

Model Program Book



SEMESTER INTERNSHIP

Designed & Developed by



ANDHRA PRADESH

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

Name of the Student: K. MADHAVI

Name of the College: Govt Degree College (MEN) SKM

Registration Number: 2500001566026

Period of Internship:

From: 07/05/22 To: 12/05/22

Name & Address of the Intern Organization: Govt Department SKM

Ambedkar University
YEAR

An Internship Report on

Forest department

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

third year BSC [MCTC]

Under the Faculty Guideship of

VSVS. SATYANARAYANA

(Name of the Faculty Guide)

Department of Industrial chemistry

Govt. Degree college (MEN) SKIM.

(Name of the College)

Submitted by:

K. Madhavi

(Name of the Student)

Reg.No: 2022001566026

Department of Industrial chemistry

Govt. Degree college, MEN Srikakulam

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

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Student's Declaration

I, K. MADHAVI a student of _____
Program, Reg. No. 2022001566026 of the Department of Govt Degree college.
College do hereby declare that I have completed the mandatory internship
from 07/12/22 to 18/03/23 in Forest department (Name of
the intern organization) under the Faculty Guideship of
V.S.V.S. Sanyanarayana (Name of the Faculty Guide), Department of
Industrial chemistry, Govt Degree college MEN SKIM
(Name of the College)

K. Madhavi 18/3/23
(Signature and Date)

Official Certification

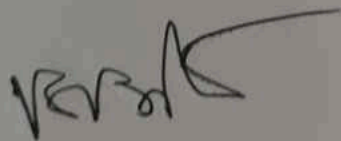
This is to certify that K. Madhavi (Name of the student) Reg. No. 2022001566096 has completed his/her Internship in SAD Forest- Department (Name of the Intern Organization) on Forest- Department (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of BSC MCIC in the Department of Govt Degree ckg MEN (Name of the College).

This is accepted for evaluation.

M. Ravi, 18/03/2022
(Signatory with Date and Seal)
Forest Section Office-
Forest Section Office-
Vatsavala

Endorsements

Faculty Guide



Head of the Department



Principal

Certificate from Intern Organization

This is to certify that K. Madhavi (Name of the intern)
Reg. No 202200156602G of Govt Degree College (MEN) (Name of the
College) underwent internship in AP Forest Department (Name of the
Intern Organization) from 07/12/22 to 18/03/23

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).

G 18/03/23
Authorized Signatory with Date and Seal
Forest Range Officer
SRIKAKULAM

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

An Internship gives a student the opportunity for career exploration and development, and to learn new skills. I did my internship FOREST Department. I learned about protection of forest and duty's done by the forest officers. I had educated with extension of forest department and gave significant contribution of forest to this nature and environment.

I learned about different schemes that related to forest department. I learned necessary plantation work. I learned about fire management means how to create awareness near by villagers and fire accident, how to control fire.

I learned about vana samrakshana samithi (VSS), how they work how they created the VSS group what means by VSS what are the benefits by they got by joining VSS.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- Introduction of the Organization
- Vision, Mission, and Values of the Organization
- Policy of the Organization, in relation to the intern role
- Organizational Structure
- Roles and responsibilities of the employees in which the intern is placed.
- Performance of the Organization in terms of turnover, profits, market reach and market value.
- Future Plans of the Organization.

* Forest Dept. is started in 1864 by the British Raj due to extensive exploitation of forest resources for constructing railway lines.

Vision := environment services of forest are recognized and protected

* Forest planning and operation are blanking the environmental services

Mission := Forest Dept. is actively engaged in conc and development of forest in the state. Protection, concentration and Regeneration of degraded forest.

Policy := maintenance of environmental stabilities through preservation and concentration of natural heritage.

Organizational structure :=

PCCF → Additional PCCF → CCF → CF → DFO → ACF → FRO → FSO
Tharankar ABO ← FBO

Role :=

The main role of Forest Dept. is safe gardening and upgrading tourism values.

responsibilities := (i) to protect the forest and its wild life from fire

(ii) to protect manmade damages, Resining plantation, safe gardening.

Future plans of organization := The forest policy an aim to increase the forest area by 33.3% of geographical area by planting more trees and also protecting Page No forest by engaging local people.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

During the internship, I was allotted 'Vastavalasa section'. I was closely moved with the concerned forest officers. The activities was done by me is checking the boundaries of vastavalasa section. daily perambulating the forest area. creating awareness to the local people about importance and significance of forest, fire management night patrolling at junctions. vehicle checkings Identifying the forest offence and book cases against the forest o for every 6 months rescue of wild animals, soil moisture concentration works submitting the tour diaries interacting with the VSS members maintaining the VSS Bank accounts tree annotation equipment used by forest officers in the field is GPS Bill Book, cloth tap and with some records

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	meet with forest dept staff	interacted with them	M. Indrani
Day -2	meet with concerned forest sec. officer & Beat officer	Interacted with them.	M. Indrani
Day -3	Discussed about their duties	How they work	M. Indrani
Day -4	discussed about forest protection	To protect the forest	M. Indrani
Day -5	vision and mission of forest department	green india	M. Indrani
Day -6	coders of forest department.		M. Indrani

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Introduction with the forest officers

Detailed Report:

I had meet with forest dept of skln range.

I was alloted to vatsa walsla section and intr-acted with the concerned with forest officers and Discussed forest protection and their duti-es vision & mission of forest department and carter dr forest.

Department like pccf -> principal chief conservator of forest

c cf -> chief conservators of forest

cf -> conservator of forest

Dfo -> District forest officer

Acf -> Assitance conservators of forest

FRO -> Forest range officer

DRO -> Deputy range officer

Fso -> Forest section officer

fbo -> Forest Beat officer

ABO -> Assistance Beat officer.

M. Indrani

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	field visit to vss why	Interacted with vss members	M. Indrani
Day -2	field visit to Don - kalapeta vss	Interacted with vss members.	M. Pol.
Day -3	field visit to chinna vatsavulasa vss	Interacted with vss members	M. Indrani
Day -4	visited CRZ (Coastal Regulation Zone) at chinna vatsavulasa	learned about coastal area	M. Pol.
Day -5	visited CRZ Zone at Koradepeta	learned about coastal plantation	M. Indrani
Day -6	conducted the class by forest officers on above forest works	discussed about the forest works	M. Indrani

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Interacted with the VSS

Detailed Report:

During the second week I had interacted with the VSS members in the Vatsavalasa section. I had learn about the Vatsavalasa smithi by small village groups at started to protect the retain degraded forest land through collective action. It seeks to develop partnership between local community people and state forest department.

A joint account was taken for forest Beat Officer and VSS president. In that account the funds will be credited by the Government by carrying the cultural operations related to the forest.

At the fourth day I visited to coastal zones & shelter belt areas and how they work to prevent the winds from sea.

M. Indrani

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	visited to 11 Hectares of casuarina plantation of Korada Peta	plantation works	M. Indrani
Day -2	visited 16 Hectares casuarina plantation at Donkabalpeta	plantation works	M. Indrani
Day -3	visited 21 Hectares casuarina plantation at Donkabalpeta	plantation works	M. Indrani
Day -4	visited 35 Hectares at Chinna vatsavalasa	plantation works	M. P. L.
Day -5	visited 15 Hectares natural acacia at chinna vatsavalasa	plantation works	M. P. L.
Day -6	conducted the class on plantation works	plantation works	M. P. L.

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Rising plantation and protecting

Detailed Report:

I had visited to different plantation in vatsa -valasa section through out the weeks

At Day1 := I visited 2005 to 2006 11 Hectors

The plantation was very Dense and leaf litze is more

At Day2 := I visited 2007-08 16 Hectors

causerina plantation and I observed it is a copice regeneration plantation.

At Day3 := I visited 2006-07 21 Hectors

d. causerina plantation and I observed the trees were dried in condition due to it's matured plantation

At Day-4 := I visited 2006-07 35 Hectors

of causerina plantation I observed a lot of dried and fallen trees in the plantation

At Day5 := I visited 15 Hectors natural acaies were it was very done

At least all I had learned about the plantation works to be done in the plantation.

M. Indrani

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Conducted the clear on forest and its Importance	Importance of forest	M. Rishi
Day -2	conducted the class on detailed study on forest dept.	detailed study of forest dept.	M. Rishi
Day -3	conducted the clear of different branches of forestry	Branches of forestry	M. Indrani
Day -4	conducted the clear on different branches of forestry	Branches of forestry	M. Indrani
Day -5	conducted the clear on the nursery	nursery work	M. Indrani
Day -6	conducted the class on the nursery	nursery work	M. Indrani

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Discussed about forestry

At Day 1:- I learned about forest and importance that forest is derived from a latin word means force out skirts of village.

At Day 2:- I learned the detail study of forest Dept.

At Day 3:- I learned about different branches of forestry the silviculture operations and the improvement wood technology.

At Day 4:- I have learned remaining branches of forestry the agro forestry that forest management forest servation forest engineering / forest Roads, etc forest logistation.

At Day 5:- I learned about different types of nursery. They are two types of nursery they are temporary and permanent.

At Day 6:- I learned about how to relation of forest, requirements of nurseries etc.

M. Indrani

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Conducted the clean on plantation works	plantation works	M. Indrani
Day -2	learned about soil operations	soil operations	M. Indrani
Day -3	learned about singling operations	singling operation	M. Indrani
Day -4	learned about CCT works	CCT works	M. Indrani
Day -5	learned about weeding operations	weeding operations	M. Indrani
Day -6	learned about plantation watches & duties	plantation watches and duties	M. Indrani

Objective of the Activity Done:

plantation works

Detailed Report:

In the first day of the week I had discussed with the forest department about plantation works in that week I had learned about planting operation like

- soil operation
- singling operation
- CCR works
- watering
- weeding

All these operations are to be done after retaining of plantation and these operations are very useful to grow the plants fast and healthy in works are made labor done after the raining of plantation.

M. Inchari

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	learned about different types of forest	different types of forest	M. Indrani.
Day - 2	learned about plantation boundaries	plantation boundaries	M. Indrani.
Day - 3	learned about soil testing in the plantation area	soil testing	M. Indrani.
Day - 4	learned about different types of plantations	different types of plantation.	M. Indrani.
Day - 5			
Day - 6			

WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

different types of forest & plantation

Detailed Report:

In the 6th week I learned about different types of forest Based on annual average rainfall

- (1) Tropical Evergreen forest
- (2) Tropical Deciduous forest
- (3) Shrub (or) Thorn forest
- (4) Mangrove forest
- (5) Mountain forest

Later I had discussed about ~~found~~ ^{factors} of the plantation in the plantation area and I also learned about plantation should be done the type of soil and mainly Before ~~rain~~ ^{rain}ing the plantation the soil test is required where the plantation is being ~~rain~~ ^{rain}ed

M. Indrani

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1			
Day - 2			
Day - 3			
Day - 4			
Day - 5	learned about types of plantation	types of plantation	M. Indrani
Day - 6	learned about different types of plantation	types of plantation.	M. Indrani

WEEKLY REPORT

WEEK - 7 (From Dt..... to Dt.....)

Objective of the Activity Done:

Different types of plantation

Detailed Report:

In this 7th week, I learned about different types of plantation like a venue plantation, sound plantation, In-structional plantation, Industrial plantation.

M. Indrani

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	learned about indian forest act		M. Indrani
Day -2	learned about wild life act		M. Indrani
Day -3	learned Bio diver - site act		M. Indrani
Day -4			
Day -5	learned about AP forest act		M. Indrani
Day -6	learned about ROFR act..		M. Indrani

Objective of the Activity Done:

types of act related to fd.

Detailed Report:

In this week I learned about different types of forest act in forest Department.

(1) Indian Forest Act: It is Enacted in 1927 and the main legislation dealing with forest in India this act has 13 Chapters and 86 sections.

(2) The wild life act: It came into force in 1972 and it is basic law governing wild life in India. It consists of 4 chapters, 66 sections & 6 Schedules.

(3) Bio Diversity ACT: It came into force in 2002 and it aims at the conservation of biological resources.

(4) ANDHRA PRADESH FOREST ACT: Came into force from 15-4-1967.

(5) POFR ACT: POFR (Recognition of forest Rights) Act was Enacted in 2006.

M. Andrani

ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	learned about protected forest	Protected forest	M. Indrani
Day -2	learned about protected forest	protected forest	M. Indrani
Day -3	learned about reserved forest	Reserved forest	M. Indrani
Day -4	learned about Reserved forest	Reserved forest	M. Indrani
Day -5	visited Reserved forest at chinna vatsavalasa	Reserved forest	M. Indrani
Day -6	learned about village forest	village forest	M. P. S.

WEEKLY REPORT
WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report: Reserved and protected forest

In this week I learned about types of forest based on degree of protection.

1) protected forest:-

The state govt. is empowered to constitute any land other than the reserve forest are protected forest over which the Govt. has property rights and the powers to issue rules regarding the use of such forest

2) RESERVED FOREST:-

Reserved forest are the most restricted on any forest land or waste land which is the property of Govt. local people are prohibited unless specially allowed by forest officer in case of settlement.

3) VILLAGE FOREST:-

The raising of plants under the supervision of villagers.

M. Indrani

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	learned about turtle hatchery		M. Indrani
Day - 2	learned about the turtle hatchery		M. Indrani
Day - 3	about the turtle hatchery		M. Indrani
Day - 4	learned about turtle hatchery		M. Reddy
Day - 5	learned about the turtle hatchery		M. Indrani
Day - 6	learned about the releasing of turtle hatchlings		M. Indrani

WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

Turtle Hatching

Detailed Report:

In this week I learned about turtles (Olive Ridley sea turtles) and their uses. These olive ridleys are considered as the most abundant sea turtle in the world. This turtle grows to 61 cm (2 feet) in length measured at the carapace and we have visited the turtle hatchlings near the "Ganagula Vanipeta" and collected the hatchlings near the edge of the villages. These turtles lay 80-120 eggs at a time and within 40-45 days the eggs will be hatched. The hatching period mainly in March to June in every year.

M. Indrani

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	learned about fire management		M. Indrani
Day -2	learned about fire management		M. Indrani
Day -3	learned about fire management		M. R. L.
Day -4	learned about fire management		M. Indrani
Day -5	learned about fire management		M. Indrani
Day -6			

WEEKLY REPORT

WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done:

fire management

Detailed Report:

In this week I learned about forest fire. It may be outlined as any uncontrolled and non-precorbied burning of plants in a natural way like a forest are grass land and sstale according to environment al conditions. (wind topheography). They are tree type a) surface fire (2) Ground-fire (3) Crown fire

Causes of forest fires:-

- (1) the reason for forest fire includes lightning it is natural cause of forest fire. Some times high atmospheric temperatures
- (2) man made causes are most dangerous fire as caused because of the source like naked flame, cigarette, electrical spark.
- (3) other human led causes are land clearing and different agricultural activities.

M. Indrani

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	learned how to Control Fire		M. Indrani
Day -2	learned about how to Control fire		M. Indrani
Day -3	learned about how to control fire		M. Indrani
Day -4	learned about how to Control fire		M. Indrani
Day -5	learned about how to Control fire		M. Indrani
Day -6	learned about how to control fire		M. R. L.

WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done: forest fire prevention & control

Detailed Report:

In this week I learned about prevention of forest fires and control fire.

forest fire prevention:-

obey local laws relating to open fire as well as Campfires have fire fighting tools near the forest scrape away leaves twigs and grass within the 10 feet Diameter circle from fire Carefully extinguish smoking material.

control of forest fires:-

this based fire management system to identify the forest prone areas Creation of fire lines in forest awareness to the local people for preventing the forest fire to minimize damage.

M. Indrani

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	learned about Cassia plantation - no works		M. Indrani
Day -2	extracting cassia - ring trees.		M. P. L.
Day -3	visit to temporary timber depo		M. Indrani
Day -4	learned about conducting cells		M. P. L.
Day -5	learned about Cassia tree plantation		M. Indrani
Day -6	learned about Cassia tree plantation		M. Indrani

WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done: Dept. of timber extraction

Detailed Report:

In this week I learned about casuarina plantation works & extraction of timber.

Casuarina has a fast growth it mainly grows in the coastal region only. This plants are used to stop the wind flow from the ocean. In this time of Tsunami these trees act as wind breaks. later we learned about temporary timber depo and after the extraction the area is re-plantation by Casuarina trees and all the culture operations.

M. Indrani

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	learned about wild life sanctuary		M. Indrani
Day -2	learned about wild life sanctuary		M. Indrani
Day -3	learned about wild life sanctuary		M. Indrani
Day -4	learned about national parks		M. R. L.
Day -5	learned about national parks		M. Indrani
Day -6	learned about national parks		M. R. L.

WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done:

wild life sanctuaries and national parks

Detailed Report:

In this week I learned about wild life
Sanctuaries and national parks
wild life sanctuaries:-

wild life sanctuaries it is a protected
area of land that is set aside specifi-
-cally for the conservation of plants and
animal species their areas can be priv-
-ately (or) publicly and they are typically
designed by govt-(or) non profit organi-
-zation.

=> They are 567 existing wild life sanctuaries in
India among them 13 wild life sanctuaries in AP.

National park:-

A national park is an area set
side by the national Govt. for the preser-
-vation of the natural environment. It
is for public recreation & enjoyment in
most of the land scapes and accompany
with plants and animals in their natural
state.

M. Indrani

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	learned about tree enumeration		M. Indrani
Day -2	learned about rescue of wild animals		M. Indrani
Day -3	learned about soil moisturing conservation works		M. Indrani
Day -4	learned about section related to forest offences		M. Indrani
Day -5	perambulating the vatsavalasa field		M. Indrani
Day -6	perambulating the vatsavalasa field.		M. Indrani

WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

(i) tree Enumeration:-

enumeration of trees concerned with "Counting how many different trees there are of various kinds on n vertices, where n is natural number.

(ii) rescue of wild animals:-

to protect animals from the enemies and to free from confinement (danger or) evil. wild life rehabilitation is the treatment and care of injured, orphaned (or) sick wild animals.

(iii) soil moisturing conservation works:- It consist of comprehensive package of practices digging of pits for planting, check dams, water conserve structures.

iv) forest Dept:-

It is responsible for the forest, environment and wild life related issues of forest range within a state (or) union territory of India.

M. Indrani

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

I felt very grateful to work with forest dept. as an intern the interaction between the forest officers and me is good they explained all departmental activities very clearly

I am likely working with forest department the commitment towards their work is good they jobs are perfectly they follow the instructions of their superior officers protocol is met in the forest dept. all the forest officers in the forest dept. friendly in nature they explain all the forest activities which are done in their dept the forest officers maintain time management the time they spend for me in the internship is appreciable they supported me and forest staff co-operation and extended their operation in (or) an internship programme

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc).

The managerial skills are have learned by our forest dept. officers by their planning and their leadership.

(1) planning := we have to stop the fire in the forest by using water and close the fire with water by their planning

(2) Leadership :=

we have the best forest officers and they are giving but leadership skills and protect us very neatly and they are giving to much for co-operation and full of freedom.

(3) Behaviour :=

In this forest dept and they are very close to us and give us all rights to co-operate them.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

I learned and improved my communication skills through interacting with different peoples while in the internship programmes.

I always get ~~away~~ forest officer when I see them in the office.

I always used to pay attention while listening the class and noted down in my log book. During the field visit when I tasked in front of higher officers I had modified my communication skills.

Confidence levels are also well developed now when compared to before the internship.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

I Learned and Improved my communication skills
Through interacting with different people through while in the
Internship programme.

I always greet every Forest officer when I
see them in the office. I always try to pay attention
while visiting the class noted down in my log book.

during the field visits when I talk in front of
higher officers I had modified my communication skills.

confidence levels are also very well developed now
when compare to before the internship.

Student Self Evaluation of the Short-Term Internship

Student Name: K. Madhavi

Registration No: 202200136606

Term of Internship: 4 months From: 07/12/22

To: 18/3/23

Date of Evaluation:

Organization Name & Address: Forest-department [SKLM]

Please rate your performance in the following areas:

Rating Scale:

Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

K. Madhavi
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: K. MADHAVI

Registration No: 2022001866026

Term of Internship:

From: 07/10/22

To: 18/3/23

Date of Evaluation:

Organization Name & Address: Forest-depou-memu-

Name & Address of the Supervisor Rambabu Sira [Srikakulam]
with Mobile Number

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

Signature of the Supervisor

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: K Madhavi

Programme of Study: III B.Sc

Year of Study: 2022-23

Group: MCIC

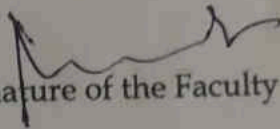
Register No/H.T. No: 2022001566096

Name of the College: Govt Degree College

University: Ambedkar University

SLNo	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	8
2.	Internship Evaluation	30	26
3.	Oral Presentation	10	08
	GRAND TOTAL	50	42

Date:


Signature of the Faculty Guide

EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: K. Madhavi

Programme of Study: III BSC

Year of Study: BSC IIIrd year 2022-23

Group: MCIC

Register No/H.T. No: 2029001566026

Name of the College: Govt. Degree College [MEN] SKLM

University: Ambedkar University

SLNo	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	78
2.	For the grading giving by the Supervisor of the Intern Organization	20	19
3.	Viva-Voce	50	49
	TOTAL	150	146
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	188

Signature of the Faculty Guide

Signature of the Internal Expert M. Indrani
Forest Beat Officer
Vatsavala

Signature of the External Expert

Signature of the Principal with Seal 19/7/07

