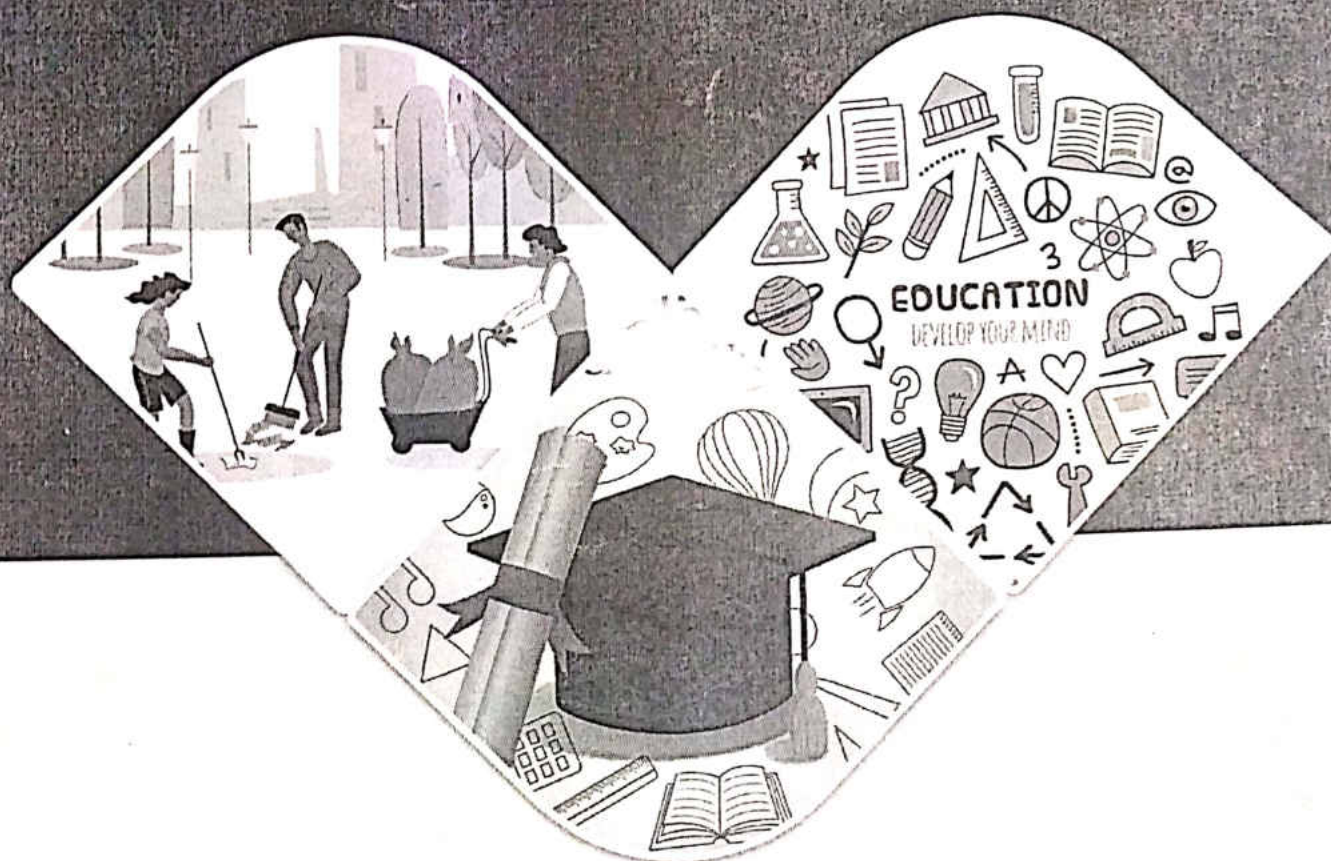


Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR

SEMESTER INTERNSHIP

Name of the Student:

Regina Brown

Name of the College:

Longwood College for Women
Shelton, NC

Registration Number:

20100010 44040

Period of Internship:

From: *2-1-12* To: *5-3-12*

Name & Address of the Intern Organization:

McBryde School
Kanawha, WV

Dr. [illegible] University
YEAR

An Internship Report on

Education Department

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

Under the Faculty Guideship of

Dr. S. Navinbabu

(Name of the Faculty Guide)

Department of

Government Degree College For Men) Sri Kulkarni

(Name of the College)

Submitted by:

Regena. bhana

(Name of the Student)

Reg.No: 2022001049069

Department of Zoology.

Government Degree College (men) skm

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

-----<<@>>-----

Student's Declaration

I, Regema. bhanu a student of Intern ship
Program, Reg. No. 2022001049064 of the Department of Zoology.
College do hereby declare that I have completed the mandatory internship
from 12/12/2022 to 12-3-2023 in Education department (Name of
the intern organization) under the Faculty Guideship of
Dr. S Javibabu (Name of the Faculty Guide), Department of
Zoology, Government Degree College (m)
(Name of the College)

R. Bhanu

(Signature and Date)

Official Certification

This is to certify that Regena . Bhanu (Name of the student) Reg. No. 2022001049069 has completed his/her Internship in Education (Name of the Intern Organization) on (M.P.U.P) school karimilipeta (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of Zoology in the Department of (G.D.C) men sarakulam (Name of the College).

This is accepted for evaluation.

Endorsements



M. Lakshmi
(Signatory with Date and Seal)

19-07-23

Faculty Guide

Head of the Department

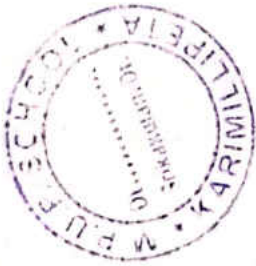
Principal

Page No

Certificate from Intern Organization

This is to certify that Regena. bhanu (Name of the intern)
Reg. No 2022001049069 of Government Degree (m) (Name of the
College) underwent internship in M.P.U.P School Karimillipeta (Name of the
Intern Organization) from 12-12-2022 to 18-3-2023

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).



M. Lakshmi
Authorized Signatory with Date and Seal
19-07-23
HEAD MASTER
M.P.U.P. School
KARIMILLIPETA
Srikakulam Dist.

Acknowledgements

This school internship report is the result of an end of a way of four months. It would not have been possible without the participation and assistance of numerous brave and caring people along the way. I have to thank them all.

First and foremost I would like to give special gratitude to my parents who give me every opportunity to keep my step ahead.

I am indebted to my college teachers and the principal for their vision, encouragement and shining contagious interest in the internship.

Our sincere thanks to our Director, L. KAMES. LAXMI and Principal L. JAYAKUMAR, Govt degree college, Srikanthapuram, for providing us an opportunity to take up this internship.

We are greatly indebted to our guide Mr. Ravibabu, Department of Zoology, Govt degree college, Srikanthapuram.

Special thanks must be given to the teachers and students of Karimillipeta MPSS school, Karimillipeta, Srikanthapuram, for their feedback, love and support with which we achieved skills and developments.

Last and most importantly, I would like to thank all those who made this report possible and become a reality with their kind assistance.

Page No

Contents

1. Title Page
2. An Internship Report
3. Instructions to students
4. Student declaration
5. Official certification
6. Acknowledgement
7. Certificate from intern organization
8. Chapter 1, executive Summary
9. Chapter 2, overview of the organization.
10. Chapter 3, Internship Part
11. Chapter 4. Activity log work from 1st week to 14th week.
12. Chapter 5. Internship outcome description.
13. Student self evaluation
14. Evaluation by the Supervisor
15. Internship photos and videos
16. Internal and External Evaluation

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

I worked in the internship in the department of Education. I visited the place in Karimkhetta. I chose Education department to know the current status of the Education and difference from past few years. I spent a day with children and I learn and observed many things.

The introduction is very friendly and very valuable. Through this internship, I got to know the theme are some other decided areas which has to be improved. I interacted with the children and let them to interact. I interacted and what they are facing through I gave extra interaction and I thought some lesson to them and I gave few suggestions to improve them. which should be done by government. There are some other decided areas which has to be improved them.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

I worked in the education department. I worked in Karamallipeta in m.p. school education department. Plays an important role in every sector. I found many things in school that the children are beyond base of knowledge. my interaction with students every transfer.

and more valuable. I spent nearly 2 hours with that children and I got to know that students performing way very poor. the students are about to understand the basic things.

I played a few role in school. I am placed to develop and improve the Education system. with my knowledge to give the best students.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

I worked in M.P.V.P School Kottimillipeta in the department of education. I worked in the government school and I taught lessons to the students. I used the black board and chalk piece and taught the basic lessons.

I performed some tasks with the children. So that to encourage their capability. I performed weekly tests to the children. This part of internship more knowledge.

This internship takes to learn more knowledge about education system. especially in school.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	As it is my first day I have conducted self introduction to 6th class students.	It was a great day as a teacher and it is a better experience.	M. Laxmi
Day -2	I went to 7th class and asked some basic questions regarding maths to the students.	I have been promoted and came to know about teaching.	M. Laxmi
Day -3	Again, I was sent to 6th class and they are very excited.	I noticed the curiosity in each and every student.	M. Laxmi
Day -4	I went to 7th class and taught them common English and numbers.	This day I came to know how to deal with children.	M. Laxmi
Day -5	I was sent to 6th class and made them to study English grammar.	I came to know about their educational standards.	M. Laxmi
Day -6	I have interacted with 7th class students some activity.	I do remind their mindset and way of behaving and active participation.	M. Laxmi

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

As it is the first week, I conducted self introduction in each and every class to know about them.

I also conducted some circular activities to interact with them. I have also taught them new lessons in their syllabus in understandable manner so they can follow and I observed their performance and knowledge.

Finally I noticed that some students are not active and they like the teaching in friendly manner.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 4th class and I have observed that some students were to be discipline.	I came to know that how to control students to be in discipline.	M. Laksh
Day - 2	I went to 7th class and asked them about their goals which was well interactive.	I noticed about their life styles goals and their problems.	M. Laksh
Day - 3	I taught 6th class a telugu lesson in my own way of teaching	I have made them to read the lesson in their own mother language.	M. Laksh
Day - 4	I have sent to 7th class and made to tell about poetry and play	I learned how to communicate and management with every student	M. Laksh
Day - 5	I have taught the 7th class students about how to behave at Ratihaw - last places.	I came to know about mentoring in behaviour aspects.	M. Laksh
Day - 6	I have conducted some activities to 6th class students regarding these subjects.	I learned how to teach in a appropriate manner	M. Laksh

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have observed the students about their performance in studies and their capability too. I have discussed with them about how to study and manage their academic performance.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active in group discussions and in class too.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have checked about the 8th class students awareness on how to live in a society	I have known on many how things that kind thing about their place.	M. Laxmi
Day - 2	I have taught a the class students about English grammar and tags.	I got to know about teaching new things to the students.	M. Laxmi
Day - 3	I have conducted a to her activity to 8th class where all the students have participated very well	I have developed any communication mentoring skills very well	M. Laxmi
Day - 4	I have helped the teachers and staff members in their respective works	I come to know about the working of teachers and staff.	M. Laxmi
Day - 5	I have taught 10th class students about maths theorems.	I have learned to teach about how to solve oil theorems problems	M. Laxmi
Day - 6	I have taught Biology lesson for 9th class in practically.	I have learned to teach in practical way.	M. Laxmi

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my teaching skills, while teaching them in a practical approach which enhanced my communication skills very well.

And I have also interacted with the respected government teachers, Parents about the situation, problems, environment etc. I have tried to teach the students that they feel like they were in a open space.

I have also worked with teachers and staff work, which made me know things that happens behind school.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have taught math chapters to 8th and 9th class students	I have developed my teaching skills the students too are good.	M. Laxmi
Day -2	I have conducted a game for exploring the talent for 10th class.	I have interacted with students and helped them in their doubts.	M. Laxmi
Day -3	I have checked about every class environment the sanitary facilities.	I have to come to know about few problems in school.	M. Laxmi
Day -4	I have interacted with students regarding their problem in school and gave some solutions.	I tried to solve students problems at a possible level.	M. Laxmi
Day -5	I have taught 8th class students about cell system.	I have dealt with 8th class students digital way	M. Laxmi
Day -6	I have taught 9th class about LSRW skills	I have increased my communication skills.	M. Laxmi

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teachings, mentoring, communication managing and team participation skills when compared to the previous three weeks.

I have also observed about the school environment students performance and I have also interacted with them and gave advice and get tried to solve them in other ways.

The students also have been well performing with good rate.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught 7th class about discipline followed in classroom.	I have interacted with the student about disciplining	m. lada
Day - 2	I have taught the 9th class students about seminar skills.	I have tried to teach the students about seminar classes.	m. lada
Day - 3	I have interacted with 10th class students through digital way.	I have accessed learned the digital device in the school.	m. lada
Day - 4	Sankranti holidays.		m. lada
Day - 5	Sankranti Holidays		m. lada
Day - 6	Sankranti holidays.		m. lada

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teaching skills. I have come to know that I have learnt so many things in this journey. I have managing skills, interactive skills, teaching skills and other skills and enhanced me very well.

I came to know few good things and also some problems which have tried to solve made better out of it.

I learn about being a teacher, writer and mostly as an internal in the work place.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Sankranti Holidays	—	m. l. d. s.
Day - 2	Sankranti Holidays	—	m. l. d. s.
Day - 3	Sankranti Holidays	—	m. l. d. s.
Day - 4	I taught the 9th Class students about English lessons	the students have learned and doing good in studies.	m. l. d. s.
Day - 5	I have taught the 7th class about General Science	The students are doing well	m. l. d. s.
Day - 6	I have interacted with all students about Previous status and Present Status	I have known so many things in this week	m. l. d. s.

WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, the students are very happy for enjoying Sankranti holidays. And after holidays they are very active and showing interest towards learning new things.

I have also observed about the teachers learning and interest towards the students and knowing how they celebrated Pongal and how they enjoyed in Pongal holidays.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 9th and asked them about Basic grammar in Telugu.	I have managed the students to read their mother language.	M. Laxmi
Day - 2	I taught 8th class Telugu lessons and Poems	I Just know them how they read the Poems of Telugu	M. Laxmi
Day - 3	I went to 10th class and did an activity for the students based on communication.	I come to know about communication and management with students	M. Laxmi
Day - 4	I have taught 7th class and did an activity for the students solved bad touch.	I have to teach them about the incidents that happened in society.	M. Laxmi
Day - 5	I have conducted an activity for 6th class like competition based on month names	I have taught the subjects in an appropriate manner	M. Laxmi
Day - 6	I went to 10th class and taught them about self confidence and self esteem	I have taught how important our confidence in society.	M. Laxmi

WEEKLY REPORT

WEEK - 7 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this entire week, I have observed about the students, their performance in studying and I know the capability of students.

I have discussed about how to be good and become better in academic performance. I taught about self confidence and self esteem and their importance in everyone's life.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active.

in group activities and in class too.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 1st and asked them about Basic grammar in Telugu.	I have urged the students to read their mother language.	m. lal
Day - 2	I taught 1st class Telugu lesson and poems.	I just know them how they read the poems of Telugu.	m. lal
Day - 3	I went to 1st class and did an activity for the student based on communication.	I come to know about communication and management with students.	m. lal
Day - 4	I have taught 2nd class about good lunch and bad lunch.	I have to teach them about the incidents that happen during	m. lal
Day - 5	I have conducted an activity for 2nd class like a competition based on month names and seasons.	I have taught the subject in an appropriate manner.	m. lal
Day - 6	I went to 2nd class and taught them about self confidence and self esteem.	I have taught the important concept confidence in society.	m. lal

WEEKLY REPORT

WEEK - 8 (From Dt..... to Dt: Dt.....)

Objective of the Activity Done:

Detailed Report:

In this entire week, I have observed about the students' their performance in studies. And I know the capability of students.

I have discussed about how to be good and become better in academic performance. I taught about self-confidence and self-esteem and their importance in everyone's.

I have conducted four new activities regarding their syllabus and created an environment in which they are very active in group activities and in class too.

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have taught Hindi lesson for 2nd class in creative way.	I got to know about teaching new thing to the students.	m. lakshmi
Day -2	I have taught 2nd class about work and history.	I have learned to teach in a practical way.	m. lakshmi
Day -3	I have checked about the awareness for 2nd class to live in society.	I came to know about their mind sets and knowledge.	m. lakshmi
Day -4	I have taught 2nd class English lesson poem about crops in reading.	I came to know about their huge participation to know about agriculture.	m. lakshmi
Day -5	I have conducted a fun activity to the 2nd class where all the students participated.	I have developed an communication mentoring skills very well.	m. lakshmi
Day -6	I have participated in some physical games like tennis, badminton.	I came to enjoy this active participation in games.	m. lakshmi

WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my teaching skills from syllabus in a practical approach which enhanced my communication skills very well.

And I have also interacted with the students very close and very well. I have also tried to teach the students so that they feel like they are in an open space.

I have also worked with junior teachers which made known things that happen in school ground.

The students also have been well performing with good rate.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have helped the teacher and staff members in their respective works.	I come to know about the working of teachers and non-teaching staff.	M. Lakshmi
Day -2	I have helped 2nd class students for doing their crafts.	I come to enjoy such little things while doing crafts.	M. Lakshmi
Day -3	I have helped 2nd class students for exhibiting their drawing.	It was a great day for experience such extra things with them.	M. Lakshmi
Day -4	I conducted an exam for 1st class based on a fun thematic problems.	The students came doing well with their own preparation.	M. Lakshmi
Day -5	I have taught 1st class for Poems in Telugu and English.	The students have learned and doing good in studies.	M. Lakshmi
Day -6	I have interacted with all students about previous studies and present studies.	I have known so many things in this journey.	M. Lakshmi

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teaching skills, I have come in the journey I have developed my communication skills, managing skills, Interactive skills, Teaching skills and other skills which enhanced me very well.

I came to know few good things and also and some problems which I have tried to solve and made better out of it.

I learn about being a teacher, writer and mostly as an internal in the work place.

In this week, participated in credit class and drawing class also it gives a beautiful experience.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I helped the maths teacher for conducting a test for 2nd class.	I have a great work with the teacher and really helpful.	m. d. s. s.
Day - 2	I helped the yoga teacher for doing some new Asanas to 2nd class.	Working with yoga. It is really blessed and great experience within.	m. d. s. s.
Day - 3	I have checked the notes of Telugu, English for 2nd class.	I come to know they energetically doing well with neat hand writing.	m. d. s. s.
Day - 4	I have taught general science for 2nd class in a practical way.	I have learned to teach in practical way.	m. d. s. s.
Day - 5	I have conducted some new activities for 2nd class student.	I have learned some more fun giving job to students.	m. d. s. s.
Day - 6	Again we sent to 2nd class and conducted meeting for science day.	By giving students gives me a great experience.	m. d. s. s.

ANNUAL REPORT

NAME: IS. HANU D. DATE: / /

Objective of the Activity Done:

Detailed Report:

In this entire year, I have conducted

- 2 game shows with the help of subject teacher
3. And also conducting some of my skills.

I came to know to teach some
language like Telugu, Hindi, English to be.
We started our knowledge about skills and
then conducting.

And also conducted a meeting about
to bring a project for science by I have
developed my skills through this meeting.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I went to 2nd class and taught about the importance in our life.	Knowing about some and also importance.	M. Laxmi
Day -2	I + was a science day celebrating the day for CV ROMAN and presentating some project by.	I came to know the talent of student's big one - something project	M. Laxmi
Day -3	I have taught 2nd class about how to become. With elders and seniors.	I have to come to know about men to bring in behavior.	M. Laxmi
Day -4	I have taught 2nd class about menuration cycle and the pain be hidit.	I have taught a subject in appropretermeny	M. Laxmi
Day -5	It was world wide life day. knowing and giving seminars to 2nd class students.	I have to come to know about wild life and its life cycle.	M. Laxmi
Day -6	I have conducted an activity for 2nd class student's on social studies.	I have to come to know about great history	M. Laxmi

WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this entire week, I have participated in Natural Science day. Event and also world life day. It was a great experience to me. And it was a great opportunity to me by sharing my thoughts in that special events.

To tally, learn that some students are very active and thirst of knowledge. They grab the points while doing seminars.

I taught about air behaviour and man situation cycle. It helps them how to behave with others.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have helped the drawing teachers for Project work.	I have to know about the color and shades of painting	M. Laxmi
Day - 2	I have taught the greatness of women is everyone's life.	I have to know the society of knowing the greatness of women	M. Laxmi
Day - 3	—	—	M.
Day - 4	I have taught 2nd class students about maths tricks to help them in Public examination	I have to know the shortcut about solve arithmetic problem.	M. Laxmi
Day - 5	I have taught 2nd class students for English grammar and Prose.	I got to know a lot teaching new things to the students.	M. Laxmi
Day - 6	I have taught English for 2nd class students.	I have learned to teach them by attractive way.	M. Laxmi

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my ability and knowledge and also participated in drawing work and painting.

I come to know few great things about the power of a woman in our like society. Mostly attractive speech - given by Telugu Teacher about motherhood it gives a big motivation to us.

I have learned to teach in a new way and trying to attract the students by my skills.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to study hall for the preparation of formative assessments on Telugu	I came to clarify their doubts on Telugu	M. Lakshmi
Day - 2	I went to study hall for the preparation of formative assessments on English.	I came to clarify their doubts on English.	M. Lakshmi
Day - 3	I went to study hall for the preparation of formative assessments on English	I came to clarify their doubts on English	M. Lakshmi
Day - 4	I went to study hall for the preparation of formative assessments on Maths	I came to clarify their doubts on Maths.	M. Lakshmi
Day - 5	I went to study hall for the preparation of formative assessments on Science (P.O.S. 11.5)	I came to clarify their doubts on Science.	M. Lakshmi
Day - 6	I went to study hall for formative assessment on Social Studies	I came to clarify their doubts on Social.	M. Lakshmi

WEEKLY REPORT

WEEK - 14 (From Dt. to Dt.)

Objective of the Activity Done:

Detailed Report:

In this week, the students are fully busy by the Preparation as formative assessment and also they performed in their examination - Very.

I am very pleased that I am trying to clarify their doubts I try to make their doubts much better. I say myself very well.

Especially this week, satisfying my self I am also learned many things while clarifying their doubts.

During this Period, I just know myself more and how to develop my Personalities and how to relate with students.

I learned a lot being a teacher and mostly as an interest in the work place.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

Intern's work environment is one of the aspects of intern's quality addressed in this report. The people at M.P.V.I. School Kattimillipeta a good interactive staff. we were given a desk for our role work and with basic things like chalk, pieces. our role is to enhance the student's absence them and any other negative aspects all activities by students and start our timing are from 9:00 AM 4:00 PM (morning to evening)

The headmaster and the teachers are very polite and humble to me. The students are very friendly and interactive which made me socialize with them very easily. The other interns were also very active for every process which made our internship very useful for us.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

There are some technical skills i have acquired from this internship.

I have know about how to put my learned how skills into practice such as mentoring. I learned how to communicate and built relationship with the people I worked I learned that every department or organisation has its own culture. I quickly, learned that its important to communication with teachers, Had matter. if i have any doubts.

Asking and receiving feedback is very important. It is essential to take of both the positive and negative points for future. I will have a significant impact on your future career and success.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.)

There are some technical skills I have acquired from this internship.

I have known about how to put my knowledge and skills into practice such as mentoring. I learned how to communicate and build relationships with the people worked. I learned that every department or organisation has its own culture.

Asking and reading feedback is very important. It is essential to take note of both the positive and negative points for future. I learned that some times asking for feedback or receiving feedback difficult to hear.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

we have improved our communication skills in this internship at M.P.V.O.B school kani millipeta.

As we have been interacting with each other students we have interacting with improvement of our oral communication written communication as we are assigned to class rooms. At first day we feel tense but now we are confident. communication as we conversing understanding others.

we also come to getting understood by others we improved our speech skills from level to extempore level. we developed from a student to an intern.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

Team work is one of the most taught other skills in the workplace. We the interns of M.P.V.P School formed as a team to enhance and improve our work in an efficient way.

Firstly as we have no familiarity with each other gradually it took time and we have also become a supportive team.

Every week one of us will lead the team to take leadership. We have discussed with each other about work performance.

Working as a team member and also as a leader made me know about how to work as a team member its role in the team in any way to interact co-operate and manage. Then as a unity in every activity. It gave me experience and knowledge about teamwork.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

The government has taken a big leap in implementing technology in education system. to simplify digital learning opportunities of schools.

The M.P.O.P school. Kottimillieta uses devices in the Procedure, The Headmaster undertakes the implementation of school. Through smart phone. They scan faces of the students for checking every teacher and headmaster of school make their attendance through face scan method.

There is a smart TV which can be used for teaching practically for students more than academic syllabus in both Telugu and English medium. When compared to previous system followed by our school, now the present system followed by our school is very enhanced, upgraded and enriched in every student's technological devices for own tasks related to internship.

Student Self Evaluation of the Short-Term Internship

Student Name: <u>Regana. bhanu</u>	Registration No: <u>202201049069</u>
Term of Internship: From: <u>26/12/22</u> To: <u>16/03/23</u>	
Date of Evaluation:	
Organization Name & Address: <u>Education</u> <u>M.P.V.P school</u> <u>Karimnagar Dist.</u>	

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

R. Bhanu
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Page No

Student Name: Reguna. bhany

Registration No: 2022001049069
69

Term of Internship:

From: 26/12/22

To: 16/3/23

Date of Evaluation:

Organization Name & Address: M.P.U.P. School Karimillipeta

Name & Address of the Supervisor
with Mobile Number

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:



Page No

M. Laxmi
Signature of the Supervisor
HEAD MASTER
M.P.U.P. School
KARIMILLIPETA
Srikakulam Dist.

PHOTOS & VIDEO LINKS



Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

Page No



INTERNAL ASSESSMENT STATEMENT

Name Of the Student: Regana . Bhanu

Programme of Study:

Year of Study: Degree 3rd year

Group: B.Sc (C.B.Z)

Register No/H.T. No: 2022001049069

Name of the College: Goverment Degree college (men) Skh

University: Dr. B.R. Ambedkar University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

Date:

Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: Regara. bhana

Programme of Study:

Year of Study: Degree 3rd year

Group: B.sc (C.B.Z)

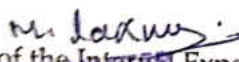
Register No/H.T. No: 2022001049069

Name of the College: Government Degree college (men)

University: Dr. B.R Ambedkar university

SLNo	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	79
2.	For the grading giving by the Supervisor of the Intern Organization	20	19
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide


Signature of the Internal Expert
HEAD MASTER
M.P.U.P. School
KARIMILLIPETA
Srikakulam Dist.

Signature of the External Expert

Signature of the Principal with Seal



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

2nd, 3rd, 4th and 5th floors, Neeeladri Towers, Sri Ram Nagar, 6th Battalion Road

Atrankur (V) Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 505

www.apsche.ap.gov.in