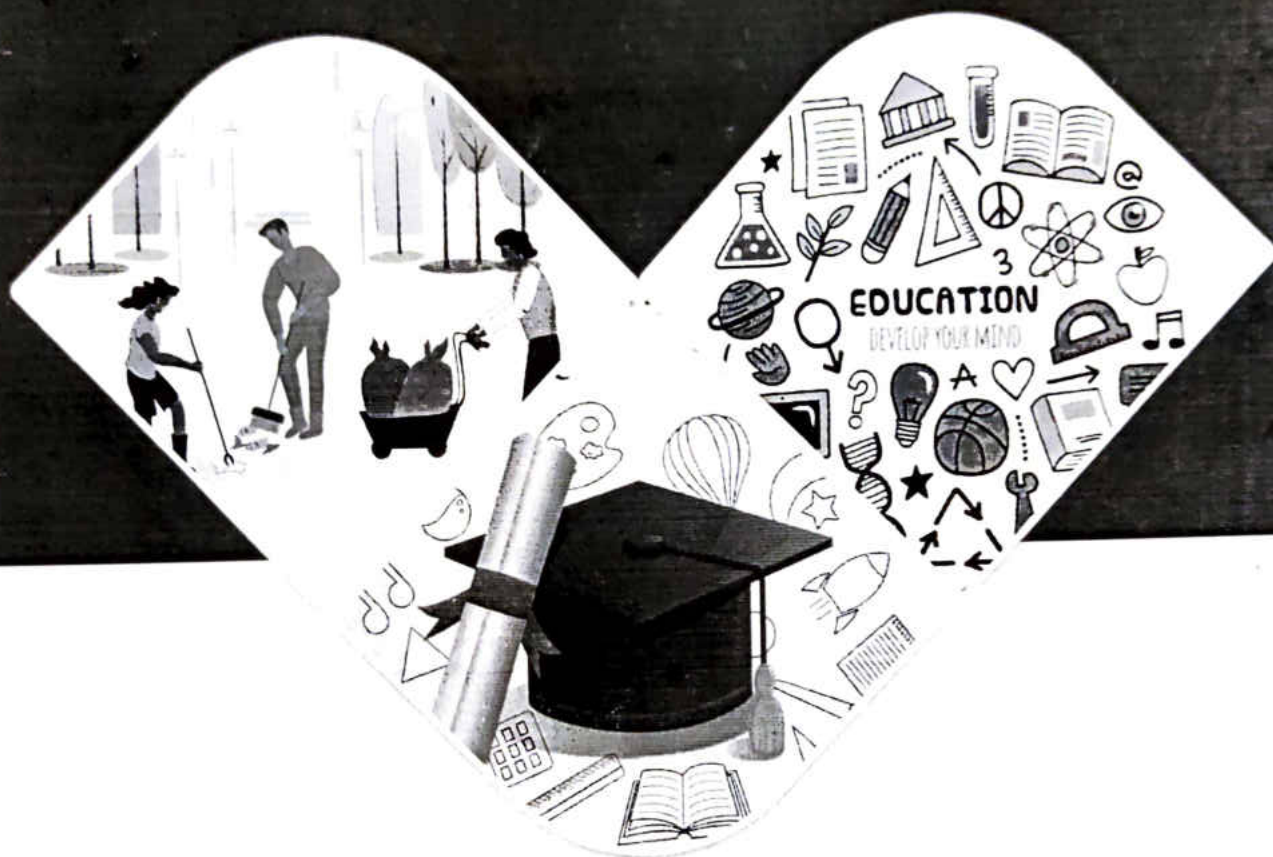


Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

- :: Program Book for ::-

- :: SEMESTER INTERNSHIP ::-

Name of the student :- Guvvada. Hari Kiran

Name of the college :- govt. degree college (MEN) Srikakulam

Registration number :- 2022001050018

Period of internship :-

from :-

To :-

Name & Address of the intern organization

Dr. B.R Ambedkar University
year

An Internship Report on

Social welfare department (Sriirakulam)

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of
Bsc Mathematics, physics, computer science (MPes)

Under the Faculty Guideship of

Sri R. Ravi Kumar

(Name of the Faculty Guide)

Department of

Government degree college for MEN

(Name of the College)

Submitted by: G. Harikiran.

govt. degree college (MEN) Sriirakulam

(Name of the Student)

Reg.No: 2022061050018

Department of physics

Government Degree college (MEN)

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

-----<@>-----

Student's Declaration

I, Guvada. Harikiran a student of B.Sc (MPCS) 3rd year
Program, Reg. No. 2022001050018 of the Department of Computer Science
College do hereby declare that I have completed the mandatory internship
from 12-12-2022 to 18-03-2023 in Social welfare (Name of
the intern organization) under the Faculty Guideship of
_____ (Name of the Faculty Guide), Department of
Bsc computer Science, govt-degree college (MEN) Srilakshmi
(Name of the College)

G. Harikiran 18-03-23
(Signature and Date)

Official Certification

This is to certify that Guvvada Harikiran (Name of the student) Reg. No. 2022001050018 has completed his/her Internship in Social welfare (Name of the Intern Organization) on Social welfare department (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of MPCS (B.Sc) in the Department of government degree college (Name of the College).

This is accepted for evaluation.



Dr. Sujatha
Asst. Social Welfare Officer
SRIKAKULAM
(Signatory with Date and Seal)

Endorsements

[Signature]
20/3/23

Faculty Guide

[Signature]
20/04/23

Head of the Department

Principal

Certificate from Intern Organization

This is to certify that Guvvada. Harikiran (Name of the intern)
Reg. No 2022001050018 of government degree college (Name of the
College) underwent internship in Social welfare (Name of the
Intern Organization) from 12-12-22 to 18-03-23

The overall performance of the intern during his/her internship is found to be
satisfactory (Satisfactory/Not Satisfactory).



Mr. Sujith
Asst. Social Welfare Officer
SRIKAKULAM
Authorized Signatory with Date and Seal

[Signature]
20/3/23

Acknowledgements

This social welfare department report is the result of a way of long term internship. It would not have been possible without the participation assistance of numerous brave and courages people along the way. Thus I have to thank them all.

I would like to give special gratitude to my parents who give me every opportunity to keep my step a head. I am in debited to my college teacher and the principal for their vision encouragement and encoloing contagious interest on the intern ship.

I extended my gratitude to my classmates and other friends especially to our group

members with whom I shared my dark days and together we sort out academic and social problems.

Special thanks must be given to social welfare department teacher and my friends and collectors office and employee member are sriraculam for their feedback, love and support with I achieved skills and development.

Last and most importantly I would like all those who made this report possible and become a reality with their kind assistance.

Thank you.---

Contents

The internship programme aims to provide our students the opportunity to consolidate through practical experience. It provided a direct learning experience to the intern on various roles of including teaching the subset of social welfare department.

Social welfare department is designed to level to the development of social skills, Jagananna vidhya deevena schemes and vasathi deevena schemes and also that govt. provided all schemes, of the dispositions, sensibilities, and skills, of social empathy shall be equipped to cater to the diverse needs of an social welfare department.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

Department overview :-

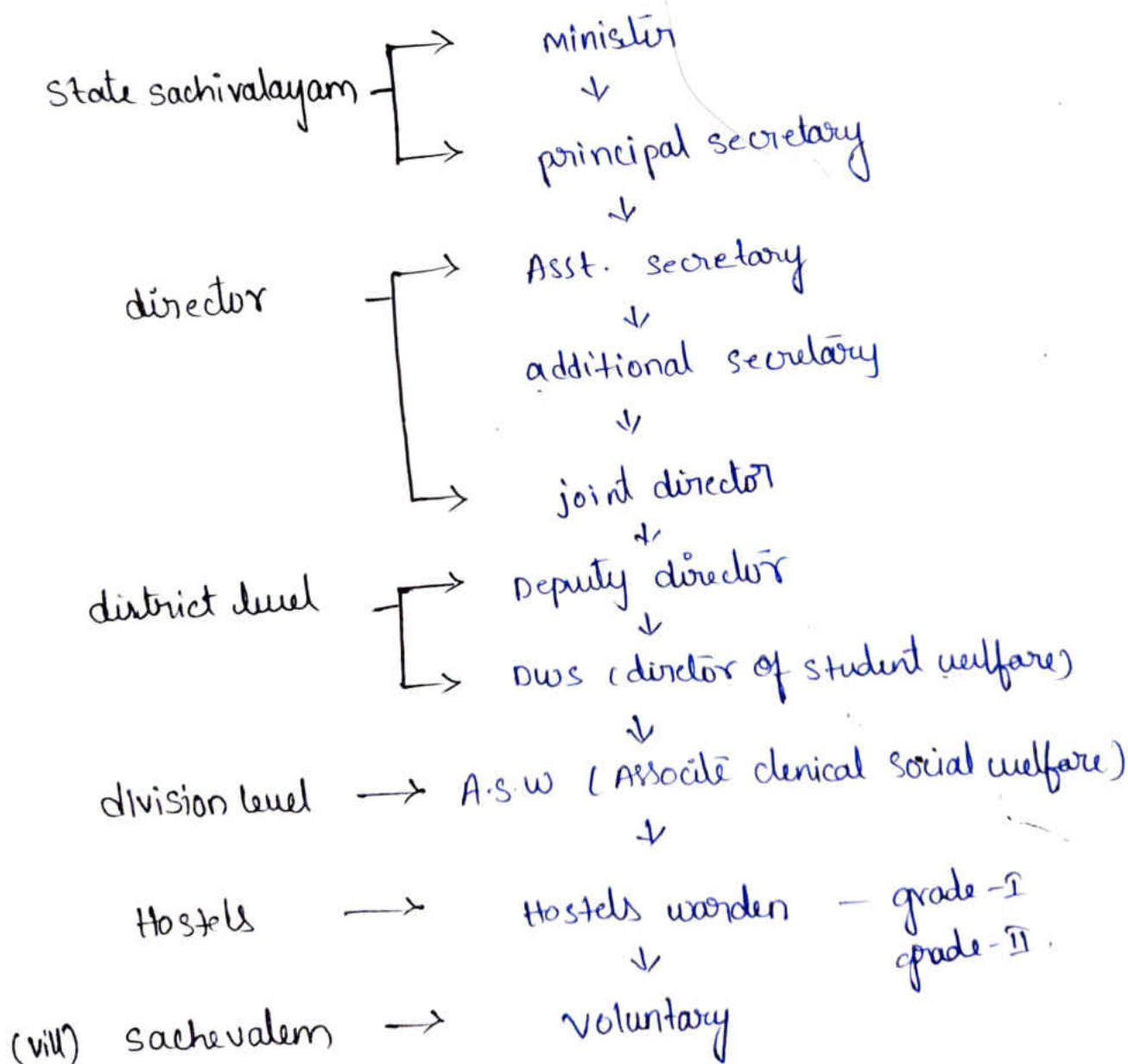
The social welfare department is dedicated to the integrated and overall development of scheduled caste and the implementation of the scheduled caste subplan. According to the 2011 census, the scheduled castes population in the state is 84,69,278, which account for 17.08% of the state's population.

Goals and Objectives :-

The main objectives of the social welfare department are educational advancement, socio-economic development, welfare are protection of scheduled caste and implementation of programs of social security like homes for orphan children, rehabilitation

of jogs, Bonded labourers and scavengers. The set objectives are being achieved by this department through different wings.

Organisational chart :-



CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

MINISTER FOR SOCIAL WELFARE & EMPOWERMENT AND TRIBAL
WELFARE & EMPOWERMENT :-

- :- COMMISSIONER / DIRECTOR :-

Additional director	1	Accounts officer	1
joint directors	4	Asst. Accounts officer	1
deputy directors	4	Jr Accounts officers	5
Asst. Directors	2	senior Accountants	8

Research officer	1	junior Accountants	3
deputy statistical officer	3	Typists	2
Asst. editor	1	librarian	1
superintendents	9	record Asst.	2
special category steno	1	office subordinates	15
senior Asst.	18	Renoo operator	1
senior stenographer	2	drivers (LVD)	3
Asst. Statistical officer	3	shroff	1
Publicity & culture office	1		
publicity Asst.	1		
Research investigator	1		

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

—: Government of Andhra Pradesh :-

—: Jagananna Vidhya Deevena :-

—: 3rd Quarter Releases :-

30-11-2021 AT 11:00 AM

(Sanction of RTF (Reimbursement of tuition fee) to mother's account)

Jagananna vasathi and vidya deevena is the scheme aimed at sanction of post metric scholarships to students pursuing ITI, polytechnic, degree, PG and other professional courses.

Eligibility for the scheme (JVD):-

- 1) All SC, ST, BC, Kapu, minority and disabled students whose parental annual income is up to Rs. 250 Lacs and studying

in recognized government, Aided private college with 75% attendances in college. This scheme is applicable to every eligible child in the family i.e. it is not limited to a single child.

2. Varadhi Deevana is meant for sanction of MTF (maintenance) and following are the rates of MTF course-wise:

a) ITI — 10,000

b) Polytechnic — 15,000

c) Degree, PG and all other courses — 20,000

All above amounts will be paid in two installments to mother's bank account.

3) Vidhya Deevana is meant for sanction of RTF (reimbursement of tuition fee). Tuition fee as fixed by the competent Authority will be credited to the student's mother's account.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Jagananna vidhya devena scheme - Introduction	I learned Jagananna vidhya devena scheme	
Day - 2	College level process of JVD	I learned college level process	
Day - 3	Secretary level of JVD	I learned Secretary level	
Day - 4	University level process	I learned university level process	
Day - 5	Welfare & education Ass.t at District officers	I learned welfare & education Ass.t. / District officers	
Day - 6	Student & mother roles	I learned student & mother roles.	

WEEKLY REPORT

WEEK - 1 (From Dt. 12-12-22 to Dt. 17-12-22)

Objective of the Activity Done:

Detailed Report:

Tajananna vidya deevena :-

Tajananna vidhya deevana is a program launched by the Government of Andhra Pradesh to encourage students hailing from poor economic backgrounds to pursue higher education by reimbursing full fee which includes the tuition, special and examination fees. The scheme was established on 24 February 2020, and the Budget 3100 crores (per annum) and it benefits 11,87,904 students from the poor households of the state. Chief Minister Y.S. Jagan Mohan Reddy officially launched the scheme. For the academic year 2020-21, ₹ 671.45 crores were deposited in the accounts of 10,88,439 beneficiary's mother in the first installment and ₹ 693.81 crores were deposited in the second installment benefiting 10.97 lakh students. The total of 4,879 crores were spent for the scheme. The scheme covers students pursuing ITI, Polytechnic, degree, B.Tech, MBA, MCA, pharmacy and other courses. They deposit money into the accounts of beneficiary mothers every three months. The state government has made 75% attendance mandatory to avail the scheme.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Vasathi deenua scheme Introduction.	I learned vasathi deenua scheme.	
Day - 2	College level process of vasathideenua.	I learned college level process of vasathi deenua.	
Day - 3	Secretariate level process of vasathi deenua	I learned secretariate level process of vasathi deenua.	
Day - 4	university level process of vasathi deenua	I learned university level process of vasathi deenua.	
Day - 5	welfare & education Asst/ district officers of vasathi deenua.	I learned welfare & education Asst/ district officers.	
Day - 6	Student & mother roles of vasathi deenua.	I learned student & mother roles of vasathi deenua.	

WEEKLY REPORT

WEEK - 2 (From Dt. 19-12-22 to Dt. 24-12-22)

Objective of the Activity Done:

Detailed Report:

Jagananna Vasathi Deevena scheme :-

This scheme aims to improve the gross enrolment rate (GER), provide quality higher education, ensure continuation of students in the stream of higher education, & equip the students with essential skills. The students pursuing the following courses are eligible polytechnic, ITI, degree, PG/ Ph.D. The students must be enrolled in the following institution. Government or government aided. private colleges affiliated to state university / Boards. The family annual income should be less than RS. 2.5 lakh per annum. Beneficiaries should not only have wetland below 10 acres / agriculture land below 25 acres / or wetland and agriculture land land under 25 acres. The beneficiaries should not own any four wheelers [car, taxi, Auto, etc]. The government employee are not eligible for the scheme. All sanitary workers irrespective of their salary / recruitment, are eligible. If any one in the family is availing pension then he or she not eligible for the scheme.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Premetric Hostels Introduction	I learned pre-metric hostels	
Day -2	Hostel visting	I observed hostel visiting.	
Day -3	Observation of diet	I observed of diet of hostels	
Day -4	Students activities in the Hostels	I learned activities in the hostels	
Day -5	Two observations & responsibilities	I observed two observations & responsibilities	
Day -6	Staying in hostel.	I observed staying in hostel.	

WEEKLY REPORT

WEEK - 3 (From Dt. ~~26-12-22~~ to Dt. ~~31-12-22~~)

Objective of the Activity Done:

Detailed Report:

Pre-metric Hostels:-

Pre-metric girls/Boys hostels are being opened and maintained to encourage students from backward classes to continue their primary and secondary education. The backward classes welfare department has 1301 pre-metric hostels (1010 boys & 291 girls), in these 54060 boys and 15896 girls students with total 69956 students are enrolled and also they have to across the 10th standards and we have to apply the secondary and they and they get cosmetics and also have an account of mothers account and also join for a long distances and we have to submit to distance certificates and then we joined and also they met a warden of the hostels and also primary and Secondary education of the pre-metric hostels of the boys and girls also do their work and also we need to learn of the working of the hostels they have to do working on a shopping of the social welfare department and they have and they could never through up the valuable student of the department of social welfare hostels.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Post metric Hostels introduction	I learned post - metric hostels	
Day -2	Hostel visting in the post - metric hostellers	I observed hostel visiting in the post - metric hostels	
Day -3	observation of diet in the post - metric hostels	I observed of Diet in the post metric hostels	
Day -4	Students activities in the hostels in post - metric hostels	I observed student activities in the hostels in post - metric hostels	
Day -5	HWO observation & Responsibilities in post - metric hostels	I learned HWO observation & Responsibilities Post - metric	
Day -6	staying in hostel.	I learned Staying in hostels	

WEEKLY REPORT

WEEK - 4 (From Dt. 2-1-23 to Dt. 7-1-23..)

Objective of the Activity Done:

Detailed Report:

Post-matric hostels :-

Quality education with free accommodation for all students at primary, secondary and college level government runs free matriculation and college hostels for the purpose of providing. The scheme is for SC, ST, BC, minority, BBC for differently gifted students. eligible students can get free food accommodation in hostels. Having a white station card studying from class 3 to 10 in government and aided schools students are studying in free matriculation and all types of government and private colleges. Students are also eligible to get accommodation in college hostels. numbers of masati ghrihas operated by the government & welfare department are running 2171 free matric hostels and college hostels in the state with over three lakh students. pairs of clothes, stationery, plates, glasses, blankets, carpets are provided for each student. pre-matric students are awarded according to the scale. It is intended to set up digital classrooms in these hostels. Biometric attendance is implemented dormitories are given tabs and lab tabs food cosmetic other expenses bills are done online with gnanaboomi of social welfare department.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Residential schools introduction	I learned about residential school	
Day - 2	visiting residential school	I learned about visiting residential schools.	
Day - 3	observation diet / menu of residential schools.	I learned about observation diet / menu of residential schools	
Day - 4	student activities roles in residential schools	I learned about student activities roles	
Day - 5	facility observation & responsibility of residential schools	I learned facility observation & responsibility of residential schools	
Day - 6	Residential outcomes of residential schools.	I learned residential outcomes of residential schools.	

WEEKLY REPORT

WEEK - 5 (From Dt. 16-1-23... to Dt. 21-1-23..)

Objective of the Activity Done:

Detailed Report:

Residential schools

Welfare with the objective of providing quality education to the students belonging to scheduled caste, scheduled tribes, backward classes and minorities in the state of Andhra Pradesh under residential system residential schools are run. number of gurukula vidhyalas run by government social welfare department has 189 residential schools, tribal welfare department has 183 gurukula vidhyalas, backward classes welfare department has 86 gurukula vidhyalas, minority welfare department is running 06 gurukula vidhyalas, about ₹50 per annum from class 5th to intermediate. These gurukula vidhyalas lacks of student studying and a special force sports schools has been started in Araku by the tribal welfare department special attention is being paid to train talented national & international athlete through this schools. and The main menu of the residential as by the under government food security of the government of Andhra Pradesh. and observe the over all residential schools & tribal residential schools in the government of Residential schools.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Best available schools introduction	I learned and observed the Best available schools.	
Day - 2	Scheme importance	I observed scheme importance.	
Day - 3	school visiting	I observed school visiting	
Day - 4	local survey identify the sc student beneficiaries	I observed local survey identify the sc student benefits claries	
Day - 5	observation of Best available schools	I observed of Best available schools	
Day - 6	Scheme outcome.	I observed scheme outcome	

Objective of this scheme :- Selected SC, ST. The scheme was introduced with the aim of providing quality education in English medium to the students in the best private schools of the districts, under residential (SC, ST) and non-residential (SC) mode. SC, ST students from families having ration card are eligible. Through this scheme, SC students in selected schools from 5th to 10th and ST students from 1st to 10th residential system and SC students from 1st to 10th non-residential system. - Study in residential system. Under the scheme a maximum of 30 thousand rupee per annum in residential mode and Rs 20 thousand rupee per annum in non-residential mode, will be paid online on behalf of the students to the schools management through CPWS website. No additional fee will be charged from the students. Students can submit their application village/ward volunteer/village ward secretariate or directly at [https of cpws](https://cpws.org). Selection of students for class 1 and 2 is through online lottery in the month of May every day, and for classes 5 and 8 B.A.S up to the seats allotted to the district through CET.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Corporate colleges introduction	I observed about corporate colleges	
Day - 2	Scheme importance	I observe the scheme importance	
Day - 3	identifications and drawbacks	I learned identification and drawbacks.	
Day - 4	suggestions of corporate college scheme	I learned suggestions of corporate college scheme	
Day - 5	outcomes.	I observe and write the outcome	
Day - 6	outcomes.	I learned and write the outcome	

WEEKLY REPORT

WEEK - 7 (From Dt. 30-1-23 to Dt. 4-2-23.)

Objective of the Activity Done:

Detailed Report:

Corporate colleges :-

Poor SC/ST. The scheme aims to provide financial assistance to meritorious student belonging to C/E BC/minority communities to get admission in residential mode in reputed corporate college in intermediate, get quality education and get seats in IITs, reputed engineering/medical college 3238. Students are enrolled under this scheme every year.

1. minimum 7 GPA in 10th students

2. Annual income for SC, ST students should not exceed two

lacs. a) for students studying in hostels, Ashram schools

KBVBs - 50% Allotment of seats b) 25% of govt/municipal

ZP/aided school students c) 20% for Government welfare

gurukul students, Navodhya students d) < 5% for SC, ST

students studying in Best available schools e) 60% of

total seats of girls and 3% for disabled. After admission

to the selected college, the fee shall be paid to the

college not exceeding 35,000 per year. Students

3000 will be paid as pocket money.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Hazardous uncleared occupations - introduction	I learned hazardous uncleared occupations	
Day -2	scheme importance & responsibility	I learned scheme importance & responsibilities	
Day -3	survey of identify the uncleared occupation point	I observed Survey of identify the uncleared occupation point	
Day -4	Benifits of scheme	I observed the Benifits of scheme	
Day -5	suggestion of scheme/ Better implimentation	I observed suggest ion of scheme/ Better implimentation	
Day -6	out comes.	I observed and wrote the outcome	

WEEKLY REPORT

WEEK - 8 (From Dt. 13-2-23 to Dt. 18-2-23..)

Objective of the Activity Done:

Detailed Report: Hazardous occupations :-

Background :- The most deprived sections have been working in some un sanitary cleaning occupations for ages. The aim of this scheme is to provide financial assistance to such children to study in school.

Eligibility :- Irrespective of religion, caste, children of the following are eligible for the scholarship from class 1 to 10

- a) manual scavenger specified under the manual scavengers occupation prohibition Act, 2013
- b) tanners & Flayers.
- c) Rag - pickers
- d) persons in unsanitary scavenger occupation specified under the manual scavenger occupation prohibition Act 2013

The class	Bachelor student	hurdle student
1 to 10th	225/- per month for 10 months	25.70/- per month (10 months)

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Overseas education Introduction	I learned overseas education	
Day - 2	Importance of scheme	I learned importance of scheme	
Day - 3	Participate promote videshi vidhyanidhi in urban and rural level	I observe the vidhyanidhi in urban & rural level	
Day - 4	observation of state level functioning of scheme	I observe the state level function of scheme	
Day - 5	observation of district level functioning of scheme	I observe the district level function of scheme	
Day - 6	suggestion of scheme / Better implementation	I learned suggestion of scheme Better implementation	

WEEKLY REPORT

WEEK - 9 (From Dt. 20-2-23 to Dt. 25-2-23.)

Objective of the Activity Done:

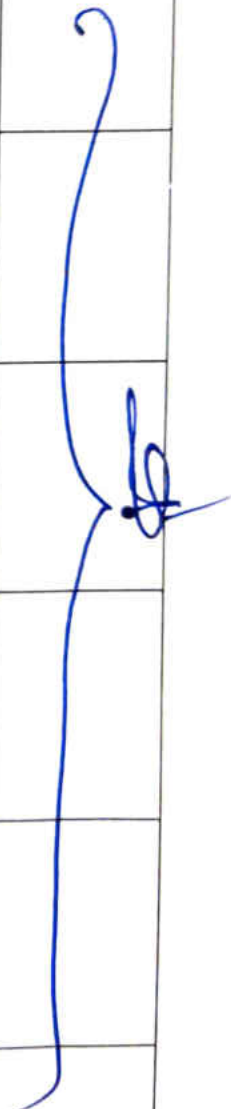
Detailed Report: Overseas Education Scheme :-

The government is implementing this scheme with the aim of providing a golden future to SC, ST, BC, EBC, minority, Kapu, Brahmin students from poor families by pursuing higher studies abroad. Students whose annual income is below 6 lakh are eligible for this scheme. Government Assistance post degree abroad and Engineering, medicine, P.H.D, P.G, Government financial assistance of 15 lakh to SC, ST, minority students and Rs 10 lakh to other for pursuing higher education like diploma. They recognized in 15 countries (only for medicine course in Philippines, Kazakhstan and China) including USA, Great Britain, Australia, Canada, Singapore, Germany, New Zealand, Sweden. This scheme is applicable for studying courses in universities and one way air fare and visa fee is paid to the student. A loan of 5 lakh rupee is available through nationalized banks at a fixed rate of interest.

Apply for this scheme on e-pass website

The applied students will be interviewed and selected by the state level selection committee.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Study circles Introduce	I learned study circles	
Day - 2	importance of scheme	I learned importance of scheme	
Day - 3	Benifits of scheme	I learned Beni fits of schemes	
Day - 4	Participate to promotion this scheme	I observed parti cipate to promote this scheme	
Day - 5	suggestions of scheme	I observe sugges tions of scheme	
Day - 6	outcome.	I learned and write the outcome	

WEEKLY REPORT

WEEK - 10 (From Dt. 27-2-23 to Dt. 4-3-23..)

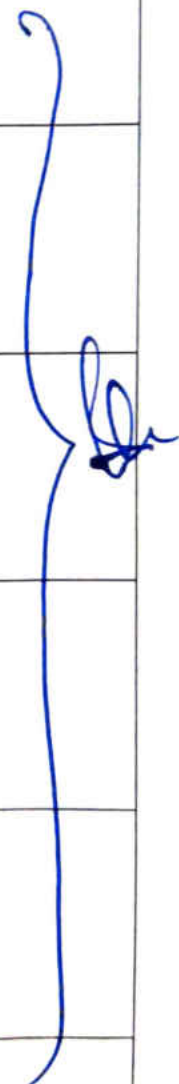
Objective of the Activity Done:

Detailed Report:

Study circles:-

In Andhra Pradesh, a study circle has been set up, one for each district for the youth of backward classes to get jobs through competitive examinations. An Ambedkar study circle will be established in every district - for scheduled Caste also soon. presently there are Ambedkar study circles in Vishakhapatnam, Vijayawada and Tirupathi. There are special study circles for minorities in Vishakhapatnam, Guntur and Kurnool. youth training centres are being organized for scheduled Tribes purpose. Unemployed youth get training through study circle and thereby participate in competitive in exams getting jobs opportunities. Application procedure A.P. P.S.C. Apply for competitive exams like group services. Banking railways and apply to the study circle of the respective district with those hall tickets. financial benefit free coaching. is provided upto 3 months. Also giving skill for purchase of goods will happen.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Jagjevan Jyothi introduction	I learned Jagjevan Jyothi	
Day - 2	importance of scheme	I learned importance of scheme	
Day - 3	participate to promote this scheme	I observed participate to promote this scheme	
Day - 4	suggestions	I observed suggestions	
Day - 5	Better implementation	I observed Better implementations	
Day - 6	outcomes	I learned and wrote the outcome	

WEEKLY REPORT

WEEK - 11 (From Dt. 6-3-23.. to Dt. 11-3-23..)

Objective of the Activity Done:

Detailed Report:

Jagjeewan Jyothi :-

The government pays the electricity charges for scheduled castes and scheduled tribes families who consume up to 200 units per month from 24-07-2019 through "Jagjeewan Jyothi" scheme. The initial limit of 100 units of free electricity per month has been increased to 200 unit per month.

eg: Consumers consuming less than 200 units need not pay electricity charges.

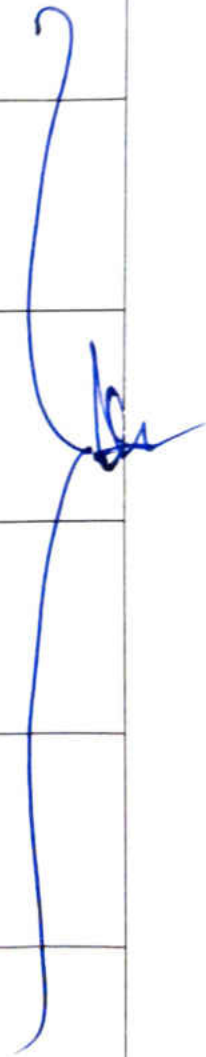
Electricity consumers of more than 200 units will have to pay electricity charges for all units.

They are not covered by free electricity.

How to Apply:- Users do not need to make any application to benefit from this scheme.

The government itself brings the detail from the electricity distribution companies and on behalf of the consumer pays electricity charges.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Department of social welfare social justice Act SC/ST Atrocity Act - 1989	I learned reportment and social Justice Act - 1989	
Day - 2	Devadasi, Jogini, organization proventing act 1988	I observed Devadasi, Jogini, organization preventing act 1988	
Day - 3	mannual scavenger act 2013	I learned mannual Scavenger act 2013	
Day - 4	Andhra pradesh scheduled caste & commitions	I observed Andhra pradesh scheduled caste & commitions	
Day - 5	Stuey preventing act	I observed Stuey Preventing act	
Day - 6	out comes	I learned and write the out come	

WEEKLY REPORT

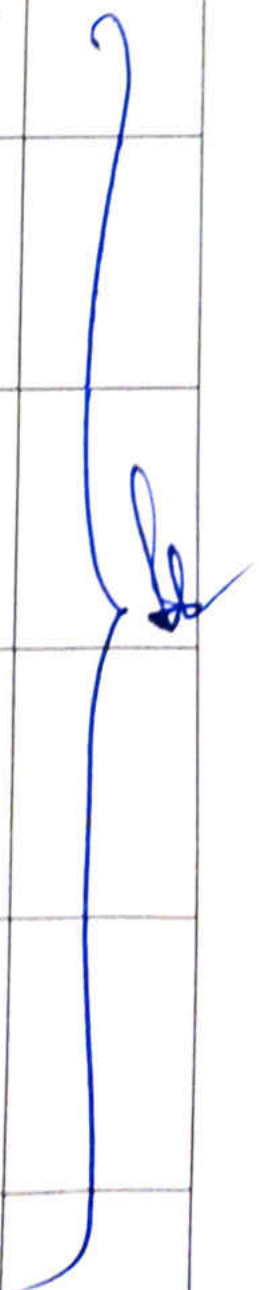
WEEK - 12 (From Dt. 13-3-23. to Dt. 15-3-23.)

Objective of the Activity Done:

Detailed Report:

Social welfare department Social justice Acts:-
Under the SC/ST Rape prevention Act 1989 passed by the parliament of India, any non-SC/ST who commits physical, social or economic rape against a SC/ST caste member will be punished. The said rape victims SC/ST will be provided some cash compensation (Rs. 85000/- to 8,25,000/-) along with other facilities. This Devdasi/Jogini/Malamma system is a social evil that has arisen due to the illiteracy and poverty of the poor people. For the good of their family or village, a female child is offered to the village deity/married to the village deity. This act was made in the year 2013 in place of the earlier laws on the same subject by the government of India to provide a dignified life to the sanitation workers in the country and to protect them from unpleasant work being done to them by landlords, traders, and some money to some innocent people for their needs and in return all or some or one of their family are used by the landlord to do whatever he wants until the loan is paid off. Those who are employed in this way do not have any rights facilities-wages. Another provision of the Scheduled Caste and Scheduled Tribes Commission Act 2003 to constitute a permanent commission for Scheduled Caste and Scheduled Tribes in the state.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	pension scheme for Dappu Artists Introduction	I learned pension scheme for Dappu Artists	
Day -2	Importance	I learned importance	
Day -3	participation to promote	I learned participation to promote	
Day -4	rotular pensions Introductions	I observed rotular pensions	
Day -5	promotions	I observed the promotions	
Day -6	out comes.	I learned and write outcome	

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: Pension scheme for drum Artists :-

To provide financial support to drum artists of scheduled castes and promote the art of drumming qualifications.

1) Caste :- scheduled caste

2) Wutti :- Drumming (pappu Artists)

3) Age :- 50 years There should be a higher school.

4) Financial Status :- must have white ration card.

5) Other :- Should not have any other pension.

caste certificate household certificate issued by gram service self certificate as dappu artist. SSC certificate or age in Aadhar for age verification white ration card Aadhar card choice.

Caste : scheduled caste ; occupation :- traditional tanners

Age :- 40 yrs. There should be higher school ; financial status :- must have white ration card other :- should not have any other

pension. The concerned gram panchayat secretary in case of rural area, the concerned gram panchayat secretary in case of urban area, the bill collector the concerned area in the area where the applicants live and after verifying that the details submitted by the applicants are correct, the respective are correct, the respective applications.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	appointing authority of educational Asst.	I learned appointing authority of educational Asst.	
Day - 2	welfare & educational roles and responsible	I observe welfare & educational roles and responsibilities	
Day - 3	field visit	I visit the fields of education authorities	
Day - 4	survey of village level cast wise identification	I observe survey of village level cast wise identification	
Day - 5	secretary level employees & job roles	I learned secretary level employees & job roles	
Day - 6	outcomes	I learned and wrote outcomes	

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: welfare & educational job chart :-

Social welfare, B.C. to create awareness among the people in the villages under their jurisdiction about the programmes implemented by the welfare, minority welfare, differently abled and other welfare department for the weaker sections. identification eligible beneficiaries for schemes implemented by welfare department.

to facilitate and facilitate the availability of welfare scheme to all those who are eligible providing feedback to higher authorities on the implementation of the welfare scheme. inspection of the performance of the village volunteer to the welfare scheme under the gram secretariat and monitoring. children who are eligible to go to schools & villages to be admitted to welfare hostels, welfare schools and other education institutions so that they continue in the school/college till the completion of their education at least intermediate inspection of the performance of the village volunteer to the welfare scheme. under the secretariat and monitoring.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Introduction (district level organization structure)	I learned District level organization	
Day - 2	interaction of penitentiaries	I observe interaction of penitentiaries	
Day - 3	Social welfare department protocol	I learned social welfare department protocol	
Day - 4	visiting aswo office employees job roles	I observe ASWO office employees job roles.	
Day - 5	Hwo visiting one hostel Hwo job roles & responsibility	I learned Hwo visiting one hostel Hwo job roles/responsibility	
Day - 6	outcomes.	I learned and write outcome	

WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Social welfare workers roles & responsibilities:

Social workers work with individuals and families to help improve outcomes in their lives. This may be helping to protect vulnerable people from harm or abuse or supporting people to live independently. Social workers support people to the services they may require. Social work is an academic discipline and practice based profession concerned with meeting the basic needs of individuals, families, groups, communities, and society as a whole to enhance their individual and collective well-being. Social workers practice draws from areas, such as psychology, sociology, health, political science, community development, law, and economics to engage with systems and policies, conduct assessment, develop, implement, and enhance social functioning and responsibility. The ultimate goals of social work include the improvement of people's lives, alleviation of biopsychosocial concerns, empowerment of individuals and communities, and the achievement of social justice advocacy, social policy, research development, government agencies and social work management.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

About Social Welfare:—

The main objectives of the social welfare department advancement social economic read more SCHEME details.

Responsibility, The department provides services of family and children, The elderly, recovery criminal offenders, drug abusers, street, sleepers, persons with disabilities, The mentally ill, and the community at large people interaction of social welfare department are work are daily pending of J.V.O and college level are the student problems are solve are the people are interaction and that facilities availables and maintainance as most better of the also that good and most better social welfare department office.

The DSWs shall ensure that each and every functionary working in their respective districts discharge his/her duties and observe the norms and procedures as per and observe the norms and procedures department from time to time. In the regard the DSWs shall ensure that each and every functionaries understands his/her role and duties as prescribed on the manual and /or assigned vide departmental orders from time to time.

Begin with short term goals - practice adding executing or planning time into your calendar, set aside one day a week to return time as critical. The department provides drug abusers, street sleepers, persons with disabilities and that the finally are student social welfare department and the JVD matter and college level scholarship.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

Tnanaabhumii scholarship status :-

1. click on the login option
2. Enter the login ID and password, and captcha code.
3. click on the application status option
4. The current status of the application will appear
5. candidates can check their application progress.

JNB NIVAS status :-

Open the login page and enter your Aadhaar number in place of your user ID. The page will send a OTP code to your registered mobile number (linked with. aadhaar). use the OTP and enter a captcha character to proceed to a new page. The system will direct you to your JNB NIVAS account. and The page will send a otp code to your registered a school bags, uniforms to be given formerly known as CHBA, PEC and CEAT scholarship)

Scholarship provide financial support for students to help pay for a college degree. These funds enable student to obtain education they may not have access to otherwise. Scholarships go further than being facing financial aid for many students. They reward deserving students with the ability to afford higher education.

According to full time gate/GPAT qualified students admitted to M.E/M.Tech/M.arch and M.pharma course in AICTE approved. social work a dynamic and demanding profession that requires a variety of skills and qualities, whether these skills are innate or are acquired.

Skills include soft skills such as organization and communication, and technical skills directly related to the job.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

I learned to be the managerial skill you have / have you in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis etc.

Group discussion learned to

- 1) Students are attendance of college or school level
- 2) Students scholarships process.
- 3) SC students and other caste are reservation
- 4) Social welfare department work.

And also that the manager skills and the communication all over of this the team work, discussion about social work management is the management of organisation.

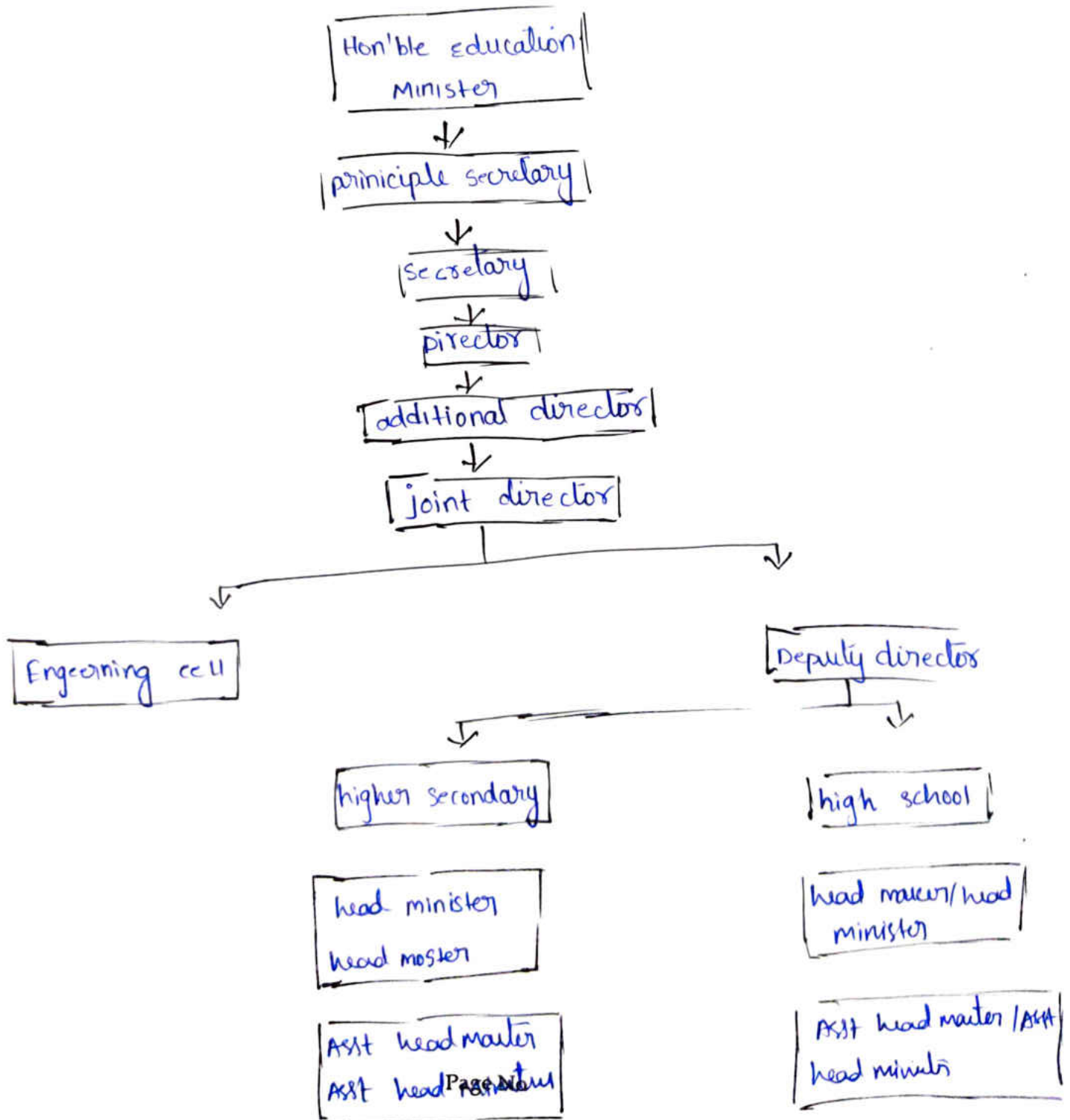
Most scholars and practitioners agree that social work managers need to have a high degree of "leadership" skills to make considered managerial discussion to empower social workers to develop staff within collaborate with partners outside the social and human service organisation.

Social work management as a field of social work education and practice was established on many universities in Europe and North America since the 1980. Established qualification on higher education first included diplomas in social economy it originally focused on person-centered. Leadership motivation and strategic issues. It combines management with social pedagogical, psychological and sociological knowledge and skills and communication.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

— ∴ Educational Department ∴ —

— ∴ State level ∴ —



Educational department is a process of learning or teaching new skills or knowledge. Education is mostly provided in schools and universities. Education is very important for the development of the country. It helps in the economic development of the country. Education can change the life of a person. Former president of India Dr. APJ Abdul Kalam is the best example of how education can change the life of a person. Education if provided properly can change the perspective of people.

Here we have provided a long and short speech on the education system in India and along with that we have also given 10 line pointers about the speech on the educational system.

Education is defined as the process of receiving or giving primary knowledge, especially at the school or university level. Education is a significant factor that helps in improving the literacy rate of the country. After independence the Indian government has mainly focused on providing education.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Do,

- 1) Respect the contribution of other speakers.
- 2) listen well to the ideas of other speakers you will learn something.
- 3) Acknowledge what you find interesting.
- 4) Respect differency view.

Social welfare is important for communities and people to service. often the cycle of poverty is broken due to social welfare assistance a programs. people have access to food, shelter, and medical care that they could not otherwise afford.

The united states has many different policies and programs to address the needs of those who struggle with poverty. we all programs designed to reduce poverty social

welfare. Unlike other countries, which organized their policies onto a rational network of programs, our policies have been criticized for being disorganized. The social welfare office which was set up on the light of the influx of population from the mainland China, post-world war II destruction recovery criminal offenders, drug abusers, street sleepers, persons with disability, the mentally ill, and the community at large. It administers Social Security schemes, including the comprehensive social security Assistance which forms a large portion of its annual expenses. The department operates community and social centers and also once operated libraries.

The CSSA scheme consists of two components the employment support services and the disadvantaged.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

→ Do observed and relevant to the

* CFMS → central finance management system)

(maicer - checker - approver)

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AAO

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AO

↓

Head of the dept.

* E office protocol.

(Junior ASst .

senior ASst

Typist

superdunt)

↘

↓

↙

↙

Superdunt

Head office department collector

technological developments :-

machinery for protection for protection of civil

right act 1955 and SC/ST (prevention of atrocities) act,

1989 implementation of PCR Act.

Schemes :-

The protection of civil rights Act 1955 is an important piece of welfare legislation fixing punishment for practicing and encouraging untouchability.

caste scheduled tribe :-

1989 to prevent committing offences of atrocities against the members of SCs and STs to provide special courts for the trial of such offences and for the relief and rehabilitation of the victims of such offences and for matters connected therewith or incidental. scheduled tribes act 2003 to safeguard the interest be based on the actual demand and consumer wise details.

Student Self Evaluation of the Short-Term Internship

Student Name: Guvada. Harikiran **Registration No:** 20220010501018
Term of Internship: From: 12-12-22 To: 18-3-23
Date of Evaluation:
Organization Name & Address: Social welfare department (ssrikalah)

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5 ✓
2	Written communication	1	2	3	4	5 ✓
3	Proactiveness	1	2	3	4 ✓	5
4	Interaction ability with community	1	2	3	4	5 ✓
5	Positive Attitude	1	2	3	4	5 ✓
6	Self-confidence	1	2	3	4	5 ✓
7	Ability to learn	1	2	3	4	5 ✓
8	Work Plan and organization	1	2	3	4	5 ✓
9	Professionalism	1	2	3	4 ✓	5
10	Creativity	1	2	3	4	5 ✓
11	Quality of work done	1	2	3	4	5 ✓
12	Time Management	1	2	3	4	5 ✓
13	Understanding the Community	1	2	3	4 ✓	5
14	Achievement of Desired Outcomes	1	2	3	4	5 ✓
15	OVERALL PERFORMANCE	1	2	3	4	5 ✓

Date: 20-3-23


 Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: Guvvada. Harikiran Registration No: 202200105 0018

Term of Internship: From: 12-12-22 To: 18-03-23

Date of Evaluation:

Organization Name & Address: Social welfare department

Name & Address of the Supervisor : p. Sarath D.p.m
with Mobile Number 8121212126

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5 ✓
2	Written communication	1	2	3	4	5 ✓
3	Proactiveness	1	2	3	4 ✓	5
4	Interaction ability with community	1	2	3	4	5 ✓
5	Positive Attitude	1	2	3	4	5 ✓
6	Self-confidence	1	2	3	4	5 ✓
7	Ability to learn	1	2	3	4	5 ✓
8	Work Plan and organization	1	2	3	4	5 ✓
9	Professionalism	1	2	3	4 ✓	5
10	Creativity	1	2	3	4	5 ✓
11	Quality of work done	1	2	3	4	5 ✓
12	Time Management	1	2	3	4	5 ✓
13	Understanding the Community	1	2	3	4 ✓	5
14	Achievement of Desired Outcomes	1	2	3	4	5 ✓
15	OVERALL PERFORMANCE	1	2	3	4	5 ✓

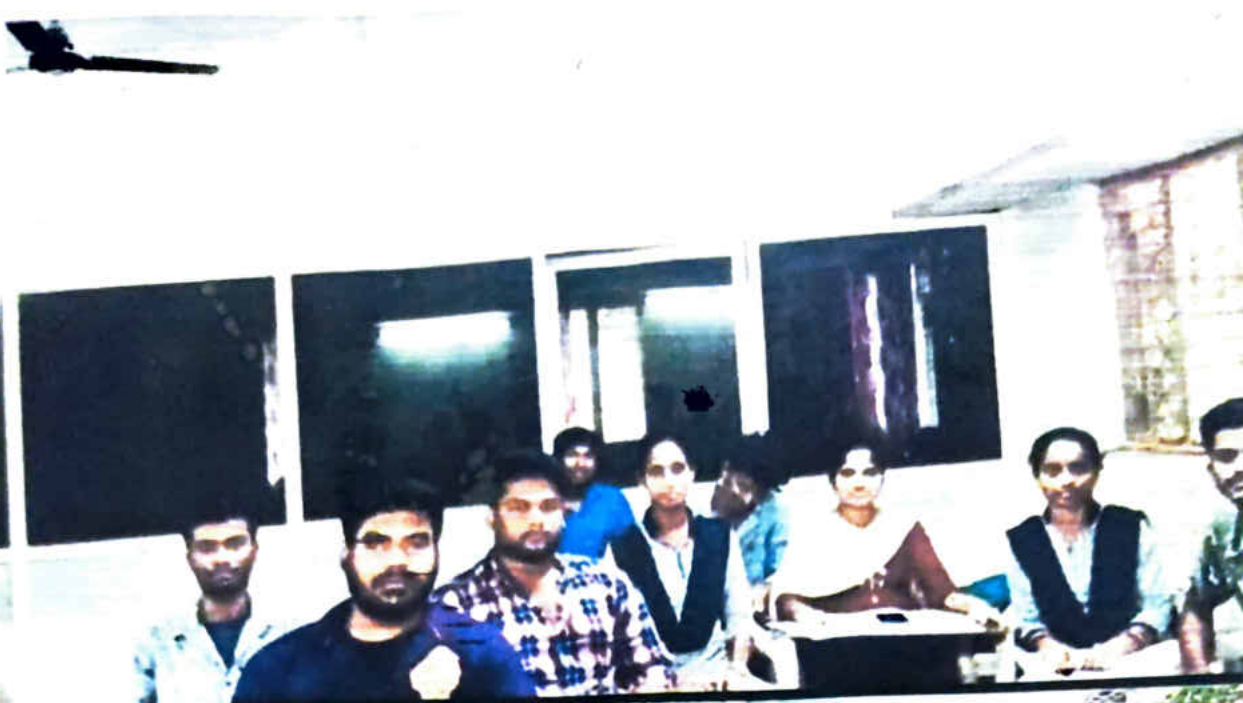
Date:

20-3-23

p. Sarath 20/3/23
Signature of the Supervisor

PHOTOS & VIDEO LINKS





EVALUATION

Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.