

Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

it's an ATTITUDE.

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: M. Roshini

Name of the College: Government Degree College for
(Men)

Registration Number: 2022001050032

Period of Internship: From: 12/12/2022 To: March - 18 - 2023

Name & Address of the Intern Organization

M.P.P school, Rekhaswipuram kauchili (m)
svikakulam (s)

AMBEDKAR University
YEAR

An Internship Report on

Education department Rekshadevipuram

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of
Bsc (Maths, Physics, computer science) (MPCs).

Under the Faculty Guideship of

Sir. R. Ravi kumar

(Name of the Faculty Guide)

Department of

Government Degree college for (Men)

(Name of the College)

Submitted by:

M. Poshini

(Name of the Student)

Reg.No: 2022001050032

Department of Physics

GDC (Men)

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

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Student's Declaration

I, M. Roshini a student of Internship
Program, Reg. No. 2012001050032 of the Department of GDC (Men)
College do hereby declare that I have completed the mandatory internship
from 12/12/2022 to 12/03/2023 in Education department (Name of
the intern organization) under the Faculty Guideship of
R. Ravi kumar (Name of the Faculty Guide), Department of
Physics, Government degree college (men).
(Name of the College)

M. Roshini
(Signature and Date)



Official Certification

This is to certify that Muppana Reshini (Name of the student) Reg. No. 2022001050032 has completed his/her Internship in M.P.P school, RD puram (Name of the Intern Organization) on Education (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B.Sc (MPCS) in the Department of Govt. Degree college (men) (Name of the College).

This is accepted for evaluation.

G. kavishe
(Signatory with Date and Seal)
Head Master
M.P.P.S.
REKHADEVIPURAM
Kanchili (M) SKLM D.

Endorsements

Faculty Guide

[Signature]
- 1.19/04/2023

Head of the Department

Principal



Certificate from Intern Organization

This is to certify that Muppana Roshini (Name of the intern)
Reg. No 2022001050032 of Govt. Degree College (men) (Name of the
College) underwent internship in M.P.P school R.D puram (Name of the
Intern Organization) from 12-Dec-2022 to 18-Mar-2023

The overall performance of the intern during his/her internship is found to be
satisfactory (Satisfactory/Not Satisfactory).

G. kaveri
Authorized Signatory with Date and Seal

Head Master
M.P.P.S.
REKHADEVIPURAM
Kanchili (M) SKLM D*

Excellence is Not a skill,

Acknowledgements

This School internship report is the result of an end of a way of four months. It would not have been possible without the participation assistance of numerous brave and courageous people along the way. Thus, I have to thank them all.

First and foremost, I would like to give special gratitude to my parents who give me every opportunity to keep my step ahead.

I am indebted to my college teachers and the Principal for their vision, encouragement and enduring contagious interest in the internship.

Our Science thanks to our director,
and principle
GOVERNMENT DEGREE
COLLEGE (MENS), SRIKAKULAM, for providing us an opportunity
to take up this internship.

Contents

Monday:-

- 1) vandemataram Anthem.
- 2) Maa telugu talli Anthem.
- 3) pledge in Telugu.

4) learn a word.

5) National Anthem.

Mid day meals:- Biryani and tomato Pakadi, Chakki.

Tuesday:-

1) Vandemataram Anthem.

2) Maa telugu talli Anthem.

3) Pledge in Telugu.

4) learn a word.

5) National Anthem.

Mid day meals:- pulihora and tomato pakadi.

Wednesday:-

1) Vandemataram Anthem.

2) Maa telugu talli Anthem.

3) Telugu pledge.

4) learn a word.

5) National Anthem.

Mid day meals:- Biryani, potato Curry and Chakki.

Thursday:-

1) Vande Mataram Anthem.

2) Maa Telugu Talli Anthem.

3) Pledge in English.

4) Learn in a word

5) National Anthem.

Midday-meals:- Rice and Sambor, Chakki

Friday:-

1) Vande Mataram Anthem.

2) Maa Telugu Talli Anthem.

3) Pledge in English.

4) Learn a word.

5) National Anthem.

Mid day meals:- Pulihora, tomato pakadi, Chakki.

Saturday:-

1) Vande Mataram Anthem.

2) Maa Telugu Talli Anthem.

3) Pledge in English.

4) Learn a word

5) National Anthem.

Mid day meals:- Leafy Rice and leafy dal with Chakki.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

I worked in the internship in the department of education. I visited the place in MPPS School Rekhadevipuram. I choose Education department to know the current status of the education and difference from past few years I spent a day with children and I learn & observed many things.

The introduction is very friendly and very valuable through this internship, I got to know there are some other decided areas which has to improved. I interacted with the children and let them to know their problems and what they are facing through I gave a friendly interaction and I taught some lessons to them and I gave few suggestions to improve them, which should be clear by government. There are some other decided areas which has to improved them.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

I worked in the Education department. I worked in REKHADEVI PURAM MPP School Education department plays an important role in Every sector. I served many things in school that the children are beyond lack of knowledge. My interaction with students very friendly and more valuable. I spent Nearly 8 hours with that children and I got to know that students Performance was very poor. The students are about to understand the basics things.

I played a few role in school. I am planned to develop and Improve the education system with my knowledge to give the best students.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

I worked in Rekha Devipuram. HPP School in the department of Education. I worked in the GOVERNMENT School and I taught lessons to the students. I used the Black board and chalk piece and taught the Basic lessons.

I performed some tasks with the children, so that to encourage their capability. I performed weekly tasks to the children. This part of Internship more knowledge as I learned more knowledge and I learned few things to change the school.

The Internship takes me to learn more knowledge about Education System especially in school.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	As it is my first day, I have conducted self introduction for 5th class student.	it was a great day as a teacher and it is a better experience to me.	
Day - 2	I went to 4th class and asked some basic questions regarding Maths to the student.	I have been prepared and come to know about teaching few ways.	G. bawala
Day - 3	I was went to 3rd class and they are very excited to know about me.	I noticed the curiosity in each and every student.	
Day - 4	I went to 2nd class and taught them common english and words.	This day I come to know how to deal with children.	
Day - 5	I went to 1st class and made them study english questions & answers.	I come to know about their educational standards.	
Day - 6	I have interacted with 5th class student some activities.	I do served their mind set and way of behaviour and activities participation.	

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

As it is the first week, I conducted the self introduction in each and every class to know about them.

I also conducted some curricular activities to interact with them. I have also taught them new lessons in their syllabus in understandable manner. So they can understanding easily to know about new things and I observed they performance and know eldge.

Finally I noticed that some students and not active and they like the teaching in friendly manner.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 4th class and i have observed that some students needs to be discipline.	I come to know that how to control student to be in discipline.	G. Kavitha
Day - 2	I went to 3rd class and asked them about their goals which was well interactive.	I noticed about their life styles goals & their problems.	
Day - 3	I taught 2nd class, a telugu lesson in my own way of teaching.	I have made them to read the lesson in their own mother tongue.	
Day - 4	I went 1st class & made to tell about poems & stanzas.	I learned how to communicate and management with every student.	
Day - 5	I have 5th class students about how to behave at particular place.	I come to know about mentoring in behaviour aspects.	
Day - 6	I have conducted some activity to 4th class students regarding these subjects	I learned how to teach in a appropriate manner.	

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have observed the students about their performance in studies and their capability too. I have discussed with them about how to study and manage their academic performance.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active in group discussion and in class too.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have checked about the 5th class students awareness on how to live in a society.	I have known so many new things that kids think about their place.	
Day - 2	I have taught with class students about english Grammar and Tenses.	I go to know about teaching new things to the students.	baird G
Day - 3	I have conducted a fun activities to 3rd class where all the students have practical very well.	I have developed my communication mentioning skills very well.	
Day - 4	I have helped teachers & staff members in their respective works.	I come to know about the working of teachers & staff.	
Day - 5	I have taught 1st class students about maths theorems.	I have learned to teach about how to solve arithmetic problems.	
Day - 6	I have taught biology lesson for 2nd class in practically.	I have learned to teach in particular way.	

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my teaching skills, while teaching them in a practical approach which enhanced my communication skills very well.

And I have also interacted with the respected government teacher, Parents about the situations, Problems, Environment etc. I have also tried to teach the students so that they feel like they are in a open space.

I have also worked with teachers and staffs work which made me know things that happens behind school.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have taught maths chapters to 2nd and 1st class students.	I have developed my teaching skills the students too are good.	
Day -2	I have conducted a game for exploring their talent for 5th class.	I have interacted with students and helped them in their doubts.	G. bawila
Day -3	I have checked about every class environment, the sanitary facilities, and water supply.	I have to come to know about few problems in school.	
Day -4	I have interacted with students regarding their problems in school.	I tried to solve students problems at a possible level.	
Day -5	I have taught 3rd class students about cell system.	I have deal with 8th class students digital way.	
Day -6	I have taught 2nd class about LSRW skills.	I have deal with increased my communication skills.	

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teachings, mentoring, communication, managing and team participation skills when compared to the previous three weeks.

I have also observed about the school environment students performance and I have also interacted with them and gave advice and get tried to solve them, in other ways.

The students also have been well performing with good state.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught 5th class about discipline followed in classroom.	I have interacted with the students about disciplinary.	
Day - 2	I have taught the 2nd week class students about seminar skills.	I have tried to teach the students about seminar class.	Dr. K. K. K.
Day - 3	I have interacted with 3rd class students through digital way.	I have accessed learned the digital device in the school.	
Day - 4	Pongal Holidays.	-	
Day - 5	Pongal Holidays.	-	
Day - 6	Pongal Holidays.	-	

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teaching skills. I have come to know. I have learnt so many things in this journey. I have developed by communication skills, managing skills, interaction skills, teaching skills and other skills and enhanced me very well.

I came to know few good things and also some problems which, I have tried to solve and made better out of it.

I learn about being a teacher, writer and mostly as an internal in the work place.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Pongal Holidays.	—	
Day - 2	Pongal Holidays	—	
Day - 3	Pongal Holidays.	—	
Day - 4	I have taught the 4th class students about english lesson.	The students have learned and doing good in students.	
Day - 5	I have taught the 3rd class students about general Science.	The students are doing well.	
Day - 6	I have interacted with all students about previous status & present status.	I have known so many things in this week.	

WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, the students are very happy for enjoying sankranti Holidays, and after holidays they are very active and showing interest to our learning new things.

I have also observed about the teachers caring and interest towards the students. And knowing how they celebrate pongal and how they enjoyed in pongal holidays.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 4th & asked them about basic grammar in telugu.	I have managed the students to read their mother language.	
Day - 2	I taught, 5th class telugu lessons and poems.	I just know them how they read the poems of telugu.	Levika G.
Day - 3	I have taught Hindi lesson for 5th class in a creative ways.	I have managed the students to read their mother language.	
Day - 4	I have taught 3rd class about good touch and bad touch.	I have to teach them about the incident that happened in society.	
Day - 5	I have conducted an activity for 5th class like a competition based on months.	I have taught the subjects in an appropriate manner.	
Day - 6	I went to 3rd class & taught them about self confidence & self esteem.	I have taught how important our confidence in society.	

WEEKLY REPORT
WEEK - 7 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this entire week, I have observed about the students, their performance in studies. And I know the capability of the students.

I have discussed about how to be good and become better in academic years performance. I taught about self confident and also self esteem and their importance in everyone's life.

I have conducted some new activities regarding their syllabus and created an environment in which they are very active in group activities and in class too.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught Environment studies to the 4th class students.	I got to know about teaching new things to the students.	
Day - 2	I have taught 5th class students about wars and histories.	I have learned to teach in a creative way.	
Day - 3	I have checked about the awareness for 4th class to live in society.	I came to know about their mindsets and knowledge.	
Day - 4	I taught 4th class students about the cities and capitals.	I want to develop or improve them in knowledge.	
Day - 5	I have conducted a fun activity to the 5th class students where all participated well.	I have developed their health by doing this funny activities.	
Day - 6	I have participated in some physical games like tennis, Badminton etc...	I enjoyed their active participation in games.	

WEEKLY REPORT

WEEK - 8 (From Dt..... to Dt: Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my teaching skills from syllabus in a practical approach which enhanced my communication skills very well.

And I have also interacted with the students very close and very well. I have also write to teach the students so that they feel like they are in a open space.

I have also worked with games teacher which made me known things that happen in school ground.

ACTIVITY LOG FOR THE NINTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught maths lesson for 5th class and ask them formulas.	I have developed my teaching skills & the students are too good.	
Day - 2	I have conducted a game for exploring their talent for 1st class.	I have interacted with students and helped them in their doubts.	
Day - 3	I have checked about every class environment, the sanitary facilities and water supply.	I have to come to know about few problems in school.	
Day - 4	I have interacted with students regarding their problems in school and gave some solutions.	I tried to solve students problems at a possible level.	
Day - 5	I have taught 5th class about environment studies.	I deal them very easily in teaching way.	
Day - 6	I have taught about fruits & vegetables to the 1st class students.	I have increased my communication skills.	

WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teachings, mentoring, communication, managing and team, participation skills when compared to the previous three weeks.

I have also observed about the school environment, students performance and I have also interacted with them and gave a advice and get tried to solve them in other ways.

The students also have been well performing with good rate.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have helped the teachers and staff members in their works.	I came to know about the working to teacher & Non-teaching staff.	
Day - 2	I have helped 5 th class students for doing their crafts.	I came to enjoy such little things while doing crafts.	
Day - 3	I have helped 3 rd class students for painting their drawing.	It was a great day for experience such cute things with them.	beurba
Day - 4	I conducted an exam for 4 th class based on their textual grammar.	The students are doing well with their own preparation.	CS
Day - 5	I have taught 3 rd class students for poems in Telugu & English.	The students have learned and doing good in studies.	
Day - 6	I have interacted with all students about previous status & present status.	I have known so many things in this journey.	

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such ~~that~~ as teaching skills. I have come to know that I have learnt so many things in this journey. I have developed communication skills, managing skills, interactive skills, teaching skills and other skills. which enhanced very well.

I come to know few good things and also some problems which I have tried to solve and made better out of it.

I learn about being a teacher, writer, and mostly an internal in the work place.

In this week, I participated craft class & drawing class also it gives a beautiful experience.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I helped the maths teacher for conducting a test for 4 th class.	I have a great work with the teacher & really helpful.	
Day - 2	I taught them yoga Asanas for 5 th class.	They are very happy and enjoying to do Asanas.	
Day - 3	I have checked the notes of telugu & english for 3 rd class.	I come to know they are really doing well with neat hand writing.	
Day - 4	I have taught General science for 5 th class students.	I have Learned how to teach them.	
Day - 5	I have corrected their workbooks of english for 4 th class.	They are some confusing as I observed.	
Day - 6	I went to 5 th class & conducted a meeting for science day.	By giving lectures gives me a great experience.	

WEEKLY REPORT

WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this entire week I have conducted formative exams with the help of subjects teachers. And also knowing some of my doubts. I came to know to taught some languages like Telugu, English, Hindi to the students and knowing their skills and knowing their skills and their capabilities.

And also conducted a meeting about to design a project or science day. I have developed my skills thought this meeting.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 5th class and taught about science and its importance in our life.	knowing about some fact and also importance.	
Day - 2	It was a science day celebrating the day for C.V Raman & presenting some projects by students.	I came to know the talent of student by presenting projects.	
Day - 3	I have taught 3rd class about how to behave with elders & youngsters.	I have to come to know about mentoring in behaviour aspects.	<i>Navika</i>
Day - 4	I have taught 2nd class about menstruation cycle & the pain behind it.	I have taught a subject in appropriate manner.	<i>C</i>
Day - 5	It was world wild life day. knowing & giving seminar to 5th & 4th class students.	I have to come to know about wild life and its life style.	
Day - 6	I have conducted an activity for 1st class students on social studies.	I have to come to know about great history.	

WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this entire week, I have participated in National science Day event and also world wide life day. It was a great opportunity to me by showing my thought in that special event.

Totally, I learn that some students are very active and thirst of knowledge. They grab the points while during seminars.

I taught about her behaviour and Menstruation cycle. It helps them know to behave with others.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have helped the drawing teacher for project work.	I have to know about the colours and shades of painting.	
Day -2	I have taught the greatness of women in every one's life.	I have to know the anxiety of knowing the greatness of women.	
Day -3	-	-	Cavillo
Day -4	I have taught the greatness of women in every one's life.	I have to know the anxiety of knowing the greatness of women.	
Day -5	I have taught 5 th class students for english grammar and Prose.	I got to know about teaching new things to the student.	
Day -6	-	-	

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my ability and knowledge and also participated in drawing work and painting.

I come to know few great things that the most power of a women in our life, society Mostly attractive speech given by telugu teacher about motherhood, it gives a big motivation of us.

I have learnt to teach in a new way and trying to attracte the students by my skills.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to study hours for the preparation of formative assessment Telugu.	I come to clarity their doubts on Telugu.	
Day - 2	I went to study hours for the preparation of formative assessment English.	I come to clarity their doubts on English.	
Day - 3	I went to study hours for the preparation of formative assessment Maths.	I come to clarity their doubts on Maths.	baavitha
Day - 4	I went to study hours for the preparation of formative assessment Science.	I come to clarity their doubts on Science.	Or
Day - 5	I went to study hours for popular stories.	I know new stories in Telugu.	
Day - 6	I went to study hours for the preparation of formative assessment social studies.	I come to clarity their social studies.	

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this entire week, the students are fully busy by the preparation of exams and also they performed well in the examination.

I am very pleased that, I am trying to clarify their doubts. I try to solve their doubt much better. I try myself very well.

Especially this week satisfies my self. I am also learnt many things by clarifying they doubt.

During this period, I just know myself more and how to develop my personality and how to mingle with students.

I learnt about being a teacher and mostly as an internal in the work place.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I went to 4th class & taught about the scientist Dr. APJ Abdul Kalam.	I observed their curiosity about our Indian scientist.	
Day -2	I went to 3rd class & teach them a poem from their English text book.	They enjoyed the poem with lyrics and tune.	
Day -3	I went to 5th class & explain about the importance of food & water.	I observed that they follow what I said.	G. Kavitha
Day -4	I went to 4th class and taught the partition of districts in A.P.	They noted in their book with very interest.	
Day -5	I get in into 2nd class and given the small Telugu words.	They pay some interest about small words slowly as they are new.	
Day -6	As my last day of Internship, I cleared their doubts about higher education.	I observed that they are very anxious about their studies.	

WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this last week, I feel very satisfied. Because of the activities of children with the disciplinary nature.

They learn the things carefully what the teachers and I said and they follow those, I liked that nature in them.

In the same way, they are very curious for their career and their studies. They have many doubts for their future. I excited for that, because As their age is very small, their thought are very large and splendid.

With this and for this I feel as I got much more experienced in this field. And I feel very meloned and good for this Better Experience.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

Intern's work ~~environment~~ Environment is one of the aspects of intern's quality addressed in this report. The people of Rethadevipuram MPP School, were a good interactive staff. We were given a desk for our work and with basic things like chalk pieces. Our role is to enhance the students, observe them and any negatives, analyze all activities by students and staff. Our timings are from 9 AM to 4 PM [Morning to Evening].

The leadmaster and the teachers very polite and humble to me. The students are very friendly and interactive which made me socializing with them very easily. The other interns also very co-operative in work. We are the interns as a team were very Active And focused in the work. We were also given space for our process which made our Internship very useful for us.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

There are some technical skills I have acquired from this internship.

I have know about how to put my knowledge and skills into practice such ~~that~~ as mentoring, I learned how to communicate and built realationships with the people I worked. I learned that every department or organisation has its own culture. As a Intern, I discovered its essential to be Enthusiastic and open to learning new skills. I learned that its importance to communicate with teachers, headmaster if I have any doubts.

Asking and Reading feedback is very important. It is essential to take note of both the positive and negative points for future. I learned that Sometimes asking for feedback or receiving feedback is difficult to hear, but it will have a significant impact on your future career & Success.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc).

There are some technical skills I have acquired from this Internship.

I have know about how to put my knowledge and skills into practical such as Mentoring, I learned how to communicate and built relationships with the people I worked. I learned that every department or organisation has its own culture. As a Intern, I discovered its essential to be enthusiastic and open to learning New skills. I learned that its importance to communicate with teachers, headmaster If I have any doubt.

Asking and Reading feedback is very important. It is essential to take note of both the positive and negative points for future. I learned that sometimes asking for feedback or receiving feedback is difficult to hear, but it will have a significant impact on your future career and success.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

We have improved our communication skills in this internship at Kuyumpuram MPP School, Kaxiti Kanchili Mandal, Srirakulam.

As we have been interacting with each other, students we have interacting with improvement of our oral communications, written communications as we are assigned to class rooms. At first day, we may feel tense, but now we are confident while communication as we converting, understanding others.

We also come to getting understood by others we improved our speech skills from prepared level to extempore level. we have developed from a student to an intern. we have also developed few teaching skills in our way which made students better.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Team work is one of the most taught after skills in the workplace. We, the interns of MPPS Rekha Devipuram formed as a team to enhance and improve our work in an efficient way.

Firstly as we have no familiarity with each other gradually it took time and we have also become a supportive team.

Every week one of us will lead the team to took leadership. We have discussed with each other about work, performance.

Working as a team members and also as a leader made me known about how to work as a team member, its role in the team in my way to interact, co-operate and manage them as a unity in every Activity. It gave me experience and knowledge about team work.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

The Government has taken a big leap in implementing technology in education system to amplify digital transformations of schools.

The Rekha Devipuram MPP School, Kanchali of Srikakulam uses devices in the procedure. The headmaster updates the information of school through smart phone. They scan faces of the students for checking every teacher and headmaster of school make their attendance through face scan method.

There is a smart TV which can be used for teaching practically for students more than academic syllabus in both telugu and english medium. When compared to previous systems that are followed in government school, Now the present system followed by our school is very enhanced, upgraded and enriched in every standards we have also used the technological devices for our tasks related to internship. Even, when the students are learning from school, It is also recorded under head master vision and is documented.

Student Self Evaluation of the Short-Term Internship

Student Name: <u>M. Roshini</u>	Registration No: <u>2022001050032</u>
Term of Internship:	From: <u>Dec-12-2022</u> To: <u>18-March-2023</u>
Date of Evaluation:	
Organization Name & Address: <u>M.p.p School, Pekkadevi puram</u>	

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	(5)
2	Written communication	1	2	3	4	(5)
3	Proactiveness	1	2	3	4	(5)
4	Interaction ability with community	1	2	3	4	(5)
5	Positive Attitude	1	2	3	4	(5)
6	Self-confidence	1	2	3	4	(5)
7	Ability to learn	1	2	3	4	(5)
8	Work Plan and organization	1	2	3	4	(5)
9	Professionalism	1	2	3	(4)	5
10	Creativity	1	2	3	(4)	5
11	Quality of work done	1	2	3	4	(5)
12	Time Management	1	2	3	(4)	5
13	Understanding the Community	1	2	3	4	(5)
14	Achievement of Desired Outcomes	1	2	3	(4)	5
15	OVERALL PERFORMANCE	1	2	3	4	(5)

Date:

M. Roshini
Signature of the Student

Evaluation by the Supervisor of the Intern Organization



Student Name: HUPPANA Rashmi Registration No: 20220005002
Term of Internship: From: 12-DEC-2022 To: 18-MAR-2023
Date of Evaluation:
Organization Name & Address: M.P.P. School, Rekha Devipuram, Kanchili (Mandalam).
Name & Address of the Supervisor G. Kavitha, M.P.P. School, Rekha Devipuram, Kanchili (Mandalam), SKLM Dist.

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

G. Kavitha
Signature of the Supervisor
Head Master
M.P.P.S.
REKHADEVIPURAM
Kanchili (M) SKLM D.

PHOTOS & VIDEO LINKS





EVALUATION

Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

Page No

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: Muppala Roshini
Programme of Study: long term internship
Year of Study: 3rd year
Group: MPCs (B.Sc)
Register No/H.T. No: 2022001050032
Name of the College: Government Degree college.
University: Dr. B.R. Ambedkar University.

SlNo	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

Date:


Signature of the Faculty Guide 19/04/2023

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: *M. Roshini*

Programme of Study: *long term internship*

Year of Study: *3rd year*

Group: *MPIS (B.Sc)*

Register No/H.T. No: *2022001050032*

Name of the College: *Government Degree College (Women)*

University: *Ambedkar University*

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	
2.	For the grading giving by the Supervisor of the Intern Organization	20	
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide

Signature of the Internal Expert

Signature of the External Expert

Signature of the Principal with Seal



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A Statutory Body of the Government of Andhra Pradesh)

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