

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: CHINTU . GURUNATH

Name of the College: GOVERNMENT Degree collage [MEN]

Registration Number: 2022001053005

Period of Internship: From: 12-12-23 To: 12-04-23

Name & Address of the Intern Organization mines And Geology.

DR. BR AMBEDKAR University
3rd YEAR

An Internship Report on

MINES AND Geology

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

B.Sc

Under the Faculty Guideship of

M.V. Sadya Narayana

(Name of the Faculty Guide)

Department of

Government Degree College SKLM.

(Name of the College)

Submitted by:

CHINTU. GURUNATH

(Name of the Student)

Reg.No: 2022001053005

Department of _____

Government Degree collage MEN SKLM

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

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Student's Declaration

I, Ch. Gouth a student of mines & geology
Program, Reg. No. 20220010505 of the Department of Government Degree
College do hereby declare that I have completed the mandatory internship
from 12-10-22 to 12-4-23 in mines and geology (Name of
the intern organization) under the Faculty Guideship of
M.V. Satyanarayana (Name of the Faculty Guide), Department of
Government Degree College (Name of the College)

Ch. Gouth
(Signature and Date)

Official Certification

This is to certify that Ch. Gnanath (Name of the student) Reg. No. 2022001053006 has completed his/her Internship in mines & geology (Name of the Intern Organization) on _____ (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of _____ in the Department of Government Degree (Name of the College).

This is accepted for evaluation.

K.V. Nagaraj
Technical Assistant
O/o Asst. Director of Mines and Geology
SRIKAKULAM
(Signatory with Date and Seal)

Endorsements

Faculty Guide

Head of the Department

Principal

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

- * Office work done
- * Field work
- * Letter writing
- * Record book
- * Despatch writing
- * In word Register writing
- * Office Maintenance
- * How to Collect-Loes from the Companies.
- * Clerical work
- * Maintaining records
- * Data entry in boxes
- * Filling the forms.
- * checking the records.
- * Analysing the data
- * Collection of works
- * Registration of firms
- * office work
- * Maintenance of work records.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.
 - * *Clerical data works*
 - * *Maintaining records*
 - * *Data entry*
 - * *policies taken by the organization.*
 - * *Maintenance of work records.*
 - * *Plans and policies taken by the employees.*
 - * *Analysing the data works.*
 - * *Interpreting the work records.*
 - * *Organization accounts*
 - * *Maintenance of records and accounts*
 - * *office work by the management*

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

The Intern should have the patience and the confidence on the work done by the intern, He/she should know the English/Telugu Record Maintenance. The Intern should have the polite speaking nature Intern should work in either office work / field work also. The Intern should go to the place and verify the tasks.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Introduction of the Royalty Inspector and staff	Origination and structure	✓
Day - 2	Introduction of the Royalty Inspector and staff	Origination and structure	✓
Day - 3	Introduction of the Royalty Inspector and staff	Origination and structure	✓
Day - 4	About record books and writings	How to maintain the records.	✓
Day - 5	About record books and writings.	How to maintain the records.	✓
Day - 6	About Incoming record and Out going record	About Submission.	✓

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In the office of the department, Royalty Inspector Introduces about the staff members and the powers regarding the department. He Explains about the skills and techniques regarding the work in the office and in the mine section. The Supervisor will see the outline map of the land and then the Royalty Inspector and Supervisor will inspect the land and submit the Records to the office.

Day & Date	Field Description of the Study activity	Location/Station	Project (to change) Organization
Day 1	Field Surveying with GPS and GPS	Field Station	
Day 2	Field Surveying with GPS and GPS	Field Station	
Day 3	Field Surveying in GPS	Field Station	
Day 4	Field Surveying in GPS	Field Station	
Day 5	Field Surveying in GPS	Field Station	
Day 6	Field Surveying in GPS	Field Station	

WEEKLY REPORT

WEEK - 2 (From DA to DA)

Objective of the Activity Done:

Detailed Report:

The Royalties Inspector Sir tells and calculates about the amount which has to be paid by the owner of the mines. It has to pay the taxes to the R.T Sir. He calculates the taxes and charges the amount of filing to the owner. Finally, he measured the land and the incomes of the owner. As per the guideline he, filed the taxes on the owner.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Field writing in Govindha Perum	Measurements of Granite	
Day - 2	Field writing in Kotalammati	perimetry	
Day - 3	Field writing in Kotalammati	perimetry	
Day - 4	About the granite bill permit	we know how to take permit bill.	
Day - 5	About the granite bill permit	we know how to take permit bill.	
Day - 6	About the granite bill permit	we know how to take permit bill.	

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

The Royalty Inspector Sir explains about the levying of taxes and the bills. It measures the land and also give some measurements to that. So that the land be identified through the number. The P.I Sir collects taxes from the Owner. Through this, the taxes can be levied by the Royalty Inspector.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	About the Granite pegs	Granite found in the layers.	
Day - 2	About the Granite theory	Granite found in the layers.	
Day - 3	About the granite and Gneiss	Amount of the fires.	
Day - 4	About the Granite fires	Amount of the fires.	
Day - 5	About the granite fires and Gneiss	Amount of the Gneiss fires.	
Day - 6	Field visit with R.A. Sir	Measurement of slabs.	

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

R.I Sir will Inspect the land and the Tax paid by the land owner. R.I tells the Amount of the tax by the measurement of the granite Slabs. To which the R.I should measure the granite Slabs by him self and check the Office records to match the output records and Sarves madam will be see the land. Inspect the land.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Field visit with R.A. Sir	Measurement of Shabs.	<i>[Signature]</i>
Day - 2	Field Visit with R.A. Sir	Measurement of Shabs.	<i>[Signature]</i>
Day - 3	Field Visit in Tekkali	About Granite Colour.	<i>[Signature]</i>
Day - 4	Field Visit in Tekkali	About Granite Colour.	<i>[Signature]</i>
Day - 5	Field Visit in Tekkali	About Granite Colour.	<i>[Signature]</i>
Day - 6	Field Visit in Kotabommali	About Granite Variations.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In the office, the clerical work is done by the people and the process is explained. In the office, the works are done in a process through which we can get how to do that.

At the same time, R.T. Sri chuk
the office records to match the output
records and our madam will see the
and In Sport the land.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Field Visit in Kotabommali	About Granite Variations.	
Day - 2	Field Visit in Kotabommali	About Granite Variations.	
Day - 3	About the office work	Record placement	
Day - 4	About the office work	Record placement.	
Day - 5	About the office work	Record placement.	
Day - 6	In Record work with (J.A) Madam	Letter writing in record.	

WEEKLY REPORT

WEEK - 6 (From 1st to 1st)

Objective of the Activity Done:

Detailed Report:

The Royalty inspector decides the share rate and the amount to be paid by the owner. The forest surveyor observed the land guide and the income of the lands. Then he measures the total area, so that he will give an action number to that land. The Surveyor also collects these records and the number to the owner. The Madam explains about the maintenance of records regarding the payments.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	In record work with (J.A) Madam	letter writing in record.	
Day - 2	In record work with J.A Madam	letter writing in record.	
Day - 3	Record work. with J-A Mam	Record entry	
Day - 4	Record work with J.A Mam	Records Maintenance.	
Day - 5	Record work with (J.A) mam	Records entries.	
Day - 6	Record work with (J.A) Madam	Record Maintaining	

WEEKLY REPORT

WEEK - 7 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Junior Assistant Madam Explains about the records and its maintenance. The permits and taxes which are levied are should be entered into the record as per the number. The permits of the Company are entered with the receipts. Every data of the Company regarding the tax accounts are to be maintained and recorded in the record books. (T.A.) Madam Explains the maintenance of these record books.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Record work with (J.A) Madam	posting letters in the record.	<i>[Signature]</i>
Day - 2	Record work with (J.A) Madam	posting entries in the record.	<i>[Signature]</i>
Day - 3	Record work with (J.A) Madam	posting Accounts in the record.	<i>[Signature]</i>
Day - 4	Record work with (J.A) Madam	posting and recording the entries	<i>[Signature]</i>
Day - 5	Record work with (J.A) Madam	Recording the replies	<i>[Signature]</i>
Day - 6	Record work with (J.A) Madam	posting the Accounts of the Companies.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 8 (From Dt..... to Dt: Dt.....)

Objective of the Activity Done:

Detailed Report:

The permits are to send to Company and are to be recorded in the books. The replies which are received from the Company are also to be pasted in the record books. Every minute transaction is recorded and has to be calculated in the books of records. These records are maintained clearly without any mistakes and hindrances.

ACTIVITY LOG FOR THE NINTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	visiting the place of granite near govindapuram	measurement of granite	
Day - 2	Visiting the place of granite near govindapuram	measured to be taken at granite.	
Day - 3	Visiting the place of granite	measurement of granite.	
Day - 4	Visiting the granite Quarry	work with granite.	
Day - 5	Visiting the granite Quarry	work of the granite.	
Day - 6	visiting the granite place	work with granite stones.	

WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In the office work the (J.A) Junior Assistant will guide the Record that every permit record will be posted in the post to the company. It will be registered in the record the reply of the company will also be registered in the record. The Recycling the permit the notice will be sent in the post of the (J.A) Madam and Reply will be mentioned in the record.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	visiting the Company	process of cutting granite	wasu
Day - 2	visiting the Company of granite near govindapuram	processing of granite	wasu
Day - 3	visiting the place of granite Company	process the granite	wasu
Day - 4	visiting the granite factory in penur	Polishing the slabs.	wasu
Day - 5	visiting the granite factory in the village	polishing the granite slabs.	wasu
Day - 6	visiting the factory	Cutting the slabs of granite.	wasu

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

The factory, cutting the granite from the factory, which places some techniques and has taken some precautions in the Granite Quarry. Some measurement are taken while cutting the granite. These granite slabs are taken to the factory for the further process. Where the granite it is polished and cutting into the required pieces.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	visiting the factory,	cutting the slabs of granite	wasu
Day -2	visiting the factory	cutting the granite slabs.	wasu
Day -3	visiting the office	process of these slabs.	wasu
Day -4	visiting the factory	polish the ends of granite.	wasu
Day -5	visiting the factory	granite is polished.	wasu
Day -6	visiting the factory	Dispatch of granite.	wasu

WEEKLY REPORT

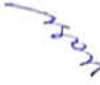
WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

R.I. will measure the slabs according to the measurement of the data given by the office. Depending on the cases the granite will be cut. The gang saw, ten @ gang saw, 2/ones, cutter size. The measurements will be given. The security deposit will be at least 10,000/- It will be collect by the Government

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Visiting the factory	Dispatch of the granite	
Day - 2	Visiting the factory	Dispatch of the granite.	
Day - 3	About final introduction of mines and granite	We locate the granite in place.	
Day - 4	About final location of granite and mines.	Location of granite	
Day - 5	About the submission of granite mines	Spot the granite's mines.	
Day - 6	About the submission of record in the office	Record papers of the granite company.	

WEEKLY REPORT

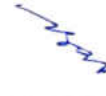
WEEK - 12 (From 17 to 19)

Objective of the Activity Done:

Detailed Report:

The granite which are located in the quarry are measured and some certain measurements, they are handled by the machines. They are cleaned, polished and makes smooth. These slabs are taken considered by the government and must be solidation the bricks. These records are sent to the office for further analysis of the information.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	About submission of records	Records to be submitted in office.	
Day - 2	About the records classification	Records are checked.	
Day - 3	About the record manipulations	Records are sent to office	
Day - 4	About the record submission	These records are printed.	
Day - 5	About the savior place	Location of granite place.	
Day - 6	About the granite stones in George	Record these in books.	

WEEKLY REPORT

WEEK - 13 (From Dt. to Dt.)

Objective of the Activity Done:

Detailed Report:

The mines which are located are has to be given a name to classify it to identify them. The directions and the lengths of the mines are measured and to be noted. These noted measurements and records are Audited and checked by the government. The office of the mines has to clearly mention all the required information for the Submission.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	About the Savoury place.	looking the place in the Saviour.	<i>[Signature]</i>
Day -2	About the place of mines	Directions to be noted.	<i>[Signature]</i>
Day -3	About the place of Quarry	locating the mines.	<i>[Signature]</i>
Day -4	About the place in sand location	locating the place in the area.	<i>[Signature]</i>
Day -5	About the place in the mapping.	locating the mines of the place.	<i>[Signature]</i>
Day -6	About the mining areas	The areas are mapped.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 14 (From Dt. to Dt.)

Objective of the Activity Done:

Detailed Report:

The Taxes which are levied by the officers are to be recorded in the books and receipts are to be pasted. These books are to be submitted to the office for the analysing and entering of the information. The accounts are to be clearly mention. In any mistake, the same to be rectified by the office members.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	About final information of mines.	locate the granite place.	Wah
Day -2	About Submission of docs records	Record papers of the granite company.	Wah
Day -3	About the seed place in the location	location of the place.	Wah
Day -4	Submission of bill and permit on office	Submitting the total bill to P.A. Sir.	Wah
Day -5	About the submission of papers.	Papers of records are collected.	Wah
Day -6	About the submission of records to higher officer	Maintaining record & submit the A.D. Sir.	Wah

WEEKLY REPORT

WEEK - 15 (From 15/11/2020 to 19/11/2020)

Objective of the Activity Done:

Detailed Report:

In mines and Geology, the Quarry and the granite plays different role in it. For the Quarry the (FORM B). The Application charges may be 500/- The code of the mines is the TNCOV. The every company should get the Quarry and the granite. The Quarry is for the 10 years and the granite is for the 20 years lease.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

In the work we met the different people from the different sides of the states and also job roles. The roles that comes from the D.D to the A.D to the R.I and J.A the office will work like this only. The procedure is about the second Maintenance in the office. discipline that everyone should attend in the time to the office. they should be in the team work that the work will be done.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

By Doing the IT in the mines and Geology that we acquire the Discipline by coming from time to time and maintaining the records of the from where to where. By combining the work together in the makes the work easier to do. By doing the work in time we improve our skills that will be used in the future. Taking right decision in the right time we may improve our self.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.)

We may communicate the others with the cheerful smile in the face that tells that we are interested in talking with him. The conversation of the words should be smooth. We should take politely in the good manner. We should not argue or outburst with that we are talking. We should be confident in what we talk. We should listen what others say. We should follow the protocols of the higher authorities, we should always greet others in the good manner.

Student Self Evaluation of the Short-Term Internship

Student Name: CH. GARUNATH	Registration No: 2022001053005
Term of Internship: From: 12-11-22 To: 12-11-23	
Date of Evaluation:	
Organization Name & Address: Mines & geology and home Geetha Nagar Colony, Srikalahasti.	

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5	/
2	Written communication	1	2	3	4	5	/
3	Proactiveness	1	2	3	4	5	/
4	Interaction ability with community	1	2	3	4	5	/
5	Positive Attitude	1	2	3	4	5	/
6	Self-confidence	1	2	3	4	5	/
7	Ability to learn	1	2	3	4	5	/
8	Work Plan and organization	1	2	3	4	5	/
9	Professionalism	1	2	3	4	5	/
10	Creativity	1	2	3	4	5	/
11	Quality of work done	1	2	3	4	5	/
12	Time Management	1	2	3	4	5	/
13	Understanding the Community	1	2	3	4	5	/
14	Achievement of Desired Outcomes	1	2	3	4	5	/
15	OVERALL PERFORMANCE	1	2	3	4	5	

Date:

Ch. Garunath
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: <i>C.H. Guwarath</i>	Registration No: <i>2011001058005</i>
Term of Internship: <i>From: 12-12-22 To: 12-11-23</i>	
Date of Evaluation:	
Organization Name & Address: <i>mines and Geology</i>	
Name & Address of the Supervisor: <i>N RAGARAJU</i>	
with Mobile Number: <i>8899666632</i>	

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

N. V. N. N.
Technical Assistant
O/e Asst. Director of Mines and Geology
 Signature of Supervisor



Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study
- To develop communication, interpersonal and other critical skills in the future job
- To acquire additional skills required for the world of work
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks: Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SCPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: CH. GURUNATHA

Programme of Study:

Year of Study:

Group: B.Sc [M.P.E]

Register No/H.T. No: 202201053005

Name of the College: Government Degree College men

University: Dr. G.R. Ambedkar University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

Date:

Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: C.V. Gounath
Programme of Study: M.NES AND Ecology
Year of Study: 3rd Year
Group: B.Sc [M.P.E]
Register No/H.T. No: 2022001053005
Name of the College: Government Degree College [Green]
University: Dr. B.R. Ambedkar University.

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	<u>70</u>
2.	For the grading giving by the Supervisor of the Intern Organization	20	<u>15 19</u>
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide

Signature of the Internal Expert

Signature of the External Expert

Signature of the Principal with Seal