligible. If any one in the family is availing pension then he or she not eligible for the scheme.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	premetric Hostels introduction	I learned Tagan anna vidhya deevam Scheme	
Day - 2	hostel visiting	I learned college level process	
Day - 3	observation of Diet	I learned Secretary level	
Day - 4	Students activities in the hostellers	I learned univer-sity level process	
Day - 5	How observations & responsibilities	I learned welfare & education Asst District officers	
Day - 6	staying in hostel	I learned student & mother roles	

WEEKLY REPORT

WEEK - 3 (From Dt. ~~26-12-2022~~ to Dt. ~~31-12-22~~)

Objective of the Activity Done:

Detailed Report:

pre metric Hostellers

pre-metric girls/boys hostels are being opened and maintained to encourage students from backward classes to continue their primary and secondary education. The backward classes welfare department has 1301 pre-metric hostellers (900 boys & 291 girls), in these 54060 boys and 45896 girls students with total 69956 students are enrolled. and also they have to across the 10th standards and use have to apply the Secondary and they and they got cosmetics and also have on account of mothers account and also join for a long distances and use have to submit to distance certificates and Then are joined and also they not a warden of the hostels and also primary and secondary education of the pre-metric hostels of the boys and girls also do their work and also we need to learn of the working of the hostels they have to do working on a reporting of the Social welfare department.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	post metric Hostels introduction	I learned post metric hostels	
Day - 2	Hostel visiting in the post metric hostellers	I observed hostel visiting in the post metric hostellers	
Day - 3	observation of Diet in the post-metric hostels	I observed of diet in the post metric hostellers	
Day - 4	students activities on the hostels in post-metric hostellers	I observed student activities in the hostellers in post-metric hostellers	
Day - 5	Hwo observation & Responsibilities in post-metric hostellers	I learned Hwo observation & Responsibilities post-metric	
Day - 6	staying in hostel.	I learned staying in hostellers	

WEEKLY REPORT

WEEK - 4 (From Dt. 02-1-2023 to Dt. 07-1-2023)

Objective of the Activity Done:

Detailed Report:

post metric hostels :

quality education with free accommodation for all students at primary, secondary and college level. Government runs free matriculation and college hostels for the purpose of providing. The scheme is for SC, ST, BC, minority, BBC. for providing. The scheme for differently gifted students. eligible students can get free food accommodation in hostels. Having a ration card. Studying from class 3 to 10 in government and aided schools. Students are studying in free students are also eligible to get accommodation in college hostels. Numbers of matriculation hostels operated by the government. By the government welfare department are running 2171 free matric hostels and college hostels in the state with over three lakh students. Pairs of cloths, stationery, plates, glasses, blankets, carpets are provided for each student. Pre metric students are awarded according to the scale. It is intended to set up digital classrooms in these. Gnana Bhoomi of social welfare department.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Residential schools introduction	I learned about residential school	
Day - 2	visiting residential school	I learned about visiting residential schools	
Day - 3	observation diet/menu of residential schools	I learned about observation diet/menu of residential schools	
Day - 4	School activities roles in residential schools	I learned about student activities roles	
Day - 5	facility observations responsibility of residential schools	I learned facility observation & rules responsibility of residential schools	
Day - 6	Residential outcomes of residential schools	I learned residential outcomes of residential schools	

WEEKLY REPORT

WEEK - 5 (From Dt. 16-1-23 to Dt. 21-1-23)

Objective of the Activity Done:

Detailed Report:

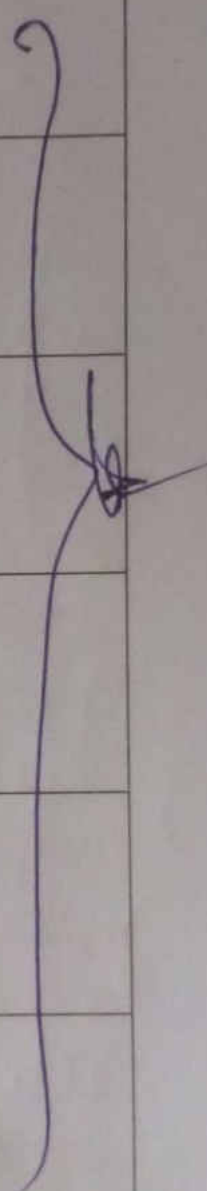
Residential Schools

welfare with the objective of providing quality education to the students belonging to Scheduled castes, Scheduled tribes, Backward classes and minorities in the state of Andhra Pradesh under residential system residential schools are run. number of gurukula vidyalayas run by government social welfare department has 189 residential schools. tribal welfare department has 183 gurukula vidyalayas, Backward classed welfare minority department running 06 gurukula vidyalayas. about 250 per annum from class 5th to inter mediate. These gurukula vidyalayas takes of student studying and a special force schools has been started in Araku by the tribal welfare department special attention is being paid to train talented national & international Though this schools. and The main menu of the residential by the under government.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Best available schools introduction	I learned and observed the best available	
Day - 2	Scheme importance	I observed Scheme Importance	
Day - 3	School visiting	I observed School Visiting	
Day - 4	Local survey identify the & student benefit - choices	I observed local survey identify the & students	
Day - 5	Observation of Best available schools	I observed of Best available schools	
Day - 6	Scheme outcome	I observed Scheme outcome	

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Best available schools introduction	I learned and observed the Best available	
Day -2	Scheme importance	I observed Scheme Importance	
Day -3	School visiting	I observed School visiting	
Day -4	Local survey identify the SC student beneficiaries	I observed local survey identify the SC students	
Day -5	Observation of Best available schools	I observed of Best available Schools	
Day -6	Scheme outcome	I observed Scheme outcome	

WEEKLY REPORT

WEEK - 6 (From Dt. 22-1-23 to Dt. 28-01-23)

Objective of the Activity Done:

Detailed Report: Best available schools :-

Objective of the scheme: Selected SC, ST, The scheme was introduced with aim of providing quality education in English medium to the students in the best private schools of the districts, under Residential (SC, ST) and Non-Residential (SC) mode. SC, ST students from families having white Ration card are eligible through this scheme, SC students in selected schools from 5th to 10th ST students from 1st to 10th Residential system. and SC students study in Residential system. Under the scheme a maximum of 30 thousand rupee per year annum in Residential mode and Rs 20 thousand rupee per annum in Non Residential mode will be paid on behalf of the students to the schools management through pass website No additional fee will be charged from the student can submit their application village/ward volunteer.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Corporate colleges introduction	I observed about corporate colleges	
Day - 2	Scheme importance	I observe the Scheme importance	
Day - 3	Identification and draw backs	I learned identification and draw backs.	
Day - 4	Suggestions of Corporate college scheme	I learned suggestion of corporate college scheme	
Day - 5	outcomes	I observe and write the outcome	
Day - 6	out comes	I learned and write the outcome	

WEEKLY REPORT

WEEK - 7 (From Dt. ~~20-01-2023~~ to Dt. ~~4-2-2023~~)

Objective of the Activity Done:

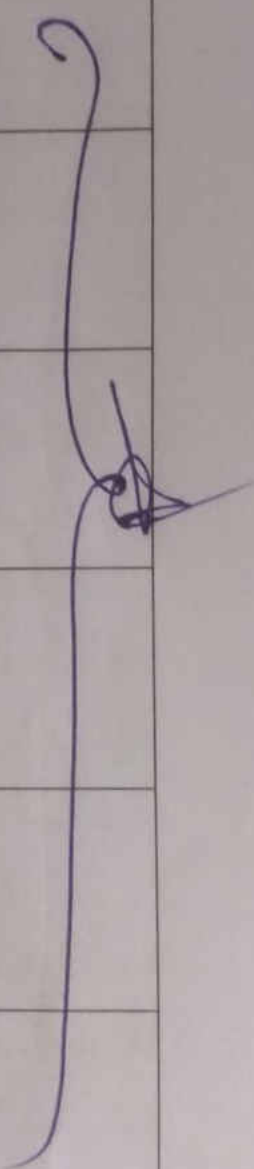
Detailed Report:

Corporate colleges :-

pool sc/st the scheme aims to provide financial assistance to meritorious student belonging to CTE BC/minority communities to get admission on Residential mode in Respect corporate college in inter mediate, get quality education and get seats in IITS, Reputed engineering / medical college 3238 students are enrolled under this scheme every year 1 minimum 7 GPA in 10th students. 2.

2. Annual income for sc, st students should not exceed two lakhs a) for students studying in hostels, Ashram schools KGBVS-50%. Allotment of seats b) 25% for government welfare gurukul students c) 20% for government welfare gurukul students d) 15% for sc, st students studying in Best available schools e) 60% of total seats of girls and 3% for disabled After admission to the selected college, the fee should paid to the college.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Hazards uncleaned occupational	I observed about corporate colleges	
Day -2	Scheme importance & Responsibility	I observe the scheme importance	
Day -3	Survey of identify the uncleaned occupation	I learned identification and drawbacks	
Day -4	Benefits of scheme	I learned suggestions of corporate college scheme	
Day -5	Suggestion of scheme Better implementation	I observe and write the outcome	
Day -6	outcome	I learned and write the outcome	

WEEKLY REPORT

WEEK - 8 (From Dt 13-2-2023 to Dt: Dt 18-2-2023)

Objective of the Activity Done:

Detailed Report: HAZARDOUS occupations

Back ground: The most deprived sections have been working in unsanitary cleaning occupations for ages. The aim of this scheme is to provide financial assistance to such children to study in school.

Eligibility: Irrespective of Religion, caste, children for the following are eligible for the scholarship from class 1 to 10.

a) manual scavengers specified under the manual scavengers occupations prohibition Act, 2013.

b) tanners & flyers

c) Rag-pickers

d) person in understanding scavenger occupation specified under the manual scavenger occupation Act 2013.

The class	Bachelor Student	hostel Student
1 to 10 th	225/- per month for 10 months	Rs 700/- per month (10 months)

ACTIVITY LOG FOR THE NINTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	overseas education introduction	I learned over seas education	
Day - 2	importance of scheme	I learned impor-tant of scheme	
Day - 3	participate promote videshi vidyavidhi in urban and rural level	I observe the vidhya vidhi in urban rural level	
Day - 4	observation of state level functioning of scheme	I observe the state level function of scheme	
Day - 5	observation of district level function of scheme	I observe the district level level of scheme	
Day - 6	Suggestion of district me better implementation	learned suggestion of scheme better implementation	

ACTIVITY LOG FOR THE NINTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	overseas education introduction	I learned over seas education	
Day - 2	importance of scheme	I learned impor-tant of scheme	
Day - 3	participate promote videsh; vidya nidhi in urban and rural level	I observe the vidhya nidhi in urban and rural level	
Day - 4	observation of state level functioning of scheme	I observe the state level function of scheme	
Day - 5	observation of district level function of scheme	I observe the district level function of scheme	
Day - 6	Suggestion of district me Better implementation	learned suggestion of scheme better implementation	

WEEKLY REPORT

WEEK - 9 (From Dt. 13-2-2023 to Dt. 18-2-23)

Objective of the Activity Done:

Detailed Report:

overseas education scheme:-

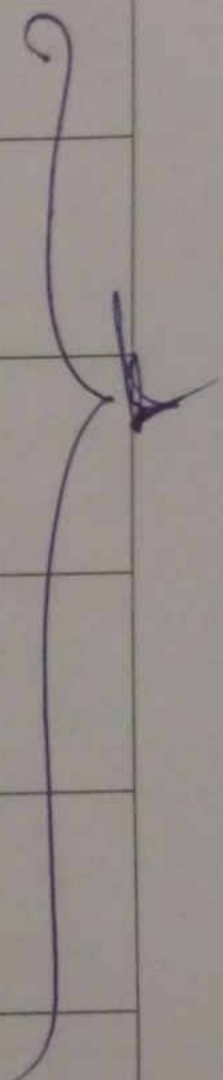
The government is implementing this scheme with the aim at providing a golden future to SC, ST, BC, EBC, minority, kapu Brahmin. student from poor families by pursuing higher studies abroad. Student whose annual income is below 6 lakh are eligible for this scheme government assistance part Before abroad and Engineering, medicine, P.H.D, Per government financial assistance of 15 lakhs to SC, ST, minority students and Rs 10 lakh to other for pursuing higher education like diploma. They recognized in 15 countries only for medicine course in Philippines, Kazakhstan, China including USA, Great Britain, Austria, Canada, Singapore, Germany, New Zealand, Sweden this scheme is applicable for studying course in universities and one way air fare and visa fee nationalized parts at a fixed ~~one~~ website.

DATE: / /

Day	Topic	Learning Objectives	Assessment
Day 1	Introduction to the course	I learned the importance of the course	
Day 2	Definition of scheme	I learned the definition of scheme	
Day 3	Types of scheme	I learned the types of scheme	
Day 4	Participate to promote the scheme	I observed people participate to promote the scheme	
Day 5	Suggestions of scheme	I observe suggestions of scheme	
Day 6	out come	I learned and write the outcome	



ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Study circles introduce	I learned study circles	
Day - 2	Importances of Scheme	I learned importance of scheme	
Day - 3	Benefits of Scheme	I learned Benefits of scheme	
Day - 4	participate to promotion this scheme	I observed participate to promote this scheme	
Day - 5	Suggestions of scheme	I observe suggestions of scheme	
Day - 6	out come	I learned and write the outcome	

WEEKLY REPORT

WEEK - 10 (From Dt. 26/2/23 to Dt. 1-3-23)

Objective of the Activity Done:

Detailed Report:

Study circles :-

In Andhra Pradesh, a study circle has been set up, one for each district for the youth of backward classes to get Job competitive examination. An Ambedkar study circle will be established in every district for scheduled castes at present there are Ambedkar study circles in Vishakhapatnam, Vijayawada and Thirupathi. There are special study certificate for minorities in Vishakhapatnam, Guntur and Kurnool, youth circles are being organized for scheduled tribes purposes. unemployed youth get living through study circle and their by portion in copy in exams writing Jobs appointive Application procedure A.P.D.S.C Apply financial benefit free coaching. is provide 2 to 3 months. Also giving salute for purchase of will happen.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Tag Teevan Tyothi introduction	I learned Tag Teevan Tyothi	
Day - 2	importance of scheme	I learned importance of scheme	
Day - 3	participate to promote this scheme	I observed participate to promote this scene	
Day - 4	Suggestions	I observed suggestions	
Day - 5	Better implementation	I observed better implementation	
Day - 6	out comes	I learned and wrote the out come	

WEEKLY REPORT

WEEK - 11 (From Dt 06/03/2023 to Dt 11/03/2023)

Objective of the Activity Done:

Detailed Report:

Tag Jeevan Jyothi :-

The government pays electricity charge for Scheduled castes and Scheduled tribes families who consume up to 200 units per month from month 24-07-2019 through "Tag Jeevan Jyothi". Shree mital limit of 100 units of the electricity per month has been per month.

Ex: consumers consuming less than 200 units need not pay electricity charges.

How to Apply: users do not need to make any application to benefit from this scheme the government itself honours the detail from electricity distribution companies cut on behalf of the consumer pays electricity charges.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Department of Social Welfare Social Justice Act-1989 Sc/ST Affinity Act-1989	I learned deposed and social Justice Act-1989	
Day - 2	Devadas, Jogini, organization preventing act 1988	I observed Devadas, Jogini, organization, act-1988	
Day - 3	mannual Scavenger 2013	I learned mannual Scavenger act 2013	
Day - 4	Andhra pradesh scheduled caste & committions	I observed Andhra pradesh scheduled caste & committions	
Day - 5	Steeing painting	I observed steeing painting act	
Day - 6	out comes	I learned and write the out come	

WEEKLY REPORT

WEEK - 12 (From Dt 13/03/2023 To Dt 15/03/2023)

Objective of the Activity Done:

Detailed Report: social welfare department social Arts

under the SC/ST Rape Prevention Act 1989 passed by the Parliament of India, any non-SC/ST who commits physical, social or economic harm against a SC/ST be proved some girls can't competition (₹ 85000 - to ₹ 25,000/-) along with other facilities this Devadas /Togin/mallamma system is a social evil that has arisen due to the illiteracy minority and secrets of the poor peoples for the village daily / married to the village daily. These women are employed in this way do not have not rights facilities. wages Andhra Pradesh State schedule caste and employed in this scheduled trips of the Commission act 2003 to consists a permanent commission for scheduled castes and scheduled for castes scheduled tribes the state.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Department of Social Welfare Scheme Dappu Artists introduction	I learned pension Scheme for Dappu Artists	
Day - 2	importance	I learned importance	
Day - 3	participation to promote	I learned participation to promote	
Day - 4	Cobular petitions introductions	I observed the promotions	
Day - 5	promotions	I learned and write at come	
Day - 6	out comes	I learned and Cobular petitions	

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

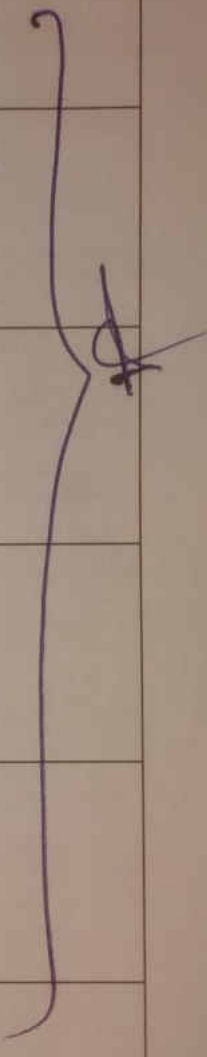
Objective of the Activity Done:

Detailed Report: pension scheme for drum Artists:

- 1) To provide financial support to drum Artists of Schedule castes and promote the Artist of drumming qualification.
- 2) caste! Scheduled caste
- 3) wutlei! Drumming (pappu artists)
- 4) financial ~~status~~ ^{status} must have units ration card
- 5) other! Should not have any other person caste certificate house hold certificate issued by your service for qualification. which ration card, andher card.

Age : 40 years, There should be higher school financial status! most hall while ration card other : should not have any other person. The considered gram pramoun are germany correct, the process regulation are correct the superes application.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	appointing authority of educational Ass.t	I learned appointing authority of education Ass.t	
Day - 2	welfare & educational roles and responsible	I observe welfare & education roles and responsibilities	
Day - 3	field visit	I visit fields of education authorities	
Day - 4	Survey of village level cart wise identification	I observe Survey of village level cart wise introduction	
Day - 5	Secretary level employees & job roles	I learned Secretary level employees & job roles	
Day - 6	out comes	I learned and wrote outcomes	

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: welfare educational Job chart:-

Social welfare, BC to chart awareness among the people in the villages under their jurisdiction about the programmes implemented by the welfare, minority, welfare differently abled and other welfare department for the all weaver sections.

identification eligible beneficiaries for schemes implemented by welfare department to facilities and facilitate the availability of welfare scheme to all those who are eligible providing feedback to higher authorities on implementation of the welfare scheme.

inspection of the performance of the village volunteers to the welfare scheme under the gram secretariate and minoritizing children who are eligible to go to schools & villages to be admitted to welfare hostels, welfare schools and other education institution are so that they continues in the schools.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Introduction (district level organization structure)	I learned appointing authority of education Ass.t	
Day - 2	Interaction of Denifi streets	I observe welfare & education roles and responsibilities	
Day - 3	Social welfare department protocol	I visit Social welfare department protocol	
Day - 4	visiting Aswo office employee & Job roles	I observe Aswo office employees Job roles.	
Day - 5	Hwo visiting one hostel Hwo Job roles & responsibility	I learned Hwo visiting one hostel Hwo Job roles	
Day - 6	outcomes	I learned and write outcome	

WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: Social welfare workers roles & responsibilities

Social workers work with individuals and families to help improve outcomes in their lives. This may be helping to protect vulnerable people from harm or abuse or supporting people to live independently. Social workers support people, to the services they may require. Social work is an academic discipline and practice based profession concerned with meeting the basic needs of individuals, families, groups, communities, and society as a whole to enhance their individual and collective well-being welfare workers. Practice draws from areas, such as psychology, sociology, wealth political science, community development, law and economics. Communities and the achievement of social justice advocate, social policy, research development agencies and social work management.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

About social welfare :-

The main objectives of the social welfare department advancement social economic Read more scheme de-fails.

Responsibility, The department provides services of family and children, the elderly, recovery criminal offenders, drug abusers, street sleepers, persons with disabilities, the mentally ill, and the community at large people interaction of social welfare department are work are daily pending of J.V.D and college level are the student problems are solve are the people are interaction and that facilities available and maintenance as most better of the also that good and most of better of the also that goods and most better social welfare department.

The DSWOs shall ensure that each every functionary working in their respective districts discharge his/her duties and observe the norms and procedures as per and observe the norms and procedures department from to time in the the regard the DSWOs shall ensure that each and every functionaries understands his/her role and duties as prescribed on the manual of assigned wide departmental orders from to time to time.

Begin with term goals - Practice adding executing or planning time with into your calendar, set aside one day a week to return time as critical the department provides drug, abusers street sleepers, Persons, with disabilities and that the finally are student social welfare department and the JVD matter and college level Scholarship.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

Jnanabhum: Scholarship status :-

1. click on the login option.
2. enter the login ID and password, and captcha code.
3. click on the application status option
4. The current status of the application will appear
5. candidates can check their application progress.

JNB NIVAS status :-

open the login page and enter your Aadhaar number in place of your user ID. The page will send a OTP code to your registered mobile number (linked with aadhaar). use the OTP and enter a captcha character to proceed to a new Page. The system will direct you to your JNB Nivas account and page will send a OTP code to your registered a school bags.

Scholarship provide financial support for student -s to help pay for a college degree. These funds enable student to obtain education. They may not have access to other wise scholarships go further than being forming financial aid for many students. They reward deserving students with the ability to afford higher education.

According to full time gate /gpat qualified students admitted to M.E, M.Tech, m.arch and m pharma course in AICTE approved. Social work a dynamic and demanding profession that requires a variety of skills and qualities, whether these skills are innate or acquired.

Skills include soft skills such as organization and communication, and technical skills directly related to the job.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

I learned to be the management skill you have have you in terms of planning, leadership, team work, behaviour, workship productive use of time weekly important in compenies, good goal getting decision manking, performance analysis etc.

group discussion learned to

- ① students are attendance of college or school level.
- ② ~~sch~~ students scholarships process.
- ③ sc students and ~~an~~ other caste are reservation.
- ④ social welfare department work.

And also that manager skills and the communication all over of this team work, discussion about social work.

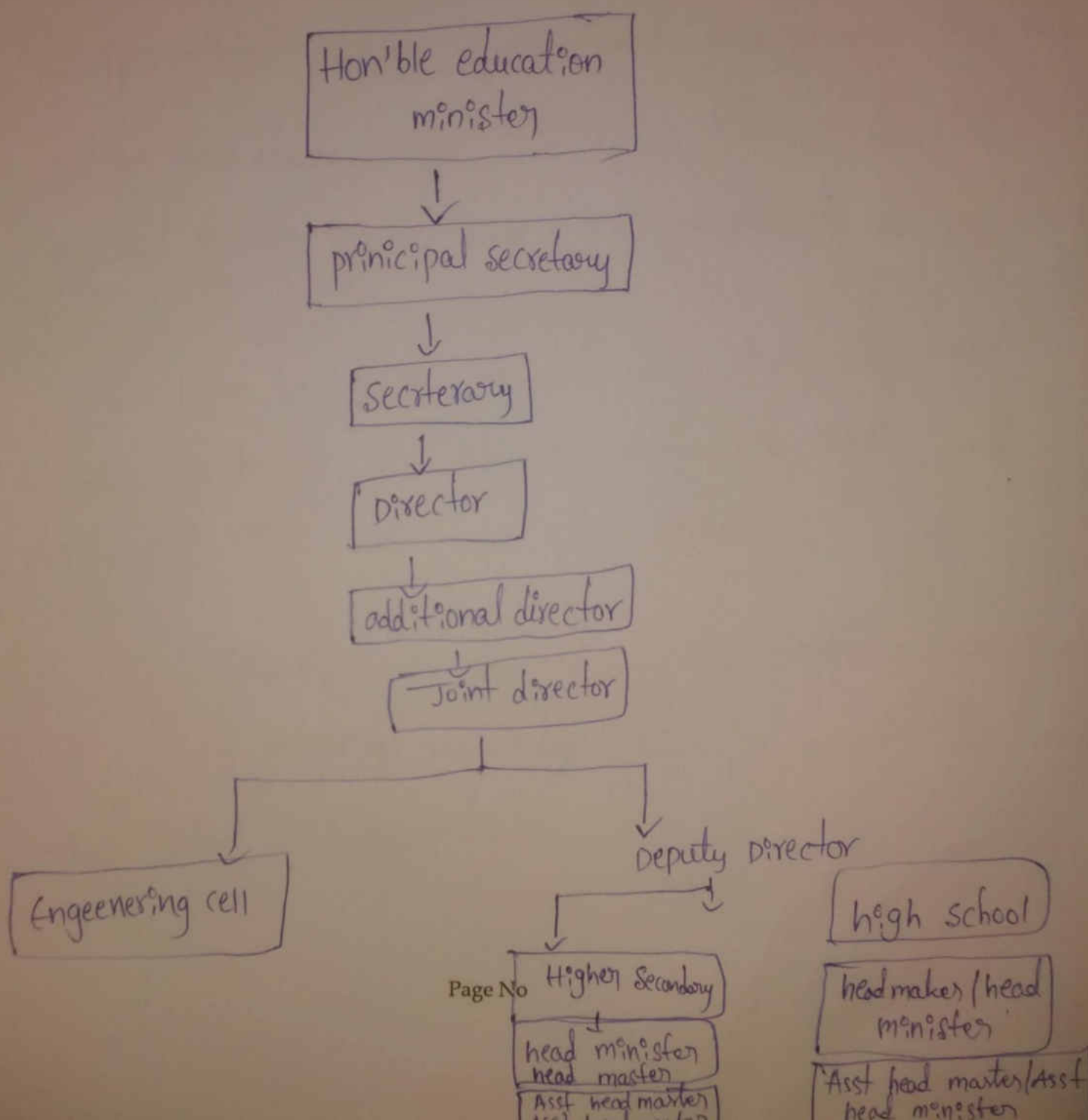
Most scholars and practitioners agree that social work managers need to have a high degree of "leadership" skills to make considered managerial discussion to empower social workers to develop staff with in collaborate with partners outside the social and human service organisation.

Social work management as a field of social work education and practice was established on many universities in Europe and North America since the 1980. established qualification on higher education first included diplomas in social economy if originally focused on person-centered, leadership, motivation and strategic issues. it combines management with social pedagogical, psychological and sociological knowledge and skills and communication.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

— % Educational Department %

state level



Educational department is a process of learning or teacher new skills or knowledge. education is mostly provided in schools and universities. education is very important for the development of the country. It helps in the economic development of the country education can change the life a person. former president of india Dr. A.P.J. Abdul Kalam is the best example of how education can change the life of a person. education if provided properly can change the perspective of people.

Here we have provided along long and head short speech on the education system in india and along with that use have also given.

Education is defined as the process of receiving or giving primary knowledge, especially at the same the school or university.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Do,

- 1) Respect the contribution of other speakers.
- 2) Listen well to the ideas others speakers.
- 3) Acknowledge what you find university.
- 4) respect difference view.

Social welfare is important for communities and people to perceive. the cycle of the proudly is broken due to to social welfare assistance a programm.

The united states has many different policies and programmes to address the needs of those who struggle with private we all programmes designed to reduce poverty social.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

⇒ Do observed and relevant to the

* CFMS → central finance management system

(makes → chekka → approver)

↓
AAO

↓
AO

↓
Head of the dept

* office protocol

(Juni^o) Asst — Seni^o) Asst — Typert — Superdunt)

↓
Superdunt Head office department collector

technological development ÷

machenary for protection for professional of civil right act 1955 and SC, ST (prevention of attractivies) act, 1989 implemantation.

Schemes :-

The protection of civil rights Act 1995 is an important price of welfare registration fixing management for practionary and escouding untouchability.

caste scheduled tribe :-

1989 to prevent committing affencies of abpoules against the numbers scs and sts provide special courts for the trail of such relief and regard for the victims of such offencies and for matters connected there with or uncident. scheduled tribes at 2003 to safe guard the inter be based on the actual demand and consumer wise details.

Student Self Evaluation of the Short-Term Internship

Student Name: Sammala Venkatesh

Registration No: 2022001356040

Term of Internship:

From: 12-12-2022

To: 18-03-2023

Date of Evaluation:

Organization Name & Address: Social welfare, collector office.

Please rate your performance in the following areas:

Rating Scale:

Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

S. Venkatesh

Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: Sammala Venkatesh

Registration No: 202200856048

Term of Internship:

From: 12-12-2022

To: 18-03-2023

Date of Evaluation:

Organization Name & Address: Social welfare, collector office.

Name & Address of the Supervisor
with Mobile Number

P. Sarath D. P. M. U
8121212176

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

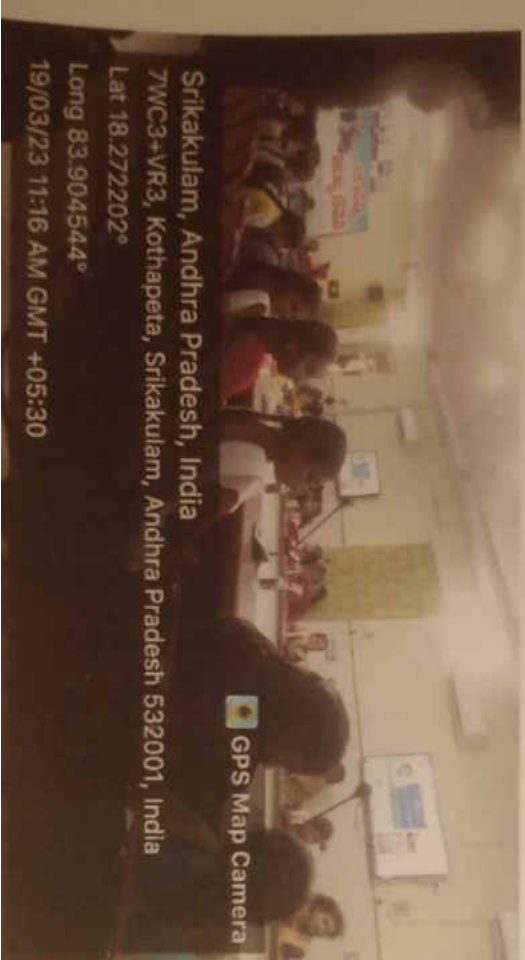
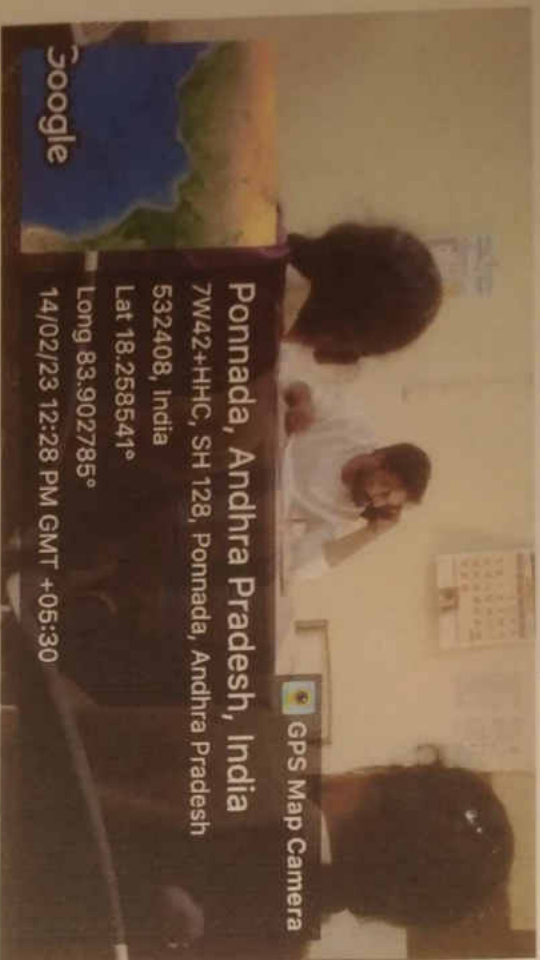
Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
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9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
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13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

P. Sarath 20/3/23
Signature of the Supervisor

PHOTOS & VIDEO LINKS





EVALUATION

Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: Sannala, Venkatesh
Programme of Study: Social welfare department (Srikakulam)
Year of Study: 3rd year.
Group: B.A (T.E.P)
Register No/H.T. No: 2022001356040
Name of the College: Goot Degree college (men) - Srikakulam.
University: Dr. B.R. Ambedkar university - Srikakulam.

SLNo	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

Date:

Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

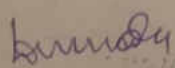
Name Of the Student: Sammala Venkatesh
 Programme of Study: Social welfare Department.
 Year of Study: 3rd year.
 Group: B.A (T.E.P)
 Register No/H.T. No: 2022001356040
 Name of the College: Govt Degree college (men) - Srikakulam.
 University: Dr. B.R. Ambedkar university - Srikakulam.

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	
2.	For the grading giving by the Supervisor of the Intern Organization	20	
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide

Signature of the Internal Expert

Signature of the External Expert


 Hostel Welfare Officer
 Govt. College Boys Hostel (S.W.)-II
 SRIKAKULAM

Signature of the Principal with Seal



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

2nd, 3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road

Atmakur (V) Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 503

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