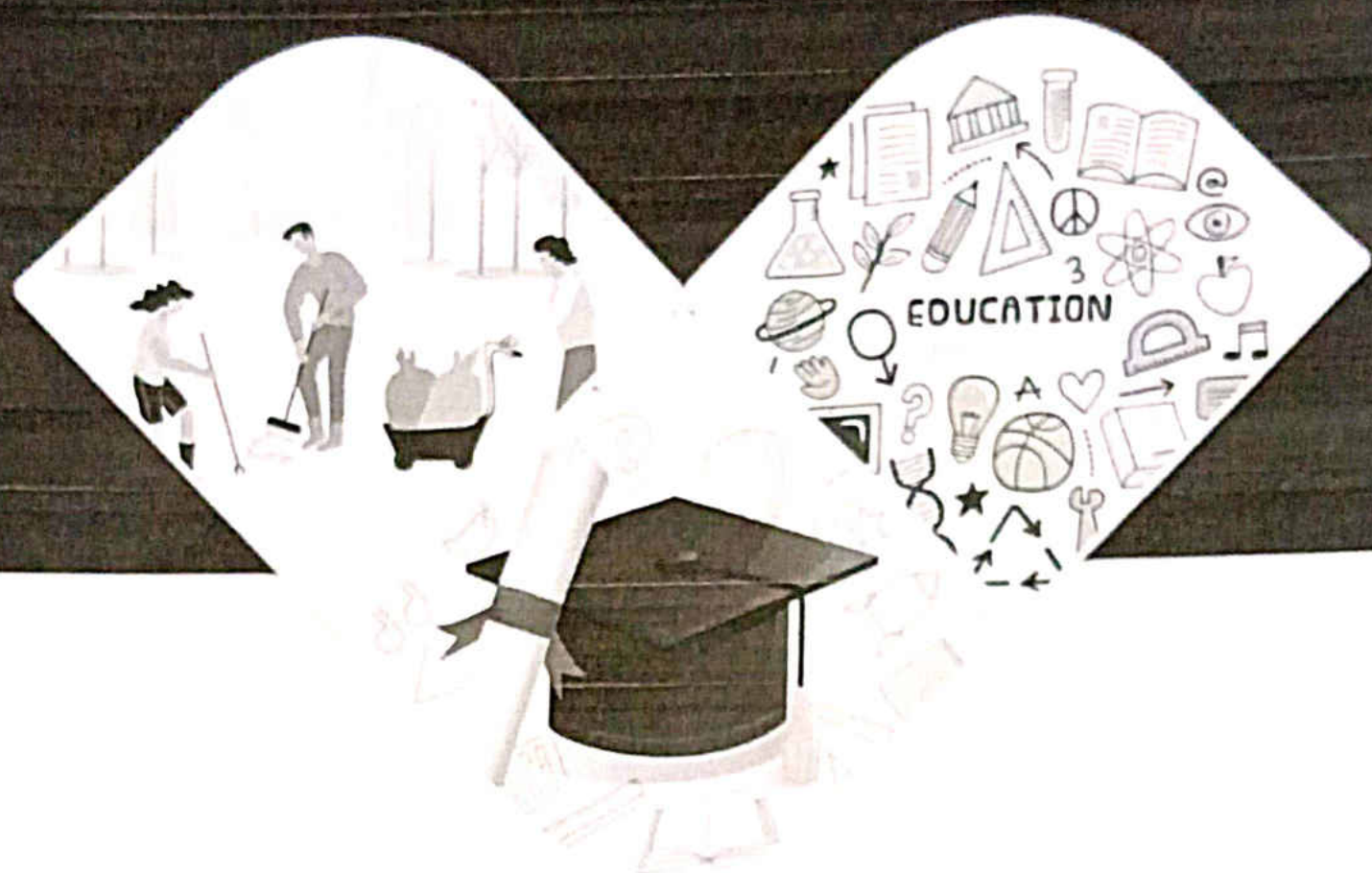


Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: VANKAJA RAHINI

Name of the College: GOVT DEGREE COLG BIKIN (MCH)

Registration Number: 00000000000000000000

Period of Internship: 1-12-22 From: 12-3-2023

Name & Address of the Intern Organization: MPP Model School
Kotabumali S(B.C)

DY. BR. AMBEDKAR University

IIIrd YEAR

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: V. Rohini

Programme of Study: 4 months Internship

Year of Study: IIIrd year

Group: MPC

Register No/H.T. No: 2022001052045

Name of the College: Govt. degree coll for men's

University: Dr. B.R. Ambedkar University Etcherla Srikakulam

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	79
2.	For the grading giving by the Supervisor of the Intern Organization	20	19
3.	Viva-Voce	50	46
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide

Rhe

Signature of the Internal Expert &

x B. Head Master
M.P. Model School
Kotabommali B.C (M)
Srikakulam Dt.

Signature of the External Expert

A. Parit
19/07/23.

Signature of the Principal with Seal

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: V. Rohini
Programme of Study: 4 months Internship
Year of Study: IIIrd year
Group: M.P.C
Register No/H.T. No: 2022001052045
Name of the College: Govt. Degree College for men's
University: Dr. B.R Ambedkar University Etcherla, Srikakulam.

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	09
2.	Internship Evaluation	30	29
3.	Oral Presentation	10	09
	GRAND TOTAL	50	47

Date:


Signature of the Faculty Guide

An Internship Report on

Education Department

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

B.Sc (M.P.C)

Under the Faculty Guideship of

R. Chandya shekax sir

(Name of the Faculty Guide)

Department of

chemistry

(Name of the College)

Submitted by:

vankala. Rohini

(Name of the Student)

Reg.No: 2022001052045

Department of chemistry

Govt. Degree clg for (men) Srikulam.

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

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Student's Declaration

I, Vankala Rohini a student of B.Sc (M.P.C)
Program, Reg. No. 2022001052045 of the Department of chemistry
College do hereby declare that I have completed the mandatory internship
from 07/12/2022 to 18/03/2023 in B.C School Kotabommali (Name of
the intern organization) under the Faculty Guideship of
R. Chandra Shekar Sir (Name of the Faculty Guide), Department of
chemistry, Govt. degree col for (men) SKM.
(Name of the College)

V. Rohini
(Signature and Date)

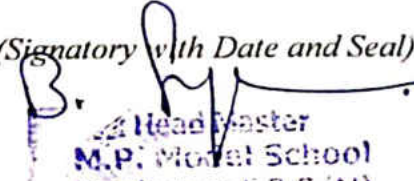
Official Certification

This is to certify that Vankala Rohini (Name of the student) Reg. No. 2022001052045 has completed his/her Internship in M.P. BC Kotabommali School (Name of the Intern Organization) on Education Department (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B.Sc (M.P.-C) in the Department of Govt. Degree (men) SKM (Name of the College).

This is accepted for evaluation.



Endorsements

(Signatory with Date and Seal)
x 
Head Master
M.P. Model School
Kotabommali B.C (M)
Srikakulam Dt.

Faculty Guide

Head of the Department

Principal

Certificate from Intern Organization

This is to certify that Vankala Rohini (Name of the intern)
Reg. No 2022001052045 of Govt. degree clg (men) SKM (Name of the
College) underwent internship in B.C (School) Kotabommali (Name of the
Intern Organization) from 07/12/2022 to 18/03/2023

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).



Authorized Signatory with Date and Seal

Head Master
M.P. Model School
Kotabommali B.C (M)
Srikakulam Dt.

Acknowledgements

The school Internship report is the result of an end of the way of 4 months. It would not have been possible without the participation of assistance of the brave and courageous. This I have to thank to all.

First and foremost I would like to give special thanks to my mentor and our computer madam to support us more and I also thank to my parents who give me every opportunity to keep my step ahead.

I am indebted to my college teachers and the principal for their vision encouragement and enduring congenious interest in the internship.

Special thanks must be given to the teachers and the students of B.Sc Kotabommali, for their feedback, love, support help with which I achieve skills and developments.

I extended my gratitude to my friends classmates and especially my internship friends with whom I started this internship. Most important, I would like to all those who made this report and my besties (10th class students) possible and become a reality with their kind of assistance.

Contents

Chapter - 1 :- Executive Summary

Chapter - 2 :- Overview of the organization

Chapter - 3 :- Internship Post

Log Book :- First week to fifteenth week

Chapter - 5 :- Out comes Description

Describe the real time technical skills you have acquired.

Describe the acquired knowledge

Describe how you could improve your communication skills

Describe the technological developments you have observed and relevant to the subject area of training.

Student Self Evaluation of the Internship Evaluation by the supervision of the Internship organization photos and videos links.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

I worked in internship for period of four months in the department of education in B.C. Kotabommali. I chose the education department to know the status of current of education and made a difference with present times and I noted the changes.

Learning objectives:-

1. I would like to know about education area and their work, so I chose the education department
2. The teachers are maintained
 - a. wrote the diary
 - b. prepared the concept before to teach the class to students
 - c. prepared a class plan
 - d. Take the notes on their concept
 - e. prepare a list of student based on their student knowledge.
 - f. Improve the all students on their respective subject.

→ out comes - :

1. Teaching learning materials by using paper chalk pieces etc.
2. wrote the diary day to day.
3. prepared the lesson plan
4. Note down the meaning of difficult words.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

I worked in the Education department for the internship. I choose the department of education to do the internship for four months. I worked in B.C Kotabommali. The education sector plays a key role in every sector.

I observed many things in B.C Kotabommali that how the children are beyond the lack of knowledge my introduction with the students are very friendly and valuable. I spend a lot of time in the school with the students.

I played a teacher role for four months to teachers classes to the students and also clarify their doubts and conduct the different activities to increase their level of interest and knowledge. I played to planned to development the education system with my knowledge to give the best students.

→ Introduction:-

my self P. Sobha I worked the Internship for four months in the department of Education I worked. In B.C Kotabommali for four months my H.M (P. Sobha) madam and 4 teachers staff

→ values of organisation:-

In this organisation the value of the teacher and valuable of student life is very important is teacher.

* The teacher teach lessons to students.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

I worked in the B.C Kolabommali in the department of Education. I worked in the government school and I taught lessons to the students and I conducted activities quiz on science day drawing competition. I used the board to teach the class to the subjects and I helped some of the students of class and clarified their doubts. I also performed some tasks to the students is that to encourage their capabilities and increase their level of interest and knowledge.

I performed weekly task to the students this part of the internship make me more knowledge. I learned more knowledge and saw changes of things. Some students are not interested to study I rectified them to teach to learn and made him to participate in some activities to gain knowledge.

Some students are liking my way of teaching and some students are not liking because. Lack of interest is the reason. I collected that type of students and arrange a group. the group of students not interested to study so I decided to do, increase the students interest. And I can teach the lesson in the form of story the students this story type teaching. And students listen the story type lessons carefully ~~th~~ try to understand the lesson. Poor students also understand the lessons in this type of development in students I feel very happy certainly students improve their knowledge.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Introduction to students	know about myself	B. fy
Day - 2	About my self	know about me	B. fy
Day - 3	know about students of primary.	students are interested to know about me	B. fy
Day - 4	students introduction	They participate to tell details	B. fy
Day - 5	Applying student marks online	know about the website	B. fy
Day - 6	Entering student marks of FA3 online	know to enter marks	B. fy

WEEKLY REPORT
WEEK - 1 (From Dt. 7/12/2022 to Dt. 13/12/2022)

Objective of the Activity Done: self-introductions

Detailed Report:

on the first day I introduce my self and also know the about the students and also know their knowledge by asking questions in their subjects and also asking the FA2 marks online of some of the subjects Telugu, english and maths of 3th class, 4th class, 5th class students and I know the website and the options how to posted online and also noted the grade points of their marks and It is done based on given grade list.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	teaching additions problems	to know they are doing or not	B. S. J.
Day - 2	give work to write tables	to know how many tables they know	B. S. J.
Day - 3	teaching tables	learned	B. S. J.
Day - 4	writing tables	students are written the work	B. S. J.
Day - 5	Explain how to add two numbers	learned	B. S. J.
Day - 6	Exam on maths tables	they participate to write	B. S. J.

WEEK - 2 (From Dt. 14/12/2022 to Dt. 20/12/2022)

Teached ~~30~~²⁰ class

taught 3rd class students on maths
on topic Addition by giving some
to add also the students do the
on black board one by one and
then a work to write tables and
two students to read tables to
and also teach 5th class students on
subject on topic geometry

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Asking questions to students	To know their doubts	B. S.
Day - 2	New year celebrations start	Interested to participate	B. S.
Day - 3	Rangoli competition	Interested to participate	B. S.
Day - 4	Teach biology class to 9th class students	Interested to listen	B. S.
Day - 5	school work	list out the students who did not get books	B. S.
Day - 6	school work	list the students did not get books.	B. S.

WEEKLY REPORT

WEEK - 3 (From Dt. 21/12/2022 To Dt. 27/12/2022)

Objective of the Activity Done: New year celebrations.

Detailed Report:

on conducting New year celebrations by conducting Rangoli competition and all the girls are instructed to participate and win the prize and the classes are decorated well by their students and some of the students doing some craft items and presented to their teachers and after that taught biology class to 9th class students and also done the school work noted the list of students who did not get text books of different subjects of all classes and posted to head master and teacher EVS class to 5th class students.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	conducting slip test exams (Tellingu)	conducted	B. f
Day - 2	school work	posting FA3 marks online	B. f
Day - 3	school work	posting FA3 marks online	B. f
Day - 4	teaching 3 rd class students	interested to listen	B. f
Day - 5	school work	grade work	B. f
Day - 6	school work	list out the failed students	B. f

WEEKLY REPORT

WEEK - 4 (From Dt. 28/12/22 to Dt. 3/1/2023)

Objective of the Activity Done:

School work

Detailed Report:

on the fourth week of internship conducting slip test exams of the 8th class and social studies and also posted FA3 marks on online of the subjects Telugu, English, and social marks and also noted the marks for their marks and teach EVS to the 3rd and 5th class students.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	conducting DOT Exams (English)	working the Exam.	B.L
Day - 2	conducting DOT Exams (Telugu)	working the Exam.	B.L
Day - 3	DOT Exams Papers collection	know their knowledge	B.L
Day - 4	DOT Exam Papers collection	know what they missed	B.L
Day - 5	work on exam papers	listed the failed students	B.L
Day - 6	explaining the DOT Exam paper	asking doubts.	B.L

WEEKLY REPORT

WEEK - 5 (From Dt. 4/1/23 to Dt. 10/1/23)

Objective of the Activity Done: conducting DOT Exam

Detailed Report:

on the fifth week conducting a DOT Exam to the 5th class students on the English subject the students are prepared for half an hour for the exam and attempt the exam after preparation and after conducting telugu DOT Exam and also students discuss their papers and they clarify the doubts to their subjects teachers.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teaching maths class to 8th class	asking question and solve the textbook sums	B. S.
Day - 2	school work	man work entered into the system	B. S.
Day - 3	Teaching english grammar to 3rd class	Interested to listen and asking question	B. S.
Day - 4	Teaching maths class to 7th class	clarified their doubts	B. S.
Day - 5	conducting 10th class bot exam	10th class students are written their exam	B. S.
Day - 6	Teaching class to 9th class on physics	asking doubts on physics topic	B. S.

WEEKLY REPORT

WEEK - 6 (From Dt. 11/1/23 to Dt. 20/1/23.)

Objective of the Activity Done: Teaching 4th class

Detailed Report:

Teaching maths class to the 4th class students on the topic Areas. firstly I asked some questions to some of the students how much they know about that topic and I also teach since class on the concept of kinetic energy and potential energy and also some deviation part and conducting 10th class DOT Exam on the subject physics and also do some school work of mid day meal and entered the details of mom to the website and also noted in the Register and also entered the students attendance on online website and also taught English classes to 3rd and 4th class students like reading, writing difficult words and dictation.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	taught 3 rd , 4 th classes English subject.	Responded well	B. f.
Day - 2	school work	counting the students monthly attendance.	B. f.
Day - 3	conducting an activity to 9 th class students	Self introduction activity all are participated	B. f.
Day - 4	story narrating of 4 th class students	Students narrate story well	B. f.
Day - 5	conducting 10 th class students group discussion	Students know the lesson on social subject	B. f.
Day - 6	celebrating 7 th class students occupation day.	all are participated well.	B. f.

WEEKLY REPORT

WEEK - 7 (From Dt. 21/1/23 to Dt. 28/1/23)

Objective of the Activity Done: celebrating occupation day.

Detailed Report:

Teaching English and EVS classes to the 3rd and 4th class students and they learned grammar and also conducted an activity to the 9th class students of self-introduction and most of the students are participated in this activity. They also know how to introduce ourselves to others and the 7th class students are taken the job persons duty like doctor, police, etc and the HM visited as a chief guest. It was celebrated happily and the 10th class students conducted group discussion to discuss the topic of social studies of concepts of sustainable development, people and migration.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	School work	posting SA2 telugu marks online	B. L
Day - 2	School work	posting SA2 English marks online	B. L
Day - 3	School work	posting SA2 social marks online	B. L
Day - 4	10th class preparation (maths)	classified their doubts	B. L
Day - 5	School work	doing school work in system	B. L
Day - 6	School work	preparing school details	B. L

WEEKLY REPORT

WEEK - 8 (From Dt. 29/11/23 to Dt. 4/12/23)

Objective of the Activity Done: school work

Detailed Report:

on the 8th week of internship program, posting the SA2 marks on online of 6th, 7th, 9th class students on the english social and telugu marks and also conduct the preparation for the 10th class students on maths subject and also prepared a data of the school on the details of teachers and students of boys and girls

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	8A2 Exam preparation	Asking doubts on their studied topic	B. J.
Day - 2	8A2 Exam preparation	prepared well	B. J.
Day - 3	conducting telugu exam (Room-6)	writing Telugu exam	B. J.
Day - 4	exam paper discussion	clarify their doubts.	B. J.
Day - 5	Teaching maths class to 9th class on topic areas.	Interested to listen	B. J.
Day - 6	Asking doubts of their doubt study sheet.	clarified their doubts.	B. J.

WEEKLY REPORT

WEEK - 9 (From Dt. 5/2/23 to Dt. 11/2/23)

Objective of the Activity Done: Exam preparation

Detailed Report:

on the 9th week of Internship conducting SA3 Exam preparation and the students attend the exams and conducting telugu Exam and teach the maths class to the class a students and clarify their doubts on the concept of Areas and Volumes and also conducting the discussion on the Exam paper on the maths subject.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teaching Addition (or) two numbers (2 nd class)	Know how to add numbers	B. J.
Day - 2	Teaching Addition of three numbers (3 rd class)	Know to how to add numbers	B. J.
Day - 3	10 th class preparation (English)	prepared well	B. J.
Day - 4	10 th class preparation	ASK doubts to clarify	B. J.
Day - 5	conduction ship test (8 th class) (social)	asking	B. J.
Day - 6	clarifying the doubts on social paper.	ASKING doubts to clarify	B. J.

WEEKLY REPORT
WEEK - 10 (From Dt. 13/2/23 to Dt. 18/2/23)

Objective of the Activity Done: Teaching

Detailed Report:

on the 10th week of the Internship program, conducting Lip exam to 8th class students on the subject social and telugu on the given syllabus and also taught the physics class to the 9th class students on the concept gravitation and momentum and conducting the quiz program to the 10th class students which is useful to the students to get interest and most of the students are participated on that and the questions are asked on their particular subject and also teach the maths class to 4th class subject to adding the numbers.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teached 1 st class students telling telugu words.	all are told telugu words	B. S.
Day - 2	Teached 1 st class students to learn words	learned words well	B. S.
Day - 3	all the students are prepared for science day.	10 th class students conducted quiz	B. S.
Day - 4	doing new projects models for science day.	all are asked well.	B. S.
Day - 5	students (9 th class) are prepared of science day.	preparing science day	B. S.
Day - 6	celebrating science day.	A no. of project done by the students.	B. S.

WEEKLY REPORT

WEEK - 11 (From Dt. 18/2/23 to Dt. 25/2/23)

Objective of the Activity Done: celebration science day.

Detailed Report:

on the celebration of science day at the In this week 1st day I prepare some paper works (paper flowers) students are interested. 2nd day prepare some paper works, students are excited to see the paper works. Next day paper work, students are know about how to prepare the paper works. Next day taught 3rd class students telling telugu words, all students are told telugu words. Next day taught 3rd class students to learn words, the students learned words well. In this week last day is science day, students ask some doubts for science day and knowing about their doubts.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	School work	Noted maid work in detail & report	B. L.
Day - 2	Celebration women's day	celebrated	B. L.
Day - 3	Noted Height and weight of 6th 7th class students.	posted on online	B. L.
Day - 4	School work	Prepared Institutional plan	B. L.
Day - 5	School work	Prepared Institutional plan	B. L.
Day - 6	Teached 5th class English.	Read English lessons	B. L.

WEEKLY REPORT

WEEK - 12 (From Dt. 27/2/23 to Dt. 4/3/23)

Objective of the Activity Done: work books

Detailed Report:

In this week students write their work books. In this week 2nd day celebrating womens day students and girls wish me, next day's students write their work books and clarify their small doubts. In this week the last day taught 5th class students english lesson. students are read english lessons

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	conducting sports like running and jumping	Noted the students result	B. L.
Day - 2	conducting sports Activity	Noted the sports activity result	B. L.
Day - 3	school work	posted the results online in Khelo India	B. L.
Day - 4	Teached 3 rd , 4 th classes	Teached maths class	B. L.
Day - 5	conducting DOT Exam (social)	written their exam	B. L.
Day - 6	DOT Exam paper correction	know what mistakes they did	B. L.

WEEKLY REPORT

WEEK - 13 (From DI 5/2/22 to DI 11/2/22)

Objective of the Activity Done: Index games.

Detailed Report:

In this week I will conduct exam for 2nd class students on telugu words the students write the exam well. 2nd day I will conduct index games for 2nd class students they participated well next day's conducting index games for 2nd, 3rd, 5th class students (sit-stand games) Next I divided two groups of 5th class students boys group and girls group and ask some general knowledge questions, students participated well.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach some telugu poems for 3 rd class	listen well	B. J.
Day - 2	conduct dictation for 4 th and 5 th class	participated	B. J.
Day - 3	tell some english words student write the word on black board	All students are participated	B. J.
Day - 4	tell some telugu words they write words on black board.	students are participated	B. J.
Day - 5	conducting dictation (20 telugu, 20 english words) 5 th class	write dictation words	B. J.
Day - 6	announce results (dictation).	know their marks.	B. J.

WEEKLY REPORT

WEEK - 14 (From Dt. 12/3/2023 to Dt. 14/3/23)

Objective of the Activity Done: Teaching 4th class

Detailed Report:

conducting DOT Exams to 10th class students of Biology subject they are learned on Exams syllabus and written the exam and they know the mistakes done in writing the exam and after

In this week 1st day I teach some telugu poems for 3rd class students they listen well. 2nd day conduct dictation to 4th and 5th class students they all are participated well.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	conducting 10th students pre final Exams	prepared well for the exam	B. S.
Day - 2	Teached 6th class maths subject	doubts are clarified	B. S.
Day - 3	conducting pre final Exams of 10th students	students are attempt their exam	B. S.
Day - 4	Teached 9th class Biology class	Asking doubts	B. S.
Day - 5	explaining Biology class to 9th class students.	questions are asked	B. S.
Day - 6	Teached 7th class Telugu.	learned the non-detailed lesson.	B. S.

WEEKLY REPORT

WEEK - 15 (From Dt. 15/3/23 to Dt. 18/3/23)

Objective of the Activity Done: pre-final exams.

Detailed Report:

In this week conducting pre-final exams for all classes. All students are write their exams properly. Next I corrected the exam papers students know about their mistakes what they did. Announce their results students know their results. In this internship this is the last day. I say bye to all students and say thanks for sir's giving this opportunity to me. In this day I feel some emotion (missing students and their naughty things)

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

Interns work environment is one of the aspects of interns quality addressed. In this report, the students and the people of B.C. Kotabommali School were a good to our work and with the basic teaching materials, the board and chalk places. Our role is to enhance this students and observe them and any other negative change as the activities by the staff members and students.

The headmaster and the staff are very polite and so friendly with us and humble also. The students are very interactive and also close to us like Vidyavathi, Jagannad, Praveen, Bhargav, Indira made me socially very close to them and also helped in work. We are the interns like Chandu, Praveen, as a team were very active and close and focused. In the work, we are also given space for our process which made our internship very useful to us.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

In the internship for four months in M.P Model School (Kotabommalu BC) of department of education these are some technical skills which is have acquired from this internship.

I have know about how to put my knowledge and skills into practice such as mentoring. I learned how to communicate and build the relationships with the people where I worked. I learned that every department or organization has its own culture. I quickly learned that every company has its own culture. As a intern, I discovered its essential to be enthusiastic and open to learning new skills. I learned that it is important to communicate with the teachers head master. If I have any doubts asking and receiving the feed back.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

In this Internship I know about leadership and leadership quality by the teachers. Team work is very important for any situation in this school. I acquired some know from the head master. He explains each and every thing about life (goals) How to reach goals and tells about how to face challenges and how to improve your behaviour body language like that.

We now keeps a notes for observe the every improvement thought out the week we are discussed the thoughts in our working. We are all gave their goals for this journey we also have to required our decision speaking skills which are very useful for further. As per the final day found that over performance is up graded.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

on doing the internship in m.p. model school kotabommali (BC) I usually interest to conduct the group discussion and various activities to the students because on creating these activities it could increase our knowledge and interest and also know the things of unknown from others by conducting these activities on students are interest to participate.

on the occasion of science day. I took up some of the students from 5th class to participate in science fair. I boost up the students and encourage them to participate for my hard trying some students are participate I support them to do some huge projects on the biology subjects on the concept of Heart. functioning and they are happy and also make me happy for doing that.

on before this occasion of science day a quiz competition conduct for the class students dividing them into groups and the questions are asked on their syllabus and the basic concepts of all subjects. All students are participate well in the competition.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

In this school, I took a internship for four months period of time during this period, I think have to proved my various skills especially communication skills. I would like to describe about improvement in the different components.

I used to communicate skills from the teachers in mpp model school (Kotabommali BC) the past of internship is experience given tremendous confidence to me to speak well and also easily conversation to others.

I liked my self in specific improvement and communication skills. I also learned how to behave with others and also learn what I use to communicate with teachers and appreciate their with maintaining protocols of the instructions and maintaining meeties.

→ Roles and Responsibilities - :

- ① In this school, Hm sir give some work and note down the work
- ② The teacher main role is to teach the lessons and conduct the Assignments.
- ③ Explain the lessons to students.

→ Performance - :

In doing the work, Prepare the students for exams classify their doubts and guide them.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

on doing the internship in m.p.p module school (Kotabommali B.C) the students are interested to learn the subject. Technology for the school is becoming the main part for the school administration there is a lot of the technologies in our school to increase the level of interest in students to learn the concepts and increase their knowledge.

There is a projectors smart, boards in our school through the means of technology of schools, teachers can create and teach the lessons in the projectors. A projector is an optical device used to project images and videos on the projects screen. It makes the notes - easier of the students.

The students can also manage a lot of assignments in a record period of time with the help of ipads, projectors etc... It creates a efficient process to learn lessons for the students It makes students more engaged and learn and it helps them retain information and it also helps the teachers to provide instant feed back.

PHOTOS & VIDEO LINKS



Student Name: Vankala Rohini

Registration No: 2022001052045

Term of Internship: From: 7-12-2022 To: 18-3-2023

Date of Evaluation:

Organization Name & Address: MPP Model School Kbm (BC)

Name & Address of the Supervisor
with Mobile Number

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5 ✓
2	Written communication	1	2	3	4	5 ✓
3	Proactiveness	1	2	3	4	5 ✓
4	Interaction ability with community	1	2	3	4	5 ✓
5	Positive Attitude	1	2	3	4	5 ✓
6	Self-confidence	1	2	3	4	5 ✓
7	Ability to learn	1	2	3	4 ✓	5
8	Work Plan and organization	1	2	3	4 ✓	5 ✓
9	Professionalism	1	2	3	4	5 ✓
10	Creativity	1	2	3	4	5 ✓
11	Quality of work done	1	2	3	4 ✓	5
12	Time Management	1	2	3	4	5 ✓
13	Understanding the Community	1	2	3	4 ✓	5 ✓
14	Achievement of Desired Outcomes	1	2	3	4	5 ✓
15	OVERALL PERFORMANCE	1	2	3	4	5 ✓

Date:


Signature Head Master Supervisor
M.P. Model School
Kotabommali B.C (M)
Srikakulam Dt.

Student Self Evaluation of the Short-Term Internship

Student Name: V. Rohini

Registration No: 2022001052045

Term of Internship: From: 7-12-2022 To: 18-3-2023

Date of Evaluation: M.P.P. Modal School Kbm (B.C)

Organization Name & Address: - MPP Modal School (Kbm) Bc.

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5 ✓
2	Written communication	1	2	3	4	5 ✓
3	Proactiveness	1	2	3	4	5 ✓
4	Interaction ability with community	1	2	3	4	5 ✓
5	Positive Attitude	1	2	3	4 ✓	5
6	Self-confidence	1	2	3	4 ✓	5
7	Ability to learn	1	2	3	4 ✓	5
8	Work Plan and organization	1	2	3	4 ✓	5
9	Professionalism	1	2	3	4	5 ✓
10	Creativity	1	2	3	4	5 ✓
11	Quality of work done	1	2	3	4	5 ✓
12	Time Management	1	2	3	4	5 ✓
13	Understanding the Community	1	2	3	4	5 ✓
14	Achievement of Desired Outcomes	1	2	3	4	5 ✓
15	OVERALL PERFORMANCE	1	2	3	4 ✓	5

Date:

V. Rohini
Signature of the Student

Evaluation by the Supervisor of the Intern Organization