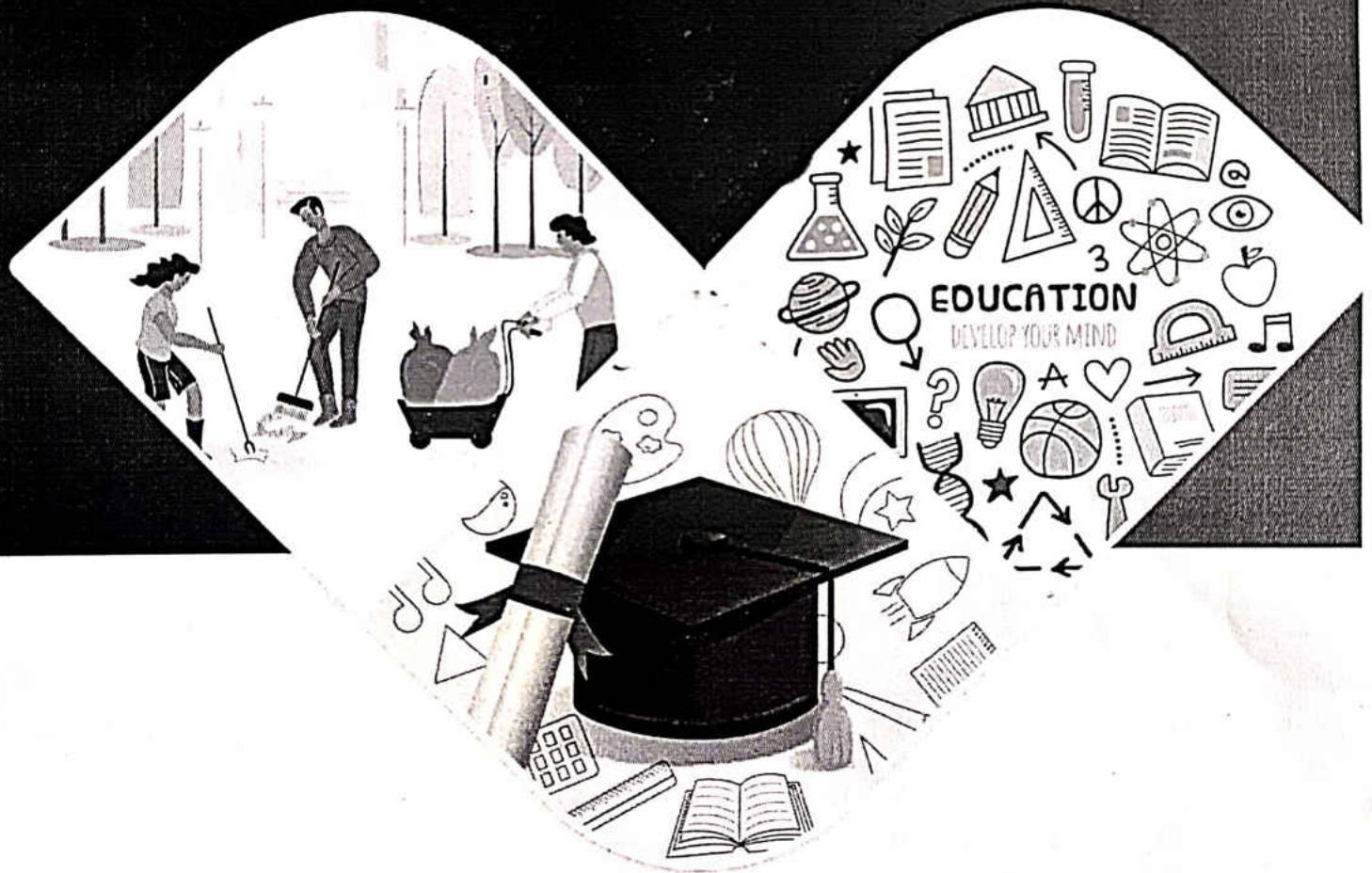


Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: *Ambati manmadha Rao*

Name of the College: *Government Degree College (men)*

Registration Number: *2022001049003*

Period of Internship

From

To

Name & Address of the Intern Organization

*Educational Department
and Schools*

Dr. B. R. Ambedkar

University

YEAR

An Internship Report on

Educational department

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

IIIrd BSc B2C (TM)

Under the Faculty Guideship of

Dr. R. P. Nameela Madam

(Name of the Faculty Guide)

Department of

Government Degree College (men) SKLM (Botany)

(Name of the College)

Submitted by:

Ambati Manmadha Rao

(Name of the Student)

Reg.No: 2022001049003

Department of

Government Degree College (men) SKLM

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

————<<@>>————

Student's Declaration

I, am a student of BSc (B20)TM
Program, Reg. No. 2022001049003 of the Department of Government Degree clg
College do hereby declare that I have completed the mandatory internship
from 12/12/2022 to 16/03/2023 in MP-UP School (BURAVALLI) (Name of
the intern organization) under the Faculty Guideship of
_____ (Name of the Faculty Guide), Department of
BSc(B20)TM, Government Degree college.
(Name of the College)

Ambati manmatha Rao
(Signature and Date)



Official Certification

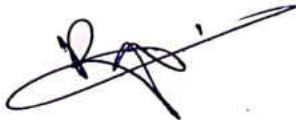
This is to certify that AMBATI MANMAOHA RAO (Name of the student) Reg. No 2022001049003 has completed his/her Internship in MP UP School (BURAVALLI) (Name of the Intern Organization) on 12/12/22 educational department (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of BSc (B2)mm in the Department of Government Degree college (Name of the College).

This is accepted for evaluation.


(Signature with Date and Seal)
HEAD MASTER
M.P.U.P. SCHOOL
BURAVALLI
Gara Mandal

Endorsements

Faculty Guide



Head of the Department



Principal



Certificate from Intern Organization

This is to certify that AMBATI MANMADHA RAO (Name of the intern)
Reg. No 2022001049003 of Govt. Degree college (men) (Name of the
College) underwent internship in MPUP SCHOOL (BURAVALLI) (Name of the
Intern Organization) from 07/12/2022 to 06/03/2023

The overall performance of the intern during his/her internship is found to be
_____ (Satisfactory / Not Satisfactory).


Authorized Signatory with Date and Seal
HEAD MASTER
M.P.U.P. SCHOOL
BURAVALLI
Gara Mandal

Acknowledgements

This school Internship report is the outcome of an and a way four months. It would not have been possible without participation assistance of numerous Brave and courageous people along the way. This I have thank them all.

First and foremost I would like to give special gratitude to my parents who give me an opportunity to keep my step ahead.

I am indebted to my college teachers and the principal for their vision encouragement and enduring thought interested in the internship.

I extended my gratitude to my classmates and specially to our group members with whom

I started our my dark days together we studied. our academic and social problems, special than must be give to the teachers and students of mppu school.

Contents

- Chapter 1 :- —————> Executive Summary
- Chapter 2 :- —————> Overview of the organization
- Chapter 3 :- —————> Internship part
- Chapter 3:1 :- —————> Activity log for the first week
- Chapter 3:2 :- —————> Activity log for the second week.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

An internship is a period of work experience offered by an educational organization for a limited period of time. Internship is used to practice for a wide range of developing skills. Internship for professional career are similar in some ways. Similar to internship, apprenticeship transition students from makeup in to the school workforce.

An internship consists of an exchange of service for experience between an intern and the organization. Internship is used to gain real-life experience. Internship provide current college students with the ability to participate in a field of their choice to receive hands on learning about a particular future career, preparing them for full-time work. and the purpose of Internship is to provide the student with the knowledge and experience that will enable to teach and serve effectively in the public school.

Students are expected to contribute to day to day work at the organization. Possible internship activities include attending departmental meetings: assisting a colleague with relevant tasks. Training is based on improving their skills and knowledge of the trainee.

where as internship is more focused on letting the person gain practice knowledge about the field.

practical work related to a student's field of study or career interest. An internship gives a student the opportunity for career exploration and development and to learn new skills and Intern gains practical and technical knowledge.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

I done my internship program in education Development mpur school Bawalli village, gona mandal during my internship I did many activities first I start teaching to the student, I completed several internship that gave me valuable experience. In the field my skills include excellent written and verbal communication, event planning, and problem solving.

As an internship for your organization I hope to used these skills to contribute to team success and gain further knowledge of the department writing an effective executive summary for your internship is key to standing out from the competition make sure to include a brief introduction, education & background information, skills, qualification, career goals & objective and a conclusion in your executive summary

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

Introduction to education means, to ensure the highest levels of academic achievement for all students and it help students develop a positive self-concept by providing knowledge about various dimensions of teaching to provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, identify hidden talents, provide opportunities for students.

Depending upon their placement and programme they perform various tasks from shadowing staff to administrative assistance to taking in-depth projects with fellow interns. In government they provide mid-day meal system without any partiality between the students and freely provide the school uniform, shoes, books and bag and improve the education system in India. It is a future plan/gate of educational organization.

The human capital perspective suggests that that turnover negatively affects organization performance because of a loss of organizational memory as well as a loss of the knowledge skill and abilities that employees have developed through experience.

Education marketing is a type of market that promotes valuable educational contact and help institutions and individuals take advantage of it. Our educational world has been reshaped in the aftermath of the pandemic, so many of these changes will see for a long time. Many educators have continued to use apps to supplement in-classroom learning as well. Increase the reach of apps to the students, teachers, and families looking for digital learning solutions.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	It was a four day because of in my internship program not planned to begin for that day	Develop work habits and attitude necessary for job success	K. S. K.
Day - 2	It explained the science doubts in 5th class students.	Develop strategies and thinking power.	P. S. K.
Day - 3	I teach the science class in 8th class students and give some problems and solve it	understand why that knowledge and those skill will be useful to them.	P. S. K.
Day - 4	I conduct dictation in 4th class students	improving the pronunciation of the person words	P. S. K.
Day - 5	I wrote the science work book for 5th class students.	Think about what students should be able to know to do upon successful	P. S. K.
Day - 6	Holiday due to personal problem	Holiday	A. S. K.

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

I started my long-term Internship on first day I was introduced myself all the students and staff. The staff and students were received. It was a four day because of in my internship program not planned to begin for that day.

The students are understand my way teaching and liked to my class very carefully and sincerely and most of the students asked to science doubts. I explained the science doubts in clearly. I conduct dictation in class students and developing the words pronunciation. And I wrote the science work books for 5th class students. Some students faced some problems for my hand writing.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I checked the workbook and help to complete the work book	Improving my patience level & how to deal with student	K. Sudha
Day - 2	I explained the additions and subtraction to 3rd class students.	Describe the fundamental concepts of maths.	P. Rajini
Day - 3	To get the learners familiarised with the concept of lower case & upper case of the letter.	The learner will be able to identify the difference between LC & UC.	B. Rao
Day - 4	I taught the English lesson to 6th class students	Stress - fear is gone and improve my teaching skills	BS
Day - 5	I give some English home work to 4th class student	more good grades and lower failure rates	De
Day - 6	I conducted exam for students.	Exam can energise us, providing motivation to learn new things.	Amr

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

During completion of my 2nd week. I improved my teaching skills and stage fear is gone and fully more with staff. I check the workbook and help to complete the workbook. In that improving my patience level and how to treat with children. After that day I explained additions and subtraction for 3rd class students and newly revise with fundamental concepts of maths.

To get the learners familiarised with the concept of lower case and uppercase. I give some english home work to 4th class students more good grade and lower failure grade. I conducted exam for students and exam can encourage providing motivation to learn new things.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I wrote the Telugu work book on the black board.	students complete work book and it was little hard.	P. Raju
Day - 2	I explained maths sums	They solved easily and fastly another sums	K. Subb
Day - 3	I thought science lesson on 5th class students	They understand the lesson & work they key point	Red
Day - 4	They celebrate New year celebrations	student celebrate the new year party.	B. Rao
Day - 5	I checked the Telugu work book on 3rd class students	student complete the work book	BS.
Day - 6	I give some work on 1st and 2nd class students	student acquire the knowledge	Uma

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

By the completion of 3rd week internship-
I wrote the telugu workbook on the black board
students complete the workbook and it was little.
board I explained the maths sums and they solved
the another sums I thought the english lesson on 5th
class students they understand the lesson and
wrote the key point

on the next day they are all celebrate
the new year party the students are enjoyed a lot.
and I checked the telugu workbook on 3rd class
students. students complete the workbook and I give
some work on 1st and 2nd class students and the
children are acquire the knowledge.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I conduct the English dictation on 7th class students.	they wrote the words and develop the knowledge.	<i>P. S. Srinivas</i>
Day - 2	Summative Assessment. are started they are study for the exam.	They are well clarity their doubts	<i>K. S. Srinivas</i>
Day - 3	conduct the exams on 3rd class students	student success fully complete their test	<i>Del</i>
Day - 4	Conduct the exam on 4th class students.	I helped to clarify their doubts.	<i>R. S. Srinivas</i>
Day - 5	conduct the exam on 6th class students.	student success fully complete their test	<i>RS</i>
Day - 6	Sankranti celebrations in school.	students and staff enjoyed a lot.	<i>Hand</i>

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Completion of 4th week internship program.
I conduct the English dictation on 7th class students and they wrote the words and develop the knowledge on the next Day summative assessment are started they are study for the exam they are all clarify their doubts.

conduct the exams on 3rd class students.
students successfully complete. their test conduct the exam on 4th class students. I helped the clarify their doubts and conduct the exam on 6th class students. student successfully complete their test next all are celebrate in Sankranti Sambaalu in School. children and staff enjoyed a lot

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Government declare the pongal holidays.	holiday	Palotter
Day -2	pongol holiday	holiday	K Suresh
Day -3	pongol holiday	holiday	P. Rao
Day -4	pongol holiday	holiday	Dee
Day -5	pongol holiday	holiday	BS
Day -6	Pongol holiday	holiday	Ajma

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Sankranti holidays (Pongal)

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Pongal holiday	Holiday	Rasojin
Day - 2	Reopen the after pongal holidays. I thought new lesson for 3 rd class	listened the lesson and clarify their doubts	K. Sub
Day - 3	I give some work on Science.	completed their work	R. Red
Day - 4	I explained the science work book on 3 rd and 4 th class student	students listened the lesson and ask some doubts	B. G.
Day - 5	I thought the lazy grasshopper lesson on 3 rd class students	student complete their work book.	D. G.
Day - 6	I wrote the 5 th class telugu notes on black board.	students fond of telugu notes	A. S.

WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Completion of 6th week after completing Pongal holidays. On the first day I thought the new lesson for 3rd class. and the students listened the lesson and clarify their doubts. I give some home work on science next day the students. Completed their work Book I thought the Lazy grasshopper lesson on 3rd class. students. listened the lesson and ask some doubts, I wrote the telugu notes on black board. and the students fond of telugu notes.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I conduct the spell bee exam on 5th class	They wrote the exam very well.	<i>B. S. J. in</i>
Day - 2	on the occasion of Republic day	celebrate the Republic day	<i>B. S. J. in</i>
Day - 3	I thought the ^{maths} science doubts on 7th class	student's clarify their doubts.	<i>K. S. J. in</i>
Day - 4	I wrote the learn a word to 6th class students.	students read the words and write down on your book	<i>B. S. J. in</i>
Day - 5	I wrote the learn a give same English home work to 6th class students	more good grades and lower failure rates.	<i>B. S. J. in</i>
Day - 6	I taught the additions and subtraction on 1st and 2nd class	childrens listen the sums and practice the more sums	<i>B. S. J. in</i>

WEEKLY REPORT

WEEK - 7 (From Dt. to Dt.)

Objective of the Activity Done:

Detailed Report:

Completion of 7th week internship program.
I conduct the spell exam on 5th class they wrote the exam very well. on the celebration of republic day. celebrate the republic day. and I taught the maths, doubts on 7th class students clarify their doubts.

And I wrote a learn a word on black Board. student read the words and written down the notes and I give the some english home work on 6th class. more good grades and lower failure rates. I taught the additions and subtractions on 1st and 2nd class. childrens sums and practice more sums.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Venugopala Swami yatra	Holiday	Barojin
Day -2	I Teach the maths -fractions	students listen the maths class	B. Rao
Day -3	practices -telugu varna-mala in 1st class	student learned the varna mala	K. Sudha
Day -4	I help teacher post the formative marks in record	man and me complete that work	BS
Day -5	I prepare a lesson plan for 8th class	Improving my knowledge	De
Day -6	I checked the maths work book on 3rd class students.	student finally completed the book	Arun

WEEKLY REPORT

WEEK - 8 (From Dt..... to Dt: Dt.....)

Objective of the Activity Done:

Detailed Report:

on the completion of 8th week
porogoram. In this one day is holiday due to venugopala
Saxmy gatra. and next day I teach the maths
fractions student listen the maths class and solve
the fractions and practice telugu varnamala on 1st
class childrens. childrens practice the telugu varna
-mala.

I help the teacher post the formative.
marks in a record and madam and me completed.
the work and prepare a lesson plan for 8th class
and improving my knowledge and I checked
maths work book. on 3rd class student and student
finally completed the telugu work book.

ACTIVITY LOG FOR THE NINTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I give work for 2nd class student in addition & subtraction	few childrens are did mistake the problems	Parasuram
Day -2	I give varnamala on 2nd class students	They worked the varnamala.	K Sudha
Day -3	I thought the telugu dictation on 6th class students	Improving their Knowledge	P. Ravi
Day -4	NON-bag day the prepare a something	students prepare charts.	BS
Day -5	I explained the english grammar on 3rd class	They wrote the English grammar on the book.	P. Ravi
Day -6	I give a English sentence for 4th class	They read the sentence and practice no of times	P. Ravi

WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

On the Completion of 9th week program I give work for 2nd class students in additions and subtraction - few childrens are did mistake. Some problems. and I give varnamala for 2nd class students. They write the varnamala on slate. I taught the telugu dictation on 6th class students and improving knowledge.

No - bag day they prepare a 50 things the students prepare a charts. and I explained the English grammar on 3rd class. They are write the English grammar on the Book. I give a English sentence for 4th class students. and they read the sentence and practice no. of times.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	preparing syllabus for formative assessment	students clarify their doubts & wrote exam very well.	
Day - 2	conduct the exam for 8th class students.	I help the few student & answered the some question	
Day - 3	Maha Sivaratri	Holiday	K. Sudha
Day - 4	conduct the exam on 6th and 8th class	students clarify their doubts.	
Day - 5	preparing a student for science quiz	Explained lesson and underlined the key point	
Day - 6	I give home work on 8th class students	more good grades and less failure rate.	

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

on the completion of 10th week program
I preparing a syllabus for formative assessment
students clarify their doubts and write the exam
very well. conduct the exam on 7th class and I helped
the few student's and answered the some questions
on the next day holiday due to mahaviraratna ji
is a Pouday and conduct the formative exam on
6th and 8th class. student's. student clarify their
doubts. preparing a student's for Science quiz
I explained the lessons and underlined the key
points and I give some home work on 2nd class
student's and more good grade and less failure
grade.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	preparing a students for science quiz	I taught the some important bits in their text book.	Balajin
Day - 2	preparing a experiment for science test	Improving my skill.	K. Suresh
Day - 3	I past the marks and grades in record.	I completed the work successfully	
Day - 4	I give the table home work for 2nd class	children completed the home work neatly	
Day - 5	prepared bile on science quiz	successfully complete the work	
Day - 6	conduct the quiz on all classes	student and staff celebrate the science day	Aruna

WEEKLY REPORT

WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

on the completion of 11th week program. preparing a students for science quiz I taught the some important bit in their text book and I preparing a experiments for science fest and improving my skill and try to level my best

I past the marks and grade on main record and I completed my work successfully and I give the maths tables on 2nd class students the student's completed the home work neatly. and I prepared bit paper on Science quiz and conduct quiz on all classes and successfully completed my work and teaching celebrate a science day enjoyed a lot

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I give some to students and wrote the answers in their notes	some students solved correct and meaning students gave wrong	Pasejir
Day - 2	I give english home work to prepare a speech	They faced problem to speak English	K. K. K.
Day - 3	They wrote English work book	They asks doubt to me	ES
Day - 4	I conduct Dictation for 4th & 5th class	They prepare very good and work very well	BS.
Day - 5	I give sentence they wrote.	They practice the sentences	P. Leo
Day - 6	No-bag day they practice dance	They practice Dance & songs	Am

WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

by the completion of 12th week cartoon program. and this week I did given sums to students and wrote answer in they remaining take some time. I give English home work to prepare a speech they faced problem to speak English because communication problem. they wrote English work book. They asked doubts to me.

and I conduct dictation for 4th and 5th class they prepared very good and wrote very well and I give sentence they wrote and they practiced two - bag day they practice dance and songs.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	conduct spell be exam on 3rd & 4th class student	all are happy wrote very well	Parojin
Day - 2	Conduct formative assessment on 8th class student	written test are designed to test the abilities of students knowledge	K. Sudha
Day - 3	I studied for exam and clarify their doubts.	To create awareness of assessment process & practice to the student	R. Reda
Day - 4	prep I taught the science lesson on 8th class	measurable observable specific statement that clearly indicate.	Pop
Day - 5	conduct formative test on 7th class students	students require to learn every thing and understand every concept	BS
Day - 6	conduct formative test on 1st and 2nd class	Exam help convincing the person of institution evaluating our proficiency	June

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

By the completion of 13th week program.
In this week first day conduct spell be exam on 3rd & 4th classes. All are they wrote very well. and conduct a formative assessment on 6th class students written tests are designed to test the ability of student's knowledge I studied I studied for exam clarity their and to create awareness of assessment process and practice the students.

and I taught the science lesson on 5th class measurable observable specific statements that clearly indicate and I conduct formative test on 7th class. students require to learn everything and understand every concept and I conduct formative test on 1st and 2nd class Exam help convincing the person or institution on evaluating of our proficiency.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	prepared a TLM charts for students	TLM in the class room are to make learning oral, practice and fun	Basojini
Day - 2	I have done projects with children	visualize the data and leave stage open for your audience	K. Sudha
Day - 3	prepared a TLM for primary classes	The TLMs need to be attractive to the children size and colour.	BS
Day - 4	I taught the lesson on 5th class	students understand way of my teaching	BS
Day - 5	I have done projects with students.	attitude and behavior change	BS
Day - 6	I give maths home work to 3rd class students	more good grades and less failure rates.	BS

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

By the completion of 14th week program. I prepared a TLMs for learning students TLM in the classroom are to make learning real practice and fun - and I have done project with children visualise the data and leave stage open for your audience and I prepare a TLMs for primary classes the TLMs need to be attractive to the children

I taught the lesson on 5th class student understand the way of my teaching. I have done project with students and the students change the attitude and behavior and I give some maths home work to 3rd class more good grade and less failure rates.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	In that day I keep lab test for 2nd class students	They are all answer slowly	Barojia
Day - 2	I said clock time for 4th class students	They understand very well	K. Saha
Day - 3	I wrote last lesson work book on black board.	finally completed the work book.	B. B.
Day - 4	They complete all work book they revise the total syllabus.	revision	BS
Day - 5	I taught the multiplication and divisions on 2nd class	They practice more sum	Sp
Day - 6	finally completed my internship program.	Develop communication on interpersonal & other critical skills.	A. M.

WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week - last week of my internship program. In that day I keep oral test for 2nd class students. They are all answer slowly and I said clock time for 4th class students. They understand very well. I wrote the last lesson grammar on black board. Finally completed work book.

They complete all work book. They revise the total syllabus. and I teach a multiplication & divisions on 2nd class. They are practice more sums. Finally completed my internship program. Develop my communication, interpersonal other critical skills.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

In my internship I explore career alternatives prior to graduation. and Integrate theory and practice. Assess interests and abilities in their field of study. Learn to appreciate work as its function in the economy. and it develop work habits and attitudes necessary for job success and develop the communication, interpersonal and critical skills in the job interview process.

Build a record of work experience prior employment contacts leading directly to full-time job following graduation from college and develop work habits and attitude necessary for job success purposefully reflect upon their experiences, identify goals, develop strategies and determine further actions for personal growth explore new possibilities embrace new challenges and adopt new roles.

Internship help students, master professional soft skills such as Communication, Punctuality and time management. These are skills that are key for success at a job and college and are sought after by. we focus on teaching.

not just specialist knowledge . but also the skills
needed to embrace change and solve tomorrow's
challenges. That's why practice experience like an
internship offer students is incorporated into every degree.
internship offer students the chance to put what they
are learning into action in real world environment too.
students who are exploring their career options, internship.
are great you will have a much clearer idea of your
own strengths weakness likes and dislikes.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

In the internship for three months in MPUP School Buaratti of department of education there are some technical skills which I have acquired from this internship.

I have know about how to put my knowledge and skills into practice such as mentoring I learned how to communicate and build the relationships with the people. Where I worked I learned that every department or organization has its own culture. I quickly learned that every company has its own culture. As a intern, I discovered its essential to be enthusiastic and open to learning new skills. I learned that it is important to communicate with the teachers, head masters if I have any doubts.

Asking and receiving the feedback is very important. It is essential to take note of both the positive and negative points for future. I learned that sometimes asking for feedback or receiving the feedback.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

Students and supervisors also rated each individual soft skills significantly higher at the end of the internship compared to the beginning of the internship. The largest differences between pre internship and post internship soft skills were related to Communication

Critical thinking and problem solving skills. Internship roles will help you think critically to provide creative solutions to work challenges. This is a skill that is highly valued and emphasized in the field of Teacher education, the school internship program has an important place for the development of professional skills related to teaching work in prospective teacher. This provides a good opportunity for a trainee to get acquainted with the realities of the teaching area during teaching internship. Some communication skills will be tested well before you secure the internship.

Students interns are given a lot of tasks and goals and information all at once and constantly during the three to six months in the position. Organizational skills is actually an umbrella term for a group of skills that lets you use time and resource efficiently.

including time management, delegation, scheduling and setting goals. The decision making process identifies one or multiple possible course of action gather data and potential options. Known in everything conversation as social skills or people skills interpersonal skill add upto the ability to interact with work with others.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

Communication is an important skill for every modern student to master. Advances in digital media, changing career land spaces and greater competition in college and make improving student communication skills almost what it comes to acquiring the possible communication skills. There no time like the present. Conversation is one of the most basic and essential communication skills. It enables people to share thoughts, opinions and ideas and receive them in turn.

- * Body language.
- * eye contact
- * summarizing
- * paraphrasing
- * responding

your students can learn the foundational elements of conversation by watching films or videos of the interactions taking place.

These can be done verbally or through written assignment that give students the chance to answer questions creatively using their own words and expressions volunteer to give a presentation.

Apply critical thinking and problem-solving in
constructing effective informative and persuasive message
for various internal and external groups, including but
not limited to employee, clients and community members,
writing skills are utilized in email communication as well
as professional report writing both of which are common in the
work place. Empathy is the ability to recognize emotions in
others, and to understand other people's perspective on a situation.
At the most developed empathy enables you to use that insight
to improve someone else's mood and to support them through
all challenging situations.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Not everyone is a fan of group discussion but most would agree that group communication is an important form of communication in academic, professional and social contexts. Your contribution to the discussion and the way you communicate with others define your role in the group and affect how others perceive you. I need have a voice in those meetings merely telling myself to be confident and to speak up is not enough.

Don't often use qualifiers such as "I think" and "I feel" in your sentences because they imply your uncertainty about what you are suggesting. Respect the contribution of other speakers and listen well to the ideas of other speakers. Acknowledge what you find interesting. Respect differing views - think about your contribution before you speak. Remember that a discussion is not a fight.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

The government has taken a big leap in implementing technology in Education system to amplify digital transformation at school

The mpur school BURNVALLI uses devices in the procedure the head master updates the information of school through smart phone they scan the faces of the students for checking every teacher and head master of school make their attendance through face scan method.

There is a smart TV which can be used

for teaching practically for students more than academic syllabus in both telugu and English medium, when compared to previous systems that are followed by our school.

School now the parent system followed by our school. is very enhanced, upgraded and enriched in every standards. when students used to learn, it is also recorded under head master vision and is documented. Technology tools should be a seamless part of the school environment requiring no more prior learning to apply than.

Teachers and students would use technological tools or not in learning. students would conduct all the school digital library or at a remote resource as needed. school digital library or at administrative records

and cafonix - find entry - screening system or perhaps the attendance software on a teachers personal digital assistant.

This guide uses the term professional development to encompass learning activities of all kinds for school staff that prepare them to use technology in the school staff that prepare them to use ~~staff~~ professional development includes support for teachers and staff as they apply technology to their evolving practice depending on whether they ~~helped~~ helped on to learn in that context. If research were required

Student Self Evaluation of the Short-Term Internship

Student Name: <u>Ambati manmadha Rao</u>	Registration No: <u>2022001049003</u>
Term of Internship: From: _____ To: _____	
Date of Evaluation: _____	
Organization Name & Address: <u>MPUP School (BURAVALLI)</u> <u>CHARA (mandl) SRIKAKULAM (District)</u>	

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4 ✓	5
2	Written communication	1	2	3	4	5 ✓
3	Proactiveness	1	2	3	4	5 ✓
4	Interaction ability with community	1	2	3	4 ✓	5
5	Positive Attitude	1	2	3	4	5 ✓
6	Self-confidence	1	2	3	4	5 ✓
7	Ability to learn	1	2	3	4 ✓	5
8	Work Plan and organization	1	2	3	4 ✓	5
9	Professionalism	1	2	3	4	5 ✓
10	Creativity	1	2	3	4	5 ✓
11	Quality of work done	1	2	3	4 ✓	5
12	Time Management	1	2	3	4	5 ✓
13	Understanding the Community	1	2	3	4 ✓	5 ✓
14	Achievement of Desired Outcomes	1	2	3	4	5 ✓
15	OVERALL PERFORMANCE	1	2	3	4 ✓	5

A. manmadha Rao

Signature of the Student

Date: _____

Evaluation by the Supervisor of the Intern Organization

Student Name: Ambati manmadha Rao

Registration No: 2022001049003

Term of Internship:

From:

To:

Date of Evaluation:

Organization Name & Address: MPUP School (BURAVALLI), GARAUM, SKM(D)

Name & Address of the Supervisor
with Mobile Number

Please rate the student's performance in the following areas:

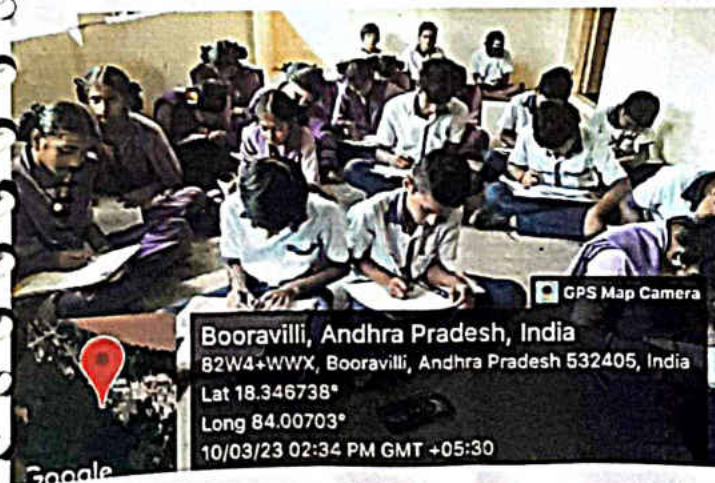
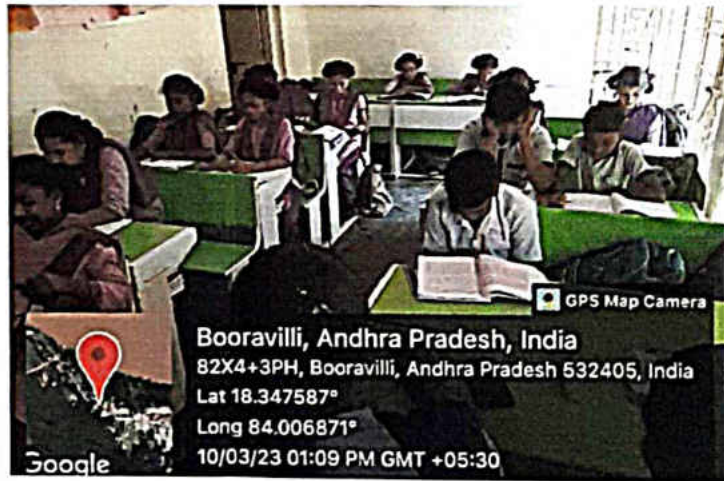
Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:


Signature of the Supervisor
HEAD MASTER
M.P.U.P. SCHOOL
BURAVALLI
Gara Mandal





EVALUATION

Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

Page No

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: Ambati manmadha Rao

Programme of Study:

Year of Study: Degree 3rd year

Group: BSc B24m

Register No/H.T. No: 2022001049003

Name of the College: Government Degree college (men) Srikakulam

University: Dr. B. R. Ambedkar University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

Date:

Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: Ambati manmadha Rao

Programme of Study:

Year of Study: Degree 3rd year

Group: BSc B2Ctm

Register No/H.T. No: 2022001049003

Name of the College: Government Degree college for men

University: Dr. BR Ambedkar University.

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	78
2.	For the grading giving by the Supervisor of the Intern Organization	20	18
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide

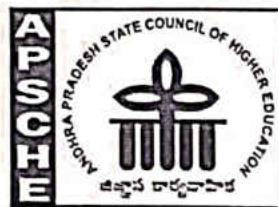

HEAD MASTER
M.P.U.P. SCHOOL
BURAVALLI
Gara Mandal

Signature of the Internal Expert



Signature of the External Expert

Signature of the Principal with Seal



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

2nd, 3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road

Atmakur (V) Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 503

www.apsche.ap.gov.in