

GOVERNMENT DEGREE COLLEGE (MEN)

SRIKAKULAM.



2023

Semester Internship (Long Term)

Area of Internship: M.P. School, Nandakapooram

Village : Nandakapooram, Eluru

Mandal : KOTURU

District : Srikakulam

Faculty Guide

Smt.RS. Goldina

Lecturer in chemistry

Submitted by

Name: CHANDANAM. SORESH

Group: 3rd B.sc [MCAC]

Hall Ticket No.: 2022001562006

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: CHANDANIN SURESH

Name of the College: GOVERNMENT DEUTARA (MAN) College

Registration Number: 2022001362006

Period of Internship: From: 12/12/2022 To: 12/04/2023

Name & Address of the Intern Organization

Dr. B. Anand Kumar University
YEAR

An Internship Report on

Educational Department

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

Govt. degree college for "MCA"

Under the Faculty Guideship of

Smt. Dr. Goldina

(Name of the Faculty Guide)

Department of

Chemistry: Government degree college (men)

(Name of the College)

Submitted by:

CH. Suresh

(Name of the Student)

Reg.No: 2022001562006

Department of Analytical chemistry.

Govt. degree college (men) tirukulam.

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester Internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

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Student's Declaration

I, Ch. Suresh a student of 4 months Internship
Program, Reg. No. 2022001562006 of the Department of Educational Department
College do hereby declare that I have completed the mandatory internship
from 12/12/2022 to 12/04/2023 in _____ (Name of
the intern organization) under the Faculty Guideship of
_____ (Name of the Faculty Guide), Department of

(Name of the College)

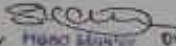
Ch. Suresh
(Signature and Date)



Official Certification

This is to certify that CHANDANAM SURESH (Name of the student) Reg. No. 2022001562006 has completed his/her Internship in _____ (Name of the Intern Organization) on _____ (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B.Sc (MCAC) in the Department of GOVERNMENT DASAR (MEN) (Name of the College).

This is accepted for evaluation.


Head Master
M.P.P. School
Maddurapalle, Channarayana
Maddurapalle, Channarayana
(Signatory with Date and Seal)

Endorsements

Faculty Guide

Head of the Department

Principal

Page No.

Certificate from Intern Organization

This is to certify that CH. Suresh (Name of the intern)
Reg. No 2022001562006 of Govt. Degree collegemen (Name of the
College) underwent internship in Educational Department (Name of the
Intern Organization) from 12/12/2022 to 12/04/2023

The overall performance of the intern during his/her internship is found to be

Satisfactory (Satisfactory / Not Satisfactory).

Suresh
Head Master M: 30-04-2023
M.P.U. P.School
Venkatapuram Colony I.

Authorized Signatory with Date and Seal

Acknowledgements

Morning [9:05 to 9:15]

At 9:05 is prayer bell

- ① Vandemataram ② Slogan ③ pledge ④ National Anthem
⑤ poem ⑥ story ⑦ G.K. Bt.

* After prayers students are going to their classroom Teachers and Sias sign in registration and Attendance in mobile phones in teachers.

* Next, madams & Sias Attendance in students and no. of students attendance in school in mobile.

* 9:30 to 10:35

* The teachers teaches the lessons.

* The intern students give the dullers in teacher with me improve the students.

* The principal madam give the work - finish the work submit the teacher.

* 10:35 to 10:40 [break]

* 10:40 to 12:00 pm

* Teacher doing the work in students

* 10:00 and 10:15 students are sitting doing the work

In students noted down the students

* 10:15 to 10:30 (Lunch - Break)
All students clean the plates and served the food

* 10:30 to 10:45 (Lunch - Break)
All students clean the plates and served the food

* 10:45 to 11:00 (Lunch - Break)

* 11:00 to 11:15 (Lunch - Break)
All students clean the plates and served the food

* 11:15 to 11:30 (Lunch - Break)
All students clean the plates and served the food

* 11:30 to 11:45 (Lunch - Break)
All students clean the plates and served the food

* 11:45 to 12:00 (Lunch - Break)

* Teacher give doing with books in students.

* 12:00 to 12:15 (Lunch - Break)
All students clean the plates and served the food

* 12:15 to 12:30 (Lunch - Break)
All students clean the plates and served the food

* 12:30 to 12:45 (Lunch - Break)

* 12:45 to 1:00 (Lunch - Break)

* Teacher teaches the lesson and doing the work

* 1:00 to 1:15 (Lunch - Break)
All students clean the plates and served the food

* 1:15 to 1:30 (Lunch - Break)
All students clean the plates and served the food

* 1:30 to 1:45 (Lunch - Break)
All students clean the plates and served the food

Sum

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Contents

MONDAY [Prayer]

- 1) Vande mataram song
- 2) Maa telugu - talliki
- 3) Pledge in telugu
- 4) learn a word
- 5) General knowledge
- 6) National anthem

In mid-meal is ~~biryani~~ and tomato porridge, chutney

TUESDAY [Prayer]

- 1) Vande mataram song
- 2) Sare Jahan se Acha
- 3) Road safety pledge
- 4) pledge in telugu
- 5) learn a word
- 6) Poem and national Anthem.

In mid-meal is Pulihora and tomato porridge.

WEDNESDAY [Prayer]

- 1) Vande mataram song
- 2) Telugu - talliki [state Anthem]
- 3) School safety pledge
- 4) Learn a word day
- 5) National - Anthem.

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In mid-meal is ~~biryani~~, Potato Curry and chutney.

THURSDAY [Prayer]

- 1) Vande mataram song
- 2) Saru Tahan se Acha
- 3) Pledge in English
- 4) Learn a word a day
- 5) G.K. bit, Poem
- 6) Reading Telugu, English news paper.
- 7) National Anthem
- 8) Nature pledge.

In mid-meal is lemon pulihora, tomato Patedi.

FRIDAY [Prayer]

- 1) Vande mataram song
- 2) maa telugu talliki
- 3) Nature Prayer
- 4) Pledge in English
- 5) Learn a word
- 6) G.K. bit, Poem
- 7) Reading the news paper
- 8) National Anthem

In mid-meal is Rice, dal and chatki.

SATURDAY [Prayer]

- 1) Vande mataram song
- 2) Saru Tahan se Acha
- 3) Pledge in English
- 4) Learn a word a day
- 5) G.K. bit, Poem
- 6) National Anthem
- 7) Reading the Newspaper

In mid-day meal is leafy Rice, Leafy dal, sweet.

CHAPTER I EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

Learning Objectives :

- ① In-future plans, I become a teacher, -first patience and never, hurts yourself and students.
- ② In Govt-Teacher
 - ① write the Diary
 - ② write the lesson schedule note in our class
 - ③ No. of students are brighter.
 - ④ No. of students are dullers we can see
- ③ And Improve the dullers become the bright students.
- ④ First of all, Read the lesson properly and teach the lesson in students Ask questions the students become brighter and interesting the lesson How to teach? I teach the lesson interesting in principal madam.
- ⑤ In principal madam, Doing the work like learn a word note and Registration no. of students are present or absent and conduct the examination and collection the papers and cultural activities like sing a song and music dancers and games.
- ⑥ How to make the thm?

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Introduction :-

I am -A. Maneesha, my four months Intern Organisation is Govt. High School. In the Department of Education (Schools). In this school.

values of Organisation :-

- 1) In the organization, value of the teachers and valuable of students life is very important is teacher.
- 2) The teacher guide for me good, bad, decision in life. The guide you.
- 3) The teacher teaches lessons are students and valuable of teachers and friends.

Role and Responsibilities :-

- 1) In this school HM Sir give some work are the HM and notedown the notebooks.
- 2) The teacher main role is teach the lesson and conduct the Assessment.
- 3) Explain the Equipment in students.
- 4) In the employees doing the school work and teachers and Sirs doing the lesson plan and submit the notebook. and check the visiting officer all notebooks.
- 5) The duller students madam by using HM materials explain write the students in notebook.

Performance :-

I am Doing the work, prepare the HM, prepare examinations in students. I guide you, conduct the FA-I, FA-II, FA-III exams.

I am Invigilator I am good performance in school.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions; weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

In this +Im activities and week Report is teach the lessons and doing the work books in students and conduct the Assessment. The principal Sir give some work like learn word notes and lesson plan schedule written it.

In this school, I conduct the science day and children celebrations mathaday celebrate the teachers.

In this school lions club donot in Harika construction in this program attend the commissioner and school principal madam and all intern students also attend.

The commissioner give plates and bottles in in student. In Internship students madam give the dullers and improve the dullers remember it.

Everyday take the dullers and Improved it Case.

In this school, No gate and heat classroom
Nadu- Nedu program not this school.

Some School improved well. In this school
not improved some students are participate the maths
days celebrations Srinivas. Ramanuja magic Number is
1429 number formed by students. Sir give some tasks
tasks like TLMs, Telugu TLM, Science TLM and maths
give the teacher finished the TLM submit the teacher.

In fifth week Report is conduct exam well-
written in the students and some students are dullers
not well - written exam.

I rectified the dullers students improved the
students I tried level best improved.

I previous days, dullers are no writing and
students reading now-a-day better than previous.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lesson in 4 th class	Communication skills and writing skills are improved	
Day - 2	Teach the lesson in 4 th class	improve the communication - the students and display & good students	
Day - 3	Do the sum in 4 th class	No. of students doing well for maths sum only some students are doing well	
Day - 4	conduct the diction in 2 nd class	Some students in diction in Telugu only 2 or 3 students are not well	
Day - 5	conduct the Exam in 4 th class	EVS Exam Some students are well writing and some students are not well writing	
Day - 6	conduct the Exam in 2 nd class	In English diction some students are well writing only 2 or 3 students are not well.	

WEEKLY REPORT

WEEK - 1 (From Dt. to Dt.)

Objective of the Activity Done:

Detailed Report:

In Monday, teach the lesson in 4th class good response students. In lunch time mid-day-meal Biryani

Tomato pakodi served the two women & 8 students

In Tuesday - teach the lesson in 4th class sub: E.V.S good response students only 6 dullers not interesting

lessons. - total strength is 20 students remaining

students teach the lesson

In lunch time MDM pulihora and tomato pakodi and chakki. In Wednesday, Doing the sum 4th class

Only 2 & 3 dullers. In lunch time MDM is Biryani, potato curry and egg. In Thursday conduct

the Diction in 2nd class All students are well-writing

Only 3 students not well writing only 3 students not well writing. In lunch time pulihora, tomato

pakodi and egg. In Friday conduct the Exam in 4th class All students are well-writing only 6

students not well writing In lunch time Rice

and dal, egg and chakki In Saturday conduct

the diction in 2nd class English diction students are well writing MDM is leaf. via and dal and sweet

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Teach the lessons in 11 th class	First I see the students + how many are concentration less in teach you some students are absent	
Day -2	Do the sums in 11 th class	Some students are well doing Sums	
Day -3	Teach the lesson in 11 th class	In 11 th class students start lesson concentration + the lesson ask o/a/s displaying test	
Day -4	Teach the lesson in 11 th class	In 11 th class students good response	
Day -5	Do the sums in 11 th class	Doing sums all students are good	
Day -6	conduct the assessment in 11 th class	conduct the exam students not well writing	

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday teach the 2nd class some students are very well. Only 2 students are not well in mid-day meal. All students 1st prayer and next eating the food. In Tuesday teach the 2nd class & Do the same in 2nd class in Wednesday teach the lesson subjects is EVS All students are good response in after noon principal give some works like CHM in Thursday teach the lesson in 1st class. In Friday, Do the same in 1st class All students are well done. In Saturday morning conduct the Assessment and correction the Exam paper marks in good.

I am -teacher, my work is conduct the classroom and teach the lesson, conduct the Assessment and in prayer time I came All students are Devotion and school pledges etc. Everyday students are learn a word, G.K Bif and poem.

In this school teacher is very important place in society teacher is very important Occupation first guide is a teacher.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Teach the lesson in 4 th class	communication skills and writing skills are improved.	Sireen
Day -2	Teach the lesson in 4 th class	improve the communication to the students and dialer & good students	Sireen
Day -3	Do this exam in 4 th class	Most students doing well for maths / some only some / students are doing well.	Sireen
Day -4	conduct the dictation in 2 nd class	some students in dictation in telugu are not well only 2 & 3	Sireen
Day -5	conduct the exam in 4 th class	Eng Exam some students are well writing and some students are not well.	Sireen
Day -6	conduct the exam in 2 nd class	In English dictation some students are well writing only 2 & 3 students are not well.	Sireen

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in 2nd lesson subject is English. All students are good response and good listeners. raise the doubts. I clarify the doubts. In mid-day meal time bell is (12:00pm) 1st students prayen next, start the lunch eating the food. In Tuesday do the workbook in 5th class. subject is English I write the answers in blackboard all students are notid. On Wednesday do the maths workbook in 5th class. I write the sum in blackboard. In Thursday teach the lesson and learn with spell. ing is by creating the student and ask questions in students are replay the question. On Friday do the sum I write the sum in black board. Students are doing the sum in black, board. In Saturday, conduct the assessment. All students are good writing. Some students not well writing in this week communicale. Speaking skills writing skills-technical skills and some tasks are improved.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	In morning conduct the SA-I examination	Exam conducted in P.M. SA-I this experience is nice.	<i>[Signature]</i>
Day - 2	In Tuesday conduct the maths exam	All students are well.	<i>[Signature]</i>
Day - 3	In Wednesday conduct the English exam	All students are well writing some students are not well writing	<i>[Signature]</i>
Day - 4	In Thursday conduct the E.V.S exam	All students are not well writing some students are well	<i>[Signature]</i>
Day - 5	In Friday correction SA-I exam paper in P.M. classes	Correction the papers and note down marks in marks book.	<i>[Signature]</i>
Day - 6	In Saturday correction the paper and this is distributing the students and see the marks	All students are well. See marks are nice.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In morning rang school bell (9:05-9:15) prayers.
Next, All students go to their classrooms. prepare the exam in student's own guide you, we and another teacher conduct SA-I Exam. In this exam question paper and OMR sheet and answer sheet.
In morning conduct the telugu exam. All students write the exam well exam is over. collect the question paper and OMR sheets exam is over.
Collect the question paper and conduct English and Thursday conduct the E.V.S. All students not written in E.V.S Exam E.V.S Subject not interested in students. The exam papers (Q, Q) correction and distributing the paper marks notes in students.

In this week, I am indulged in this school this experience is good and correction the paper and marks is noted in 4th class student's attachment me. And in this school in life line goal is achievement. Teacher is good qualities with teach you.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Madam, doing the with me and Intern students conduct celebrate the pongal in school	In this school small-festival teacher celebrate the students.	<i>[Signature]</i>
Day -2	In Tuesday; All students are good dancers, some song practices	All students are enjoy the pongal celebration	<i>[Signature]</i>
Day -3	In Wednesday; celebrate pongal, singara, Ehogi dance decorate the schools	In this day in enjoyable day in life.	<i>[Signature]</i>
Day -4	Pongal holidays	-	<i>[Signature]</i>
Day -5	Pongal holidays	-	<i>[Signature]</i>
Day -6	Pongal holidays	-	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Monday, 30th doing the work conduct the pongal celebrations. In this school small festival celebrates the students and teachers.

In Tuesday, All students are practice the dances and practice the songs.

In Wednesday, All students are traditional cock teachers also traditional cock.

In Thursday pongal holidays is declared and we open the next Thursday.

In this week every student cultural activities also important dances, sing a song and drawing the pictures in charts. Conduct the games. All playing the game in ground.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	-11 holiday	-	<i>Suey</i>
Day -2	-11 holiday	-	<i>Suey</i>
Day -3	-11 holiday	-	<i>Suey</i>
Day -4	-Re-open the school -All are not come in this day	-In school learning outcome is no. of students are presented.	<i>Suey</i>
Day -5	-Teach the lesson -11 (today is absent)	-All students conc. the lesson	<i>Suey</i>
Day -6	-Doing the sums -11 (today is absent)	-All students are doing sums well	<i>Suey</i>

WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Thursday school is open teach the lessons and doing the sums and doing the workbooks in 3 days are absent. No. of students are not attended in this school after pongal.

MDM is pulifira, tomato patrodi in Friday, teach the lessons and doing the workbooks in 2nd class write the workbooks students.

In Saturday, conduct the cultural activities and games in afternoon time morning time teacher teacher the lessons In Evening sir give the home work In this day MDM is leafy rice and leafy dal.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	Teach the lesson in 2nd class	communication skill are improved.	Srey
Day-2	Teach the lesson in 2nd class	the students are interesting lesson are listening	Srey
Day-3	Do the workbook in 2nd class	I learn outcome is workbook write neatly.	Srey
Day-4	Do the workbook (English) in 2nd class	Telugu workbook is not well writing in students	Srey
Day-5	Do the workbook (Telugu) in 2nd class	Telugu workbook is not well writing in students	Srey
Day-6	conduct the Assessment.	students are not well writing.	Srey

WEEKLY REPORT

WEEK - 7 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in 2nd class
I observed students are not well listeners.

Monday pledge is India is my country
and ma Telugu thalliki song and Vande-
mataram in morning.

In Tuesday morning Vandanam
and some Tahan se Aha, Read safely
- teach the lesson in 2nd class.

In Wednesday doing the workbook
in students.

In Friday doing the workbook in
students. In Thursday doing the work
book in students. Students are doing
the sum.

In Saturday conduct the Assessment
Some students are well and some
students are not well working.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Do the workbook in students & guide you.	workbook neatly write students	Suey
Day -2	Do the workbook in 2nd class guide you.	workbook neatly write students	Suey
Day -3	students write the workbook.	workbook neatly write students	Suey
Day -4	students write using Tfm and reading of	All students are explaining very well	Suey
Day -5	Teachers give some work and some activities	Technical skills is improved.	Suey
Day -6	conduct the Assessment (CA)	Students are well writing	Suey

Objective of the Activity Done:
Detailed Report:
In Monday - All students are doing the write books Subject is English. In Afternoon mid-day meal is biryani, potato curry and chakki. In Tuesday - All students are doing the work book and teaching the lessons and In Wednesday - teach the lessons all students are good listeners raise the doubts in students clarify the doubts. In Thursday - teaching the lessons and all students are lesson is interesting. In Friday students are reading by using the materials. In Saturday conduct the -Assessment and Piction. All students are write the Exam well writing only 2 or 3 students not well writing. In this madam listening skills and speaking skills improved. Saturday - All students are Reading books and Games.

ACTIVITY LOG FOR THE NINTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the Lessons	Communication skills are improved	Suad
Day - 2	Teach the lessons	Communication skills are improved	Suad
Day - 3	Do the sums	All students doing sums are well	Suad
Day - 4	Do the work book	All students are good neat writing	Suad
Day - 5	Teaching the lessons	Technical skills & listening skills are improved	Suad
Day - 6	Holiday	-	Suad

WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in students. All students are good response and good listeners raise the doubts. I clarify the doubts.

In Tuesday do the work book in subject in English. I write the answers in black board. All students are noted.

In Wednesday do the sums. I write the sums in black board. Students are doing the sums in blackboard.

In Thursday do the workbook in subject is English. I write the answers in black board. All students are noted.

In Friday, teach skill are improved. Technical skills are improved. Speaking skills are improved.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Teach the lesson in I class	All students are listen is good.	Suan
Day -2	Sir, give some students are work	Do the work	Suan
Day -3	lessons plan notes tlm explaining	All students are nice	Suan
Day -4	Teach the alphabets in dullers	dullers I teach पक्षपात is note down.	Suan
Day -5	Teach the lesson in dullers	dullers I teach the Alphabets पूरवोच	Suan
Day -6	conduct Assessment in dullers	Dullers are Improved.	Suan

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in 5th class subject is E.V.s All students are good response and good listners raise the doubt I clarify the doubts.

In Tuesday, give some work is written with me.

In Wednesday, maths workbook doing the workbook and students are neatly workbook.

In Thursday, teach the lesson to dullers and, ~~ep^ooawew~~, Alphabets, ~~h^oo^oew~~.

In Friday, teach the dullers and do the sums in students.

In Saturday, conduct the assessment and All students are well writing.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lesson in 4 th class	communication skills and written skills improved	Sulana
Day - 2	Teach the lesson in 4 th class	Improve the communication the students and duller and good student	Sulana
Day - 3	DO the sums in 4 th class	NO. of students doing well to maths sums only some students are doing well.	Sulana
Day - 4	conduct the diction in 2 nd class	some students in diction in Telugu only 2 or 3 students are not well.	Sulana
Day - 5	conduct the Exam in 4 th class	E.N.S Exam some students are well writing and some students are not good	Sulana
Day - 6	conduct the diction in 2 nd class	In English diction some students are well writing only 2 or 3 students are not well.	Sulana

WEEKLY REPORT

WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday, teach the lesson in 4th class good response students. In lunch time, mid-day-meal Biryani, potato curry served the two women & students.

In Tuesday, teach the lesson in 4th class subject; E.V.S good response students only 6 dullers not interesting lesson.

In Wednesday doing the sums in 4th class only 2 & 3 dullers.

In Thursday conduct the diction in 2nd class All students are well-writing only 3 students not well writing.

In Friday conduct the exam in 4th class All students are well-writing only 6 students are not well-writing.

In Saturday conduct is Assessment got the good marks.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lessons in <u>Vth</u> class	All students are response	<i>S. K. Singh</i>
Day - 2	Teach the lessons in <u>Vth</u> class	All students are good response	<i>S. K. Singh</i>
Day - 3	Do the sums in <u>IVth</u> class	Do the given sums	<i>S. K. Singh</i>
Day - 4	Do the sums in <u>IIIrd</u> class	Do the given sums	<i>S. K. Singh</i>
Day - 5	Do the sums in <u>Ind</u> class	Do the given sums	<i>S. K. Singh</i>
Day - 6	Do the sums in <u>IVth</u> class	All students are doing sums is nice.	<i>S. K. Singh</i>

WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In monday teach the lesson in dullers

In this schools dullers are improved.

In tuesday teach the lesson in 5th class and I participate science day. science film prepare make it explain the film students are explain in science day.

In wednesday do the sums in 10th class all students are well-writing.

In Thursday do the sums in 10th class dullers Additions, Subtractions and multiplication. Only divisions are not well.

In Friday, madam give the work. I finished the work.

In Saturday conduct the Assessment dullers telugu diction - all students are well-writing.

Only 2 students are not well-writing.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	All students prepare the FA-III Exams	Students are prepared the Exams	Suan
Day - 2	All students prepare the FA-III Exams	Students are prepared the Exams	Suan
Day - 3	All students prepare the FA-III Exams	Students are prepared the Exams	Suan
Day - 4	Teach the dullers Telugu doubts	Students are Telugu work well writing	Suan
Day - 5	All students prepare the FA-III Exams	Students are well prepared the Exams	Suan
Day - 6	conduct the Telugu Exam.	All students are well writing.	Suan

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday, All students are prepared the exams, and In Tuesday All students are prepared the exams. Dullers teach me dullers are well-writing.

In Wednesday, All students are prepared the exams and dullers teach me dullers are improved.

In Thursday teach the dullers telugu words. improved the dullers some one better than previous.

In Friday Conduct the telugu Exam 1A - IV Examination. I am invigilator in IIIrd class.

In Saturday conduct maths Exam I am invigilator in Ist class

All students are well-writing.
Some one students are not well-writing.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	+ Holiday	-	Suan
Day - 2	conduct the English Exam	Jam invigilator in Vth class	Suan
Day - 3	conduct the Ev.s Exam	Jam invigilator in Vth class	Suan
Day - 4	madam give some TLM activities	Teaching learn material activities	Suan
Day - 5	TLM makes the card board and thumcoed.	very tasks for me.	Suan
Day - 6	conduct the Assessment.	communication skills and Technical skills	Suan

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday is holiday is MLC Election
Govt school is holiday.

In Tuesday conduct the Exam English
I am invigilator, All students are well
writing.

In Wednesday, conduct the E.V.S
Exam in 2th class. All students are well
writing.

In Thursday madam give some work
like -1/2m materials and by using items
is thermocol, Cardboard.

In Friday, submit the programme
and signature of 1/2m madam.

In Saturday, conduct the cultural
activities Only reading purpose. And
no dances and games.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	In monday, correction the papers.	correction the paper <u>III</u> rd class	Suan
Day - 2	In tuesday there marks are Exam register	All marks are in Register	Suan
Day - 3	In wednesday teach the lessons in <u>III</u> rd class	Teach the lesson in <u>III</u> rd class.	Suan
Day - 4	In thursday, teach the lesson in duller students	Improve the students	Suan
Day - 5	The TLM give the madam	Submit the TLM	Suan
Day - 6	conduct the Assessment	Students are well-writing	Suan

WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday, correction the papers and All students got the good marks.

In Tuesday these marks in Exam register.

Sirs and madams are these marks in mobile phone.

In Wednesday, teach the lessons in IIIrd class and teach the lessons in dullers and improve the students.

In Thursday, teach the lesson in dullers.

In Friday madam give TLM project in intern students.

In Saturday submit the program signature in T.M Sir.

In this week is last week of Internship.

Post date is 12-12-2022 and 18-3-2023 in Intern last date.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

- 1) In four months long internship programme. I have observed and experienced above the working conditions and relationship with employees in the school are harmonious and amicable.
- 2) I learned so much from the existed employees in the school with great extent.
- 3) They have given wonderful support in discharging my duties and roles in efficient way.
- 4) I have followed protocol institutions procedures process of taking classes and time management of the institute.
- 5) I observed that work place is very spacious and well ventilated to work freely and happily.
- 6) I am very happy to express my feelings regarding working conditions of the school unsatisfactory.

Describe the real time technical skills you have acquired (in terms of the job related skills and hands on experience)

- 1) In the age of information technology Every school was been transformed into digital oriented schools my school has a smart classroom to discriminate knowledge to the students.
- 2) No virtual classes in this school the Teacher only piece of chalk written the blackboard.
- 3) Students are written the notebooks. NO virtual classes some dullers students are teach teachers by using teaching learning materials.
- 4) Improve the dullers How to improve the dullers?
- 5) To this improve some dullers are one teaching. improve the dullers said by teacher (principal)
- 6) I am paying much more attention to the technology adopted by the school to explain every aspect of teaching to the explain students Easily absorbable.
- 7) And understandable this attaches the students attend the classes regularly.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, teamwork, productivity, use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.)

* I have planned according to duration of the internship and working schedule of the institution to acquire managerial skills for better performance in future.

During internship period, I have and acquired self management skills, team management and overall managerial skills, I am well equipped with work management and productive use of institution caption extent of my ability under the nature of work and given weekly schedule for the head the of my institution, I devised a plan set a goal and finish my task.

Overall performance in the institution from my side is satisfactory. I have acquired self confidence and decision making and problem solving in relevant to the work I lead a team with the help employee in the institution to achieve to given tasks.

I learned how to the performance and interact with the students in the classroom.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, doing the conversation, maintaining neatness and protocols, greeting, thanking and appreciating others, etc.)

In this institution (school), I took internship 4 months period. During this period I think have proved by various skills. Especially communication skills I would like to describe here about improvement in different components.

I communication skills from teachers in the school. The internship experience given tremendous confidence to me to speak well and conversation with others.

I liked my self specific improvement and communication and written communication skills. I learned conversational skills like greeting others and leaving (thanking) and appreciation others with maintaining protocols of the institution instructions.

Describe how you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

-As an intern training in the school I have participating the maths day and science day, Pongal celebration in this school, total no of intern students are 7 members in the team is me's school intern group in whatsapp. Some actively (t/m) materials. In science day. 5th class students t/m (teaching learning materials) Heart, lungs, kidneys explain it. Maths day celebration students are speeches and I wrote it prepare the speech the 4th student speeches is learn out.

I and my friend teaching learning materials telugu, science, maths, English t/m make it. Now-a-days, The principal madam doing the activities wrote the lesson a word. Lesson plans, work book in track the students.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

In this not fine (not attached the parents)

In this school construct work is not finished.

Nladu - Nedu development not this school. In this no development because of Nladu - Nedu.

No virtual classes in this school. 3 observed.

no. of students is decreasing why? students are don't like this school because no benches and no lecturers.

In this school first observed only 2 teachers.

(Principal, Sir, madam) In this elementary school 5 classes no teacher, staff. Now-a-days, 4 no. of staff is 4, 3 madams are one sir. 5 observed no gate not development in this school.

School Name technical skills are not improvement in this school.

Student Self Evaluation of the Short-Term Internship

Student Name: CHANDRAN SORESH

Registration No: 20220515L
2006

Term of Internship: 4 weeks From: 12/11/2022 To: 12/01/2023

Date of Evaluation:

Organization Name & Address:

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

Signature of the Student
Ch. Suresh

Evaluation by the Supervisor of the Intern Organization

Student Self Evaluation of the Short-Term Internship

Student Name: Udayashankar, D.K.Sir Registration No: 2020010156
 Term of Internship (Starting From): 13/12/2020 To: 17/01/2021
 Place of Evaluation:
 Organization Name & Address:

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1. Overall performance	1	2	3	4	5
2. Written communication	1	2	3	4	5
3. Presentation	1	2	3	4	5
4. Interaction ability with community	1	2	3	4	5
5. Problem Solving	1	2	3	4	5
6. Self-confidence	1	2	3	4	5
7. Ability to learn	1	2	3	4	5
8. Work Plan and organization	1	2	3	4	5
9. Preparation	1	2	3	4	5
10. Creativity	1	2	3	4	5
11. Quality of work done	1	2	3	4	5
12. Time Management	1	2	3	4	5
13. Understanding the Community	1	2	3	4	5
14. Achievement of Desired Outcomes	1	2	3	4	5
15. OVERALL PERFORMANCE	1	2	3	4	5

Date:

Sh. Esh
 Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Page No.

EVALUATION

Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered:
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics.
 - f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

Page No.

INTERNAL ASSESSMENT STATEMENT

Name Of the Student:

Programme of Study:

Year of Study:

Group:

Register No/H.T. No:

Name of the College:

University:

<i>SLNo</i>	<i>Evaluation Criterion</i>	<i>Maximum Marks</i>	<i>Marks Awarded</i>
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

Date:

Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student:

Programme of Study:

Year of Study:

Group:

Register No/BLT. No:

Name of the College:

University:

SLNo	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	
2.	For the grading giving by the Supervisor of the Intern Organization	20	
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide

Signature of the Faculty Expert

Signature of the External Expert

Signature of the Principal with Seal

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student:

Programme of Study:

Year of Study:

Group:

Register No/H.T. No:

Name of the College:

University:

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	60
2.	For the grading giving by the Supervisor of the Intern Organization	20	15
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide

Signature of the Intern Expert

Signature of the External Expert

Signature of the Principal with Seal

Page No



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A Statutory Body of the Government of Andhra Pradesh)

2nd, 3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road,
Attmakur (V) Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 303.
www.apsche.ap.gov.in