

Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: CHIRAN, BHASKAR
Name of the College: SVKM'S College, Varanasi (Uttar Pradesh)
Registration Number: 1022051273001
Period of Internship: From 12.01.23 To 12.03.23
Name & Address of the Intern Organization: Education, Department, SVKM'S College, Varanasi
DEPARTMENT University
YEAR

An Internship Report on

Long term internship programme in Education department
(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of
B.A. (POL)

Under the Faculty Guidance of

M.V. Sathya Narayanan
(Name of the Faculty Guide)

Department of PHYSICS

Government Degree College (MAD)

(Name of the College)

Submitted by:

CHIKITI. ACHIE MADAN
(Name of the Student)

Reg.No: 2022POL057004

Department of PHYSICS

GOVERNMENT DEGREE COLLEGE (MAD) KLM

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester Internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

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Student's Declaration

I, CHIKATI ADHINARAYANA a student of BSc (MPE) IIIrd year
Program, Reg. No 2022001053004 of the Department of Physics
College do hereby declare that I have completed the mandatory internship
from 12-12-2022 to 18-03-2023 in education department (Name of
the intern organization) under the Faculty Guideship of
M.V. Sathyanarayana (Name of the Faculty Guide), Department of
BSc Physics, Govt. degree college (men's), Srikakulam.
(Name of the College)

ch. Adhi narayana
(Signature and Date) 18-03-2023

Official Certification

This is to certify that CHIKATI, ADHINARAYANA (Name of the student) Reg. No. 2022001053004 has completed his/her Internship in school (Name of the Intern Organization) on Education department (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of MPE (B.Sc) in the Department of Govt. degree college ^(new) (Name of the College).

This is accepted for evaluation.

(Signatory with Date and Seal)

Endorsements

Faculty Guide

Head of the Department

Principal

Certificate from Intern Organization

This is to certify that CHINTA ADHINARAYANA (Name of the intern)
Reg. No 20320001053004 of Govt. Degree College (w) (Name of the
College) underwent internship in school (Name of the
Intern Organization) from 12-12-22 to 18-03-23

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory / Not Satisfactory).

HEAD MASTER
M. P. P. SCHOOL
SIDDIPET

G. Jagadeesha

Authorized Signatory with Date and Seal

CHAIRMAN / CONVENOR
School Management Committee
M. P. P. School, SIDDIPET
Srikakulam (R) Mandal

Acknowledgements

- Morning 08:30 to 11:00
At 09:00 is prayer time
09:00 to 09:15 - the teacher teaches the lesson
After prayers students going to class room teacher read
5th sign in register and Attendance in making prayer in
teachers
At 09:15 to 10:15 - the teacher teaches the lesson
At 10:15 to 10:30 - 10:30
At 10:30 and intern students use dollars using the currency
Students noted down the students
At 11:00 break school provided a food "Kushya pallava"
Break
At 12:00 - 12:15 (Kushya Pallava)
At 12:15 students prayer next eating the food
At 12:30 to 12:45
At 12:45 give using variances in students
At 1:10 to 1:15 pm (Break break)
At 1:15 break teacher teach the lesson

Properties of [a,b]-basing

Properties of [a,b]-basing

11. unstable production song

Donnerstag, 14. August 1914

171040

Chlorophyll

A few more words would go

② 1994 To have an idea

4. $u = 1$ on $\partial\Omega$, $\phi = 0$ on $\partial\Omega$.

② persons and religious institutions

1907 - 1908 - 1909 - 1910 - 1911 - 1912 - 1913 - 1914 - 1915 - 1916 - 1917 - 1918 - 1919 - 1920 - 1921 - 1922 - 1923 - 1924 - 1925 - 1926 - 1927 - 1928 - 1929 - 1930 - 1931 - 1932 - 1933 - 1934 - 1935 - 1936 - 1937 - 1938 - 1939 - 1940 - 1941 - 1942 - 1943 - 1944 - 1945 - 1946 - 1947 - 1948 - 1949 - 1950 - 1951 - 1952 - 1953 - 1954 - 1955 - 1956 - 1957 - 1958 - 1959 - 1960 - 1961 - 1962 - 1963 - 1964 - 1965 - 1966 - 1967 - 1968 - 1969 - 1970 - 1971 - 1972 - 1973 - 1974 - 1975 - 1976 - 1977 - 1978 - 1979 - 1980 - 1981 - 1982 - 1983 - 1984 - 1985 - 1986 - 1987 - 1988 - 1989 - 1990 - 1991 - 1992 - 1993 - 1994 - 1995 - 1996 - 1997 - 1998 - 1999 - 2000 - 2001 - 2002 - 2003 - 2004 - 2005 - 2006 - 2007 - 2008 - 2009 - 2010 - 2011 - 2012 - 2013 - 2014 - 2015 - 2016 - 2017 - 2018 - 2019 - 2020 - 2021 - 2022 - 2023 - 2024 - 2025 - 2026 - 2027 - 2028 - 2029 - 2030 - 2031 - 2032 - 2033 - 2034 - 2035 - 2036 - 2037 - 2038 - 2039 - 2040 - 2041 - 2042 - 2043 - 2044 - 2045 - 2046 - 2047 - 2048 - 2049 - 2050 - 2051 - 2052 - 2053 - 2054 - 2055 - 2056 - 2057 - 2058 - 2059 - 2060 - 2061 - 2062 - 2063 - 2064 - 2065 - 2066 - 2067 - 2068 - 2069 - 2070 - 2071 - 2072 - 2073 - 2074 - 2075 - 2076 - 2077 - 2078 - 2079 - 2080 - 2081 - 2082 - 2083 - 2084 - 2085 - 2086 - 2087 - 2088 - 2089 - 2090 - 2091 - 2092 - 2093 - 2094 - 2095 - 2096 - 2097 - 2098 - 2099 - 2100 - 2101 - 2102 - 2103 - 2104 - 2105 - 2106 - 2107 - 2108 - 2109 - 2110 - 2111 - 2112 - 2113 - 2114 - 2115 - 2116 - 2117 - 2118 - 2119 - 2120 - 2121 - 2122 - 2123 - 2124 - 2125 - 2126 - 2127 - 2128 - 2129 - 2130 - 2131 - 2132 - 2133 - 2134 - 2135 - 2136 - 2137 - 2138 - 2139 - 2140 - 2141 - 2142 - 2143 - 2144 - 2145 - 2146 - 2147 - 2148 - 2149 - 2150 - 2151 - 2152 - 2153 - 2154 - 2155 - 2156 - 2157 - 2158 - 2159 - 2160 - 2161 - 2162 - 2163 - 2164 - 2165 - 2166 - 2167 - 2168 - 2169 - 2170 - 2171 - 2172 - 2173 - 2174 - 2175 - 2176 - 2177 - 2178 - 2179 - 2180 - 2181 - 2182 - 2183 - 2184 - 2185 - 2186 - 2187 - 2188 - 2189 - 2190 - 2191 - 2192 - 2193 - 2194 - 2195 - 2196 - 2197 - 2198 - 2199 - 2200 - 2201 - 2202 - 2203 - 2204 - 2205 - 2206 - 2207 - 2208 - 2209 - 2210 - 2211 - 2212 - 2213 - 2214 - 2215 - 2216 - 2217 - 2218 - 2219 - 2220 - 2221 - 2222 - 2223 - 2224 - 2225 - 2226 - 2227 - 2228 - 2229 - 2230 - 2231 - 2232 - 2233 - 2234 - 2235 - 2236 - 2237 - 2238 - 2239 - 2240 - 2241 - 2242 - 2243 - 2244 - 2245 - 2246 - 2247 - 2248 - 2249 - 2250 - 2251 - 2252 - 2253 - 2254 - 2255 - 2256 - 2257 - 2258 - 2259 - 2260 - 2261 - 2262 - 2263 - 2264 - 2265 - 2266 - 2267 - 2268 - 2269 - 2270 - 2271 - 2272 - 2273 - 2274 - 2275 - 2276 - 2277 - 2278 - 2279 - 2280 - 2281 - 2282 - 2283 - 2284 - 2285 - 2286 - 2287 - 2288 - 2289 - 2290 - 2291 - 2292 - 2293 - 2294 - 2295 - 2296 - 2297 - 2298 - 2299 - 2300 - 2301 - 2302 - 2303 - 2304 - 2305 - 2306 - 2307 - 2308 - 2309 - 2310 - 2311 - 2312 - 2313 - 2314 - 2315 - 2316 - 2317 - 2318 - 2319 - 2320 - 2321 - 2322 - 2323 - 2324 - 2325 - 2326 - 2327 - 2328 - 2329 - 2330 - 2331 - 2332 - 2333 - 2334 - 2335 - 2336 - 2337 - 2338 - 2339 - 2340 - 2341 - 2342 - 2343 - 2344 - 2345 - 2346 - 2347 - 2348 - 2349 - 2350 - 2351 - 2352 - 2353 - 2354 - 2355 - 2356 - 2357 - 2358 - 2359 - 2360 - 2361 - 2362 - 2363 - 2364 - 2365 - 2366 - 2367 - 2368 - 2369 - 2370 - 2371 - 2372 - 2373 - 2374 - 2375 - 2376 - 2377 - 2378 - 2379 - 2380 - 2381 - 2382 - 2383 - 2384 - 2385 - 2386 - 2387 - 2388 - 2389 - 2390 - 2391 - 2392 - 2393 - 2394 - 2395 - 2396 - 2397 - 2398 - 2399 - 2400 - 2401 - 2402 - 2403 - 2404 - 2405 - 2406 - 2407 - 2408 - 2409 - 2410 - 2411 - 2412 - 2413 - 2414 - 2415 - 2416 - 2417 - 2418 - 2419 - 2420 - 2421 - 2422 - 2423 - 2424 - 2425 - 2426 - 2427 - 2428 - 2429 - 2430 - 2431 - 2432 - 2433 - 2434 - 2435 - 2436 - 2437 - 2438 - 2439 - 2440 - 2441 - 2442 - 2443 - 2444 - 2445 - 2446 - 2447 - 2448 - 2449 - 2450 - 2451 - 2452 - 2453 - 2454 - 2455 - 2456 - 2457 - 2458 - 2459 - 2460 - 2461 - 2462 - 2463 - 2464 - 2465 - 2466 - 2467 - 2468 - 2469 - 2470 - 2471 - 2472 - 2473 - 2474 - 2475 - 2476 - 2477 - 2478 - 2479 - 2480 - 2481 - 2482 - 2483 - 2484 - 2485 - 2486 - 2487 - 2488 - 2489 - 2490 - 2491 - 2492 - 2493 - 2494 - 2495 - 2496 - 2497 - 2498 - 2499 - 2500 - 2501 - 2502 - 2503 - 2504 - 2505 - 2506 - 2507 - 2508 - 2509 - 2510 - 2511 - 2512 - 2513 - 2514 - 2515 - 2516 - 2517 - 2518 - 2519 - 2520 - 2521 - 2522 - 2523 - 2524 - 2525 - 2526 - 2527 - 2528 - 2529 - 2530 - 2531 - 2532 - 2533 - 2534 - 2535 - 2536 - 2537 - 2538 - 2539 - 2540 - 2541 - 2542 - 2543 - 2544 - 2545 - 2546 - 2547 - 2548 - 2549 - 2550 - 2551 - 2552 - 2553 - 2554 - 2555 - 2556 - 2557 - 2558 - 2559 - 2560 - 2561 - 2562 - 2563 - 2564 - 2565 - 2566 - 2567 - 2568 - 2569 - 2570 - 2571 - 2572 - 2573 - 2574 - 2575 - 2576 - 2577 - 2578 - 2579 - 2580 - 2581 - 2582 - 2583 - 2584 - 2585 - 2586 - 2587 - 2588 - 25

Tues day mild day. 4-20-85

Spent a good few days in the

summer veg. mid day veg → onion, potato, carrot and chakki

thickened and
acid by weak, to neutralize and

Friday with day weat -> 8°C, dol mud cracks

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

Learning objectives.

- ① In future plans, I became teacher, first patience and never hurts yourself and students.
- ② In Govt. teacher
 - ① wrote the diary
 - ② wrote the lesson ^{schedule} ~~sedule~~ note in our class.
 - ③ no. of students are brighter.
- ③ And improve the dullers become the bright students.
- ④ first of all, Read the lesson properly and teach the lesson.
in Ask question the students become brighter and instead
-ing the how to tech? I teach the lesson interesting in
Headmaster madam.
- ⑤ How to wrote the diary and lessonplans?
- ⑥ How to improve the dullers?
- ⑦ How to teach the lesson?

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Introduction:-

I am ch. Adhinarayana my four months intern organization is siddhi peta mpps school. In department of education (schools) in this school, 1 teacher (i) Head master. In this total strength is 13 students in school.

values of organization

- ① In this organization, value of the teacher and value of students life is very important is teacher.
- ② the teacher teaches lessons are students and value of teachers and friends.
- ③ the teacher guide for me good, bad decision in life.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

In this mpp school, siddipeta. team activities and week report is teach the lessons and doing the work Books in students and conduct the Assenment. the principal madam give some work like learn word notes and lesson plan schedule written it.

in this school, conduct the science day and childrens day celebrations, maths day celebrate the teachers Everyday take the dullers and improved it case in this school, No gate and neat class room, Nedu-Nedu program not this school.

some school improved well. In this school improved. some students participate the maths day celebrations Srinivas Ramanuja magic numbers 16 1429 numbers formed by students.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1 Monday	Teach the lesson in 4 th class	communication skills and writing skills are improved	G. Jeeva
Day-2 Tuesday	Teach the lesson in 4 th class	improve the communication skills.	G. Jeeva
Day-3 Wednesday	Do the sums in 4 th class	most students doing well. For maths.	G. Jeeva
Day-4 Thursday	conduct the dictation in 2 nd class	Some students in dictation in telugu 3 students are not well.	G. Jeeva
Day-5	conduct the exam in 4 th class.	E.V.s exam some students are well.	G. Jeeva
Day-6	conduct the exam in 2 nd class.	In english dictation some students are well.	G. Jeeva

WEEKLY REPORT

WEEK - 1 (From Dt/2-12-22 to Dt/7-12-22.)

Objective of the Activity Done:

Detailed Report:

In Monday, teach the lesson in 4th class good response students. In lunch time, mid-day meal Biryani, tomato ^{Pickle} ~~Pickle~~ served the two women for students. In Tuesday, teach the lesson in 4th class. sub :- ev.s. good response students only 3.

In lunch time mid day meal pulihora and tomato Pickle and chikki. In Wednesday, Doing the sums in 4th class only. In lunch time mid day meal is Biryani. Thursday conduct the dictation in 2nd class All students are well waiting. In lunch time Pulihora, tomato Pickle and egg.

In Friday conduct the exam in 4th class All students are well. In lunch time Rice and dal, egg. In Saturday conduct the dictatio in 2nd class english students are well writing mid day meal is vegetable rice and sweet.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lesson in II nd class.	first I see the students How many are concentration less - on in teach you.	G. Jeeb
Day - 2	Do the sums in II nd class.	Some student's are well doing sums	G. Jeeb
Day - 3	Teach the lesson III rd class.	the students are learned and doing good in studies.	G. Jeeb
Day - 4	Teach the lesson IV th class.	In 4 th class students good response	G. Jeeb
Day - 5	Do the sums in IV th class.	doing sums all students are good.	G. Jeeb
Day - 6	conduct the Assignment in IV th class.	conduct the exam students not well writing.	G. Jeeb

WEEKLY REPORT

WEEK - 7 (From Dt. 19.12.22. to Dt. 24.12.22.)

Objective of the Activity Done:

Detailed Report:

In Monday teach the 2nd class some students are very well. In mid day meal time All students are 1st prayer and next eating the food. In Tuesday teach the second class the 2nd class & do the sums in 2nd class. In Wednesday teach the lesson is e.v.s. All students are good response. In Afternoon principal give some works like in Thursday, teach the lesson in IVth class. control the class room and teach the lesson, conduct the assignment and in prayer time. I can see All students are devotion and school pledges etc. every day students are learned a word, G.K bit and poem. Every occupation first guide is a teacher.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Teach the lesson in 2 nd class.	All students are good listeners raise doubt. I clarify the doubts.	A. Jeeva
Day -2	Do the work book in 2 nd class.	All students good writing and improve the communication skills.	A. Jeeva
Day -3	Do the work book in 2 nd class.	All students are doing sums well	A. Jeeva
Day -4	Teach the lesson in 2 nd class	The students are learned and doing good in studies	A. Jeeva
Day -5	Do the sums in students	Students are well doing sums.	A. Jeeva
Day -6	Conduct the Assignments.	Conduct the Assignment students are well writing.	A. Jeeva

WEEKLY REPORT

WEEK - 8 (From Dt 26.12.22 to Dt: Dt 31.12.22.)

Objective of the Activity Done:

Detailed Report:

In ~~mod~~ monday teach the lesson in 2nd class. Subject is english. All students are good response and good listeners. ~~rais~~ the doubts I clarify the doubts. In mid day meal time is 12:00pm. In tuesday do the work book. in 2nd class subject is english. I write the the answers in black board all students are noted.

Teach the lesson and learn book spelling is by harting the students and I ask questions in students are replay and I ask questions in studenters are replay the question.

In saturday, conduct the Assignment. in maths students are good writing. some students are well writing in this week.

ACTIVITY LOG FOR THE NINTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	In monday conduct the SA-I examination.	I am invigilator in 1 st (00) II nd class students.	G. Jeeva
Day -2	In tues day conduct maths exam.	All students are well.	G. Jeeva
Day -3	In wednes day conduct English exam.	All students are well writing.	G. Jeeva
Day -4	In thours day conduct ev.s exam.	All students are well writing.	G. Jeeva
Day -5	In fri day collection the SA-I exam paper in IV, V th classes.	I correction the paper and note down marks in marks book.	G. Jeeva
Day -6	Papers is distributing the students and see the marks.	All students are see marks.	G. Jeeva

WEEKLY REPORT

WEEK - 14 (From Dt. 2-01-23 to Dt. 7-01-23.)

Objective of the Activity Done:

Detailed Report:

Prepare the exam in students and I guide me and another teacher. conduct the SA-I examination. In this exam question paper and answer sheet. In Monday conduct the Telugu exam. All students are write the exam. and Wednesday conduct the English exam. In Tuesday conduct the E.V.S exam. All students are write the E.V.S exam.

In this week, I am the invigilator, In this school this experience is good and correction the exam paper and mark is noted in marks book. teacher is good qualities with teach you and seeing the p. madam and respect and take respect.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Madam, doing the works me and intern students conduct the pongal in school.	In this school, small festival teacher celebrate the students.	A. J. Sub
Day -2	All students are songs practice.	All students are enjoy the pongal celebration.	A. J. Sub
Day -3	In wednes day, celebrate pongal, dargoli in school.	In this day is enjoyable day in life.	A. J. Sub
Day -4	pongol Holidays	-	A. J. Sub
Day -5	pongol Holidays	-	
Day -6	pongol Holidays	-	

WEEKLY REPORT

WEEK - ■ (From Dt. 9-01-23 to Dt. 14-01-23.)

Objective of the Activity Done:

Detailed Report:

Madam conduct the pongal celebration. In this school small festival celebrate the students and teachers.

In Tuesday, all students are practice the dances and practice the songs.

In Wednesday, All students and traditional look teachers also traditional look.

In Thursday Pongal Holidays is declared and re-open-the the next Thursday.

In this week every student cultural activities also important. dances, sing a song. and drawing the pictures in charts. conduct the games. All playing the games in ground.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Holiday	-	
Day -2	Holiday	-	
Day -3	Holiday	-	
Day -4	teach the lesson.	students are doing sums.	A. Jeeva
Day -5	Teach the lesson	All students are conc. the lesson.	A. Jeeva
Day -6	doing the sums.	All students are doing sums well.	A. Jeeva

WEEKLY REPORT

WEEK - 61 (From Dt. 15-01-23 to Dt. 21-01-23.)

Objective of the Activity Done:

Detailed Report:

In thurs day is school open teach the lessons and doing the sums and doing the work-books in 3 days are absent. no. of students are not attend in this school after pongal.

Mid day meal is pulihora, tomato Pickle. I friday, teach the lessons and doing the workbooks in 2nd class wrote the workbook students.

In saturday, conduct the cultural activities and games in afternoon time, morning time teacher teaches the lessons. In evening madam give the Home work.

In this day mid day meal is leafy rice and sweet.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Teach the lesson in 2 nd class.	communication skill are improve -d.	A. Jeeb
Day -2	Teach the lesson in 3 rd class.	the students listening the lesson.	A. Jeeb
Day -3	Teach and do the work book in 2 nd class.	I learn outcome is work book write write neatly.	A. Jeeb
Day -4	do the work book. english in 2 nd class	workbook is written neatly in students	A. Jeeb
Day -5	do the work book. telugu in 2 nd class	telugu workbook is well writing in students	A. Jeeb
Day -6	conduct the Assignment	students are well writing.	A. Jeeb

WEEKLY REPORT

WEEK - 11 (From Dt. 29.01.22, to Dt. 04.02.22)

Objective of the Activity Done:

Detailed Report:

In morning teach the lesson in 2nd class
I observe students are not well listeners.

Monday pledge is India is my country
and Ma Telugu Telli song and Vande Mataram
and Tuesday morning Vande Mataram and
Sare Jaha Accha, Road safety.

teach the lessons in 2nd class

In Wednesday do the work book in students.

In Thursday doing the workbook in students.

In Friday doing the workbook in students
are doing the sums

In Saturday conduct the Assignment some
students are well and some students are not
well writing.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Do the workbook in students I guide you	work book neatly wrote students.	A. J. Sub
Day - 2	do the workbook in 2 nd class I guide you	work book, neatly wrote students.	A. J. Sub
Day - 3	students wrote the work book	work book neatly wrote students.	A. J. Sub
Day - 4	students are using team and reading it.	All students are explaining very well	A. J. Sub
Day - 5	teachers give some work and some activities	technical skills is improved.	A. J. Sub
Day - 6	conduct the Assignment, dictation	Students are well writing.	A. J. Sub

WEEKLY REPORT

WEEK - 18 (From Dt. 6-2-23... to Dt. 11-2-23..)

Objective of the Activity Done:

Detailed Report:

In Monday, All students are doing the workbooks subject is English. In Afternoon mid day meal is biryani, potato curry and chikki.

In Tuesday all students are doing the work book and teaching the lessons and in Wednesday teach the lessons all students are listening.

In Thursday day teaching the lessons and all students are lesson is interesting.

In Friday students are reading by using team materials.

In Saturday conduct the Assignment and dictation. All students are wrote the exam well - writing only 2 are 3 students not well - writing.

In this madam listening skills and speaking skills improved.

Saturday All students are reading books.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	teach the lessons.	communication skills are improved.	A. Jadhav
Day - 2	teach the lessons.	communication skills are improved.	A. Jadhav
Day - 3	do the sums	All student sums doing well.	A. Jadhav
Day - 4	do the work book.	All students are good neat writing.	A. Jadhav
Day - 5	teaching the lessons.	technical skills for listening skills are improved.	A. Jadhav
Day - 6	Holiday	—	

WEEKLY REPORT

WEEK - 149 (From Dt. 13.2.23... to Dt. 18.2.23..)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in students. All students are good response and good listeners raise the doubt. I clarify the doubts.

In Tuesday do the workbook in subject is English. I write the answers in black board. All students are noted.

In Wednesday do the sums in blackboard. Students are doing the sums in black board.

In Thursday Do the workbook in subject is English. I write the answers in black board. All students are noted.

In Friday, teach skills are improved, technical skills are improved speaking skills are improved.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	teach the lesson in V class.	All students are listen is good.	G. Jadhav
Day -2	sir, give some students are work.	Do the work.	G. Jadhav
Day -3	lesson plan notes explaining.	All students are nice.	G. Jadhav
Day -4	Teach the alphabets, letters in dullers.	dullers I teach letters is note down.	G. Jadhav
Day -5	teach the lesson in dullers	duller I teach the Alphabets.	G. Jadhav
Day -6	conduct Assignment in dullers	duller are improved.	G. Jadhav

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in 5th class student. In Tuesday, Madam some home work is written with me.

In Wednesday, maths work book doing the workbook and students are neatly work book.

In thurs day, teach the lesson and Alphabets, letters.

In Friday, teach the dullers and do the sums in students.

In Saturday conduct the Assignment and All students are well written

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	teach the lesson in 2 nd class.	First I see the students How many are concentration lesson in teach 2 nd	A. Jadhav
Day -2	Do the sums in 2 nd class	I come to know about teaching in few and learning way	A. Jadhav
Day -3	I was sent to 4 th class and I have noticed some problems in them.	I come to know about their educational status.	A. Jadhav
Day -4	I taught the 5 th class students.	I observe about their knowledge on english.	A. Jadhav
Day -5	I went to 2 nd class and taught them.	I come to know how to teach the children neatly.	A. Jadhav
Day -6	I have interacted with the 1 st class students through activities.	I come to know about their mind set.	A. Jadhav

WEEKLY REPORT

WEEK - 1 (From Dt. 25.7.23 to Dt. 31.7.23)

Objective of the Activity Done:

Detailed Report:

In this week, I have conducted extra curricular activities like self introduction, games to interact with them to know about their state of mind and connect with them.

I have also taught them few lessons from their syllables in understandable manners so that they have felt that they come have observed their educational performance, knowledge.

Totally, I learn that some students are not very well in studies and they like the teaching in fun and learning way.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I went to 4 th class and I have observed some students who needs to be discipline.	I have know the to discipline the students as my standard.	A. J. Sub
Day - 2	I went to 5 th class and asked them about their goals which was well interactive.	I go to know, about their life style, goals and problems	A. J. Sub
Day - 3	I taught 3 rd class, a telugu lessons and by them through sentences.	I have manged the students to read in their mother language.	A. J. Sub
Day - 4	I have taught the first class students some rhymes and moral stories.	I come to know about communication and managment with students.	A. J. Sub
Day - 5	I have taught the 5 th class about how to behave at particlar places.	I have to come to know about men-toring in behaviour as pects.	A. J. Sub
Day - 6	I have conducted students activities for 2 nd class students on maths.	I have taught a subject in appro-chable manner.	A. J. Sub

WEEKLY REPORT

WEEK - 12 (From Dt. 22.2.23. to Dt. 28.2.23.)

Objective of the Activity Done:

Detailed Report:

In this entire week, I have observed about the students, their performance in studies and their students capability.

I have discussed about how to be good and became better in academic performance.

I have conducted some few activities regarding their syllabus and created an environment in which they are very active in group activities and in class too.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I have checked about the 5th class students awareness	I have know so many new things.	A. J. Sub
Day -2	I have taught 4th class students about english basics.	I got to know about teaching new things to the students.	A. J. Sub
Day -3	I have conduct a fun activity to the 2nd class.	I have developed any communication mentoring skills very well.	A. J. Sub
Day -4	I have helped the teachers in their respective work.	I come to know about the working of teachers.	A. J. Sub
Day -5	I have taught 5th class students about maths basics to help them further	I have learned to teach about how to solve arithmetic problems.	A. J. Sub
Day -6	I have taught e.v.s lesson for 4th class in a part practical way.	I have learned to teach in practical way.	A. J. Sub

WEEKLY REPORT

WEEK - 4¹³ (From Dt. 6-3-23... to Dt. 11-3-23...)

Objective of the Activity Done:

Detailed Report:

In this entire week, I have developed my teaching skills from syllabus lessons to a practical approach which enhanced my communication skills very well.

And I have also interacted with the respected government teachers, Parents about the situations, problems, environments etc. I have also tried to teach the students so that they feel like they are in a open space.

I have also worked with teachers and staffs work which made me know things that happens behind school.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught maths lessons to the 3 rd class and 4 th class.	I have developed my teaching skills.	A. Jadhav
Day - 2	I have conducted a game for exploring their talent for 5 th class.	I have interacted with students and helped them in their doubts.	A. Jadhav
Day - 3	I have checked about every class environment, the sanitary facilities and water supply.	I have to come to know about few problems in school.	A. Jadhav
Day - 4	I have interacted with students regarding their problems in school and gave some solutions.	I tried to solve students problems at a possible level.	A. Jadhav
Day - 5	I have taught 1 st class students about animals and birds.	I have dealt with 1 st class students digital way.	A. Jadhav
Day - 6	I have taught 3 rd class about eating etiquettes.	I have increased my communication skills.	A. Jadhav

WEEKLY REPORT

WEEK - ¹⁴8 (From Dt./3-2-23 to Dt./8-3-23)

Objective of the Activity Done:

Detailed Report:

In this week, I have developed my skills such as teachings, mentoring, communication, managing and team, participation skills when compared to the previous three weeks.

I have also observed about the school environment, students performance and I have also interacted with them and gave advice and get tried to solve them, in other ways.

the students also have been well performing with good rate.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	I have taught 4th class about discipline followed in class room.	I have interacted with the students about disciplinary	A. Jadhav
Day - 2	I have taught the 5th class student about seminar skills	I have tried to teach the students about seminar skills	A. Jadhav
Day - 3	I have interacted with 1st class student go through digital way.	I have accessed the digital device in the school.	A. Jadhav
Day - 4	I have taught the 2nd class about english lesson.	the students have learned and doing good in studies.	A. Jadhav
Day - 5	I have taught the 3rd class about e.v.s lesson.	the students are doing well.	A. Jadhav
Day - 6	I have interacted with all students about previous status and present status.	I have know so many things in this journey.	A. Jadhav

WEEKLY REPORT

WEEK - ¹⁸6 (From Dt. 13-2-23.. to Dt. 19-3-23..)

Objective of the Activity Done:

Detailed Report:

In this week I have developed my skills such as Teachings, mentoring, communication, managing and team, Participationskills when compared to the previous three weeks.

I have also observed about the school environment, students performance and i have also interacted with them and gave advice and get tried to solve them, in other ways.

the students also have been well performing with good rate.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

- 1) In four months long internship programme: I have observed and experienced and working conditions and relation with staff in the school are harmonious and amicable.
- 2) I learned so much from the existed employees in the school with great extent.
- 3) They have given wonderful support in discharging my duties and roles in efficient way.
- 4) I have protocol institution producers process of taking classes and time management of the institutions.
- 5) I observed that work place is very spacious and well ventilated to work freely and happily.
- 6) I am very happy to express my feelings regarding working conditions of the school unsatisfactory.
- 7) Other teachers and head masters supported me and some times motivated me and worked like a team to performing given tasks.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

I have planned according to duration of the internship and working schedule of the institution to acquire managerial skills for better performance in future.

entire internship period. I have and acquired, self management skills, team management and overall managerial skills, I am well equipped with workman ship and productive use of institution capacity extent of my ability under the nature of work and given weekly schedules for the head of my institution. I derived a plan set a goal and finish my task.

overall performance in the institution from my side is satisfactory. I have acquired self confidence and decision making and problem solving in class. I learned how to perform and interact with the students in the classroom.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

In this institution (school) I took Internship 4 months period. During this period I think have proved by various skills, especially communication skills. I would like to describe here a about improvement in different describe here about improvement in different components.

I liked myself specific improvement and communication and written communication skills. I learned conversational skills like greeting others and training and appreciating others with main training protocols of the instructions.

Student Self Evaluation of the Short-Term Internship

Student Name:		Registration No:
Term of Internship:	From:	To :
Date of Evaluation:		
Organization Name & Address:		

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: CHIKATI, ADHINARAYANA

Registration No: 2022001053004

Term of Internship:

From: 12-12-2023

To: 18-03-23

Date of Evaluation:

Organization Name & Address: education department (school)

Name & Address of the Supervisor g. Jagadhamba

with Mobile Number

9177873354

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

G. Jagadhamba

Signature of the Supervisor

HEAD MASTER

P. P. S. S. S. S.

SIDDIPETA

Chikati Adhinarayana

Date:

Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: CHIKATI ADHI NARAYANA

Programme of Study:

Year of Study: IIIrd year

Group: BSc (MPD)

Register No/H.T. No: 2022001093004

Name of the College: Government degree college (men)

University: D.B.R. Ambedkar university

SLNo	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

Date:

Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: CHIKATI, ADHINARAYANA

Programme of Study:

Year of Study:

Group: B.Sc (MPE)

Register No/H.T. No: 2022001093004

Name of the College: Government degree college for men (SKM)

University: DR. B. R. AMBEDKAR.

SLNo	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	
2.	For the grading giving by the Supervisor of the Intern Organization	20	
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide

Signature of the Internal Expert

Signature of the External Expert

Signature of the Principal with Seal

