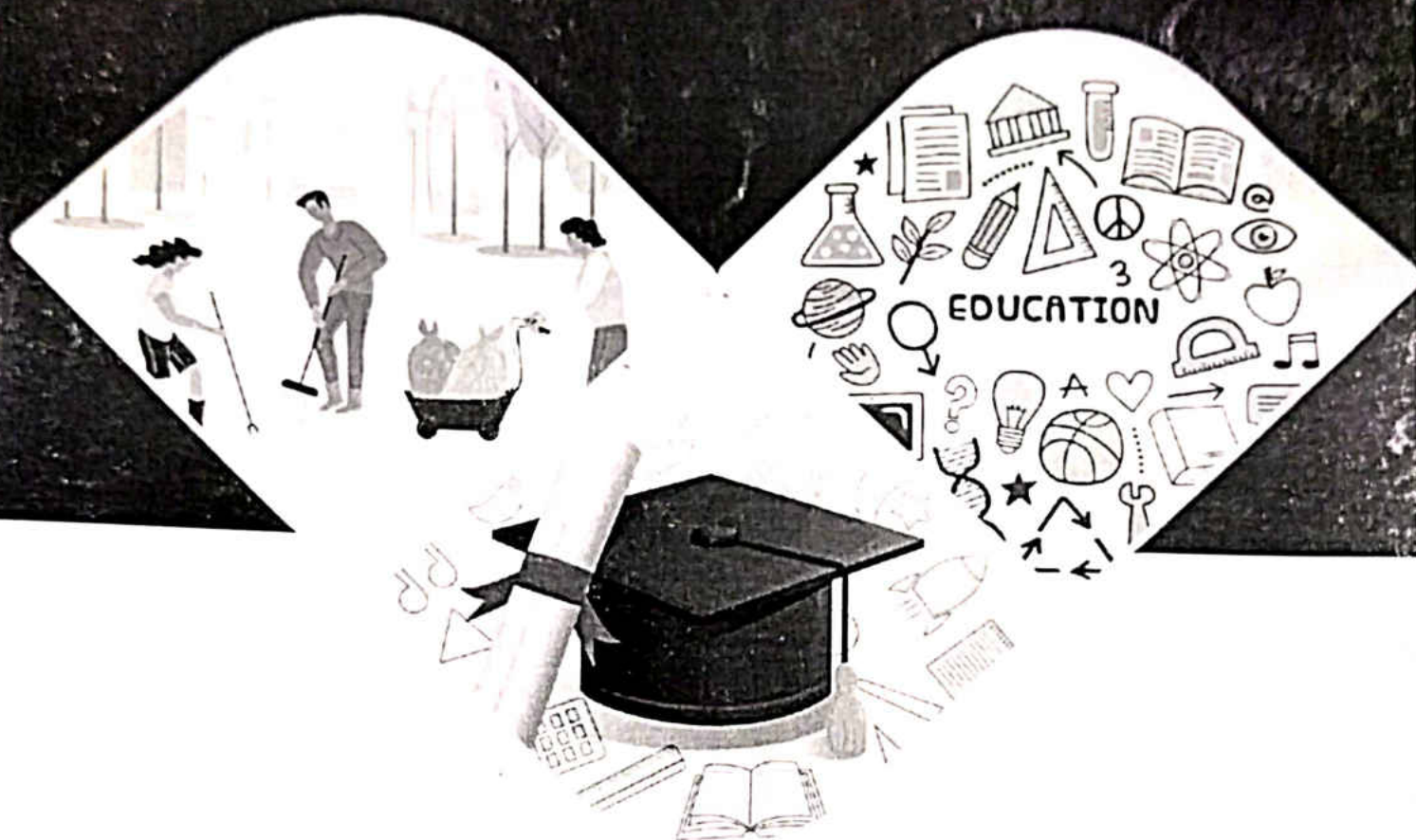


Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: Sahar B. Al-Hamdi

Name of the College: Al-Farooq Islamic Center for Women

Registration Number: 10420510040034

Period of Internship: May 2013 From: 2/11/13 To: 12/15/13

Name & Address of the Intern Organization: Quranic Research Center School
Amman, Jordan

Al-Farooq Islamic Center for Women **University**
YEAR

An Internship Report on

Long term Internship

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

B.A (T.G.E)

Under the Faculty Guideship of

(Name of the Faculty Guide)

Department of

GOVT. College for Men

(Name of the College)

Submitted by:

Savara. Perathavathi

(Name of the Student)

Reg.No: 2022001440037

Department of Educational

GOVT. Degree College for Men

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

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Student's Declaration

I, savara. Babbarathi a student of Internship
Program, Reg. No. 2021001440037 of the Department of Special English
College do hereby declare that I have completed the mandatory internship
from 27/02/23 to 16/03/23 in education department (Name of
the intern organization) under the Faculty Guideship of
_____ (Name of the Faculty Guide), Department of
Education Govt. degree college (men)
(Name of the College)

S. Babbarathi
(Signature and Date)

Official Certification

This is to certify that savasa. Prabhavathi (Name of the student) Reg. No. 2022-00/440037 has completed his/her Internship in education (Name of the Intern Organization) on education department (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of education department in the Department of Govt. Degree College (men) (Name of the College).

This is accepted for evaluation.



(Signatory with Date and Seal)

Endorsements

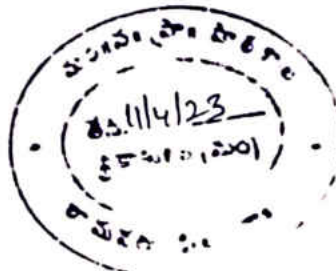
విద్యానామకావళి
విద్యార్థి పేరు: సావసా ప్రభావతి
విద్యార్థి సంఖ్య: 2022-00/440037
విద్యార్థి పేరు: సావసా ప్రభావతి

Faculty Guide

Head of the Department

education

Principal



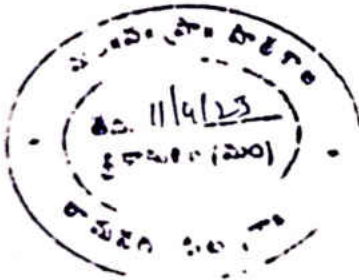
Certificate from Intern Organization

This is to certify that Santara. Prabhavathi (Name of the intern)
Reg. No. 2022001440037 of Govt/degree college (men) (Name of the
College) underwent internship in M.P.P.S School Ramana (Name of the
Intern Organization) from 27/10/2023 to 18/03/2023

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).



Authorized Signatory with Date and Seal



ప్రధాన ఉపాధ్యక్షులు
బిందలపరిపత్ ప్రాథమిక పాఠశాల
రామనాథపేట
తామరపాలెం (హరల్) మండలం

Acknowledgements

First of all I would like to thank my Institute, Government degree college for (men) Dr. B.R Ambedkar university, for arranging the internship for me. I am also grateful to M.P.P.S school Ramanarsufeta, for recruiting me as an intern.

Take this opportunity to express my profound gratitude and deep regards to my team leader at Ramanarsufeta school for his exemplary guidance monitoring and constant encouragement through out the course of this internship. I would like to express my heartfelt gratitude to Ramanarsufeta school, for the kind support and inspiration which has immensely strengthened my confidence during my internship program.

Special thanks must be given to the teachers and students at M.P.P.S school at Ramanarsufeta, in this feedback for the love and support with which I achieved skills and development.

last and most importantly I would like to thank all those who help me in my internship program in the school like teacher and my friends with me and students in the school at M.P.P.S school Ramamassubeta.

I'm thankful to them for their continual constructive criticism and invaluable suggestions and help. which benefited a lot at my intern.

Contents

Main content in teaching field

- ⇒ TO develop the organisations skills.
- ⇒ TO improve interactions with students.
- ⇒ TO improve maintenance, protocols discipline, and time Managements.
- ⇒ TO improve relationships and socialization
- ⇒ TO develop technical skills and managerial skills.
- ⇒ TO develop communications skill and confidence levels and understanding others.
- ⇒ TO develop Team work, discussions and contribution.
- ⇒ TO develop leadership qualities.

The purpose of a membership is to develop professional skills.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

This report is a detailed overview of my internship journey at M.P.P.S School Ramnagar, Supetla, Sriekalalam. During my internship, I have learned a lot about communication and teaching and learning.

Throughout my internship experience, I fostered a truly positive and compassionate learning environment for my students, through the support and mentorship of my cooperating teacher, management, organisation,

discipline and consistent practice. My class management skills improved. My development both managing the daily processes within the classroom and planning and delivering effective lessons and assessment directly affected the academic gains of my students.

Through engaging activities and methodologies for supportive learning, my students could make significant learning. My students could make significant

gains in both reading comprehension and finally academic gains in reading concepts.

I'm confident in my student's progress and my growth and development. I would not take the knowledge or skills I have today if it were not for my internship experience with my students and cooperating teachers. and I look forward to where my career in education takes me in the future.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

I did my internship in the department of education, at the M.P.P.S school at Ramanarasurpeta Srikakulam. I have gained a lot of knowledge and experiences. My internship as a student teacher for M.P.P.S school has been the most regarding and motivational experience I have had during my time as a student at the Montfort High School. I connected with my students, cooperating teacher and other school staff, all of whom supported my growth as a teacher both directly and indirectly.

With such empathetic, compassionate and supportive mentors, this experience has helped me achieve my goal of completing my (B.Ed) Bachelor's program.

Throughout my internship experience. I fostered a fully positive and compassionate learning environment for my students. Through the support and mentorship of my cooperating teacher. Through the application of time management, organization, discipline and consistent practice, my class room management skills improved. I would not have the knowledge or skills I have today if it were not for my internship experience with my student and cooperating teacher, and I look forward to where my career in education takes me in my future.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

my internship as a student teacher for m.p.p.s school Rama-narsupeta. solikaculam has been the most regarding and motivational experience. I have had during my time as a student at the (Degree) Arts college degree for cmen). I connected with my students cooperating teacher and other school staff. all the supported my growth school staff as a teacher both directly and indirectly.

throughout my internship experience. I fostered a truly positive and compassionate learning environment for my students. through the support and mentorship of my cooperating teacher. The time at management, organization, discipline and consistent practice my class room management skills improved.

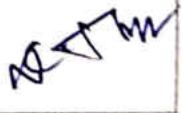
my development both managing the daily processes within the classroom and planning and delivering effective lessons and assessment directly affected the academic

Gain at my students.

Through engaging activities and methodologies for supportive learning my students could make significant gains in both reading comprehension and fluency. Besides academic gains in reading concept.

I'm confident in my student's progress and my growth and development. I would not have the knowledge or skills. I have summarised my overall experience with my learning and challenges faced as an intern.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	It is my first day I have conducted self introduction for 1,2 classes students	It was a great day as a teacher and it was best experience to me in first day.	
Day - 2	I went to 3 rd class and asked some basic questions regarding matters to the students.	I have been prepared & came to know about teaching few ways.	
Day - 3	Again I was sent to 3 rd class and they are very excited to know about me.	I noticed the curiosity in each and every student.	
Day - 4	The day 3 rd class made them to students English & E.V.S.	This day I came to know where to do with children	
Day - 5	I was sent to 3 rd class and made them to write some words from these books look no's	I came to know about their education and standards.	
Day - 6	I have interacted with 1,2 nd class students and some activities.	I do service their mind-set and way of behaviour & active participation.	

WEEKLY REPORT

WEEK - 1 (From Dt. 27/01/23 to Dt. 28/01/23)

Objective of the Activity Done:

Detailed Report:

As it is the first week. I conducted self introduction in each and every class room from 1st to 5th to know about them.

And I also conducted some circular activities to interact with them. I have also taught them new lessons in their syllabus in understandable manner so they can understand easily and to know about new things and I observed they are society and I noticed their educational performance and knowledge.

Finally, noticed that some student are not active and they like the teaching in friendly manner.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 1st class and I have observed that some students need to be disciplined.	I came to know that how to conduct students to be is discipline.	
Day - 2	I went to 1st class and asked them about their goals which was well interactive.	I noticed about their life styles goals and their problems.	
Day - 3	I taught 2nd class a lesson in my own way of teaching.	I have made them to read the lesson in their own mother tongue.	
Day - 4	I have sent to 2nd class and made to know about shy-shes and moral stories and with action.	I learned now to communicate and management with every student.	
Day - 5	I have taught the 2nd class students about how to behave at particular places and...	I came to know about mentoring in behaviour aspects.	
Day - 6	I have conducted some activities to 1st class students regarding subjects.	I learned now to teach in a appropriate manner.	

WEEKLY REPORT

WEEK - 2 (From Dt. ~~01/01/23~~ to Dt. ~~03/01/23~~)

Objective of the Activity Done:

Detailed Report:

In this 2nd week, I have observed the students about their performance in studies and their capabilities too.

I have discussed with them about how to study and manage their academic performance.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active in group discussion and class too.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have observed 3rd class students about awareness on how to live in a society.	I observed many things that now kids think about their home room.	
Day - 2	I have taught 1st class students about english basics like parts of speech.	I came to know about teaching new things to the students.	
Day - 3	I have conducted 1st activity to the 2nd class where are the students.	I have developed my communication skills through this.	
Day - 4	I have helped the teachers and other staff-members in their (respective works) respective works.	I learned to work with other teachers.	
Day - 5	I have taught 2nd class about E.V.S topics which will help them.	I noticed how they are dealing with common problems.	
Day - 6	I have taught maths topics which will help them.	I noticed now they are dealing with common problems.	

WEEKLY REPORT

WEEK - 3 (From Dt. 04/09/23 to Dt. 10/09/23)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my teaching skills, while teaching them in a practical approach with enhanced my communication skills very well.

I have also interacted with the respected government teachers and parents, about the system situations problem etc. . .

I also tried to teach the students,

so that- felt like they are in a open space.

I have also worked with teachers and other staff members which made me to know about how things that happens behind school/ the screen.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught- maths lesson and problematic sums to 1st & 2nd class	I developed my teaching skill & The students are also good.	
Day - 2	I have conducted games to know about their other talents for 1st class.	I have interacted with students & helped them in clearing their doubts.	
Day - 3	I have checked about every class environment- sanitation and water facilities.	I noticed few problems in school.	
Day - 4	I have interacted with students regarding their problems in school & about Government schemes.	I tried to solve their problem by informing to the management.	
Day - 5	I have interacted with students regarding their problems.	All the students are treated very well.	
Day - 6	I have taught- 2nd class students about eating in etiquettes.	I have increased all my skills.	

WEEKLY REPORT

WEEK - 4 (From Dt. 8/12/23 to Dt. 13/12/23)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teaching, mentoring, communicating, managing and team work.

Active participation when compared to the previous weeks.

I have also observed about the school environment, students, performance and all the surroundings. and I also interacted with them and gave them advices and tried to solve them in other ways.

The students also have been performing very well in all activities.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught 2nd class about discipline to be followed in class room.	I have interacted with the students about disciplinary actions.	
Day - 2	I have taught the 1st class students about way of expressing	I have tried to teach the students about the penmanship skills.	
Day - 3	I have interacted with 1st class students through digital way.	I have accessed the digital device in the school.	
Day - 4	I have taught the 2nd class about english lessons.	The students have become doing good in studies.	
Day - 5	I have taught the 1st class about telugu lesson	The students are doing well	
Day - 6	I have interacted with all students about previous states and present and states.	I have know many things in this journey.	

WEEKLY REPORT

WEEK - 5 (From Dt. 21/2/23 to Dt. 23/2/23.)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as way of expressing my knowledge to others and also I lost my stage fear in this journey.

I developed myself fear and other skills which enhanced me very well.

I came to know few good things and also some problems which made me to think in different way to solve them finally. Got a better experience as a teacher and it was a nice profession through which we can give knowledge to others.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	sambaramiti Holidays	Holidays	
Day - 2	sambaramiti Holidays	Holidays	
Day - 3	sambaramiti Holidays	Holidays	
Day - 4	sambaramiti Holidays	Holidays	
Day - 5	sambaramiti Holidays	Holidays	
Day - 6	sambaramiti Holidays	Holidays	

WEEKLY REPORT

WEEK - 6 (From Dt. 24/12/23 to Dt. 28/12/23)

Objective of the Activity Done:

Detailed Report:

I and students at m.p.p.s school
ramanarsupeta srīkarulom led samkranti
Holidays.

samkranti Holidays.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I thought the 2nd class students on english lesson on played on & activity.	I observed about their knowledge on english.	
Day - 2	I went to third class and taught them maths in a cm and learning way	I have been preferred and come to know about teaching.	
Day - 3	Again I was sent 3rd class and I have noticed some problems in them.	I come to know about their education status.	
Day - 4	I thought the 3rd class and taught them every day things in proper manner like.	I come to know now to teach the children healthy.	
Day - 5	I thought the 2nd class students on english lesson and played on & activity.	I observed about their knowledge on english.	
Day - 6	I have interacted with the 1st class students through activities.	I come to know about their mind sets and knowledge.	

WEEKLY REPORT

WEEK - 7 (From Dt. 21/3/23 to Dt. 27/3/23)

Objective of the Activity Done:

Detailed Report:

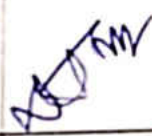
In this entire week, I have conducted extra curricular activities like self (ind) introduction, comes to interact with them to know about their state mind and connect with them.

I have also taught them few lessons from syllabus in understandable manner so that they have self that they came to know about some new things.

and, I have observed & herational performance, knowledge.

Totally I learn that some students are it very well in studies and they like the teaching in for and learning way.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 2nd class and I have observed so many students who needs discipline.	I have know how to discipline the students as my standard.	
Day - 2	I went to 1st class and asked them about their goals which is future life.	I got to know about their life style and goals.	
Day - 3	I taught to 2nd class the lesson and gives them through sentences.	I have managed the students to read in their mother language	
Day - 4	I have taught the 1st class students some moral stories.	I come to know about communication and management.	
Day - 5	I have taught the 2nd class about how to behave at particular place	I have to come to know about mentoring in behaviour aspects.	
Day - 6	I have conducted activities for 2nd class students on maths	I have taught subject in approachable manner.	

WEEKLY REPORT

WEEK - 8 (From Dt. 04/07/23 to Dt. 6/07/23)

Objective of the Activity Done:

Detailed Report:

In this entire week, I have observed about the students, their performance in studies and their students capability.

I have discussed about how to be good and become better in academic performances.

I have conducted some new activities regarding their syllabus and created an environment in which are very active in group activities and in class too.

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have gone to 3rd class and read about the awareness on how to live in this society.	I have know so many new things that kids thinks about their place, home	
Day - 2	I have taught- 1st class students about english basics like every day.	I got to know about teaching new things to the students.	
Day - 3	I have conducted a fun activity to the 2nd class where the students have participated very well	I have developed my communication mentoring skills very stable.	
Day - 4	I have helped the teachers and staff members in their respective works.	I come to know about the works of teacher and staff.	
Day - 5	I have taught- 1st class students about maths bags and tricks to help them further.	I have learned to teach about- now to solve arithmetic problems.	
Day - 6	I have taught english lesson for 3rd class	I have learned to teach in practical way.	

WEEKLY REPORT

WEEK - 9 (From Dt. 7/8/23 to Dt. 9/8/23)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my teaching skills from syllabus lesson to a practical approach which enhanced my communication skill very well.

I have also interacted with the respected Government- teachers,

parents about the situations, problems, environment- etc..... I have also tried to teach the students so that feel like they are in a open space

I have also worked with teachers and staffs work which made me know things happens behind school.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught - maths lessons to the 2nd class and 1st class.	I have developed my teachings skills the students too are good.	
Day - 2	I have conducted a game for exploring their talent for 2nd class	I have interacted with students and helped them in their doubts.	
Day - 3	I have checked about every class environment - the sanitary facilities and water supply.	I have to come to know about few problems school.	
Day - 4	I have interacted with students regarding their problems in school and gave some solution.	I tried to solve students problems at a possible level	
Day - 5	I have taught - 1st class student about - animals and birds.	I have dealt with 1st class students digital way	
Day - 6	I have taught - 2nd class about coloring etiquettes	I have increased my communication skills.	

WEEKLY REPORT

WEEK - 10 (From Dt. 10/3/23 to Dt. 12/3/23)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my skills such as teachings, mentoring communication, managing and team participation skills. when compared to the behaviour three weeks.

I have also observed about the school environment, students performance and I have also interacted with them and gave advice and get-
tied to solve them, in other ways.

The students also have been well performing with good rate.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught 1st class about discipline followed class room	I have interacted with the students about disciplinary -y	
Day - 2	I have taught the 2nd class students about seminar skills	I have tried to teach the students about seminar skills	
Day - 3	I have interacted with 1st class students through digital way.	I have accessed the digital device in the school.	
Day - 4	I have taught the 2nd class about english lessons	The students have learned and doing good in studies	
Day - 5	I have taught the 3rd class about english lesson	The students are doing well	
Day - 6	I have interacted with all students about pre-vals status and present status.	I have know summary thing in this journey.	

WEEKLY REPORT

WEEK - 11 (From Dt. 11/3/23 to Dt. 12/3/23)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teaching skills. I have come to know that I have learnt so many things in this journey. I have learnt developed my communication skills, managerial skills,

interactive skills, teaching skills and other skills which enhanced me very well.

I come know few good things and also some problems which, I have tried to solve and made better out of it.

I learn about being a teacher.
worked and mainly as an 'internal' in the
work place.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	As it is my first week I have made them to write a letter abt E.V.S	may abt my class standards were improved very good in the class.	
Day - 2	I went to 1,2 class and asked some basic and taught them some things about life.	I have been prepared came to know about students	
Day - 3	I was sent to the 3rd class and they are very excited to know about me.	I noticed the consistency in each and every student.	
Day - 4	I went to 2nd class and taught them comm on letters & spellings in english	This day I came to know how to deal with child -em	
Day - 5	I was sent to 3rd class and made them to study english & questions answers.	I came to know about their educational standards	
Day - 6	I have interacted with 2nd class students through some activities.	I observed their mindset and way abt behaviour, active.	

WEEKLY REPORT

WEEK - 12 (From Dt. 11/3/23 to Dt. 12/3/23.)

Objective of the Activity Done:

Detailed Report:

As it is the 12th week. I conducted self-introduction in each and every class to know about them.

And I also conducted some circular activities to interact with them. I have also taught them new lesson in their syllabus in understandable manner so that they can understand easily and to know about

new things. and I observed they are very to know more about our society and I noticed their educational performance and knowledge.

Finally, noticed that some students are not active and they like the teaching in friendly manner.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went- to 2nd class and have observed that- come students needs to be discipline	I came to know that how to control students to be in discipline	
Day - 2	I went- to 1st class and asked them about- their which was well interactive	I noticed about their life styles Goals and their problems	
Day - 3	I went- to 3rd class and taught- them common letters spellings in english.	this day I came to know how to deal with children	
Day - 4	I went- to 3rd class and asked some basic question and regarding skills.	I have been prepared & came to know about teaching in few way	
Day - 5	I have interacted with 2nd class students through some activities	I came to know about their education standards.	
Day - 6	I was sent to 3rd class and made them to study english.	I came to know about- their educational on english	

WEEKLY REPORT

WEEK - 13 (From Dt. 12/13/23 to Dt. 14/13/23..)

Objective of the Activity Done:

Detailed Report:

In this wfire week. I have observed the students about their performance in studies and their capabilities too.

I have disused with their about how to study and manage their academic perform-
ce.

I have conducted some new activities re-
garding their syllabus and created an environ-
ment in which they are very active in
Group discussions and in class too.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have the teachers and other staff members in their respective works.	I learned team work with other teachers.	
Day - 2	I have checked 3rd class students about awareness on how to live in a society	I saw them many thing that now kids thinks about society.	
Day - 3	I have conducted a ppt activity to the 3rd class where are the students have participated	I have developed my communication skills through their program.	
Day - 4	I have taught- 1st class teleque lesson	I came to know how to teach in easy way	
Day - 5	I have taught- 3rd class about math, tricks which will help them further	I noticed now they are doing with common problems	
Day - 6	I have taught 3rd class endos lesson	I came to know how to teach in every way.	

WEEKLY REPORT

WEEK - 14 (From Dt. 14/3/23 to Dt. 16/3/23)

Objective of the Activity Done:

Detailed Report:

In this week also I have developed my teaching skills, while teaching them in a practical approach which enhanced my communication skills very well.

I have also interacted with the respected Government teachers.

parents about the system, situations, problems etc. I also tried to teach the students so that they feel like are in a open space.

I have also worked with teachers and other staff members which made me to know about now things that happens behind school.

WEEKLY REPORT

WEEK - 14 (From Dt 19/3/23 to Dt 19/3/23)

Objective of the Activity Done:

Detailed Report:

In this week also with I have developed my teaching skills, while teaching them in a practical approach which enhanced my communication skills very well.

I have also interacted with the respected Government-teachers.

Parents about the system, situations, problems etc. I also tried to teach the students so that they feel like are in a open space.

I have also worked with teachers and other staff members which made me to know about now things that happens behind school.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught- maths lessons and problematic scenes to 2nd & 1st class	I developed my teaching skills & the students are also good.	
Day - 2	I have conducted games to know about their other talents for 2nd class	I have interacted with students & helped them realizing their	
Day - 3	I have checked about every class environment- sanitation and water facilities.	I noticed few problems in school	
Day - 4	I have interacted with students regarding their problems in school & about government.	I tried to solve their problem by informing to the management.	
Day - 5	I have taught- 3rd class students about birds, animals, fruits and flowers.	All the students are measured very well	
Day - 6	I have taught 2nd class students about eating in a healthy	I have increased all my skills.	

WEEKLY REPORT

WEEK - 15 (From Dt. 17/3/23 to Dt. 18/3/23.)

Objective of the Activity Done:

Detailed Report:

In this week 15th. I have developed my skills. Such as teaching mentoring communicating managing and team work.

active participation when observed about the school environment. students performance and all the surrounding and I also interacted with them and gave them advice and tried to place them in other ways.

The students also have been performing very well in all activities.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

This report has been prepared on the basis of experience gathered during the period of internship and my own learn and understanding.

my internship as a student-teacher for m.p.s school Ramnagar has been the most rewarding and motivational experience I have had during my time as a student at the art's college for (men), connected with my students, cooperating teacher and other school staff all of whom supported my growth as a teacher both directly and indirectly.

This experience has helped me achieve my goal of completing my bachelor's program for my degree in education because of the lessons learned not only from my supervisor and cooperating teacher but from my students, too. I'm confident that I can continue to grow and develop professionally and in my personal endeavors.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

There are many technical skill that I have acquired from this "Internship"

During my internship, I learned how to communicate and build relationships with the people I worked with. I learned how to introduce myself, talk about my interests, knowledge and skills with entrepreneurs and teaching this process overall helped me develop my professional network and emphasised the importance of creating these connections.

My development took managing the daily processes within the classroom and planning and delivering effective lessons and assessment directly affected academic gains of my students.

I learned that sometimes asking for feedback or receiving feedback is difficult to hear, but it will have a significant impact on my career.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

there are also some managerial skills I have acquired from this internship.

we had terms at planning we have improved leadership qualities and we worked in team always and my classroom managing skills improved my development both managing the daily processes within the classroom and planning and delivering effective lessons and assessments directly affected the academic gains of my students.

we have kept notes for observing every improvement throughout the week we all discussed about all pro's and con's in our working style we all have developed our decision making skills which are very essential for further.

As for the final day we have that our performance is upgraded.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining meeting and protocols, greeting, thanking and appreciating others, etc.)

we have improved our communication skills a lot in the internship at m.p.s. romanagar. I learned how to communicate and build relationships with the people I worked with. I learned how to introduce myself, talk about my interests, knowledge as we have been teaching each student. we improved our communication skill as we are assigned to classrooms at first day we felt some tensed but now we are confident while communicating or conversing with others.

we also come to know that how to understand other people, we also improved our speaking skills from prepared level to extempore level. we developed ourselves from a student to an intern. we have also developed new teaching skills in a way, which made students to tell better.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

This report has been prepared on the basis of experience gathered during the period of internship and my own learning and understanding & activity.

Team work is one of the most (important) important skill with which is very useful in every work place.

We the interns at m.p.p.s school at Ramanasapuram, Sriharikulam formed as a team to enhance and improve our work in an efficient way firstly we have no familiarity with each other.

Every week one of us will lead the team to work. Leadership we also discuss with each other about our work and performance, working as a team members and also a leader made me know about how to work as a team member, and our role in team. The way has to interact and co-operate and how to manage unity in every activity this leadership is a fruitful experience and knowledge about team work.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

The Government- has taken a big decision in implementing (teaching) technology in education system to amplify digital transformation and digital class in school.

The m.p.p.s school kamanamsufela, srirangapatna was devices in their proceeding.

The Headmaster, update the information at school through smart phones. they scan faces at the students for checking and updating their attendance every day. not only for students but- also for other staff members now it's a biometric system for their attendance.

there is also a smart T.V which can be used for teaching primary class in a practical way through digital literacy when compared to previous systems is every student we have also used the technological devices for our task related to internship to improve digital literacy in school even it is also recorded under headmaster vision and also monitored.

Student Self Evaluation of the Short-Term Internship

Student Name: <u>Savara. Prabhavathi</u>	Registration No: <u>202200100037</u>
Term of Internship: <u>4 months</u> From: <u>Jan 27, 2023</u> To: <u>MARCH 18 2023</u>	
Date of Evaluation:	
Organization Name & Address: <u>MIPS Rawaharsu Peta</u>	

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3✓	4	5
2	Written communication	1	2	3	4✓	5
3	Proactiveness	1	2	3✓	4	5
4	Interaction ability with community	1	2	3	4✓	5
5	Positive Attitude	1	2	3	4✓	5
6	Self-confidence	1	2	3✓	4	5
7	Ability to learn	1	2	3✓	4	5
8	Work Plan and organization	1	2	3✓	4	5
9	Professionalism	1	2	3	4✓	5
10	Creativity	1	2	3✓	4	5
11	Quality of work done	1	2	3	4✓	5
12	Time Management	1	2	3✓	4	5
13	Understanding the Community	1	2	3✓	4	5
14	Achievement of Desired Outcomes	1	2	3	4✓	5
15	OVERALL PERFORMANCE	1	2	3✓	4	5

Date:

S. Prabhavathi
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: Sutarsa Prabhavathi

Registration No: 2022COLU40037

Term of Internship: 4 Months From: Jan 27-2023 To: Mar 18 2023

Date of Evaluation:

Organization Name & Address: M.P.P.S School, Ramanaresupeta

Name & Address of the Supervisor
with Mobile Number

M.P.S Ramanaresupeta

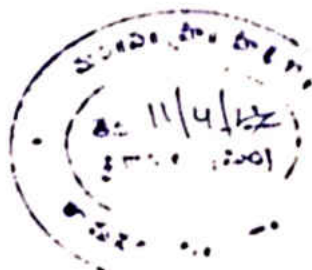
Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

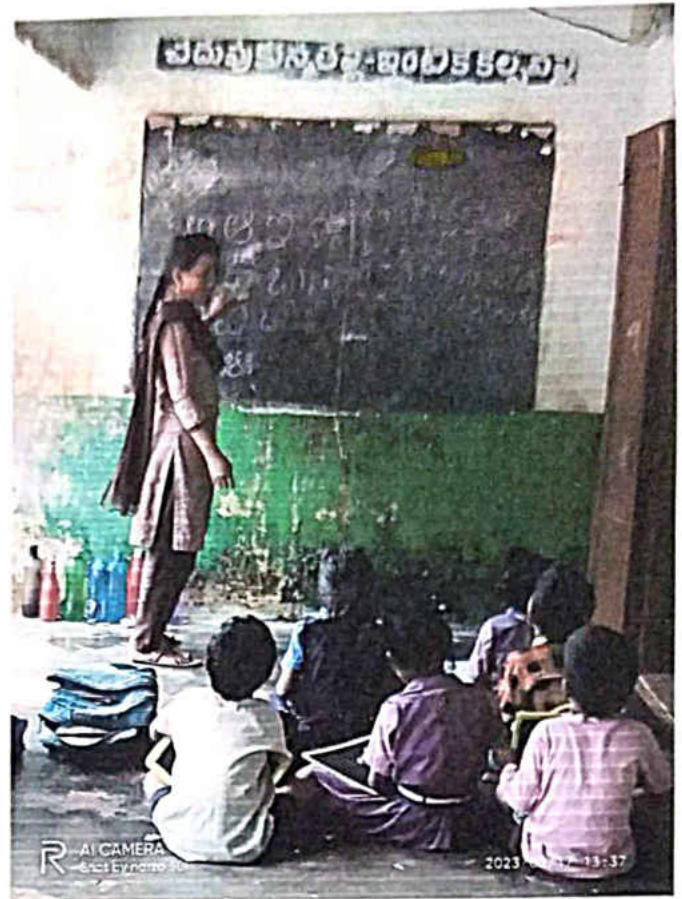
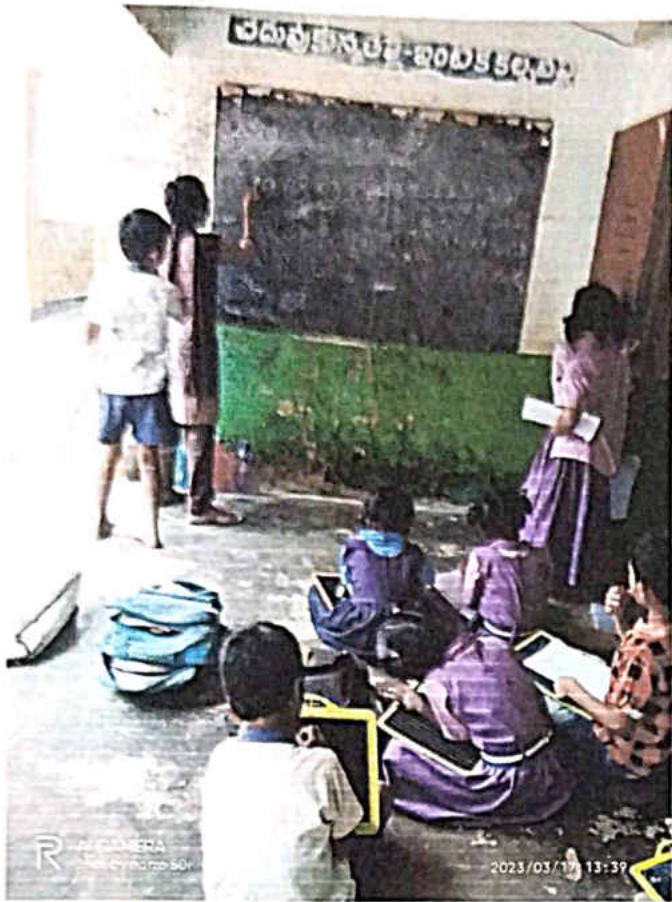
1	Oral communication	1	2	3✓	4	5
2	Written communication	1	2	3	4✓	5
3	Proactiveness	1	2	3✓	4	5
4	Interaction ability with community	1	2	3	4✓	5
5	Positive Attitude	1	2	3	4✓	5
6	Self-confidence	1	2	3✓	4	5
7	Ability to learn	1	2	3✓	4	5
8	Work Plan and organization	1	2	3✓	4	5
9	Professionalism	1	2	3	4✓	5
10	Creativity	1	2	3✓	4	5
11	Quality of work done	1	2	3	4✓	5
12	Time Management	1	2	3✓	4	5
13	Understanding the Community	1	2	3✓	4	5
14	Achievement of Desired Outcomes	1	2	3	4✓	5
15	OVERALL PERFORMANCE	1	2	3✓	4	5

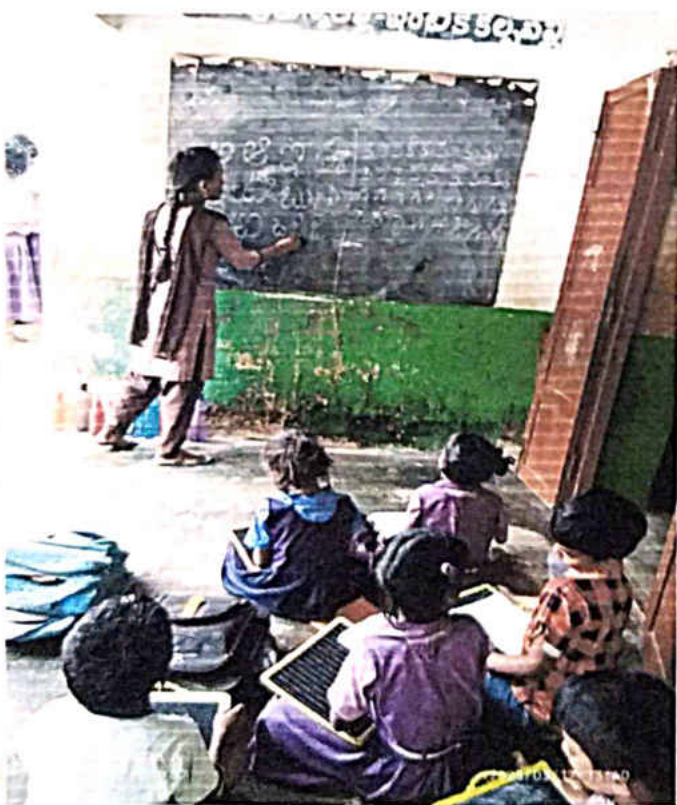
Date:



[Signature]
Signature of the Supervisor

అధ్యక్షుడు
అధ్యక్షుడు, ప్రాథమిక పాఠశాల
రామనరసేపేట
ఆంధ్రప్రదేశ్ (ఎడల) పాఠశాల





EVALUATION

Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: saurav. Prabhavathi

Programme of Study:

Year of Study:

Group: B.A (T.G.E) Group

Register No/H.T. No: 2022001440037

Name of the College: Art's college for (men)

University: Abhekar university

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	10
2.	Internship Evaluation	30	25
3.	Oral Presentation	10	10
	GRAND TOTAL	50	45

Date:


Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: *Savara. Prabhavathi*

Programme of Study:

Year of Study:

Group: *B.A (T.G.E) Group*

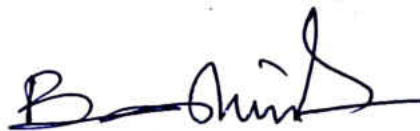
Register No/H.T. No: *2022001440037*

Name of the College: *Art's college for (men)*

University: *(Abekas university) Abekas university*

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	70
2.	For the grading giving by the Supervisor of the Intern Organization	20	20
3.	Viva-Voce	50	45
	TOTAL	150	135
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	180

Signature of the Faculty Guide



Signature of the Internal Expert



Signature of the External Expert



Signature of the Principal with Seal



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

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