

Model Program Book



SHORT-TERM INTERNSHIP (On-Site/Virtual)

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SHORT-TERM INTERNSHIP
(Onsite / Virtual)

Name of the Student: **SANIDAKA JHANSI**

Name of the College: **Government Degree College (men)**
Srikakulam

Registration Number: **2122001123031**

Period of Internship: **6 weeks**
From: **21/8/23** To: **26/9/23**

Name & Address of the Intern Organization

Kousalyapuram - (village)
Kotturu - (mandal)
Srikakulam - (district)
Andhra Pradesh - (state)
pin code - 531109

University

YEAR

An Internship Report on
Learning Improvement programme
(Title of the Internship)

Submitted in accordance with the requirement for the degree of
GIDC (Men) Srikakulam

Under the Faculty Guideship of
Haritha Mom
(Name of the Faculty Guide)

Department of
BSC (BTZC)
(Name of the College)

Submitted by:
SANDAKA. JHANSI
(Name of the Student)

Reg.No: 2122001123031

Department of
Biotechnology
(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for Internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.



Student's Declaration

I SANDAKA JHANSI a student of Btzc
Program, Reg. No. 21A2000128031 of the Department of Biotechnology
College do hereby declare that I have completed the mandatory internship
from 21/5/23 to 30/9/23 in MPUP School Kussalyap (Name of
the intern organization) under the Faculty Guideship of Havitha mam
(Name of the Faculty Guide), Department of BSc Biotechnology Government Degree College (Men) Saikakulam,
(Name of the College)

S. Jhansi

(Signature and Date)

Official Certification

This is to certify that SANDAKA JHANSI (Name of the student) Reg. No. 21AAB001123531 has completed his/her Internship in MPUP School Kousalyap (Name of the Intern Organization) on Learning Improvement programme (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of BSc (Biotechnology) in the Department of GDC (men) Sakatulam (Name of the College).

This is accepted for evaluation.


(Signatory with Date and Seal)

Endorsements


Faculty Guide


HEAD OF DEPARTMENT
Department of Biotechnology
Govt. Degree College (Men)
Sakatulam, 505001

Principal





Certificate from Intern Organization

This is to certify that SANDAKA THANDI (Name of the intern)
Reg. No 2122201123031 of GDC (men) Saikakulam (Name of the
College) underwent internship in M.P.U.P. Kousalyapuram (Name of the
Intern Organization) from 21-09-23 to 30-09-23.

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory / Not Satisfactory).

P. S. S. S. S.
Authorized Signature with Date and Seal
HEADMASTER
M.P.U.P. School
KOUSALYAPURAM
Kotturu Mandal

Acknowledgements

The Successful Completion of this internship report would not have been possible without the support and assistance of many individuals and organization. I feel immensely blessed to have gotten this during the course of my internship programme of two months. I would like to this opportunity to offer my earnest administration to each and everyone of them thus. I have to thank each and every one of them involved in this programme.

I am indebted to my college teacher and principal for their vision encouragement and enduring interest in the internship.

And my special thanks must be given to the teachers and Government teachers of MPUP school in Kousalyapuram for their feed back which ables to achieve skills & develop.

My last and most important thanks like to all these made this report possible and become a reality with their kind assistance.

Contents

chapter-1: Executive Summary

chapter-2: overview of the organization

chapter-3: Internship pool

chapter-4: weekly report and Activity log

- * Activity log for week-1 and weekly Report
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- * Activity log for week-3 and weekly Report
- * Activity log for week-4 and weekly Report
- * Activity log for week-5 and weekly Report
- * Activity log for week-6 and weekly Report.

chapter-5: outcomes Description.

- * Describe the Realtime technical skills you have
- * Describe the managerial skills you have acquired
- * Describe how you could improve your Communication Skills.
- * Describe how you could enhance your abilities.
- * Describe the technological development you have observed and related to the subject area of training.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

I joined as an intern under the organization of learning improvement programme under the UNICEF in education department.

I visited a Government school name as Mandal parishad upper primary school, Kousalyapuram. I choose education department to know the current way of teaching, method of organization of Government school to notice their education quality.

I noticed that this school need care from the government to improve infracture to the school. and my learning objectives are teaching techniques, methods, schools procedure, students behaviour and most importantly food and other special care to enhance attendance.

I came to know that they specially care to teach poor children in that area.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

I joined in the Government primary school named mandal parishad upper primary school in kousalyapuram which provides education to the poor people in that surroundings.

I observed many new issues arise in the school. as it is in the developing condition.

I am personally able to recollect the way of government school organization working method.

As I joined as intern in that school, Teachers had supported me a lot to take classes to the students and advised me the way of teaching to a primary school students in this period of time.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

I have joined in the Government school named mandal poorishad upper primary school, Kousalyapuram, for 45 days internship.

I worked as a intern in that school and i take classes to 2 and 3 class students.

In detail working condition are start from 9:00am to 4:00pm in the school.

In starting of 9:00am prayer and then classes are taken and i observed that few students were able to understand english and some of them are active in many curricular activities.

This short term internship provides me more teaching techniques and friendly behaviour & patience.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	On first day I visited MPVF School kausalyapuram Took an introduction class	observe the surroundings and classrooms	B. Sudharani
Day -2	Started module -1 Explained telugu story, English, maths & craft	controlling the students & made them good	B. Sudharani
Day -3	Continued module -1 playing games and Gave some home work Completed module -1	learned how to explain things	B. Sudharani
Day -4	Started module -2 Explained telugu and English portions	Explained the lessons in a better way	B. Sudharani
Day -5	Varalakshmi vratam	-	B. Sudharani
Day -6	Continued maths and crafts portions Completed module -2	learn making crafts with papers	B. Sudharani

WEEKLY REPORT

WEEK - 1 (From Dt. 21/8/23 to Dt. 26/8/23)

Objective of the Activity Done:

Detailed Report:

On the first day, I joined in the internship in MPUP School Kousalyapuram. I observed the school surroundings.

On 2nd day, I started module 1. Explained telugu story "Simham-Adavi". English "picture reading". maths "Counting 1-9 number". Day making crafts.

On 3rd day, I continued module 1 and playing games and assigned home work for the students. And completed the module-1.

On 4th day, I started module-2 and explained telugu "picture description", English "Do what I say" to the students.

On 6th day, I continued module-2 with maths "Kappagantholu" and craft of making masks as animals and by this I completed module-2.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	On this day, I started module-3. I explained telugu & English for	Tried to explained the things well.	B. Sudharani
Day - 2	I continued module-3. I started maths and crafts portions	learned teaching techniques	B. Sudharani
Day - 3	I received some stories and games completed the module-3	Got some relaxation	B. Sudharani
Day - 4	Introduction class for module-4. Completed telugu and english	learned teaching techniques.	B. Sudharani
Day - 5	I continued the module-4. Completed maths and crafts	learned making new crafts.	B. Sudharani
Day - 6	I started games for the students for enjoyment	stress-free & completed module-4	B. Sudharani

WEEKLY REPORT

WEEK - 2 (From Dt. 26/2/23 to Dt. 3/3/23)

Objective of the Activity Done:

Detailed Report:

On first day, I started module-3. I explained telugu 'to imitate animals by wearing a face mask' and english 'clap for the words'.

On 2nd day, I continued module-3 with maths "Counting with stones" and craft work of making cat.

On 3rd day, I revisited the module and by making them play a game and ended the module-3.

On 4th day, I started module-4. I helped the students to understand and telugu 'story extension' and english 'finding your partner' by capital and small letter alphabets.

On 5th day, continued maths portion 'counting numbers in both forward and backward', making crafts of a duck.

On 6th day, I made the students play jumping and completed the module.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	on this day, I started module-5 completed Telugu & English	students showed interest on us	B. Sudhakarani
Day -2	continued module-5 maths and Teachers day celebrations	celebrations with students	B. Sudhakarani
Day -3	Sankshra Janmashtami	-	B. Sudhakarani
Day -4	I completed the other portions of module-5. Started module-6 Telugu	Quick response from students	B. Sudhakarani
Day -5	Continued the module-6 with English and maths and crafts. Completed module-6	Experienced students behaviour.	B. Sudhakarani
Day -6	Second Saturday	-	B. Sudhakarani

WEEKLY REPORT

WEEK - 3 (From Dt. 4/9/23 to Dt. 9/9/23)

Objective of the Activity Done:

Detailed Report:

On first day, I started the next module 5. I completed telugu "Aristhe chepitha" and English "Rhyme time".

On 2nd day, I continued module - 5 with maths "ascending order" and Teacher's day celebrating.

On 4th day, completed module-5 and start the module-6 Telugu "vinandi mattadanali".

On 5th day, I continued module-6 with English "word anthyakshari" and winded up with maths portion of "Counting 1-99 numbers" and teaching art "Buffy bamma - pattubamma" and the game "Naluguvalu".

On 6th day, school has holiday due to the Second Saturday.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	On this day . I start the module -7. I explained telugu	learning teaching techniques	B. Sudhakarani
Day -2	I continued module-1 and completed english and maths portions	learning teaching techniques	B. Sudhakarani
Day -3	I taught other remaining portions and completed module -7	learning teaching techniques	B. Sudhakarani
Day -4	I started teaching module -8 and completed telugu and english	learning teaching techniques	B. Sudhakarani
Day -5	Continued the module 8 and completed other portions of maths & english	learning teaching techniques	B. Sudhakarani
Day -6	I played games with the children given in module 8 & completed it	learning teaching techniques	B. Sudhakarani

WEEKLY REPORT

WEEK - 4 (From Dt. 11.11.23 to Dt. 16.11.23)

Objective of the Activity Done:

Detailed Report:

On first day I started module-7 with Telugu 'Bhasha kreedalu'.

On 2nd day, I continued module-7 with maths and 'Eguravedham' and English 'passing the ball game'.

On 3rd day, I continued module-7 Art & Craft 'veli mendha bamma-katha cheppamma'. Also played game 'gotha mendha nadutham' and completed module-7.

On 4th day, I started teaching module-8. I completed telugu and english 'simon says'.

On 5th day, I continued module-8 with maths 'lekkala cricket' and art/craft of 'Rangula bommarillu'.

On 6th day, I played game 'pattukondi ahudham' with the children and completed module-8.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Vinayaka chavithi	—	B. Sudharani
Day - 2	Start the module - 9	learning teaching techniques	B. Sudharani
Day - 3	I interacted with the students about study	learning teaching technique	B. Sudharani
Day - 4	I start the teaching module - 9 Telugu	learning teaching technique	B. Sudharani
Day - 5	Continued the module - 9 english	learning teaching techniques	B. Sudharani
Day - 6	Completed the module - 9 other portions and playing games	physical and mental activities	B. Sudharani

WEEKLY REPORT

WEEK - 5 (From Dt. 16/9/23 to Dt. 22/9/23)

Objective of the Activity Done:

Detailed Report:

On first day, school is closed due to holiday on the occasion of 'vinayaka chavithi'.

On 2nd day, I started the module - 9

On 3rd day, I interacted with the students about study.

On 4th day, I started module - 9. I completed Telugu.

On 5th day, continued module - 9 English "colour colour which colour?" to the students.

On 6th day, I continued the other portions maths - 'ganitha kavayakalapalu' and craft - 'Bommalu chesesthionach' of module 9 completed it.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I Started module 10 - Telugu lesson	learning student management	B. Sudharani
Day -2	I Continued module 10. English portions	learning teaching techniques	B. Sudharani
Day -3	continued teaching the module and completed module 10	learning teaching techniques	B. Sudharani
Day -4	Id - e - milad	-	B. Sudharani
Day -5	I started module -11 Telugu and english lesson.	quick response in telugu and english	B. Sudharani
Day -6	Continued with maths and craft and game in module -11 and completed it	physical and mental relief.	B. Sudharani

WEEKLY REPORT

WEEK - 6 (From Dt. 23/9/23 to Dt. 30/9/23)

Objective of the Activity Done:

Detailed Report:

On first day, I started module - 10. I explained telugu 'Nene chuptha'.

On 2nd day, I continued module - 10. I explained english 'Say about me'.

On 3rd day, I continued module - 10 and explained mathu 'How to spend money?'. Art & Craft 'Sagam, sagam' and played game 'chudandi and aadandi' completed it.

On 4th day, I started module - 11 Telugu 'chudandi rojandi' english 'word web'.

On 5th day, I continued the module - 11 maths 'Snake and ladder' and craft 'pullala Iru' and the game 'chudu-cheyyi' and completed the module 11.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

Interns work environment is one of the aspects of interns quality addressed in this report. The people at MPUP school in Kottar mandal and sollakulam district. where i found a good interacting staff. As i went as an intern under learning improvement programme organized by UNICEF- which ables to improve our teaching techniques we was given a desk for our work and provided by minimal things like clock. our role is to enhance the students and observe them. Analysing all activities by students and staff. our timings are from 7:00 am to 4:00 pm.

The Headmaster and the teachers are very polite and humble to me the students are very friendly and interactive which made me sociable with them very easily. The other interns were also comperative in work. we as our inter team were also comperative active & focussed in the work. we were also given space for our projects which made our internship very useful for us.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

There are some technical skills I have acquired from this internship.

I have know about how to put my knowledge and skills into practice. As we provided a schedule to teach them which is a module where it contains Telugu, English, maths, Art and craft and a game for the children which enhance my communication skills and built a friendly relationship with the children and staff at my working place. I learned that every department of the school - Headmaster and the staff clarifies my each and every doubt about the school.

Asking and Receiving feedback is very important. It is essential to take note of both the positive and negative points for future. I came to know that asking & receiving feedback may difficult at that time to hear but it has a huge impact in future.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc).

There are some managerial skills I have acquired from this internship.

I learned how to effectively deal with people and developing my managerial skills. As we provided a module by TIP programme through an app, we have our assigned work to complete with perspective to time that we have. We, as an intern in that school, I learned to manage time and work that engaged with several department of school.

We have kept notes to not down the observations that we made everyday such as, the food that they provide, books and other essentials for their studies. Our intern team held a meeting session to discuss several aspects to enhance the child education & mental stability we planned to improve their Academic progress by several motivations and other activities. We discussed about our performance in the school in teaching.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

I have huge improvement in communication skills in this internship in mandal parishad upper primary school, Kousalyapuram in a

As we have been always interactive with students and staff, our communication skills improved day by day. As we feel tense to talk with them initially but later we feel comfortable to talk as we improved our communication skills writing on blackboard feel anxiety at initial stage later we feel confident in teaching by the advices given by the teaching staff.

our intern team had many discussions which improve my speech skills which ables to improve my conversation and greeting appreciate and other wishes. we have also developed few teaching skills in our internship.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Team work is one of the most significant skills I have learned in my work place.

We the interns of mandal parishad upper primary school in kosalayapuram formed as a team to enhance and improve our work in an efficient way.

Firstly all of us doesn't have any relation between each other, but Gradually we become a team and each one became the leader of that team, where we conduct discussions on every week to enhance the children which plays a vital role in our performance at workplace.

Working as a team member and leader in the interteam made me know about how to work and manage the team. It makes me to interact and cooperate each other to manage our work efficiently. It gave a practical knowledge experience to me.

Describe the technological developments you have observed and report on to the subject area of training (focus on digital technologies relevant to your work)

The Government has taken a big leap in implementing technology in education system to amplify digital transformation of school.

The municipal mandal parishad upper primary school in kousalyapuram needs in this stage of academic year.

The Headmaster updates the information of school through smart phone. He scan faces of the students and verify their day to day attendance and he also take photograph of the children during their lunch time of their menu and nutrient food.

The headmaster observed the teaching method in every classroom and he asked us to practice the Academic year in English medium. when compared to our school day. Government school had a great development. children of that school is always monitored by the teachers to their safety.

Student Self Evaluation of the Short-Term Internship

Student Name: SANDAKA THANGI

Registration No: 2122001123081

Term of Internship: From: 21/8/23

To: 30/9/23

Date of Evaluation:

Organization Name & Address: MPUP School, Kousalyapuram.

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4 ✓	5
2	Written communication	1	2	3	4 ✓	5
3	Proficiency	1	2	3	4 ✓	5
4	Interaction ability with community	1	2	3	4 ✓	5
5	Positive Attitude	1	2	3	4 ✓	5
6	Self-confidence	1	2	3	4 ✓	5
7	Ability to learn	1	2	3 ✓	4	5
8	Work Plan and organization	1	2	3	4 ✓	5
9	Professionalism	1	2	3	4 ✓	5
10	Creativity	1	2	3	4	5 ✓
11	Quality of work done	1	2	3	4	5 ✓
12	Time Management	1	2	3	4	5 ✓
13	Understanding the Community	1	2	3	4 ✓	5
14	Achievement of Desired Outcomes	1	2	3 ✓	4	5
15	OVERALL PERFORMANCE	1	2	3	4 ✓	5

Date:

S. Thangai
Signature of the Student



Evaluation by the Supervisor of the Intern Organization

Student Name: SANDAKA, JHANSI

Registration No:

Term of Internship:

From: 21-08-23

To: 30-09-23

Date of Evaluation:

Organization Name & Address: M.P.U.P.S. Kousalyapuram

Name & Address of the Supervisor: B. Sudha Rani
with Mobile Number

7032744939

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

	1	2	3	4	5
1 Oral communication					
2 Written communication	1	2	3	4	5
3 Proactiveness	1	2	3	4	5
4 Interaction ability with community	1	2	3	4	5
5 Positive attitude	1	2	3	4	5
6 Self-confidence	1	2	3	4	5
7 Ability to learn	1	2	3	4	5
8 Work Plan and organization	1	2	3	4	5
9 Professionalism	1	2	3	4	5
10 Creativity	1	2	3	4	5
11 Quality of work done	1	2	3	4	5
12 Time Management	1	2	3	4	5
13 Understanding the Community	1	2	3	4	5
14 Achievement of Desired Outcomes	1	2	3	4	5
15 OVERALL PERFORMANCE	1	2	3	4	5

Date:

B. Sudha Rani
Signature of the Supervisor

HEADMASTER

M.P.U.P. School,
KOUSALYAPURAM
Kotturu Mandal

EVALUATION

Internal Evaluation for Short Term Internship (On-site/Virtual)

Objectives:

- To integrate theory and practice.
- To learn to appreciate work and its function towards the future.
- To develop work habits and attitudes necessary for job success.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.

Assessment Model:

- There shall only be internal evaluation.
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 100 marks.
- The number of credits assigned is 4. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings shall be:

o Activity Log	25 marks
o Internship Evaluation	50marks
o Oral Presentation	25 marks
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.

- b. Real Time Technical Skill Acquisition
- c. Managerial Skill Acquisition
- d. Improvement of Communication Skills
- e. Team Dynamics
- f. Technological Developmental Activities

MARKS STATEMENT
(To be used by the Examiners)



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A Statutory Body of the Government of Andhra Pradesh)

2nd, 3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road

Atmakur (V)Munglagiri (M), Guntur, Andhra Pradesh, Pin - 522 503

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