

GOVERNMENT DEGREE COLLEGE (MEN)

SRIKAKULAM



2023

Semester Internship (Long Term)

Area of Internship:

Village : DENASA BHORA

Mandal: NALUKOTA

District: SRIKAKULAM

Faculty Guide

Smt. R. Goldina

Lecturer in Economics

Submitted by

Name: k.Likhith

Group: 3rd BSC (M.C.A.C)

Hall Ticket No. 2022001562019

Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: Kuramana, Likhith

Name of the College: Government degree college for men (Srikakulam)

Registration Number: 2022001562019

Period of Internship: From 18-02-22 to 18-03-2023

Name & Address of the Intern Organization

Devalabadra (village),
Srikakulam (Dist)

DR. B.R. Ambedkar University
2022-2023 YEAR 5th Sem

An Internship Report on

Education Department

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of
Bachelor of Science in (MEAC)

Under the Faculty Guideship of

Smt. R. Goldina

(Name of the Faculty Guide)

Department of

Govt. degree college for (Men) Sivakulam

(Name of the College)

Submitted by:

KULAMANA Likhitha

(Name of the Student)

Reg.No: 2022001562019

Department of (Education Department)

(Name of the College)

Govt. degree college for "men" Sivakulam

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

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Student's Declaration

I, K. Likhith a student of four months Internship
Program, Reg. No. 202200156209 of the Department of (BSC) MCAC
College do hereby declare that I have completed the mandatory internship
from 18-12-22 to 18-03-23 in Education Dept (Name of
the intern organization) under the Faculty Guideship of
Smt R. G. Gouda (Name of the Faculty Guide), Department of
(B.S.C) MCAC, Govt degree college for men Srikakulam
(Name of the College)

K. Likhith
(Signature and Date)

Official Certification

This is to certify that K. Lekshith (Name of the student) Reg. No. 2022001562019 has completed his/her Internship in Education Department (Name of the Intern Organization) on Basic form teaching (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of (B.S.C) MCAC in the Department of Govt Degree college for men (Name of the College).

This is accepted for evaluation.


18.3.2023
(Signatory with Date and Seal)
HEADMASTER
L.P.M. SCHOOL
DEVALABHADRA
Nandigam Mandal

Endorsements

Faculty Guide

Head of the Department

Principal

Certificate from Intern Organization

This is to certify that Kuramana Likhith (Name of the intern)
Reg. No 2022001562019 of _____ (Name of the
College) underwent internship in Govt High School Devalabada (Name of the
Intern Organization) from 18-12-22 to 18-03-23

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).

Gmsaw
Authorized Signatory with Date and Seal

Acknowledgements

Morning [9:05 to 9:15]

At 9:05 is prayer bell

- ① vande mataram
- ② slogan
- ③ pledge
- ④ National Anthem
- ⑤ poem
- ⑥ story
- ⑦ G.K. Bit.

* After prayers students are going to their classroom. Teacher and Sirs sign in registration and attendance in mobile phones in teacher.

* Next, Madams & Sirs Attendance in students and no. of students attendance in school in mobile.

* 9:30 to 10:35

* The Teacher teaches the lessons.

* The Intern students give the duffers in teacher with me improve the students.

* The principal madam give the work finish the work submit the teacher.

10:35 to 10:40 [break]

* 10:40 to 12:00 pm

Teachers doing the sums in students.

* Me and Intern student are duffers doing the sums in students noted down the students.

* After break Govt School provided a food "Akshya pathra" food.

* previous cooking the food two womens served the two womens in all students.

12:00 - 12:45 [Lunch Break]

* All students clean the plates and served the food in plate.

* first students prayer next Eating the food.

* All students give some work give teacher. In lunch time doing the work in students. Students are playing games.

1:00 to 2:10 pm

* Teacher give doing work books in students.

* Next day the work is speak out the students in prayer.

* Teacher, Every day Learn a word speak out The Teacher.

2:10 to 2:15 pm [Break Bell]

2:16 to 3:30 pm

* Teacher teaches the lessons and doing the work and correction the work.

* Madams and Sirs give the home work to students

* Close the Books students. Next all students

Meditation.

Contents

MONDAY [Prayer]

- 1) Vande Mataram Song
- 2) maa-telugu talliki
- 3) pledge in telugu
- 4) Learn a word
- 5) General knowledge
- 6) National anthem

In mid-meal is Biryani and tomato pakodi, khikki

TUESDAY [Prayer]

- 1) Vande Mataram Song
- 2) Sare Jahan se Acha
- 3) Road Safety pledge
- 4) pledge in telugu
- 5) Learn a word
- 6) poem and national Anthem

In mid-meal is pulihota and tomato pakodi.

WEDNESDAY [Prayer]

- 1) Vande Mataram Song
- 2) Telugu talliki (State Anthem)
- 3) School safety pledge
- 4) pledge in Telugu
- 5) Learn a word day
- 6) National Anthem

In mid-meal is Biryani, potato curry and chakki

THURSDAY (Prayer)

- 1) vande mataram Song
- 2) Sare Jahan se Acha
- 3) pledge in English
- 4) learn a word a day
- 5) G.k bit, poem
- 6) Reading Telugu, English news paper
- 7) National Anthem
- 8) Nature pledge

In mid-day meal is lemon pulihora, tomato pakodi.

FRIDAY (Prayer)

- 1) vande mataram Song
- 2) maa telugu talliki
- 3) Nature prayer
- 4) pledge in English.
- 5) learn a word
- 6) G.k bit, poem
- 7) Reading the news paper
- 8) National Anthem

In mid-day meal is Rice, dal and chakki.

SATURDAY (Prayer)

- 1) vande mataram Song
- 2) Sare Jahan se Acha
- 3) pledge in English
- 4) learn a word a day
- 5) G.k bit, poem
- 6) National Anthem
- 7) Reading the News paper

In mid-day meal is leafy Rice, leafy dal, Sweet.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

Learning objectives:

- ① In future plans, I became a teacher, first patience and never hurts yourself and students
- ② In Govt. Teacher
 - ① write the diary
 - ② wrote the lesson schedule note in our class
 - ③ No. of students are brighter.
 - ④ No. of students are dullers we can see
- ③ And improve the dullers become the bright students.
- ④ first of all, Read the lesson properly and teach the lesson in students Ask questions the students become brighter and interesting the lesson how to teach? I teach the lesson interesting in principal madam
- ⑤ In principal madam, bring the work like learn a word note and Registration no. of students are present or absent and conduct the Examination and correction the papers and cultural activities like sing a song and music dancers and games.
- ⑥ How to make the tm?
- ⑦ How to wrote the diary and lesson plans?
- ⑧ How to teach the lesson and interesting the lesson in students?
- ⑨ How to improve the dullers?

outcomes:

- 1) TLM means teaching learning materials by using cards, boards, color papers and waste materials used the tlm (teaching learning materials)
- 2) madam, wrote the diary is Every day teach the lesson in students wrote the diary.
- 3) The lessons are main points are noted down the notebook
- 4) The poems are with action.
- 5) first, give the dullers first అక్షరాలు, -Alphabets and అక్షరాల పాఠం అక్షరాల పాఠం.
- 6) The dullers are madam see the tlm the dullers learn the tlm materials the dullers are improved.
- 7) The time designation and work - designation and attraction the student and motivated the students and interaction the staff.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Introduction:

I am k. Gikith. My four months Intern signation is at M. Govt. High school. In the department of Education (schools). In this school

values of organization:

- 1) In the organization, value of the teacher and valuable of students life is very important is teacher.
- 2) The Teacher teaches lessons are students and valuable of teachers and friends
- 3) The teacher guide for me good, bad decision in life. The madam guide you.

Role and Responsibilities.

- 1) In this school H.M Sir give some work are the H.M and notedown the note books.
- 2) The Teacher main role is teach the lesson and conduct the Assessment.
- 3) Explain the Equipment in students.
- 4) In the Employees doing the school work and teacher and sirs doing the lesson plan and submit the notebook and check the visiting officer all note books.
- 5) The duty students madam by using H.M material Explain in wrote the student in note book performance:

Jam doing the work, prepare the H.M, prepare Examinations in students. I guide you, conduct the FA-I, FA-II, FA-III Exams. Jam Inverlato Jam good performance in school.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

In this I am activities and week report is teach the lessons and doing the work books in students and conduct the Assessment. The principal sir give some work like learn word notes and lesson plan schedule written it.

In this school, I conduct the science day and children celebrations mathsday celebrate the teachers.

In this school lion's club send in Harika construction In this program attend the Commissioner and school principal madam and all intern students also attend.

The Commissioner give plates and bottles in student. In internship students madam give the duller and improve the duller remember it.

Every day take the duller and improved it case. In this school, no gate and heat classroom Nadu-Nadu program not this school.

Some school improved well. In this school not improved Some students are participate the Maths day Celebrations.

Srinivas Ramanuja magic Number 4 1429 number filmed by students.

So give some tasks like films, telling the story and write the teacher finished the film submit the teacher.

In fifth week Report is conduct Exams well-written in the students and some students are duller not well-written Exam.

I notified the duller students improved the students of tried level best improved.

In previous days, duller are no writing and students reading now-a-days better than previous.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lesson in 4th class	communication skills and writing skills are improved	
Day - 2	Teach the lesson in 4th class	improve the communicate the students and discipline good student	
Day - 3	Do the sums in 4th class	No. of students doing well for maths sums only some students are doing well	
Day - 4	Conduct the dictation in 2nd class	some students in dictation in Telugu only 283 students are not well	
Day - 5	conduct the Exam in 4th class	E.V.S exam some students are well writing and some students are not well writing	
Day - 6	Conduct the Exam in 2nd class	In English dictation some students are well writing only 283 students are not well	

WEEKLY REPORT

WEEK - 1 (From Dt. 12-2-22... to Dt. 17-2-22...)

Objective of the Activity Done:

Detailed Report:

In Monday, teach the lesson in 4th class good response students. In lunch time mid-day meal Briyani

Tomato pakodi served the two common for students

In Tuesday teach the lesson in 4th class Sub: E-V-S good response students only 6 dullers not interesting lessons total strength is 20 students remaining students teach the lesson

In lunch time MPM pulihora and Tomato pakod and chakki in Wednesday, doing the sums in 4th

class only 203 dullers In lunch time MPM is Briyani, potato curry and Egg in Thursday conduct the dictation in 2nd class All students are well-writing

only 3 students not well writing only 3 students not well writing in lunch time pulihora, tomato

pakodi and Egg in Friday conduct the Exam in 4th class All students are well-writing only 6

students not well writing in lunch time

Rice and dal, Egg and Chakki in Saturday conduct the dictation in 2nd class English dictation students are

well writing MPM is leaf, rice and dal and sweet

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lessons in II nd class	First see the students how many one concentration lesson in teach you some students are absent	<i>Enow</i>
Day - 2	Do the sums in II nd class	Some students are well-doing sums	<i>Enow</i>
Day - 3	Teach the lesson III rd class	In III rd class students teach lesson concentration the lesson was O/A's replay fast	<i>Enow</i>
Day - 4	Teach the lesson IV th class	In IV th class students good response	<i>Enow</i>
Day - 5	Do the sums in IV th class	Doing sums all students are good	<i>Enow</i>
Day - 6	conduct the Assessment in IV th class	conduct the exam students not well writing	<i>Enow</i>

WEEKLY REPORT

WEEK - 2 (From Dt. 19.12.22 to Dt. 24.12.22)

Objective of the Activity Done:

Detailed Report:

In Monday teach the 2nd class some students are very well only 2 students are not well. In mid meal All students 1st prayer and next, eating the food. In Tuesday teach the 2nd class & resume in 2nd class. In Wednesday teach the lesson subject is E.V.S All students are good response. In Afternoon principal give some works like C.M.M. In Thursday, teach the lesson in IVth class.

In Friday, do the sum in IVth class All students are well done. In Saturday morning conduct the Assessment and correction the exam paper marks is good.

I am teacher, my work is control the classroom and teach the lesson, conduct the assessment and in prayer time I raise All students are devotion and school pledges etc. Everyday students are learn are word G.K. bil and poem. In this school Teacher is very important place. In society Every occupation first guide is a teacher.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1 Monday	Teach the lesson in 4 th class	Communication skills and writing skills are improved.	<i>green</i>
Day -2 Tuesday	Teach the lesson in 4 th class.	Improve the communication to the student and duller & good students	<i>green</i>
Day -3 Wednesday	Do this sums in 4 th class	No. of students doing well for maths sums only some students are doing well	<i>green</i>
Day -4 Thursday	Conduct the dictation in 2 nd class	Some students in dictation in Telugu are not well. only 2 & 3	<i>green</i>
Day -5 Friday	Conduct the Exam in 4 th class	E.V.S Exam Some students are well writing and some students are not well.	<i>green</i>
Day -6 Saturday	Conduct the Exam in 2 nd class	In English dictation Some students are well writing only 2 & 3 students are not well.	<i>green</i>

WEEKLY REPORT

WEEK - 3 (From Dt. 26-12-22 to Dt. 31-12-22)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in 2nd lesson subject is English. All students are good response and good listner. raise the doubts. I clarify the doubts. In mid meal time bell is (12:00pm) 1st students prayer next, start the lunch Eating the food. In Tuesday on the workbook. in 2nd class. subject is English. I write the answers in black board all students are noted. In Wednesday on the maths workbook in 2nd class. I wrote the sum in black board. In Thursday Teach the Lesson and Learn work. Spelling is by hearting the student and task questions in students are reply the question. In Friday on the sums. I wrote the sums in black board. Students are doing the sums in blackboard. In Saturday, Conduct the assessment. All students are good writing. Some students not well writing. In this week Communicate Speaking skills writing skills technical skills and some tasks are improved.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 Monday	In Monday conduct The SA-I Examination	Sam Investigator in Sr, Jr SA-I this Experience is nice	Sam
Day - 2 Tuesday	In Tuesday conduct the Maths Exam	All students are well.	Sam
Day - 3 Wednesday	In Wednesday conduct the English Exam	All students are well - writing Some students are not well writing	Sam
Day - 4 Thursday	In Thursday conduct the E.V.S Exam	All students are not - well - writing. Some students are well	Sam
Day - 5 Friday	In Friday correction SA-I Exam Paper in Sr, Jr classes	In correction the papers and note down marks in marks book	Sam
Day - 6 Saturday	In Saturday correction the paper and this is disturbing the students and see the marks	All students are see marks are nice	Sam

WEEKLY REPORT

WEEK - 4 (From Dt. 2-01-23 to Dt. 7-01-23)

Objective of the Activity Done:

Detailed Report:

In morning rang school Bell (9:05-9:15) prayer
Next, All students go to our classroom. prepare the
Exam instructions and guide you, me and another
teacher conduct S.A.T Exam. In this Exam question paper
and OMR sheet and answer sheet. In Monday conduct
the Telugu Exam. All students written the Exam well
Exam is over. collect the question paper and OMR
sheets. Exam is over. collect the question paper
and conduct English. and Thursday conduct
the E.V.S. All students not written in E.V.S Exam
E.V.S subject not interested in students. These Exam
papers (I.V.V) collection and distributing the
papers marks noted in students.

In this week, I am supervisor in this school
this experience is good and collection the
paper and marks is noted in 4th class students
attachment me. And in this school in life line
goal is achievement. Teacher is good qualities
with teach you. And seeing the principal
Sir, madam and respect and take Respect.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 Monday	Madam, along the with me and Intern students conduct celebrate the pongal in school.	In this school small festival teacher celebrate the students.	6/10/2
Day - 2 Tuesday	In Tuesday, All students are good dancers. Some song practice.	All students are Enjoy the pongal celebration.	6/10/2
Day - 3 Wednesday	In Wednesday, celebrate pongal, rangoli, Bhogi dance decorate the schools.	In this day in enjoyable day in life.	6/10/2
Day - 4 Thursday	pongal holidays	-	
Day - 5 Friday	pongal holidays	-	
Day - 6 Saturday	pongal holidays.	-	

WEEKLY REPORT

WEEK - 5 (From Dt. 9-01-23 to Dt. 14-01-23)

Objective of the Activity Done:

Detailed Report:

Monday, Sir doing the work. Conduct the pongal celebrations. In this school small festival celebrate the students and teachers.

In Tuesday, All students are practice the dances and practice the songs.

In Wednesday, All students are traditional. Cook teachers also traditional Cook.

In Thursday pongal holidays is declared and re-open the next Thursday.

In this week Every student cultural activities also important. dances, sing a song and drawing the pictures in charts. Conduct the games. All playing the game in Ground.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Monday			
Day - 1 Monday Tuesday	Holiday	-	
Tuesday Day - 2 wednesday day	Holiday	-	
wednesday Day - 3 Thursday	Holiday	-	
Thursday Day - 4 Friday	Re-open the school All are not come in this day	In school Learning outcome is no. of students are presented.	gmm
Day - 5 Friday	Teach the Lesson Sir (Today is absent)	All students conc. the lesson	gmm
Day - 6 Saturday	Doing the sum (Today is absent)	All students are doing sum well	gmm

WEEKLY REPORT

WEEK - 6 (From Dt. 15-01-23 to Dt. 21-01-23)

Objective of the Activity Done:

Detailed Report:

In Thursday's school is open teach the lessons and doing the sums and doing the work books in 3 days are absent. No. of students are not attended in this school after pongal.

MON is pulihōla, tomato pakodi in Friday, teach the lessons and doing the work books in 2nd class wrote the work books students

In Saturday, conduct the cultural activities and games in afternoon time. morning time teacher teaches the lessons in evening sir give the home work

In this day MON is leafy rice and leafy dal.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1 Monday	Teach the lesson in 2nd class	Communication skill are improved	gmm
Day -2 Tuesday	Teach the lesson in 2nd class	The students are interesting lesson are listening	gmm
Day -3 Wednesday	Do the work book in 2nd class	Learn outcome is work book write neatly.	gmm
Day -4 Thursday	Do the work book (English) in 2nd class	Telugu work book is not well writing in students	gmm
Day -5 Friday	Do the work book (Telugu) in 2nd class	Telugu work book is not well writing in students	gmm
Day -6 Saturday	Conduct the Assessment.	Students are not well writing.	gmm

WEEKLY REPORT

WEEK - 7 (From Dt. 30-1-23 to Dt. 04-02-23)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in 2nd class
I observed students are not well listeners.

Monday pledge is India is my country
and ma-thalli song and vandemalaram
in morning.

In Tuesday morning vandemalaram and
Sare Jahanse Aachar, Road safety teach
the lessons in 2nd class.

In Wednesday doing the workbook in
students.

In Friday doing the workbook in students.

In Thursday doing the workbook in
students. Students are doing the sums.

In Saturday conduct the assessment
some students are well and some students
are not well writing.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 Monday	do the work book in students & guide you	work book neatly wrote students.	<i>[Signature]</i>
Day - 2 Tuesday	do the work book in 2 nd class & guide you	work book neatly wrote students	<i>[Signature]</i>
Day - 3 Wednesday	students wrote the work book	work book neatly wrote students.	<i>[Signature]</i>
Day - 4 Thursday	students wrote & using film and reading it	All students are explaining very well	<i>[Signature]</i>
Day - 5 Friday	Teachers give some work and some activities.	Technical skills & improved	<i>[Signature]</i>
Day - 6 Saturday	Conduct the Assessments (OT) section	Students are well writing.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 8 (From Dt: 6-2-23 to Dt: 11-2-23)

Objective of the Activity Done:

Detailed Report:

In Monday All students are doing the work book subject is English. In Afternoon midday meal is biryani, potato curry and chakli.

In Tuesday All students are doing the workbook and teaching the lesson and

In Wednesday teach the lesson all students are good listeners. raise the doubts. In students clarify the doubts.

In Thursday Teaching the lesson and all students are lesson is interesting.

In Friday students are reading by using TLM materials.

In Saturday Conduct the Assessment and action. All students are wrote the Exam well writing only 2 or 3 students not-well writing.

In this madam listening skills and speaking skill improved. Saturday All students are Reading books and games.

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the Canons	Communication skills are Improved	brw
Day - 2	Teach the Canons	Communication skills are Improved	brw
Day - 3	Do the sums	All students doing sums are well	brw
Day - 4	Do the work books.	All students are good neat writing	brw
Day - 5	Teaching the Canons	Technical skills & listening skills are improved.	brw
Day - 6	Holiday	-	

WEEKLY REPORT

WEEK - 9 (From DI¹²⁻⁹⁻²² to DI¹⁸⁻⁹⁻²²)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in students. All students are good response and good listeners. Raise the doubts & clarify the doubts.

In Tuesday do the work book in subject English. I write the answers in black board. All students are noted.

In Wednesday do the same. I wrote the sums in black board. Students are doing the sums in black board.

In Thursday do the workbook in subject English. I write the answers in black board. All students are noted.

In Friday, teach skill are improved. Technical skills are improved. Speaking skills are improved.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the Lesson in 5 class	All students are listening good.	<i>[Signature]</i>
Day - 2	Sw, give some students are write	do the write.	<i>[Signature]</i>
Day - 3	Lesson plan notes - I'm explaining	All students are nice	<i>[Signature]</i>
Day - 4	Teach the alphabets in dullers	dullers I teach G, S, Z, W & note down	<i>[Signature]</i>
Day - 5	Teach the Lesson in dullers	dullers I teach the alphabets two rows.	<i>[Signature]</i>
Day - 6	Conduct Assessment in dullers	dullers are improved.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in 5th class subject is E.V.S All students are good response and good listners raise the doubt I clarify the doubts.

In Tuesday, Give some work is written with me.

In Wednesday, maths work book giving the work book and students are neatly work book.

In Thursday, teach the lesson to dullers and, G, game, Alphabets, numbers.

In Friday, teach the dullers and do the sums in students.

In Saturday; conduct the assessment and All students are well writing.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Teach the lesson in 4 th class	Communication skills and written skills improved.	<i>[Signature]</i>
Day - 2	Teach the lesson in 4 th class	Improve the communication the students and duller and ^{good students}	<i>[Signature]</i>
Day - 3	Do the sums in 4 th class	No. of students doing well for maths sums only some students are doing well.	<i>[Signature]</i>
Day - 4	Conduct the dictation in 2 nd class	Some students in dictation in telugu only 2 or 3 students are not well.	<i>[Signature]</i>
Day - 5	Conduct the Exam in 4 th class	E.V.S Exam some students are well writing and some students are not good.	<i>[Signature]</i>
Day - 6	Conduct the dictation in 2 nd class	In English dictation some students are well writing only 2 or 3 students are not well.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 11 (From Dt. 20-1-23 to Dt. 25-1-23)

Objective of the Activity Done:

Detailed Report:

In Monday, teach the lesson in 4th class. good response students. in lunch time, mid day meal Biryani; potato Curry Served the two women's for students.

In Tuesday, teach the lesson in 4th class. Subject: E.V.S good response students only 6 dulls not interesting lesson.

In Wednesday doing the sums in 4th class only 2 or 3 dulls.

In Thursday conduct the dictation in 2nd class. All students are well - writing only 3 students not well writing.

In Friday conduct the Exam in 4th class. All students are well - writing only 6 students are not well - writing.

In Saturday conduct is Assessment got the good marks.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 Monday	Teach the lessons in V th class	All students are responsive.	<i>[Signature]</i>
Day - 2 Tuesday	Teach the lesson in V th class	All students are good response.	<i>[Signature]</i>
Day - 3 Wednesday	Do the sums in IV th class	Do the given sums	<i>[Signature]</i>
Day - 4 Thursday	Do the sums in III rd class	Do the given sums	<i>[Signature]</i>
Day - 5 Friday	Do the sums in II nd class	Do the given sums.	<i>[Signature]</i>
Day - 6 Saturday	Do the sums in IV th class	All students are doing sums is nice.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 12 (From DC ~~12/12/2020~~ to DC ~~12/12/2020~~)

Objective of the Activity Done:

Detailed Report:

In Monday teach the lesson in diction.
In this school diction are improved.

In Tuesday teach the lesson in 5th class
and I participate science day. Science time
prepare make it explain the time students
are explain in Science day.

In Wednesday do the same in 5th class
all students are well-writing.

In Thursday do the same in 5th class
diction additions, subtraction and multi-
plication only divisions are not well.

In Friday, madam give the work.
I finished the work.

In Saturday conduct the Assessment
diction things diction all students are
well-writing.

only 2 students are not well writing

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	All students prepare the F.A - III Exams	Students are prepared the Exam	<i>[Signature]</i>
Day - 2	All students prepare the F.A - III Exams	Students are prepared the Exam	<i>[Signature]</i>
Day - 3	All students are prepare the F.A - III Exams	Students are prepared the Exam	<i>[Signature]</i>
Day - 4	Teach the duller telugu doubts	Students are telugu work well writing	<i>[Signature]</i>
Day - 5	All students prepare the F.A - III Exams	Students are well prepared the Exam	<i>[Signature]</i>
Day - 6	Conduct the telugu Exam.	All students are well writing.	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 13 (From Dt. 5-3-23 to Dt. 11-3-23.)

Objective of the Activity Done:

Detailed Report:

In Monday, All students are prepared the Enam and in Tuesday All students are prepared the Exams. Bullers teach the dullers are well-writing.

In Wednesday, All students are prepared the Exams and Bullers teach the dullers are Improved.

In Thursday Teach the dullers Telugu words. Improved the dullers. Some one better than previous.

In Friday Conduct the Telugu Exams F.A. - III Examination. I am Invigilator in 10th class.

In Saturday Conduct maths Exams I am Invigilator in 10th class.

All students are well-writing. Some one students are not well-writing.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 Monday	Holiday	-	
Day - 2 Tuesday	Conduct the English Exam	I am invigilator in 5 th class.	<i>[Signature]</i>
Day - 3 Wednesday	Conduct the E.V.S Exam	I am invigilator in 5 th class.	<i>[Signature]</i>
Day - 4 Thursday	Madam give some Hmactivities	Teaching learn materials activities	<i>[Signature]</i>
Day - 5 Friday	TLM makes the card board and thermocol.	Very thanks for me	<i>[Signature]</i>
Day - 6 Saturday	Conduct the Assessment	Communication skills and Technical skills	<i>[Signature]</i>

WEEKLY REPORT

WEEK - 14 (From Dt. 18-3-23 to Dt. 18-3-23)

Objective of the Activity Done:

Detailed Report:

In Monday is Holiday is MLC Election
Govt school is Holiday.

In Tuesday Conduct the Enam English
Jam Invigilator, all students are well
writing.

In Wednesday, Conduct the E.V.S Enam
in 5th class. All students are well-
writing.

In Thursday madam give some
work like film materials and by using
items like thermocol, card boards.

In Friday, Submit the programme
and signature of film madam.

In Saturday, Conduct the cultural
activities only reading purpose. And
no dances and games.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 Monday	In Monday, correction - the papers	collection - the paper in 3rd class	gmmw
Day - 2 Tuesday	In Tuesday, teach these marks are Exam register	all marks are in registers	gmmw
Day - 3 Wednesday	In Wednesday, teach the lesson in 3rd class	teach the lesson in 3rd class	gmmw
Day - 4 Thursday	In Thursday, teach the lesson in duller students	improve the students	gmmw
Day - 5 Friday	The Hm give the madam	Submit the Hm	gmmw
Day - 6 Saturday	Conduct the Assessment	Students are well-written.	gmmw

WEEKLY REPORT

WEEK - 15 (From DL 13-3-22 to DL 17-3-22)

Objective of the Activity Done:

Detailed Report:

In Monday, collection the papers and all students got the good marks.

In Tuesday these marks in Exams register.

Sirs and madams are these marks in mobile phone.

In Wednesday, teach the lesson in first class and teach the lesson in dullers and improve the students.

In Thursday, teach the lesson in dullers.

In Friday madams give H.M project in Intern Students.

In Saturday submit the program signature in H.M sir.

In this week is last week of Internship.

First date is 12-12-2022 and 18-3-2023 in intern last date.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

- 1) In four months long internship programme I have observed and experienced above the working conditions and relationships with employees in the school are harmonious and amicable.
- 2) I learned so much from the existed employees in the school with great extent.
- 3) They have given wonderful support in discharging my duties and roles in efficient way.
- 4) I have followed protocol institutions producers process of taking classes and time management of the institutions.
- 5) I observed that work place is very spacious and well ventilated to work freely and happily.
- 6) I am very happy to express my feelings regarding working conditions of the school unpleasurable.
- 7) Other teachers and head masters support me and some times motivated me and worked like a team to performing given tasks.

2) my head master is very discipline in following order
and time management

3) in this connection we support each other in sharing
with related to the tasks and responsibilities, maintain
relationship in school.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

- D In the age of information technology every school has been transformed into digital oriented schools my school has a smart classroom to discriminate knowledge to the students
- 2) No virtual classes in this school The Teacher only piece of chalk written the black board
 - 3) Students are written the note books. No virtual class Some duller students are teach Teacher by using teaching learning materials
 - 4) Improve the duller how to improve the duller?
 - 5) In this improve some duller are one teaching. Improve the duller said by teacher (principal)
 - 6) I am paying much more attention to the technology adopted by the school to explain every aspect of teaching to the explain every aspect of teaching to the students easily absorbable
 - 7) And understandable this attaches the students attend the classes regularly.
 - 8) without dropping so, I have acquired used time technical skills in the virtual. in class and technologically implementation.

9) I got such experience in bonding of classroom students, teachers and all class students

10) In this school attachment teachers and students in this school missing the students and missing the lovable teacher.

Result: The teacher in future all talented in with me become a teacher.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, communication, production use of time, weekly improvement in competence, goal setting, decision making, performance analysis, etc.).

I have planned according to duration of the internship and working schedule of the institution to acquire managerial skills for better performance in future.

Before internship period - I have acquired self management skills, team management and overall managerial skills - I am well equipped with with man ship and productive work. Institutional culture started to my ability under the nature of work - and given weekly schedule to the head the of my institution I - defined a plan set a goal and finish my task.

Overall performance in the institutions from my side is satisfactory. I have acquired self confidence and decision making and problem solving in relevant. In the work I lead a team with the help employer in the institution to achieve to given tasks. I learned how to the performance and interact with the students in the class room.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.)

In this institutions (school) I took internship 4 months period. During this period I think I have proved by various skills. Especially communication skills I would like to describe here about improvement in different describe here about improvement in different components.

I communication skills from teachers in the school. The internship experience given tremendous confidence to me to speak well and conversation with others.

I liked my self. Specific improvement and communication and written communication skills.

I learned conversational skills like greeting others and training (thanking) and appreciation others with maintaining protocols of the instructions.

Institution instructions.

I have attended the ability to understand to others
and answering the questions asked by student, with
cool and confident manner and particulating
important points to the receiver end.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

As an intern training in the school. I have participating the maths day and science day, pongal celebrations in this school, total no. of intern students are 7 members. In the team is mc's school intern group in whatsapp some activity (tlm) materials. In science day. 5th class students tlm (teaching learning materials) Heart, lungs, kidneys explain it. Maths day celebrations. Students are speeches and I wrote it prepare the speech the 4th student speeches & learn out.

I and my friend teaching learning materials Telugu, science, maths, English tlm make it. Now-a-days, the principal madam doing the activities wrote the learn a word. lesson plans, work book in teach the students.

I participate the lion's club party president of lions club and in this meeting attend the commissioner.

Commencement speak the wonderful world in society
of participate the science day, motherday and pongal
celebrations

Group discussions in this school duller one
person of students with the

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

In this not fine (not attached the parents)
In this school construct work is not finished.
Nadu-netu development not this school. In this no
development because of nadu-netu.

No virtual classes in this school. I observed.
no. of students is decreasing why? Students are don't
like this school because no benches and no lecturers.
In this school first observed only 2 teachers (Principal,
Sir, madam) In this elementary school 5 classes and
teacher / staff. Now-a-days, 4 no. of staff is 4, 3
Madams are one Sirs. I observed no gate. not
development in this school.

School Name technical skills are not
improvement in this school.

first I observed students are nice, Government is
not develop in this school and MDM is Astra
patra food is not tasty in previous. now-a-days,
food is fine but away is not fine.

Student Self Evaluation of the Short-Term Internship

Student Name: K. Likhith

Registration No: 2022001562019

Term of Internship: 4th Month From: 18-12-22 To: 18-03-23

Date of Evaluation:

Organization Name & Address: denalabudra "Nandigan" (Mangal)

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

K. Likhith
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: K. Hithith

Registration No: 2022001562019

Term of Internship: ^{14th Dec} From: 18-12-22 To: 18-03-23

Date of Evaluation:

Organization Name & Address: ^{devalabudra (Nandigam) mande.}
~~devalabudra~~

Name & Address of the Supervisor A. Anil
with Mobile Number 94404 39217

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:


Signature of the Supervisor

Internal & External Evaluation for Semester Internship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the **BCPA** and **CGPA**.
- The weightings for Internal Evaluation shall be:
 - o Activity Log 10 marks
 - o Internship Evaluation 30 marks
 - o Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - o Internship Evaluation 100 marks
 - o Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

Page No

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: R. S. Adhwa

Programme of Study: Education Department

Year of Study: 2019-2020

Group: (B.A. C. A. C.)

Register No/H.T. No: 2019 00156 2019

Name of the College: Gandhi Degree College (MCH)

University: Andhra Pradesh University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	
2.	Internship Evaluation	30	
3.	Oral Presentation	10	
	GRAND TOTAL	50	

R S Adhwa

Signature of the Faculty Guide

Date:

Name Of the Student: KEERAMANA LILITHA
 Programme of Study: Education department
 Year of Study: 2020-2023
 Group: (B.S.E) (M.C.A.E)
 Register No/H.T. No: 202200156 2019
 Name of the College: Govt. Degree college (M.C.N)
 University: Ambedkar university

SLNo	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	78
2.	For the grading giving by the Supervisor of the Intern Organization	20	19
3.	Viva-Voce	50	
	TOTAL	150	
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	

Signature of the Faculty Guide


 18.3.2023
 (Signatory with Date and Seal)
 HEAD MASTER
 Z.P.H. SCHOOL
 DEVALASHADRA
 Nandigam Mandal

Signature of the External Expert

Signature of the Principal with Seal



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

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