

Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: N. PAVAN SAI

Name of the College: Govt. Degree college (Men) SKLM

Registration Number: 202200/049054

Period of Internship: 4 months From 12/12/22 To 16/03/23

Name & Address of the Intern Organization

Dr. B. Ambedkar **University**
YEAR

An Internship Report on **EDUCATION DEPARTMENT**

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of
IIIrd B.Sc. CBZ (TM)

Under the Faculty Guideship of
Dr. R. Prameela madam.

(Name of the Faculty Guide)

Department of
Govt. Degree college (Meh) SKLM

(Name of the College)

Submitted by:

Nefala. Pavan Sai

(Name of the Student)

Reg.No: 2022001049054

Department of **Government**
Degree college (Meh) Srikakulam.

(Name of the College)

Student's Declaration

I, am a student of BSC(CBZ)TM
Program, Reg. No. 2022001049054 of the Department of govt degree college (men)
College do hereby declare that I have completed the mandatory internship
from 12/12/22 to 16/03/23 in High School Lavasa (Name of
the intern organization) under the Faculty Guideship of
_____ (Name of the Faculty Guide), Department of
BSC(CBZ)TM, BSC(CBZ)TM govt degree college (Men)
(Name of the College)

N. Paranjai

(Signature and Date)

Official Certification

This is to certify that NETALA . PAVAN SAI (Name of the student) Reg. No. 2022 00104 9054 has completed his/her Internship in _____ (Name of the Intern Organization) on Education Department (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of BSC (BZC) TM in the Department of government degree college. (Name of the College).

This is accepted for evaluation.




HEAD MASTER
Z.P.H. HIGH SCHOOL
LAVERU
(Signatory with Date and Seal) 4/7/2023

Endorsements

Faculty Guide



Head of the Department



Principal

Certificate from Intern Organization

This is to certify that NETALA · PAVAN SAI (Name of the intern)
Reg. No 2022001049054 of Gpvt. Degree College (men) (Name of the
College) underwent internship in Education Department Laveru (Name of the
Intern Organization) from 09/12/2022 to 16/03/2023

The overall performance of the intern during his/her internship is found to be
_____ (Satisfactory / Not Satisfactory).




4/10/23
HEAD MASTER
Z.P.H. SCHOOL
LAVERU
Authorized Signatory with Seal

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

An internship is a period of work experience offered by an educational organization for a limited period of time. Internship is used to practice for a wide range of developing skills. Internship for professional careers are similar in some ways similar to internship Apprenticeship for aviation students. From major in the school work force.

An internship consists of an exchange of service for experience between the intern and the organization. Internship is used to gain life-experience. Internship provides current college students with ability to participate in a field of their choice to receive hands-on learning about a particular future career preparing them for full-time work. and the purpose of internship is to provide the student with the knowledge and experience that will enable to teach and solve effectively in the public school.

Students are expected to contribute to today's work at the organization. Possible internship activities include attending department meetings, assisting a colleague with current tasks. Training is based on improving their skills and knowledge of the work where as internship is more focused on learning the person with practical knowledge about the field.

Practice work related to a student's field.
of study or career interest. An internship gives
a student the opportunity for career exploration
and development and to learn new skills and
interpersonal practical and technical knowledge.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission and Values of the Organization
- C. Policy of the Organization, in relation with the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

I done my intershship program in education department ZPH school Lavea village, Lavaru mandal during my intershship I did many activites first I start teaching for the student, I completed several intershship that gave me valuable experience in the field my skills include excellent written and value communication, even planning, and problem solving.

As an intershship for your organization I hope to used these skills to contribute to leach success and gain further knowledge of the development writing an effective executive summary for your intershship ket to standing our form education & background information, skills, qualification, career goals & objective and a conclusion in your executive summary.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

Introduction to education means to ensure the right levels of academic achievement for all students and if help students develop a positive skill - concept by providing knowledge about various dimensions of teaching - to provide affordable quality education, while equipping students with knowledge and skills in their chosen career, identify hidden talents, provide opportunities for students.

Depending upon their placement and program they perform various tasks - from shadowing skill to administrative assistance to taking in depth projects with fellow internship, in government they provide mid-day meal system without any partiality between the students and freely provide the school uniform shoes, books and bag and improve the education system in India it is a future plan goal of educational organization.

The human capital perspective suggests that turnover negatively affects organization performance because of a loss of organizational memory as well as loss of the knowledge skill and abilities that employees have developed through experience.

Education marketing is a type of marketing that promotes valuable educational content and help institution and individuals take advantage of it. The over educational world has been reshaped in the after the pandemic for so many these changes will see for a longtime many educators has continue to use apps to supplement in classroom learning as well increase the reach of apps to the students, teachers, and families looking for digital learning solution.

ACTIVITY LOG FOR THE FIRST WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day - 1	It was a free day because of in my Internship program not planned to begin for that day.	Develop work habits and attitude necessary for job success.	
Day - 2	It explained the science doubts in 3rd class students	Develop strategies and thinking power.	J.S.D.
Day - 3	I teach the Maths class in 4th class students and give some problems and solve it.	Understand why that knowledge and those skill will be useful them.	
Day - 4	I conduct discussion in 3rd class students	improving the pronunciation of the persons words	J.S.D.
Day - 5	I wrote the science work book for 5th class students	think about what students should be able to know order upon successful	S.Devi
Day - 6	Holiday due to personal problem.	Holiday	S.Devi

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

I should my long term intershship on first day I was introduced my self all the students and staff. The staff and students well received. It was a free day decause of in my intershship program not planned to begin for that day.

The students are understand my way teaching and listed to my class very care fully and sincerely and most of the students asked to science doubts & explained the science doubts in clearly. I conduct dictation in 4th class students and developing the words pronunciation and I wrote the science work books for 5th class students. Some students faced some problems for my hand writing.

ACTIVITY LOG FOR THE SECOND WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day - 1	I checked the workbook and help to complete the workbook.	Improving my patience level & how to treat with student.	tw
Day - 2	I explained the addition and subtraction for 3rd class student	describe the fundamental concept of math.	J.C.T.
Day - 3	To get the learners familiar used with the concept of lower case & upper case of letters	The learner will be able to identify distinguish between L & U.C.	S. Devi
Day - 4	I taught the English lesson for 6th class student	stage fear is gone and improve my teaching skills.	S. Devi
Day - 5	I give some English home work to 4th class student	more good grade and lowest failure rate.	J.C.T.
Day - 6	I conducted exam for students.	Exam can energize us providing motivation learn new things.	M.Li-

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

During completion of my 2nd week I improved my teaching skills and stage fears gone and fully move with staff. I check the workbook and help to complete the workbook. In that improving my patience level and how to treat with childrens after that day. I explained additions and subtraction for 3rd class students and newly devise with fundamental concepts of maths.

To get the learners familiarised with the concept of lower case and upper case I give some english home work to 4th class students more good grades and lower failure goods. I conducted exam for students and exam can encourage providing motivation to learn new things.

ACTIVITY LOG FOR THE THIRD WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day - 1	I wrote the telugu work book, on the black board.	students complete work book and it was little hard.	J. S. A.
Day - 2	I explained maths sums.	they solved easily and fastly another sums.	S. Devi
Day - 3	I thought science lesson on 5th class students.	they understand the lesson of work they key point	K. M. S.
Day - 4	they celebrate New year celebrations.	student celebrate the New Year party	M. S. S.
Day - 5	I checked the telugu work book on 3 rd class students	student complete the work book.	J. S. A.
Day - 6	I give some work on 1st and 2nd class students	students acquire the knowledge.	S. Devi

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

By the completion of 3rd week in termship I wrote the telugu workbook on the black board students complete the workbook and it was little hard I explained the maths sums and they solved the another sums I thought the english lesson on 5th class. students they understand the lesson and wrote the Key Points.

on the next day they are all celebrate the new year party the students are enjoyed a lot, and I checked the telugu workbook on 3rd class students. students complete the workbook and I give some work on 3rd and 4th class students and the childrens are acquire the knowledge.

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

completion of 4th week internship program & conduct the english dictation on 5th class students and their wrote the words and develop the knowledge on the next day summative assessment are started they are study for the exam they are all clarity their doubts.

conduct the exams on 3rd class students. students successfully complete. their test conduct the exam on 4th class students & helped the clarity their doubts and conduct the exam on 5th class students. students successfully complete their test all are celebrate in Sankranti Sambazulu in school. and staff enjoyed a lot.

ACTIVITY LOG FOR THE FOURTH WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day - 1	I conduct the english dictation on 5th class students.	They wrote the words and develop the knowledge.	
Day - 2	summative assessment are started they are study for the exam.	They are well clarity their doubts.	T.Sa.
Day - 3	conduct the exams on 3rd class students	student successfully complete their test	J.C.
Day - 4	conduct the exam on 4th class students	I helped to clear their doubts.	S.Devi
Day - 5	conduct the exam on 5th class students	student successfully complete their test.	S.Devi
Day - 6	Sankranti celebration in school.	students and staff enjoyed a lot.	

ACTIVITY LOG FOR THE FIFTH WEEK

DAY & DATE	BRIEF DESCRIPTION OF THE DAILY ACTIVITY	LEARNING OUTCOME	Person In-charge Signature
Day - 1	Goveshment declare the pongal holidays	Holiday	
Day - 2	Pongal Holiday	Holiday	
Day - 3	Pongal Holiday	Holiday	
Day - 4	Pongal Holiday	Holiday	
Day - 5	Pongal Holiday	Holiday	
Day - 6	Pongal Holiday	Holiday	

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Sankranti holidays (Pohgal)

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Pongal Holiday	Holiday	S. Devi
Day - 2	Reopen the after Pongal holidays. I thought new lesson for 3rd class	listened the lesson and clarify their doubts.	K. S. R.
Day - 3	I give some work on science	Completed their work	M. S. R.
Day - 4	I explained the science work book on 3rd and 4th class student.	students listened the lesson and ask some abouts	J. S. R.
Day - 5	I thought the lazy grasshoppers lesson on 3rd class students	student completed their work book	J. S. R.
Day - 6	I wrote the single telugu notes on black board.	students fond of telugu notes.	S. Devi

WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

completion of 5th week after completing pongal holidays. on the first day I thought the new lesson for 3rd class. and the students listened the lesson and clarity their doubts & give some home work on science. Next day the students completed their work book 2nd thought the lazy grasshopper lesson on 3rd class students. listened the lesson and ask some doubts I wrote the lesson notes on black board, and the students find of flash Notes.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I conduct the spell bee exam on stn class	they wrote of exam very well.	S. Devi
Day -2	on the occasion of Republic day	celebrate the Republic day.	Shr.
Day -3	I thought the science doubts on st class.	students clarify their doubts.	J. C. A.
Day -4	I wrote the learn an word to 6th class students	students read the words and write down your notebook.	S. Devi
Day -5	I wrote the learn give same English Home work to 6th class students	More good grades and lower failure rates.	M. S. G.
Day -6	I thought the additions and subtraction on 3rd class.	childrens listen the sums and practice the more sums.	J. C. A.

WEEKLY REPORT

WEEK - 7 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

completion of 7th week internship
program I conduct the spell exam on 5th
class they wrote the exam very well. on the
celebration of republic day. celebrate the
republic day. and tonight the maths. doubts
on 5th class students clarity their doubts.

And I wrote a lesson word on black
board students read the words and write
down the notes and I give the some english
home failure rates. I taught the addition
and subtraction on 3rd class. childrens sum
and practice more sum.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I am personal Holiday	Holiday	
Day -2	I teach the maths fractions	students listen the maths class	S. Devi
Day -3	practices telugu work sheets in 3rd class	students leaded the work sheets.	T. S. S.
Day -4	I help teacher post the formative marks in record	mom and me complete the work	S. Devi
Day -5	I prepare a lesson plan in 3rd class	Improving my knowledge.	T. S. S.
Day -6	I checked the maths work book on 3rd class students	students finally completed the book.	Ms. S. S.

WEEKLY REPORT

WEEK - 8 (From Dt..... to Dt: Dt.....)

Objective of the Activity Done:

Detailed Report:

On the completion of 8th week program. In this one day is the holiday and next day I teach the maths fractions student listen the maths class and solve the fractions and practice telugu work 3rd class childrens childrens practice the telugu book.

I help the teacher post the formative marks in a record and madam and me completed the work and prepare a lesson for plan her 3rd class and improve my knowledge and I checked maths work book on 3rd class student and finally completed the telugu work book.

ACTIVITY LOG FOR THE NINTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I give work for 3rd class student in addition & subtraction	few children are did mistake the problems	
Day -2	I give varhmal on 3rd class students	they worked fine varhmal	S. Devi
Day -3	I taught the telugu dictation on 6th class students.	Improving their knowledge.	M. S. J.
Day -4	NON-bag day the prepare a something	students prepare charts.	J. S. A.
Day -5	I explained the english grammar on 3rd class.	They work the english grammar on the book.	J. S. A.
Day -6	I give a English summative for 3rd class.	They read the science and practice no. of times	S. Devi

WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

On the completion of 9th week program I give work for 2nd class students in additions and subtraction. Few childrens are did mistake some problems. and I give Vayhamala for 3rd class students they written the Vayhamala on state. thoughts the telugu dictation on 5th class students and improve ing knowledge.

No. bag day they prepare a so things the students prepare a charts. and I explained the english grammar on 3rd class they are written the y English sentence for 4th class students and they read the sentence and practice no. of times.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Preparing syllabus for formative assessment	students clarity their doubts & wrote exam very well.	J.S.S.
Day - 2	conduct the exam 4th class students	I help the few students & answered the sum questions	S. Devi
Day - 3	Maha Sivaratri	Holiday	
Day - 4	conduct the exam on str class.	students clarity their doubts.	J.S.S.
Day - 5	Preparing a student for science quiz	explained lesson and underlined the key points.	S. Devi
Day - 6	I give home work on 3rd class students	more good grades and less failure rate.	M.S.S.

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

on the completion of 10th week program I preparing a syllabus for formative assessment students clarify their doubts and wrote the exam very well, conduct the exam on 7th class and I helped the few students and answered the some questions on the next day holiday due to mahashivaratri it is a few day and conduct the formative exam on 8th and 4th class students. For science quiz I explained the lessons and underlined the key points and I give some home work on 3rd class students.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Preparing a student's for science quiz	I thought the some important bits in their text book.	
Day - 2	Preparing a experiment for science test	improving my skill.	
Day - 3	I post the marks and grades in record	I completed the work successfully.	
Day - 4	I give the table home work for 3rd class.	children completed the home work.	
Day - 5	Prepared bills on science quiz.	successfully completed the work.	
Day - 6	conduct the quiz on all classes.	student and staff celebrate the science day.	

WEEKLY REPORT

WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

On the completion of 11th week program preparing a students for science quiz I taught the some important bit in their text book and I preparing a experiments for science test and improving my skill any try to level my best.

I Post the marks and grades on math record and I completed my work successfully and I give the maths tables on 3rd class students the students completed the home work neatly. and I prepared bit paper on science quiz and conduct quiz and teachers celebrate a science day enjoy a lot.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I give some to students and wrote the answers in their notes	some students solved correct and remaining solve songs.	J. S. S.
Day - 2	I give english home work to prepare a speech.	they focused problem to speak english.	S. Devi
Day - 3	they wrote english work book.	they asks doubts to me.	M. S. S.
Day - 4	I conduct dictation for 4th & 5th class	they prepare very good and work well.	K. S. S.
Day - 5	I give sentence they wrote	they practice the sentences	J. S. S.
Day - 6	No-bag day they practice dance	they practice dance & songs.	S. Devi

WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

By the competition of 12th week. internship program and this week I did given sum to students and wrote answers in they remaining take some time. I give english home work to prepare a speech they faced problem to speak wrote english work book. they asked doubts to me.

and I conduct dictation for 4th and 5th class they prepared very good and wrote very well and I give sentence they wrote and they practiced no-bag day they practice dance if songs.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	conduct spell be exam on 3rd & 4th class student	all are they wrote very well	J.S.A.
Day -2	conduct formative Assessment on 3rd & 4th class student	written test are designed to test the abilities of students	S. Devi
Day -3	I studied for exam and clarify their doubts	to create awareness of Assessment process & practice the student.	M. S. G.
Day -4	I taught the science lesson on 4th class	Measurable observations specific statement that clearly indicate.	J.S.A.
Day -5	conduct formative test on 5th class students	students require to learn every thing and understand every concept	K. S. A.
Day -6	conduct formative test on 3rd class	exam help convincing the person in situation our proficiency.	S. Devi

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

By the completion of 13th week program in this week first day conduct spell be exam on 3rd and 4th class. All are they wrote very well. and conduct a formative Assessment on 5th class students written tests are during to test the ability of students knowledge I studied & for exam clarity their and to create awareness of Assessment process and practice the students.

And I taught the science lesson on 5th class measurable observe specific statements that clearly indicates and conduct formative test on 3rd class the person or institution on creating at our proficiency.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Prepared a charts for students	in the class room are to make learning more practice and fun.	J. S. S.
Day - 2	I have done projects with children	visualize the data and leave stage open for a audience.	S. Devi
Day - 3	Prepared the charts for primary class.	This need to be attraction the children size and down.	S. Devi
Day - 4	I taught the lesson on str class.	students understand way of my teaching.	K. S. S.
Day - 5	I have done projects with students	attitude and behaviour change	J. S. S.
Day - 6	I give many home work to 3rd class students.	more good grades and less failure rates.	M. S. S.

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

By the completion of 14th week program I prepared a Tlm for students the classroom are to make learning real practice and fun. and I have done projects with children visualize the data and leave change open for your audience and prepare a for primary classes the charts need to be attractive to the children.

I taught the lesson on str class student understand the way of my teaching I have done projects students and the change the attitude and behaviour, good grades and less failure rates.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	In that day I keep overal test for 3rd class students.	They are all answers slowly.	J.S.D.
Day - 2	I said clock time for 4th class student	they under stand very well.	S. Devi
Day - 3	I wrote last lesson work book on black board.	finally comple ted the work book.	J.S.D.
Day - 4	they complete all work book they revise the total syllabus	Revision	MSB
Day - 5	I taught the multi plication and division on 3rd class	They practice more sum.	K.S.D.
Day - 6	finally completed my intershship program.	Develop communi cation on inter personal other critical skills.	S. Devi

WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week first week of my internship program. In that day I keep oral test for 3rd class students they are all answers slowly and I said clock time for 4th class students they understand very well. I wrote the last lesson grammar on black board. finally completed work book.

They complete all work book they revise the total syllabus and teach a multiplication & divisions on 3rd class they are practice more sums finally completed my internship program. Develop my communication, interpersonal other critical skills.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

In my internship I explore career alternatives prior to graduation from college and integrate theory and practice. Assess interests work on his function in the economy and it develop work habits and attitudes necessary for job success and develop the communication, interpersonal and critical skills in the job interview process.

Build a record of work experience prior employment contacts leading directly to full time job following graduation from college and develop work habits and attitude necessary for job success. purposefully reflect upon their experiences, identify goals, develop strategies and determine further actions for personal growth explore new possibilities embrace new challenges and adopt new the rules.

Internship help students master professional soft skills such as communication, punctuality and time management. These are skills that are key for success at a job and college and are sought after by. We focus on teaching.

not just specialist knowledge - but also the skills needed to embrace change and solve tomorrow's challenges. That's why practical experience like an internship after students incorporated into every degree internship offers students the chance to put what they are learning into action in a real world environment for students who are exploring their career options, internships are great you will have a much clearer idea of your own strengths weaknesses likes and dislikes.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

In the internship for three months in ZPH School Lavasa of department of education. There are some technical skills which I have acquired from the internship.

I have known about how to put my knowledge and skills into practice such as making I learned how to communicate and build the relationships with the people. Where I worked I learned that every department or organization has its own culture I quickly turned that every company has its own culture. It's a lesson, I discovered the essentials to the entrepreneur and open to learning new skills. I learned that he is in constant communication with the teachers had matters I have any doubt.

Asking and receiving the feedback is very important it is essential to take note of both the positive and negative points for future I learned that sometimes asking for feedback or receiving the feedback.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

students and supervisors also rated each individuals soft skills significantly higher at the end of the internship compared to the beginning of the internship the largest differences between pre internship and post internship soft skills were related to communication.

critical thinking and problem solving skills internship roles will help you being critically to provide create solutions to work challenges this is a skill that is highly valued and emphasized in the field of teacher education, the school internship program has an important place for the development of professional skills related to teaching in prospective teachers this provides a good opportunity for a trainee to get acquainted with the realities of teaching area during teaching internship some communication skills will be tested well before you secure the internship.

student interns are given a lot of tasks and goals and information all at once and constantly during the three to six months in the position organization skills. is actually an umbrella

Term for a group of skill that that lets you use time and resource difficulty including time management scheduling and setting goals. the decision making proces. identifies one or multiples possible course of action gather data and potential options know in everything conversation as social skills or people skill interpersonal skill and up to ability to work with others.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

communication is an important skill for every modern student to master. advances in digital media, changing career land and greater competition in college and make improving student communication skills, there no time like the present conversation is one of the most basic and essential communication skills & enables people to share thoughts, opinion and ideas and receive them in turn.

- * Body language

- * eye contact

- * summarizing

- * paraphrasing

- * responding

your students can learn the touchstone element of conversation by watching films or videos of interview taking place.

these can be done verbally or through written assignment that give students creativity using their own words and expressions volunteer to give a presentation.

Apply critical thinking and problem-solving in
constructing effective informative and persuasive
message for various internal and external groups,
including but not limited to employee, clients and
community members, writing skills are utilized
in email communication as well as professional
report writing both of which are common in the
work place empathy is the ability to recognize emo-
tions in others, and to understand other people's
perspective, on a situation at its most developed stage
enables you to use that insight to improve someone
else's mood and to support them through challenging
situations.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Not everyone is a fan of group discussions but most would agree that group communication is an important form of communication in academic professional and social contexts your contribution to the discussion is the way you communicate with others perceive you I need have a voice in these meetings truly feeling myself to be confident and to speak up is not enough.

Don't after use qualifiers such as "I think and I feel" in your sentences because they imply your uncertainty about what you are suggesting respect the contribution of other speakers and listen well to the ideas of other speakers. A knowledge what you find interesting respect differing views think about your contribution before you speak Remember that a discussion is not a fight.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

The government has taken a big leap in implementing technology in education system in complete digital transformation in school.

The ZPH school LAVERU uses devices in the process the Headmaster updates the information of school through smart phone they scan the faces of the students. For checking every teacher and headmaster of school make their attendance through face scan method.

There is a smart tv which can be used for teaching practically for students more than academic syllabus in both telugu and english medium, when compared to previous systems that are followed by our school. School now the parent system followed by our school. It is very enhanced, upgraded and enriched in every standards when students used to learn it is also recorded under Headmaster Vision and is documented. Technology tools should be seamless part of the school environment requiring no more prior learning to apply them.

Teachers and students would use technological tools or not in learning. Students would conduct the school digital library or at a

resources as needed school digital library or at
a digital library records and cafeteria - food enjoy-
scanning system or perhaps the attendance software
on a teacher personal digital assistant.

This guide uses the term professional
development to represent learning activities of all
kinds for school staff then prepare them to use
technology in the school staff that prepare them
to use sitting professional development includes
support for teachers and staff as they apply
technology to their evolving practice depending
on whether they helped or to learn in that context
if research were required.

Student Self Evaluation of the Short-Term Internship

Student Name: & Registration No: N. Parashai & 2022001049054

Term of Internship: From 12/12/20 to 16/03/23

Date of Evaluation:

Organization Name & Address: Education department - Lavasa.

Name & Address of the Supervisor
with Mobile Number:

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1) Oral communication	1	2	3	4	5
2) Written communication	1	2	3	4	5
3) Initiative	1	2	3	4	5
4) Interaction with staff	1	2	3	4	5
5) Attitude	1	2	3	4	5
6) Dependability	1	2	3	4	5
7) Ability to learn	1	2	3	4	5
8) Planning and organization	1	2	3	4	5
9) Professionalism	1	2	3	4	5
10) Creativity	1	2	3	4	5
11) Quality of work	1	2	3	4	5
12) Productivity	1	2	3	4	5
13) Progress of learning	1	2	3	4	5
14) Adaptability to organization's culture/policies	1	2	3	4	5
15) OVERALL PERFORMANCE	1	2	3	4	5

N. Parashai

Signature of the Student

Evaluation by the Supervisor of the Intern Organisation

Student Name: & Registration No: N. Pavan Sai & 2022001049054

Term of Internship: From 12/12/22 To 16/03/23

Date of Evaluation:

Organization Name & Address: Education department & Laveru

Name & Address of the Supervisor
with Mobile Number:

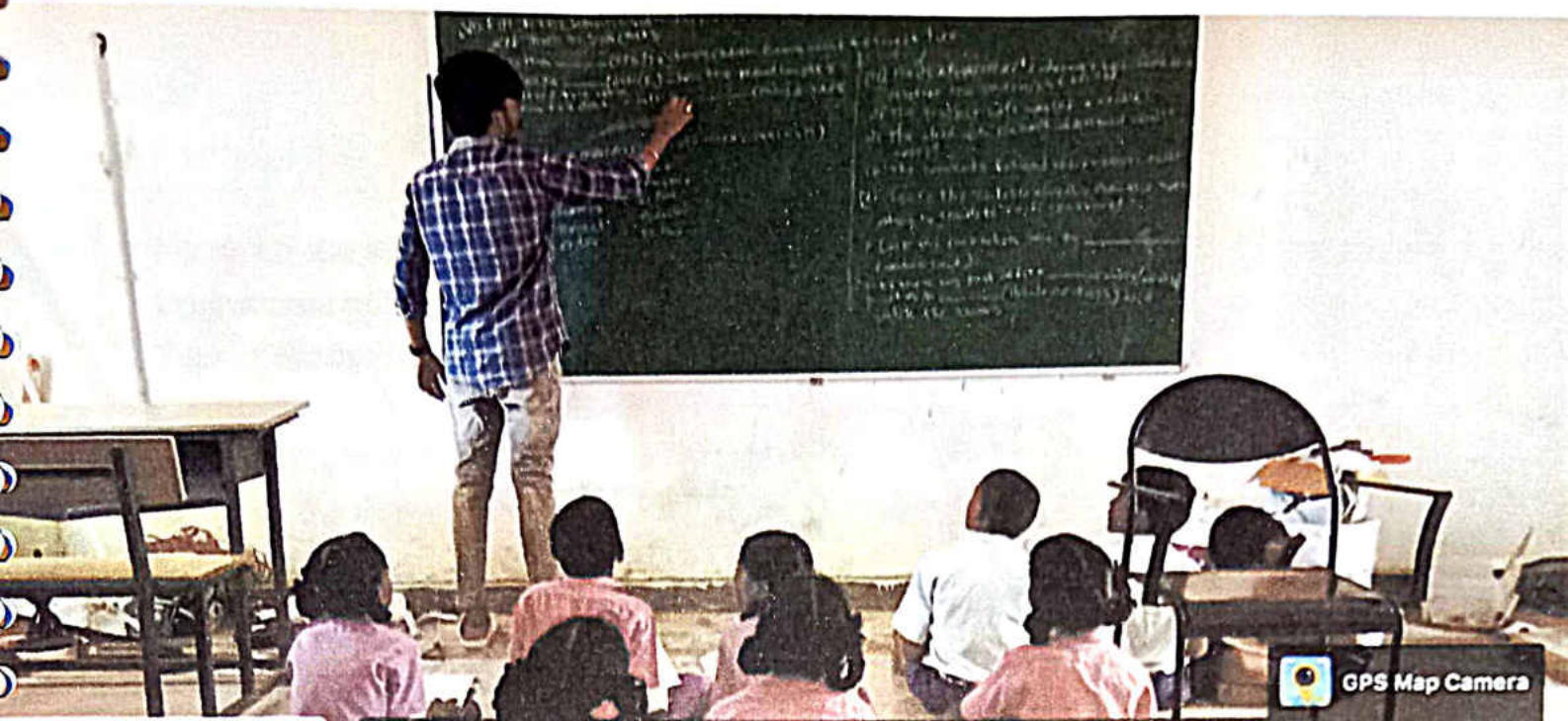
Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1) Oral communication	1	2	3	4	5
2) Written communication	1	2	3	4	5
3) Initiative	1	2	3	4	5
4) Interaction with staff	1	2	3	4	5
5) Attitude	1	2	3	4	5
6) Dependability	1	2	3	4	5
7) Ability to learn	1	2	3	4	5
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14) Adaptability to organization's culture/policies	1	2	3	4	5
15) OVERALL PERFORMANCE	1	2	3	4	5


HEAD MASTER
SIGNATURE OF THE SUPERVISOR
LAVERU



GPS Map Camera

Sheepuru,alli Rd

Google

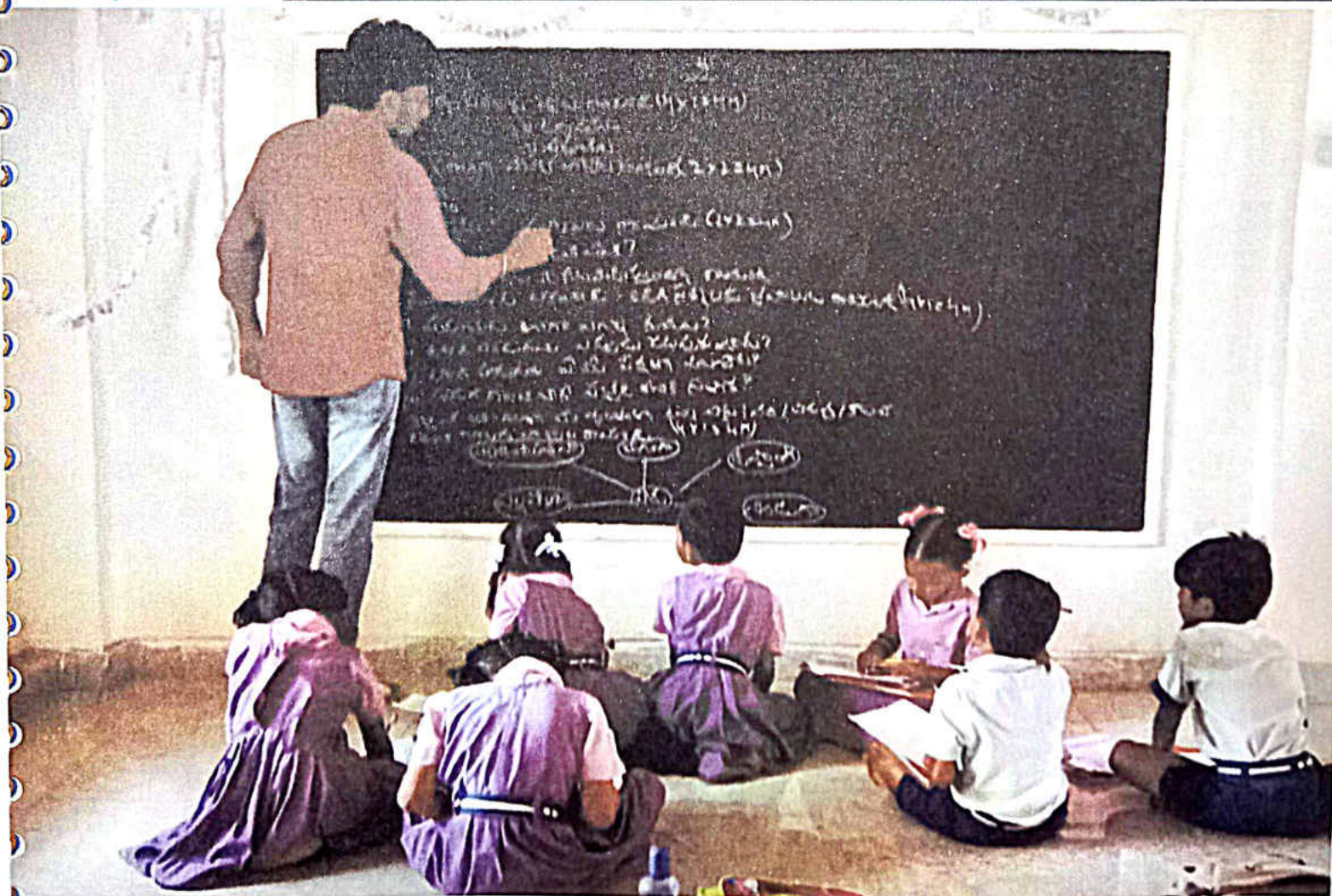
Laveru, Andhra Pradesh, India

6MPX+FQ6, Laveru, Andhra Pradesh 532407, India

Lat 18.236417°

Long 83.699438°

14/03/23 10:04 AM GMT +05:30



INTERNAL ASSESSMENT STATEMENT

Name Of the Student: N. Pavan Sai

Programme of Study: F

Year of Study: Degree III year

Group: BSc(CBZ)TM

Register No/H.T. No: 2022001049054

Name of the College: Govt. Degree College (Meh) SKLM

University: Dr. B. R. Ambedkar

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

Date:

Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: N. Pavan Sai

Programme of Study:

Year of Study: III year

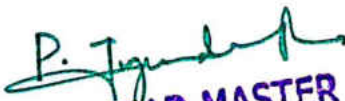
Group: BSC (CBZ) TM

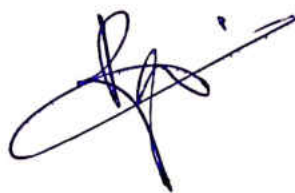
Register No/H.T. No: 2022001049054

Name of the College: Govt. Degree College (Men) SKLM

University: D.D. B.A. Ambedkar

SL.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	79
2.	For the grading giving by the Supervisor of the Intern Organization	20	19
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	


Signature of the Faculty Guide
HEAD MASTER
S.P. HIGH SCHOOL
LAVERU



Signature of the Internal Expert

Signature of the External Expert

Signature of the Principal with Seal



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

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