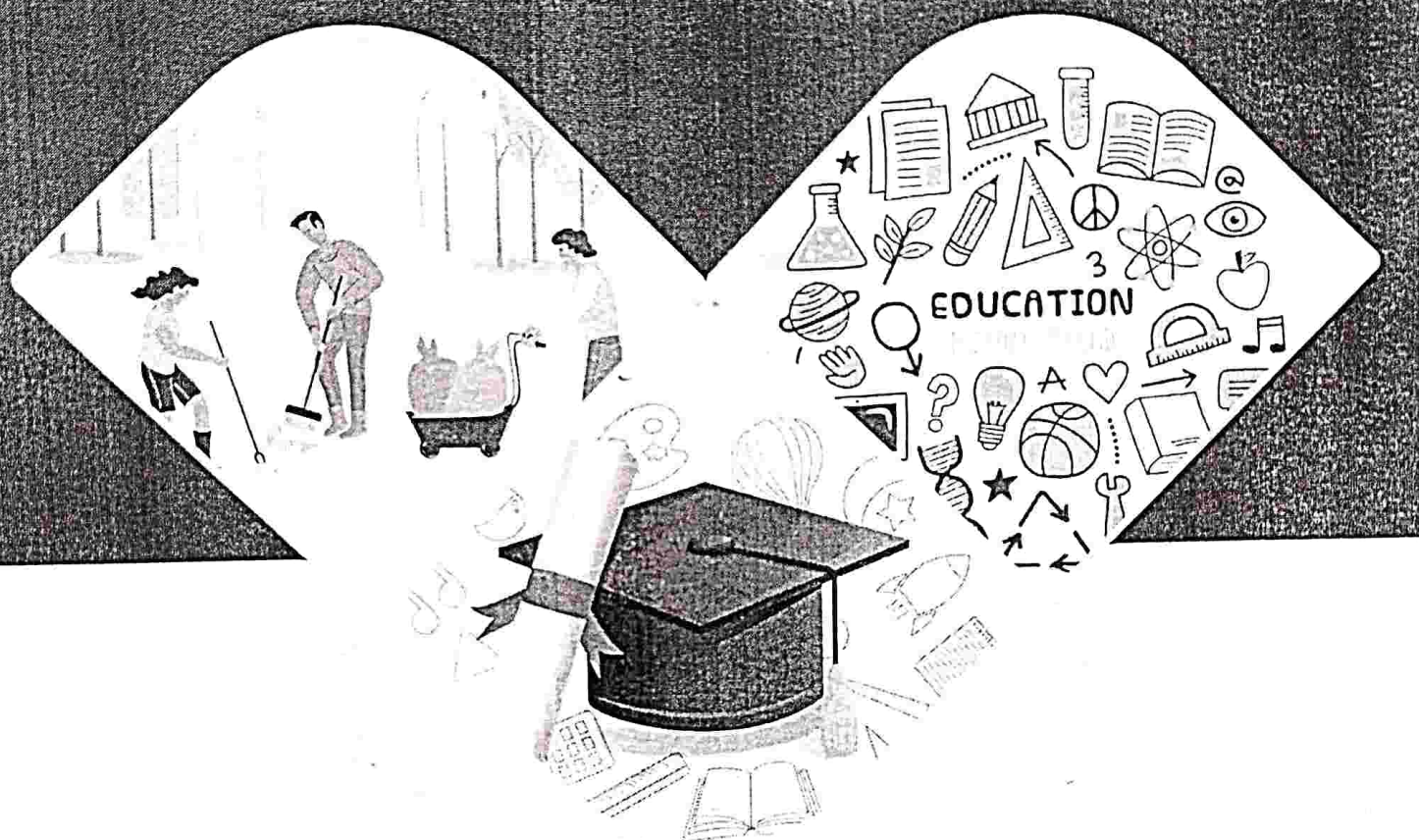
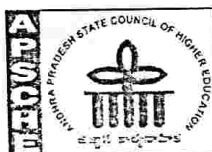


Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: Biddika Mohandasu

Name of the College: Government Degree college (Men)
Srikakulam

Registration Number: 2022001440004

Period of Internship: From: 12/12/20 To: 18/03/2023

Name & Address of the Intern Organization : Government Primary
School K. Sivada Gummalaenipuram
(Mondal), Parvathipuram manyam
(District)

University

YEAR

An Internship Report on

Education Department

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

Under the Faculty Guideship of

U. Prathista

(Name of the Faculty Guide)

Department of

Tourism

(Name of the College)

Submitted by:

Biddika Mohandasu

(Name of the Student)

Reg.No: 2022001440004

Department of III B.A (TGE)

Government Degree college (Men) Srirakulam

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/ the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

-----<<@>-----

Student's Declaration

I, Biddika Mohandasu a student of 4 Months Internship
Program, Reg. No. 2022001440004 of the Department of _____
College do hereby declare that I have completed the mandatory internship
from 12-12-2022 to 18-03-2023 in Government primary ^{School, K. Sivoda} (Name of
the intern organization) under the Faculty Guideship of
U. Prathista (Name of the Faculty Guide), Department of
Tourism - III B.A (TGE), Government Degree College (men) Srilakkulam
(Name of the College)

B. Mohandasu

(Signature and Date)

Official Certification

This is to certify that Biddika Mohandasu (Name of the student) Reg. No 2022001440004 has completed his/her Internship in Government primary ^{School K. Sivada} (Name of the Intern Organization) on Education Department (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of _____ in the Department of Government degree college (Name of the College).
(mem) Srikanth

This is accepted for evaluation.

Endorsements

Faculty Guide

Head of the Department

Principal

G. L. Puram
(Signatory with Date and Seal)

Head Master
GOVT. PRIMARY SCHOOL
K. SIVADA
G. L. PURAM MdI. (VZM. Dt)

Certificate from Intern Organization

This is to certify that Biddika Mohandasu (Name of the intern)
Reg. No 2022001440004 of Govt degree college (men) (Name of the
College) underwent internship in Govt primary school K. Sivada (Name of the
Intern Organization) from 12/12/2022 to 18/03/2023

The overall performance of the intern during his/her internship is found to be
Good (Satisfactory/Not Satisfactory).

Gr. Terepattu Rao
Authorized Signatory with Date and Seal
18/03/2023
GOVT. PRIMARY SCHOOL
K. SIVADA
S. L. PURAM Md. (VZM. Dr.)

Acknowledgements

Morning (9:05 To 9:15)

At 9:05 is prayer bell

1. Vandemataram 2. slogan 3. pledge 4. National Anthem
5. poem 6. story 7. G.K Bits.

* After prayer students are going to our classroom
Teacher and Sirs sign in registration and attendance in
mobile phones in Teachers.

* Next. Sirs attendance in students and no of students
attendance in school in mobile

* 9:30 To 10:35

* The Teacher teaches the lessons.

* The Intern students give the dullers in Teacher with me
improve the students.

* The Headmaster sir give the work finish the work submit
the teacher.

10:35 To 10:40 (Break)

10:40 To 12:00pm

* Teachers doing the sums in students.

* me and intern students are dullers doing the sums
noted down the teachers.

* After break Govt school provided a good "Akshya pathra" food.

* Previous cooking the food two women served the two women in all students.

12:00 TO 12:45

* All students clean the plates and served the food in plate.

* First students prayer next eating the food.

* All students give some work give teachers. in lunch time doing the works in students. students are playing games.

1:00 TO 2:10 pm

* Teacher give doing works in students.

* Teachers, Every day learn a word speak out the teacher.

* Next-day, the world is speak out the student in prayer

2:16 TO 2:15 pm (Break Bell)

2:16 TO 3:30 pm

* Teachers Teaches the lesson and doing the works and Correction the work.

* Sirs gave the home work to the students.

* All the students closed their books and they did meditations.

Contents

Monday (Prayer)

1. Vandemataram Song
2. maa telugu talliki
3. pledge in Telugu
4. Learn a word
5. General Knowledge
6. National Anthem

In mid-day meal is Biryani and tomato pakodi, chekki

Tuesday (Prayer)

1. Vandemataram
2. maa Telugu talliki
3. pledge in Telugu
4. God bless mommy
5. learn a word
6. poem and national Anthem

In mid-day meal is pulihora and tomato pakodi

Wednesday

1. Vandemataram
2. maa Telugu talliki
3. pledge in Telugu
4. God bless mommy

5. learn a word

6. poem and national Anthem.

In mid-day meal is lemon pulihora, Tomato pakodi

thurs day (Prayer)

1. Vandemataram

2. maa Telugu Talliki

3. pledge in English

4. Learn a word

5. God bless mummy.

6. poem and national Anthem

In mid-day meal Egg, white rice, potato curry

Friday (Prayer)

1. vandemataram song

2. maa Telugu talliki

3. pledge in English

4. Learn a word

5. God bless mummy

6. poem and national Anthem.

In mid-day meal is Rice, dal and chakki

Satur day (Prayer)

1. Vandemataram

2. maa Telugu talliki

3. pledge in English

4. Learn a word

5. God bless mummy

6. poem and national Anthem.

In mid-day meal is leaf rice, leaf dal, sweets.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

Learning objectives

- In future plans, I became teacher, first patience and never hurts yourself and students.
- ⇒ In Govt teacher → wrote the diary.
 - wrote the lesson schedule note in our class.
 - No. of students are brighter.
 - No. of students are dullers we can see
- ⇒ And improve the dullers became the bright students.
- ⇒ First of all, read the lesson properly and teach the lesson in students ask questions the students became brighter and interesting the lesson how to teach! I teach the lesson interesting in principal/Hm sir.
- ⇒ In Hm sir, doing the work like learn world note and registration no. of students are present or absent and conduct the examination and correction the papers and cultural activities like sing a song and music dancers and games
- ⇒ How to wrote the diary and lesson plans:
- ⇒ How to teach the lesson and interesting the lesson in students.

⇒ How to improve the dullers.

outcomes

1. TLM means Teaching learning material by using cardboard, colour papers and waste material used in the TLM.
2. Sir, wrote the diary is every day teach the lesson in students wrote the diary.
3. The lessons are main points are noted down in the note book.
4. The poems are with action.
5. First, give the dullers Telugu alphabet, English alphabet letters and Guminthalu.
6. The duller students are improved by using TLM.
7. The Time designation and work and attraction the students and motivated the students and interaction in the class.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Introduction

I am B. Mohandasu my four months intern organization is school. In this school two teachers 1. Hm Sir (Viswanadham Sir) 2. Rajesh Sir in this total strength is students in school.

Values of organization

- In this organization, value of the teacher and value of student life is very important is Teacher.
- The Teacher teaches lessons are students and value of teachers and friends.
- The Teacher guide for me good or bad decision in life the sir guide you.

Role and Responsibilities

- In this school H:M Sir give some work are TLM note down its note books.
- The Teacher main note is Teach is the lesson and conduct the assessment.
- Explain the TLM Equipment in students.
- In the Employees doing the school work and Teacher and Sirs doing the lesson plan and submit the notebook and check the visiting officer all note books.
- The duller students sir by using the material Explain it wrote the student in note book.

Performance

I am doing the work, prepare the TLM, prepare Examinations in students in guide you, conduct the SA-I, FA-II, FA-III Exams.

I am invigilator. I did good performance in school.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

In this TLM activities and week Report is Teach the lessons and doing the work books in students and conduct the assessment the principal/HM Sir give some work like learn word notes and lesson plan schedule written it in this school, conduct the science day and children celebrations maths day celebrate the teacher.

H.M Sir and another Sir and all intern students also attended.

In internship students Sir give duffers and improve the duffers remember it.

Every day Take the duffers and improved it Case in this school no gate and neat classroom Madu-nedu Program in this school.

Some students are participate the maths day celebrations Srinivas Ramanujam magic number is 1429 number formed by students.

Sir give some tasks like. TLM's, Telugu TLM, Science TLM and maths TLM give the Teacher finished the TLM submit the teacher.

In fifth week Report is conduct exams well-written in the students and some students are dullers not well written exams.

I rectified the dullers students improved the students.

I tried level best improved.

In previous days, dullers are no writing and reading now-a-day, better than the previous.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Teach the lesson in 4th class	communication skills and writing skills are improved.	glew
Day -2	Teach the lesson in 4th class	improve the communication the students and dullers & good students.	glew
Day -3	Do the sums in 4th class	NO. of students doing well for maths sums. some students are doing well.	glew
Day -4	conduct the elction in 2nd class	Some students in diction in telugu only 2 or 3 students are not well.	glew
Day -5	conduct the Exam in 4th class	F.V.S Exam some students are well writing and some students are not well writing.	glew
Day -6	conduct the Exam in 2nd class.	In English diction some students are well writing only 2 or 3 students & are not well	glew

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday, Teach the lesson in 4th class good Response Students. In lunch Time, mid-day meal Biryani, Tomato Pakodi served the two womens for Students in Tuesday, Teach the lesson in 4th class sub - EVS good Response Students only 4 dullers not interesting lesson. Total strength is 12 students remaining students Teach the lesson.

In lunch Time MDM pulihora and Tomato pakodi and chakki. In Wednesday, doing the sums in 4th class only 2 or 3 dullers. In lunch time MDM is Biryani, potato curry and Egg in Thursday Conduct the diction in 2nd class all students are well - writing only 3 students not well writing only 3 students not well writing in lunch time pulihora, Tomato pakodi and egg in Friday Conduct the Exam in 4th class All student are well - writing only 4 students not well writing in lunch time rice and dal egg and chakki in Saturday Conduct the diction in 2nd class English diction students are well writing. MDM is leafy Rice and dal and sweet.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lesson in and class.	All students are good, Listeners students raise doubt I clarify by the doubts.	<i>[Signature]</i>
Day - 2	Do the work book in and class	All students good writing and improve the communicate skills.	<i>[Signature]</i>
Day - 3	Do the work book in and class.	All students are doing the sums well some students well.	<i>[Signature]</i>
Day - 4	Teach the lesson in and class	I learn outcome improve the communication skills in lecture learned me.	<i>[Signature]</i>
Day - 5	Do the sums in students	All students doing the sums in black board	<i>[Signature]</i>
Day - 6	Conduct the assessment	All students are good writing some students are not well writing.	<i>[Signature]</i>

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lessons in 2nd class	First I see the student How many are concentration lessons in teach you some Some students are absent	He
Day - 2	Do the sums in 2nd class	Some students are well doing sums.	He
Day - 3	Teach the lessons 3rd class	In 3rd class students i teach lesson Concentration the lesson ask as reply fast.	He
Day - 4	Teach the lesson 4th class	In 4th class students good response.	He
Day - 5	Do the sums in 4th class	Doing sums all students are good.	He
Day - 6	Conduct the Assessment in 4th class.	Conduct the exams Students not well writing.	He

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday Teach the 2nd class some students are very well only 2 students are not well in mid-day meal all students, 4th they do the prayer and next, eating the food. In Tuesday teach the 2nd class & do the sums in 2nd class in Wednesday. Teach the lesson subject is E.V.S. all students are good response. In afternoon H.M. Sir give some works like (TLM). Thursday I teach the lesson in 4th class.

In Friday, do the sums in 4th class all students are well done. In Saturday morning Conduct the assessment and correction. The Exam paper marks is good.

I am teacher, my work is control the class room and Teach the lesson, Conduct the assessment and in prayer Time I can see all students are devotion and school pledges etc. every day students are learn word, G.K Bits and poem in this school. Teacher is very important place in society. Every occupation, first guide is a Teacher.

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday Teach the lesson in 3rd lesson subject is English. all students are good response and good listeners raise the doubts i clarify the doubts. In mid-day meal time bell is (12:00pm) 1st students prayer next, start the lunch eating the food. In Tuesday do the workbook in 2nd class subject is English i write the answers in black board all students are noted in Wednesday do the maths workbook in 2nd class. I wrote the sum in black board. Thursday I teach the lesson and learn work Spelling is by hearing the student and i ask questions in students are reply the question in Friday. do the sums I wrote the sums in black Board students are doing the sums in black board in Saturday. Conduct the assessment all students are good writing some students not well writing in this work Communicate speaking skills writing skills Technical skill and some talks are improved.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	In monday conduct the SA-I Examination	I am invigilator in IV, V SA-I this experience is nice	<i>[Signature]</i>
Day -2	In Tuesday Conduct the maths exam	all students are well.	<i>[Signature]</i>
Day -3	In wednesday conduct the English Exam	all students are well-writing some students are not well-writing.	<i>[Signature]</i>
Day -4	In Thursday Conduct the E.V.S Exam	all students are not-well writing some students are well.	<i>[Signature]</i>
Day -5	In Friday conduct the SA-I Exam paper in IV, V classes	I correction the paper and note down marks in marks book.	<i>[Signature]</i>
Day -6	In Saturday correction the paper and this is disturbing the students and see the marks	all students are see marks are nice.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In morning rang school bell (9:5 - 9:15) prayer next all students go to our class room prepare the exam in students and i guide you. me and and the teacher conduct SA-I Examination in this exam question paper and OMR sheet and answer sheet. In monday Conduct the telugu exam. all student written the exam well exam is over. collect the question paper. and OMR sheets In tuesday, Conduct maths exam and wednes day Conduct the english and thurs day Conduct the EVS all students not written in EVS Exam EVS subject not interested in students these exam paper (IV, V) Correction and disturbing the papers marks noted in students.

In this week. I am Invigilator, In this school this experience is good and Corrections the paper and marks is good and Corrections the paper and marks is noted. in 4th class students attachments me and in this school in the line goal is achievement Teacher is good qualities with teach you and seeing the principal sir and respect and take respect.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Sir. doing the workers me and intern students conduct celebrate the pongal in school.	In this school small festival Teacher celebrate the students.	gle
Day - 2	In Tuesday all students are good dance, some song practices.	all students are enjoy the pongal celebration	gle
Day - 3	In wednesday celebrate Pongal Holidays, rangoli, Bhogi and decorate the school.	In this day is enjoyable day in life.	gle
Day - 4	Pongal Holidays	-	gle
Day - 5	Pongal Holidays	-	gle
Day - 6	Pongal Holidays	-	gle

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Monday Sir. doing the work conduct the pongal celebrations. In this school small festival celebrate the students and Teachers.

In tuesday, all students are practise the dances and practice the songs.

In wednesday all students are traditional look Teachers also Traditional look.

In thursday Pongal Holiday is declared and Re-open the next thurs day.

In this week every students cultural activities also important. donar sing a song and drawing the pictures in charts conduct the games all playing the games in ground.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Holiday	-	Yes
Day - 2	Holi day	-	Yes
Day - 3	Holi day	-	Yes
Day - 4	Re-open the school all students are not come in this day	In school learning outcome is no of are student.	Yes
Day - 5	Teach the lesson sir (Rajesh sir Today is absent)	all students attended.	Yes
Day - 6	Doing the sums	all students are doing sums well.	Yes

WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Thursday school is open Teach the lesson and doing the sums and doing the workbooks in 3 days are absent no. of students are not attended in this school after pongal.

MDM is Teach the Tomato Pakodi in Friday. Teach the lesson and doing the workbooks in 2nd class wrote the workbook students

In Saturday Conduct the cultural activities and games in afternoon time morning time. Teacher Teaches the lessons in Evening Sir give the homework in this day mid-day meal is leafy rice and leafy dal.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Teach the lesson in and class	Communication skills are improved.	ghe
Day -2	Teach the lesson in and class	the students are interesting lessons are listening.	ghe
Day -3	Do the work book in and class.	I learn outcome is work book write neatly.	ghe
Day -4	Do the work book (English) in and class	work book is written neatly in students.	ghe
Day -5	Do the work book (Telugu) in and class	Telugu work book is not well writing in students.	ghe
Day -6	conduct the assessment	students are not well writing.	ghe

WEEKLY REPORT

WEEK - 7 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In monday Teach the lesson in 2nd class. I observed students are not well listeners monday pledge is India is my Country and maa telugutalli song and Vandemataram in morning. In tuesday morning Vandemataram and maa telugutalliki, God bless mummy. Teach the lesson in 2nd class.

In wednesday doing the workbook in students in thursday doing the workbook in students. In friday doing the workbook in students. students are doing the sums.

In Saturday Conduct the assessment some students are well and some students are not well writing.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Do the work book in students I guide you	work book neatly wrote student.	Yes
Day -2	Do the work book in and class guide you	work books neatly wrote students.	Yes
Day -3	Students wrote the work book.	work book neatly wrote students.	Yes
Day -4	Students are using TLM and reading it.	All students are Explaining very well.	Yes
Day -5	Teachers give some work and some activities	Technical skills is improved.	Yes
Day -6	Conduct the assessment diction	Students are well writing.	Yes

WEEKLY REPORT

WEEK - 8 (From Dt..... to Dt: Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday all students doing the work books
Subject is English. In afternoon mid-day meal is
Biryani, potato curry and chakki.

In Tuesday all students are doing the work books
and teaching the lesson and In Wednesday
Teach the lesson all students are good listener
raise the doubts in students, I clarify the doubts.

In Thursday Teaching the lesson and all
students are lesson in interesting In Friday
students are reading by using TLM materials.

In Saturday Conduct the assessment and diction.
all students are wrote the Exam well-writing

only 2 or 3 students not well In this Sir
listening skills and Speaking skills improved

Saturday all students are reading book and
games.

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Teach the lesson	Communication skills are improved.	je
Day -2	Teach the lessons	Communication skills are Improved	je
Day -3	Do the sums	all students doing Sums are well	je
Day -4	Do the work books	all students are good & neat writing.	je
Day -5	Teaching the lesson	Teaching skills & listening skills are improved.	je
Day -6	Holiday	—	je

WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in students all students are good response and good listeners raise the doubts. I clarify the doubts In Tuesday do the work book in subject is English. I write the answers in black board all students are noted.

In Wednesday do the sums I wrote the sums in black board students are doing the sums in black board.

In Thursday do the work book in subject is English I write the answers in black board all students are noted.

In Friday teach skills are improved technical skills are improved speaking skills are improved.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lesson in 5 th class	Students listened good.	<i>[Signature]</i>
Day - 2	Sir. gave some home work to the students	Students did the work	<i>[Signature]</i>
Day - 3	I Explained lesson plan & TLMs.	Students were impressed	<i>[Signature]</i>
Day - 4	I Teach the alphabets to the dullers.	Students were learned and note down.	<i>[Signature]</i>
Day - 5	Teach the lesson to the dullers.	Students note down gunintulu.	<i>[Signature]</i>
Day - 6	Conduct assessment to the dullers.	Dullers are improved.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in 3rd class subject is EVS all students are good response and good listeners raise the doubts. I clarify the doubts.

In Tuesday Sir. home work is written with me.

In Wednesday maths work book. doing the work book and students are neatly work book. In Thursday teach the dulleys and @&@&@, Alphabet letters and gunintalu.

In Friday, teach the dulleys and do the sums in students.

In Saturday Conduct the assessment and all students are well-writing.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lesson in 4 th class.	communication skills and writing skills improved.	<i>[Signature]</i>
Day - 2	Teach the lesson in 4 th class	improved communication skills in duller students	<i>[Signature]</i>
Day - 3	Do the sums in 4 th class.	No. of students doing well for maths only some students are doing well.	<i>[Signature]</i>
Day - 4	Conduct the diction to 1 st and 2 nd class.	Some students in diction in telugu only 2 or 3 student are not well.	<i>[Signature]</i>
Day - 5	conduct the Exam to the 4 th class.	E.V.S Exam some students are well writing and some students are not well writing.	<i>[Signature]</i>
Day - 6	conduct the diction to 1 st and 2 nd class.	In English diction some students are well writing only 2/3 Students are not well.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In monday, Teach the lesson in 4th class good response
Students In lunch times, mid-day meal Biryani.
Potato curry served to two women for students.

In tuesday, Teach the lesson in 4th class
Subject is E.V.S good response students only 4
dullers not interesting lesson.

In wednesday doing the sums in 4th class
only 2 or 3 dullers.

In thursday Conduct the diction in 2nd class all
students are well-writing only 3 students not well
writing.

In friday Conduct the exam in 4th class
all students are well-writing only 4 students are
not well-writing.

In Saturday Conduct's assessment got
the good marks.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lesson in 5 th class	All students are responded.	<i>[Signature]</i>
Day - 2	Teach the lesson in 5 th class.	All students are responded well.	<i>[Signature]</i>
Day - 3	Do the sums in 4 th class.	Do. the given sums.	<i>[Signature]</i>
Day - 4	Do the sums in 3 rd class.	Students did the given sums.	<i>[Signature]</i>
Day - 5	Do the sums in 2 nd class.	did the given sums.	<i>[Signature]</i>
Day - 6	Do the sums in 4 th class	All students are doing sums is nice.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in dullers in this school.
dullers are improved.

In Tuesday teach the lesson in 4th class and
I participate Science day. Science TLM prepare
make it explain the TLM students are explain in
Science day.

In Wednesday do the sums in the 4th class
all students are well-writing.

In Thursday do the sums in 4th class dullers
additions, subtractions and multiplication only
divisions are not well.

In Friday, Sir gave the work. I finished the work.

In Saturday conduct the assessment dullers
Telugu dictation all students are well-writing.
only 2 students are not well-writing.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	All students prepare the FA-III Exams.	Students are prepared for the Exams.	
Day - 2	All students prepare for the FA-III Exams.	Students are Prepared for the Exams.	
Day - 3	All students are prepared for the FA-III Exams	Students are prepared for the Exams.	
Day - 4	Teach the duller Telugu words	Students wrote Telugu work.	
Day - 5	All students prepare for the FA-III Exams	Students prepared well for the Exams.	
Day - 6	Conduct the Telugu Exam	All students wrote exams well.	

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday all students are prepared for the exams and in Tuesday all students are prepared for the exams. Dullers teach me dullers are well-writing.

In Wednesday all students are prepared for the exams and dullers teach me dullers are improved.

In Thursday teach the dullers Telugu words improved the dullers some are better than previous.

In Friday Conduct the Telugu Exam FA-II Examination. I am invigilated to the 3rd class.

In Saturday Conduct Maths Exam I am invigilator for 1st class.

all students are well-writing some are not well-writing.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Holiday	—	
Day - 2	Conduct the English Exam	I am Invigilator to the 1 st class.	
Day - 3	Conduct the F.V.S Exam	I am Invigilator to the 1 st class.	
Day - 4	Sir give some TLM activities	Teaching learning material activities.	
Day - 5	TLM makes the Card board and thermocell	Very tasks for me.	
Day - 6	Conduct the assessment	Communication skills and Technical skills.	

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday is Holiday is MK election Govt school
Conduct is holiday.

In Tuesday Conduct the Exam English I am
invigilator. all students are well-writing.

In Wednesday. Conduct the E.V.S Exam in 5th class.
all students are well-writing.

In Thursday sir give some work like TLM
materials and by using items is thermo, card
boards.

In Friday, submit the programme and
Signature of HM sir and another sir.

In Saturday, conduct the cultural activities
only. reading purpose and no dances and
games.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	In monday, correction the papers	Connection to paper III rd class.	Yes
Day - 2	In tuesday, these marks are exam Invigilator.	All marks are in register.	Yes
Day - 3	In wednesday, teach the lessons in 3 rd class	Teach the lesson in 3 rd class.	Yes
Day - 4	In thurs day, teach the lesson to the duller Students.	Improve the Students.	Yes
Day - 5	The TLM give the sir	Submit the TLM	Yes
Day - 6	conduct the Assessment	Students were wrote well.	Yes

WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday, correction the exam paper and all students got the good marks

In Tuesday, these marks note down in Exam registers.

H.M Sir and another Sir are these marks mentioned in mobile phone.

In Wednesday, Teach the lessons in 3rd class and teach the lesson in duller and improve the students.

In Thursday, Teach the lesson in dullers

In Friday Sir gave TLM project to the intern students.

In Saturday, submit the programme sign with Hm Sir.

In this week is last week of Internship. Starting date 12-12-2022 and ending of the Internship date 18-3-22.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

- ⇒ In 4 months long internship programme. I have observed and experienced above the working conditions and relationships with employees in the school are harmonious and amicable.
- ⇒ I learned so much from the employees in the school with great extent.
- ⇒ They have given wonderful support in discharging my duties and roles in efficient way.
- ⇒ I have followed protocol institutions producers process of taking classes and time management of the institutions.
- ⇒ I observed that work place is very spacious and well ventilator to work freely and happily.
- ⇒ Head master and other faculty supported me and sometimes motivated me and worked like a time to performing given tasks.
- ⇒ In this connection we support each other in sharing work related to the tasks and maintaining harmonious relationship in the school.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

- ① In the age of information technology every school has been transformed into digital oriented schools my school has a smart class room to discriminate knowledge to the students.
- ② No virtual classes in this school the teacher only pieces of chalk written the black board.
- ③ students are written the note books no virtual classes some duller students are teach teacher by using teaching learning materials.
- ④ Improve the dullers how to develop dullers?
- ⑤ some dullers were improved by using TLM.
- ⑥ And understandable this attaches the students attend the class regularly.
- ⑦ I got rich experience in bonding of classroom students, teachers and all class students.
- ⑧ In this schools attachment teachers and students in this school missing the students and missing the teacher.

Result: the teacher in future all talented in will me become a teachers.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

I have planned according to duration of the internship and working hours of the institution to acquire managerial skills for better performance in future.

Entire internship period I have acquired self management skills, Team management and overall managerial skills. I am well equipped with workman

shop and productive use of institutions caption. Extent of my ability under the nature of work and given weekly schedules for head of my institutions.

I derived a plan set a goal and finish my task.

Overall performance in the institutions from my side is satisfactory I have acquired self confidence and decisions making and problem solving in relevant to the work. I lead a team with the help employee in the institutions to achieve to given tasks. I learned how to the performance and interact with the students in the classroom.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

Communication skills

- Think before speaking.
- Speaking with confidence what you are want to expression.
- Reading is the step to develop or improve speaking and writing.
- conducting group discussions for in some events.
- Use proper words for speaking.
- The four language skills (Listening, speaking, Reading and writing) can enhance the communication skills.
- Notice your body language and behaviour.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

- conducting small group activities for class.
- make small groups in each group has 5 members. that they can discussions for the activities like Quizzes, letter writings, words writing and answer the question to what the teacher has asked?
- Let them participate actively in playing games, group activities, class activities for the students.
- teacher should be active. if the teacher like sad face or Irritable may create confusion in the class. children cannot be expressive.
- Teacher do the revision of the children or students for previous class.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

- Technology in the school education for some projectors and television.
- Through the use of projectors and television can captivate the attention of students or children.
- Children can understand easily what the teacher saying to the class.
- Students can know the presentation of small rhymes, poem in television or projectors to how to pronounce and how the tone.
- Students can pay the attention and concentrate for the added music and some movements in the presentation of poems, rhymes. in technological elements.

Student Self Evaluation of the Short-Term Internship

Student Name:	Biddika Mohandasu	Registration No:	20220014290004
Term of Internship:	From: 12/12/2022	To:	18/03/2023
Date of Evaluation:			
Organization Name & Address:	Government primary school K. Sivada Gummalaampuram (Mandal), Parvatipuram manyam (District)		

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

B. Mohandasu

Date:

Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: Biddika Mohandasu Registration No: 2022001440094

Term of Internship: From: 12/12/2022 To: 18/03/2023

Date of Evaluation:

Organization Name & Address: Primary school of Government K. Sivada
Gumma laxmipuram (Mandel) parvathipuram manyan (Dist)

Name & Address of the Supervisor
with Mobile Number G. Tirupathi Rao (H.M)
9491838091

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

G. Tirupathi Rao
Signature of the Supervisor
Head Master
GOVT. PRIMARY SCHOOL
K. SIVADA
G. L. PURAM Mdl. (VZM. Dt)







EVALUATION

Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

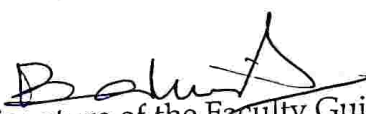
MARKS STATEMENT
(To be used by the Examiners)

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: Biddika Mohandasu
Programme of Study: 2021-2023
Year of Study: IIIrd Year
Group: BA (TGE)
Register No/H.T. No: 2022001440004
Name of the College: Government degree college (Men) Soikakulam
University: Dr. B.R Ambedkar University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	10
2.	Internship Evaluation	30	30
3.	Oral Presentation	10	10
	GRAND TOTAL	50	50

Date:


Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: Biddika Mohandasu

Programme of Study: 2021 - 2023

Year of Study: IIIrd Year

Group: BA (T&E)

Register No/H.T. No: 2022001440004

Name of the College: Government degree college(M) Soikakulam

University: Dr. B.R. Ambedkar University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	70
2.	For the grading giving by the Supervisor of the Intern Organization	20	20
3.	Viva-Voce	50	50
	TOTAL	150	140
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	190

Signature of the Faculty Guide



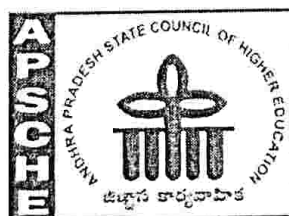
Signature of the Internal Expert



Signature of the External Expert

K. Rajamma
18/7/23

Signature of the Principal with Seal



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

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