

## SEMESTER INTERNSHIP

Designed & Developed by



## ANDHRA PRADESH

PROGRAM BOOK FOR  
**SEMESTER INTERNSHIP**

Name of the Student: PATINI-AJAY

Name of the College: Govt. Degree College (MEN), Srikakulam

Registration Number: 2022001566039

Period of Internship: 4 months  
From: 07<sup>th</sup> Dec 2022 To: 18<sup>th</sup> March 2023  
Internship

Name & Address of the Intern Organization Forest Department

\_\_\_\_\_  
University  
YEAR

# An Internship Report on

*(Title of the Semester Internship Program)*

*Submitted in accordance with the requirement for the degree of*

*Under the Faculty Guideship of*

VS.VS.SATYANARAYANA.

*(Name of the Faculty Guide)*

*Department of Industrial Chemistry*

Govt. Degree College (men), Sri Kalahasti

*(Name of the College)*

**Submitted by:**

Patini. Ajay

*(Name of the Student)*

**Reg.No:** 2022001566039

*Department of Industrial Chemistry*

Govt. Degree College (MEN), Sri Kalahasti

*(Name of the College)*

## Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
  - a. Data and Information you are expected to collect about the organization and/or industry.
  - b. Job Skills you are expected to acquire.
  - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

## Student's Declaration

I, PATINI AJAY a student of \_\_\_\_\_  
Program, Reg. No. 2022001566059 of the Department of Industrial Chemistry  
College do hereby declare that I have completed the mandatory internship  
from 07<sup>th</sup> Dec 2022 to 18<sup>th</sup> March 2023 in A.P. Forest Department (Name of  
the intern organization) under the Faculty Guideship of  
VSVS SATYA NARAYANA (Name of the Faculty Guide), Department of  
Industrial Chemistry, Govt Degree College (MEN), Srikalahasti  
(Name of the College)

Patini Ajay 18.03.2023  
(Signature and Date)

## Official Certification

This is to certify that PATINI AJAY (Name of the student) Reg. No. 2022001566039 has completed his/her Internship in Forest Department (Name of the Intern Organization) on A.P Forest Department (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of \_\_\_\_\_ in the Department of Govt Degree College (MEN) (Name of the College).

This is accepted for evaluation.

M. Ravi 18-03-2023  
(Signatory with Date and Seal)  
**Forest Section Officer**  
**Vatsavalasa**

### Endorsements

Faculty Guide

V. Ravi

Head of the Department

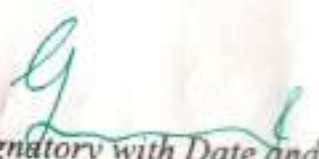
Principal

B. S. S.

## Certificate from Intern Organization

This is to certify that PATINI. AJAY (Name of the intern)  
Reg. No 2022001566039 of Govt Degree College (MEN) (Name of the  
College) underwent internship in A.P Forest Department (Name of the  
Intern Organization) from 07<sup>th</sup> Dec 2022 to 18<sup>th</sup> March 2023

The overall performance of the intern during his/her internship is found to be  
Satisfactory (Satisfactory/Not Satisfactory).

  
Authorized Signatory with Date and Seal

Forest Range Officer  
SRIKAKULAM

## CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

An Internship gives a student the opportunity for career exploration and development, and to learn new skills. I did my internship in 'FOREST DEPARTMENT'. I learned about protection of forest and duties done by the forest officers. I had ~~educated~~ with extension of forest department and their significant contribution of forest to life's nature and environment.

I learned about different schemes that related to forest Department. I learned about nursery work, plantation work. I learned about fire management means how to create awareness to nearby villages when fire occurred, how to control fire.

I learned about 'Vana Samrakshana Samithi' (VSS) how that work how many they created the VSS groups what meant by VSS what are the benefits they got by joining in the VSS. I had interacted with some VSS members in forest adjacent villages.

I learned not only practical knowledge but also with theoretical knowledge. In theory, I learned forest and its importance significance of forest branches of forestry etc.

## CHAPTER 2: OVERVIEW OF THE ORGANIZATION

### Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

⇒ Forest Department is started in 1864 by the British Raj Due to extensive exploitation of forest resources for constructing of the Railway lines

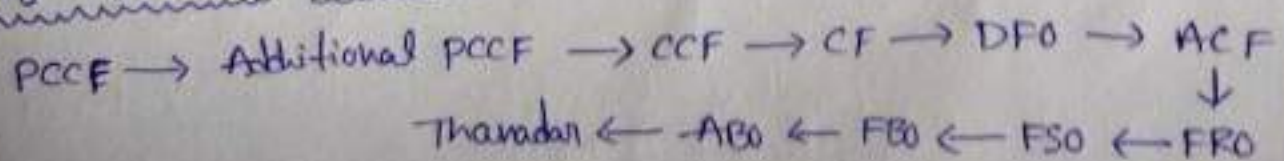
Vision: Environmental services of forest are Recognized and Protected.

⇒ Forest planning and operation are balancing the Environmental services, and local use and commercial ~~for~~ extraction

Mission: Forest Department is actively engaged in conservation and development of forest in the state protection conservation and consolidation of forest and wild resources is safe through afforestation and Regeneration of Degraded forest

Policy: maintains of Environmental Stabilities through preservation & Restoration of ecological balance. conservation of natural heritage

Organizational Structure:



### CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

⇒ During the internship, I was allotted "Vastavabasa Section".

I was closely moved with the concerned forest officers. The activities was done by me is checking the boundaries of 'Vastavabasa section', daily perambulating the forest area, creating awareness to the local people about importance and significance of forest, fire management, night patrolling at junctions vehicle checkings, in identifying the forest offences and book cases against the forest offence, Submitting beat inspection Report for every six months Report for wild animal and Sms work, Submitting the two dairies interacting with the VSS members mentoring in the VSS Bank accounts -less enumeration, @ equipment used Forest officers in the field is GPS, Bill Book, cloth tap, and some records.

| Day & Date    | Brief description of the daily activity                    | Learning Outcome                 | Person In-Charge Signature |
|---------------|------------------------------------------------------------|----------------------------------|----------------------------|
| 7<br>Day - 1  | met with forest Department Staff                           | Interacted with them.            | M. Indrani                 |
| 8<br>Day - 2  | met with concerned forest section officer and Beat officer | Interacted with them.            | M. Indrani                 |
| 9<br>Day - 3  | Discussed about their Duties                               | Interacted - How they work.      | M. Indrani                 |
| 10<br>Day - 4 | Discussed about forest production.                         | To produce <del>for</del> forest | M. P. L.                   |
| 12<br>Day - 5 | vision and mission of the forest Department                |                                  | M. Indrani                 |
| 13<br>Day - 6 | Cadres of forest Department                                |                                  | M. Indrani                 |

## WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done: interacts with the forest officers

Detailed Report: I had met with forest Department of "Srikakulam Range". I was allotted to 'Vastavada Section' and interacted with the concerned forest officer and discussed forest protection and their duties, vision & mission of forest Department and codes of forest Department like 'PCCF'

'PCCF' → principal chief conservator of forest.

'CCF' → chief conservator of forest.

'CF' → conservator of forest.

'DFO' → District forest officers.

'ACF' → Assistant conservator of forest.

'FRO' → Forest Range Officer.

'DRO' → Deputy Range Officer.

'FSO' → Forest Section Officer.

'FBO' → Forest Beat Officer.

'ABO' → Assistant Beat Officer.

M. Indrani.

# ACTIVITY LOG FOR THE SECOND WEEK

| Day & Date    | Brief description of the daily activity                         | Learning Outcome                       | Person In-Charge Signature |
|---------------|-----------------------------------------------------------------|----------------------------------------|----------------------------|
| 14<br>Day - 1 | Field visit to Korada Peta VSS                                  | Interacted with VSS members            | M. Indrani                 |
| 15<br>Day - 2 | Field visit to Donkala Peta VSS                                 | Interacted with VSS members            | M. Reddy                   |
| 16<br>Day - 3 | Field visit to Chinna vastavabasa VSS                           | Interacted with VSS members            | M. Indrani                 |
| 17<br>Day - 4 | visited CRZ (Coastal Regulation Zone) at Chinna vastavabasa VSS | learned about coastal area             | M. Reddy                   |
| 19<br>Day - 5 | visited CRZ at Korada Peta.                                     | learned about coastal area, plantation | M. Indrani                 |
| 20<br>Day - 6 | conducted the class by forest officers on above forest works    | Discussed about the forest works       | M. Indrani                 |

## WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done: Interacted with the VSS members

Detailed Report: I had During the second week I had interacted with the VSS members in Vashavala section. I had learn about the 'Vana Samakshane Samithi' by small village groups at started to protect and reclaim degraded forest lands, trees and the collitive action. Also to develop partnership between local community people and state forest Department.

A joint account taken for forest Beat office and VSS members Assistant president in that account the funds will be credited by the Govt. By carrying the cultural operations related to the forest.

At the 4<sup>th</sup> Days I visited to coastal zone and shelter belt area and how they work to prevent the winds from sea.

M. Indrani

# ACTIVITY LOG FOR THE THIRD WEEK

| Day & Date    | Brief description of the daily activity                                                                                                                    | Learning Outcome | Person In-Charge Signature |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------------------|
| 21<br>Day - 1 | Visited - to 11 <sup>hectars</sup> <del>hectares</del><br>cauariana <del>plantation</del><br>work <del>Kerndra</del> <sup>plantation</sup> <del>peta</del> | plantation work  | M. Indrani                 |
| 22<br>Day - 2 | Visited 16 <del>hect</del><br>cauariana plantation<br>at Donkulu Peta                                                                                      | plantation work  | M. Indrani                 |
| 23<br>Day - 3 | Visited 21 <del>hectars</del><br>cauariana plantation<br>at Donkulu Peta                                                                                   | plantation work  | M. Indrani                 |
| 24<br>Day - 4 | visited 35 <del>hectars</del><br>cauariana. <del>plantation</del><br>at chinne vastakuluz                                                                  | plantation work  | M. Indrani                 |
| 26<br>Day - 5 | visited 15 <del>hectars</del><br>water area at<br>Cinne vastavalya                                                                                         | plantation work  | M. Indrani                 |
| 27<br>Day - 6 | Conduct class on<br>plantation work.                                                                                                                       | plantation work  | M. Indrani                 |

## WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done: Resins plantations and production plantation

Detailed Report: I had visited 10 different plantations in vastavala section - throughout the week.

⇒ At Day 1 I visited 2005 to 2006 11 hectares

Coumarina at Kovada pet. - the plantation was very

⇒ At Day-2 I visited 2007 to 2008, 16 hectares

Coumarina plantation and I observed it is a Copse regeneration plantation.

⇒ At Day-3 I visited 2006-07, 21 hectares of

Coumarina plantation and I observed the trees were dried in condition due to it's a matured plantation.

⇒ At Day-4 I visited 2006-2007, 35 hectares

of Coumarina plantation I observed that a lot of dried and fallen trees in the plantation.

⇒ At Day-5 I visited 15 hectares matured

Coumarina where it was done at last.

At last the I had learned about the plantation works to be done in the plantation.

M. Andhari

# ACTIVITY LOG FOR THE FORTH WEEK

| Day & Date     | Brief description of the daily activity                        | Learning Outcome                    | Person In-Charge Signature |
|----------------|----------------------------------------------------------------|-------------------------------------|----------------------------|
| 28<br>Day - 1  | Conducted the class on forest and its importance               | Importance of forest                | M.P.L.                     |
| 29<br>Day - 2  | Conducted the class on detailed study of forest Department     | Detailed study of forest department | M.P.L.                     |
| 30<br>Day - 3  | Conducted the class on <del>abundance</del> Branch of forestry | Branch of forestry                  | M. Indrani                 |
| 31<br>Day - 4  | Conducted the class on <del>abundance</del> Branch of forestry | Branch of forestry                  | M. Indrani                 |
| 2/1<br>Day - 5 | Conducted the class on the Nurseries                           | Nurseries works                     | M. Indrani                 |
| 3/1<br>Day - 6 | Conducted the class on the Nurseries                           | Nurseries work                      | M. Indrani                 |

## WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done: Discussed about the forestry (1's Branching)

Detailed Report:

- ⇒ At Day-1: I learned about forest and importance that forest is derived from a Latin word means forest outcrops of village.
- ⇒ At Day-2: I learned about the detail study of forest department that forest Department was started 1864 by British Raj.
- ⇒ At Day-3: I learned about distance Branch of forestry that silvicultural operation, silviculture of trees, trees improvement, wood technology, tribology, GIS, GPS and remote sensing.
- ⇒ At Day-4: I learned about remained Branch of forestry that Agro forestry that forest measurement, forest sampling, forest roads, forest engineering, some forest legislation.
- ⇒ At Day-5: I learned about different types of nurseries. There are two types of nurseries they are temporary & permanent nurseries.
- ⇒ At Day-6: I learned about to recall the nurseries requirement of nurseries etc...

M. Indrani.

# ACTIVITY LOG FOR THE FIFTH WEEK

| Day & Date      | Brief description of the daily activity    | Learning Outcome          | Person In-Charge Signature |
|-----------------|--------------------------------------------|---------------------------|----------------------------|
| 4/1<br>Day - 1  | Conducted the class on plantation work     | plantation work           | M. Indrani                 |
| 5/1<br>Day - 2  | learned about soil operation               | Soil operation            | M. Indrani                 |
| 6/1<br>Day - 3  | learned about singling operation           | singling operation        | M. Indrani                 |
| 7/1<br>Day - 4  | learned about CET work                     | CET work                  | M. Indrani                 |
| 9/1<br>Day - 5  | learned about weeding operation            | weeding operation         | M. Indrani                 |
| 10/1<br>Day - 6 | learned about plantation watches of duties | plantation work of duties | M. Indrani                 |

## WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done: learning outcome plantation work

### Detailed Report:

In the first day of the week I had discussed with the forest Department about the plantation works in that week. I had learned about planting operations like

⇒ Soil operation

⇒ Singling operation

⇒ CCT operations (Continuous contour Trenches works)

⇒ watering

⇒ weeding

-All these operations are to be done after the rise of the plantation and these operations is very useful to grow the plants fast and healthy in the hilly areas. The continuous contour trench works are mandatory done after the raising of plantation.

M. Indrani.

# ACTIVITY LOG FOR THE SIXTH WEEK

| Day & Date     | Brief description of the daily activity           | Learning Outcome                    | Person In-Charge Signature |
|----------------|---------------------------------------------------|-------------------------------------|----------------------------|
| 11/1<br>Day -1 | learned about Different types of forest           | Different types of forest           | M. Indrani                 |
| 12/1<br>Day -2 | learned about plantations boundaries              | plantations boundaries              | M. Indrani                 |
| 13/1<br>Day -3 | learned about soil testing in the plantation area | Soil testing in the plantation area | M. Indrani                 |
| 14/1<br>Day -4 | learned about different types of plantations      | different types of plantations      | M. Indrani                 |
| 16/1<br>Day -5 |                                                   |                                     |                            |
| 17/1<br>Day -6 |                                                   |                                     |                            |

## WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done: Different types of plantation forestry

Detailed Report:

In the six weeks I learned about different types of forest Based on annual average rain-fall

- Tropical evergreen forest
- Tropical Deciduous forest
- ⇒ Shrub (or) Thorn forest
- ⇒ mangrove forest
- ⇒ monsoon forest
- ⇒ mountain forest

later I had discussed about Boundaries of the plantation. In the plantation area and I also learned about plantation should be done be the types of soil and mainly Before Yearning the plantation the soil-test is required were the plantation is being valued.

M. Jadhavi

# ACTIVITY LOG FOR THE SEVEN WEEK

| Day & Date      | Brief description of the daily activity     | Learning Outcome              | Person In-Charge Signature |
|-----------------|---------------------------------------------|-------------------------------|----------------------------|
| 18/1<br>Day - 1 |                                             |                               |                            |
| 19/1<br>Day - 2 |                                             |                               |                            |
| 20/1<br>Day - 3 |                                             |                               |                            |
| 21/1<br>Day - 4 |                                             | -                             |                            |
| 23<br>Day - 5   | learned about Different types of plantation | Different types of plantation | M. G. Indhani              |
| 24<br>Day - 6   | learned about Different types of plantation | Different types of plantation | M. G. Indhani              |

## WEEKLY REPORT

WEEK - 7 (From Dt..... to Dt.....)

Objective of the Activity Done: Different types of plantation

Detailed Report:

I learned about Different types of plantation like Avenue plantations Bound plantation

⇒ Avenue plantations

⇒ Bound plantation

⇒ Industrial plantation

⇒ Institutions plantation

# ACTIVITY LOG FOR THE EIGHTH WEEK

| Day & Date    | Brief description of the daily activity | Learning Outcome | Person In-Charge Signature |
|---------------|-----------------------------------------|------------------|----------------------------|
| 25<br>Day - 1 | Leared about Indian forest act          |                  | M. Indrani                 |
| 26<br>Day - 2 | Leared about wild life act              |                  | M. R. S.                   |
| 27<br>Day - 3 | Leared about Bio-diversity act          |                  | M. Indrani                 |
| 28<br>Day - 4 | -                                       |                  |                            |
| 30<br>Day - 5 | Leared about AP forest act              |                  | M. Indrani                 |
| 31<br>Day - 6 | Leared about R/OFR RoFR act             |                  | M. Indrani                 |

## WEEKLY REPORT

WEEK - 8 (From Dt..... to Dt: Dt.....)

Objective of the Activity Done: Different types of acts related to forest

### Detailed Report:

In this week I learned about different types of forest act in forest department

⇒ Indian forest act: It is enacted in 1927 and the main legislation dealing with the forest in India. This act has 13 chapters and 86 sections.

⇒ The wild life protection act: It is ~~the~~ came into forest in 1972 and its basis law governing wild life in India. It consists of 7 chapters, and 66 sections, and 6 schedules.

⇒ The Bio-Diversity Act: It came <sup>from</sup> ~~first~~ in 2002 and it aims at the conservation of Bio-logical <sup>resources</sup> ~~resources~~.

⇒ Andhra Pradesh forest act: It came into <sup>from</sup> ~~forest~~ 15-4-1967.

⇒ RoFR Act: RoFR (Recognition of forest Right) act was enacted in 2006.

M. Prachi.

# ACTIVITY LOG FOR THE NINTH WEEK

| Day & Date   | Brief description of the daily activity      | Learning Outcome | Person In-Charge Signature |
|--------------|----------------------------------------------|------------------|----------------------------|
| 1<br>Day - 1 | learned about protected forest               | protected forest | M. Indrani                 |
| 2<br>Day - 2 | learned about protected forest               |                  | M. Indrani                 |
| 3<br>Day - 3 | learned about Reserve forest                 |                  | M. Indrani                 |
| 4<br>Day - 4 | learned about Reserve forest                 |                  | M. Indrani                 |
| 6<br>Day - 5 | visited Reserved forest at chinna vashuvala. |                  | M. Indrani                 |
| 7<br>Day - 6 | learned about village forest                 |                  | M. Reddy                   |

## WEEKLY REPORT

WEEK - 9 (From Dt..... to Dt.....)

Objective of the Activity Done: Reserved and protected forest

Detailed Report:

In This week I learned about types of forest based upon degree of protection

①  $\Rightarrow$  Protected forest:

The state government is empowered to constitute any land other than the reserved forest as protected forest in which the govt. has protective rights and powers to issue Rules regarding the uses of such forest

②  $\Rightarrow$  Reserved forest : Reserved forest

Reserved forest are the most restricted area and are constituted by the state govt on any forest land (or) waste land which is the property of govt. in Reserved forest local people are prohibited unless specially by the allowed by a forest officer in the case of settlement

$\Rightarrow$  Village forest : The forest Reserved by the village

M. Indrani.

# ACTIVITY LOG FOR THE TENTH WEEK

| Day & Date    | Brief description of the daily activity     | Learning Outcome | Person In-Charge Signature |
|---------------|---------------------------------------------|------------------|----------------------------|
| 8<br>Day - 1  | learned about<br>Turtle hatchery            |                  | m. Indrani                 |
| 9<br>Day - 2  | learned about<br>Turtle hatchery            |                  | m. Indrani                 |
| 10<br>Day - 3 | learned about<br>Turtle hatchery            |                  | m. Indrani                 |
| 11<br>Day - 4 | learned about<br>Turtle hatchery            |                  | m. Indrani                 |
| 13<br>Day - 5 | learned about<br>Turtle hatchery            |                  | m. Indrani                 |
| 14<br>Day - 6 | learned about<br>Reeling of turtle hatchery |                  | m. Indrani                 |

## WEEKLY REPORT

WEEK - 10 (From Dt..... to Dt.....)

Objective of the Activity Done:

- Turtle hatchery

Detailed Report:

In this week I learned about turtle (olive Red line sea turtle) and their uses.

These ~~all~~ olive Reddy are considered of the most abundant sea turtle in the world. These turtles grow mostly nearly 61 cm (2-feet) in length (measured along the curve) and

They are visited the Turtle hatchery near the Enragala Vani peta and collected the data about these turtles with help of the villages. These turtles lay 80-120 eggs at a time. And within 42-45 days the eggs will be hatched. The hatching periods mainly in March to June in every year.

M. Indrani

# ACTIVITY LOG FOR THE ELEVENTH WEEK

| Day & Date   | Brief description of the daily activity | Learning Outcome | Person In-Charge Signature |
|--------------|-----------------------------------------|------------------|----------------------------|
| 15<br>Day -1 | learned about fire management           |                  | M. Ibrahim                 |
| 16<br>Day -2 | learned about fire management           |                  | M. Ibrahim                 |
| 17<br>Day -3 | learned about fire management           |                  | M. Ibrahim                 |
| 18<br>Day -4 | learned about fire management           |                  | M. Ibrahim                 |
| 20<br>Day -5 | learned about fire management           |                  | M. Ibrahim                 |
| 21<br>Day -6 | —                                       |                  |                            |

## WEEKLY REPORT

WEEK - 11 (From Dt..... to Dt.....)

Objective of the Activity Done: Fire management

Detailed Report:

In this week I learn about forest fires.

Forest fires may be out lined any up-  
Contoured and non-prescribed burning of  
plants in a natural way like a forest are  
grass land and spread according to the  
environment conditions (topography)

There are three types of forest fires

→ Surface fire

→ Ground fire

→ crown fire

Causes of forest fire

→ The Reason for forest fires includes light  
ning it is the natural cause of forest fire  
Some-time high atmosphere temperature  
and dry conditions can cause fire.

→ man made causes are most dangerous  
fire is caused because of the source like  
naked flame cigarette, electrical spares  
are any source of ignition

M. Indrani

# ACTIVITY LOG FOR THE TWELVETH WEEK

| Day & Date    | Brief description of the daily activity | Learning Outcome | Person In-Charge Signature |
|---------------|-----------------------------------------|------------------|----------------------------|
| 22<br>Day - 1 | learned about how to control fire       |                  | M. Indrani                 |
| 23<br>Day - 2 | learned about how to control fire       |                  | M. Indrani                 |
| 24<br>Day - 3 | learned about how to control fire       |                  | M. Indrani                 |
| 25<br>Day - 4 | learned about how to control fire       |                  | M. Indrani                 |
| 27<br>Day - 5 | learned about how to control fire       |                  | M. Indrani                 |
| 28<br>Day - 6 | learned about how to control fire       |                  | M. Indrani                 |

## WEEKLY REPORT

WEEK - 12 (From Dt..... to Dt.....)

Objective of the Activity Done: forest fire prevention & control

Detailed Report:

In this week I learned about prevention of forest fire and control of the forest fire.

⇒ Forest fire prevention

Obey local laws relating to open fire has will has camp fires has fires fighting to near by keep on ignitable objects for away from the forest scrape away leaves - twigs and grasses within in the 10-feet diameter circles from fire.

Carefully extinguish smoking material.

⇒ Control of forest fires

GIS based fire management system to identify the forest fire prone area. creation of fire lines in forest to minimize damage and spread of fires. awareness to the people.

M. Indrani

# ACTIVITY LOG FOR THE THIRTEENTH WEEK

| Day & Date   | Brief description of the daily activity | Learning Outcome | Person In-Charge Signature |
|--------------|-----------------------------------------|------------------|----------------------------|
| 1<br>Day - 1 | learned about caruina plantation work   |                  | M. Indrani                 |
| 2<br>Day - 2 | - Extraction of Caruina trees           |                  | M. K. L.                   |
| 3<br>Day - 3 | visit to temporary timber depo          |                  | M. Indrani                 |
| 4<br>Day - 4 | learned about Conductions Cell          |                  | M. K. L.                   |
| 6<br>Day - 5 | learned about caruina tree plantation   |                  | M. Indrani                 |
| 7<br>Day - 6 | learned about Caruina tree plantation   |                  | M. Indrani                 |

## WEEKLY REPORT

WEEK - 13 (From Dt..... to Dt.....)

Objective of the Activity Done: Department of Timber Extraction

Detailed Report:

In this week I learned about Casuarina plantation - works of extraction of timber

Casuarina has a fast growth it mainly grows in the coastal region only. This plant is used to stop the wind flow from the ocean. In the time of Tsunami, these trees act as wind breakers.

Later we learned about Extraction of Casuarina timber and learned about the temporary timber Dept and after the extraction, the area is replanted by Casuarina trees and all the culture operations.

M. Indrani

# ACTIVITY LOG FOR THE FOURTEENTH WEEK

| Day & Date    | Brief description of the daily activity | Learning Outcome | Person In-Charge Signature |
|---------------|-----------------------------------------|------------------|----------------------------|
| 8<br>Day - 1  | learned about wild life sanctuaries     |                  | M. Indrani                 |
| 9<br>Day - 2  | learned about wild life sanctuaries     |                  | M. Indrani                 |
| 10<br>Day - 3 | learned about wild life sanctuaries     |                  | M. Indrani                 |
| 11<br>Day - 4 | learned about national parks            |                  | M. R. L.                   |
| 13<br>Day - 5 | learned about national parks            |                  | M. Indrani                 |
| 14<br>Day - 6 | learned about national parks            |                  | M. R. L.                   |

## WEEKLY REPORT

WEEK - 14 (From Dt..... to Dt.....)

Objective of the Activity Done: wild life sanctuaries and natural parks

Detailed Report:

In this week I learned about wild life sanctuaries and natural parks

### wild life sanctuaries

wild life sanctuaries it is a protected area of land that is set aside specifically for the conservation of plants and animal species. this area can be privately or publicly owned and they are typically designated by govt. or non profit organization

⇒ They are 567 existing wild life sanctuaries in india among them 13 wild life sanctuaries in ap

### national park

A national park is an area set aside by the national govt for the preservation of the natural environment it is for public recreation & enjoyment in most of the land scape and accompanies with plants and animals in their natural state

M. Indrani

# ACTIVITY LOG FOR THE FIFTEENTH WEEK

| Day & Date    | Brief description of the daily activity          | Learning Outcome | Person In-Charge Signature |
|---------------|--------------------------------------------------|------------------|----------------------------|
| 15<br>Day - 1 | learned about tree enumeration                   |                  | M. Indrani                 |
| 16<br>Day - 2 | learned about name of wild animals               |                  | M. Indrani                 |
| 17<br>Day - 3 | learned about soil moisturing conversation work  |                  | M. P. L.                   |
| 18<br>Day - 4 | learned about section related to forest offences |                  | M. Indrani                 |
| 20<br>Day - 5 | perambulated the vastavala field                 |                  | M. Indrani                 |
| 21<br>Day - 6 | perambulated the vastavala field                 |                  | M. Indrani                 |

## WEEKLY REPORT

WEEK - 15 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, learned about trees  
enumerations, wild animals and some works.

At Day-1: I learned about the trees enumerations,  
how to trees are plantation of the conserve  
of water level in soil.

→ At Day-2: I learned about wild animals like  
like, Bear, turtle hatching, Bird and  
how to handle in the forest areas.

→ At Day-3: I learned about how to maintenance  
of environmental stability reservation  
and restoration and ecological balance  
conservation of natural heritage.

→ At Day-4: I learned about how improved my  
communication of forest officers & VSI  
members.

→ At Day-5: I learned about perambulating  
the vastavala field.

→ At Day-6: I learned about perambulating  
the vastavala field.

M. Indrani

## CHAPTER 5: OUTCOMES DESCRIPTION

**Describe the work environment you have experienced** (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

I felt very grateful to work with Forest Department as the interaction between the forest officers and me is very good. They explained all the departmental activities very clearly.

I like working with the Forest Department. The commitment towards their work is good. They do their jobs perfectly. They follow the instructions of their superior officers. Protocol is must in the Forest Department. All the forest officers in the Forest Department are friendly in nature. They explain all the forest activities which are done in their Department. The forest activities which time management the time they spend for me in the internship is appreciable. They supported us and Forest Staff Co-operation and extended their operation in or on internship programme.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

The managerial skills are have learned by our forest Department officers by their planning and their leadership.

⇒ planning † we have to stop the fire in the forest by using water and close the fire with water by their planning

⇒ leadership † we have the best forest officers and they are giving best leadership skills and protect us very neatly and they are giving so much full co-operation and full of freedom

⇒ Behaviour † In this forest Department and they are very close to us and give us all rights to co-operate them.

M. Indrani

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

I learned and improved my communication skills through interacting with different people while in the internship programme.

I always get every forest officer when I see them in the office.

I always used to pay attention while listening class and noted down in my logbook. During the field visit when I talked in front of higher officers, I had modified my communication skills.

Confidence levels are also very well developed now when compared to before the internship.

## Student Self Evaluation of the Short-Term Internship

Student Name: PATINI-AJAY

Registration No: 20220015660 39

Term of Internship: 4 months From: 07<sup>th</sup> Dec 2022 To: 18<sup>th</sup> March 2023

Date of Evaluation:

Organization Name & Address:

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

|    |                                    |   |   |   |   |   |
|----|------------------------------------|---|---|---|---|---|
| 1  | Oral communication                 | 1 | 2 | 3 | 4 | 5 |
| 2  | Written communication              | 1 | 2 | 3 | 4 | 5 |
| 3  | Proactiveness                      | 1 | 2 | 3 | 4 | 5 |
| 4  | Interaction ability with community | 1 | 2 | 3 | 4 | 5 |
| 5  | Positive Attitude                  | 1 | 2 | 3 | 4 | 5 |
| 6  | Self-confidence                    | 1 | 2 | 3 | 4 | 5 |
| 7  | Ability to learn                   | 1 | 2 | 3 | 4 | 5 |
| 8  | Work Plan and organization         | 1 | 2 | 3 | 4 | 5 |
| 9  | Professionalism                    | 1 | 2 | 3 | 4 | 5 |
| 10 | Creativity                         | 1 | 2 | 3 | 4 | 5 |
| 11 | Quality of work done               | 1 | 2 | 3 | 4 | 5 |
| 12 | Time Management                    | 1 | 2 | 3 | 4 | 5 |
| 13 | Understanding the Community        | 1 | 2 | 3 | 4 | 5 |
| 14 | Achievement of Desired Outcomes    | 1 | 2 | 3 | 4 | 5 |
| 15 | OVERALL PERFORMANCE                | 1 | 2 | 3 | 4 | 5 |

Date:

P. Ajay  
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: PATINI AJAY

Registration No: 2022001566039

Term of Internship: 4 months From: 09<sup>th</sup> Dec 2022 To: 18<sup>th</sup> March 2023

Date of Evaluation:

Organization Name & Address:

Name & Address of the Supervisor  
with Mobile Number

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

|    |                                    |   |   |   |   |   |
|----|------------------------------------|---|---|---|---|---|
| 1  | Oral communication                 | 1 | 2 | 3 | 4 | 5 |
| 2  | Written communication              | 1 | 2 | 3 | 4 | 5 |
| 3  | Proactiveness                      | 1 | 2 | 3 | 4 | 5 |
| 4  | Interaction ability with community | 1 | 2 | 3 | 4 | 5 |
| 5  | Positive Attitude                  | 1 | 2 | 3 | 4 | 5 |
| 6  | Self-confidence                    | 1 | 2 | 3 | 4 | 5 |
| 7  | Ability to learn                   | 1 | 2 | 3 | 4 | 5 |
| 8  | Work Plan and organization         | 1 | 2 | 3 | 4 | 5 |
| 9  | Professionalism                    | 1 | 2 | 3 | 4 | 5 |
| 10 | Creativity                         | 1 | 2 | 3 | 4 | 5 |
| 11 | Quality of work done               | 1 | 2 | 3 | 4 | 5 |
| 12 | Time Management                    | 1 | 2 | 3 | 4 | 5 |
| 13 | Understanding the Community        | 1 | 2 | 3 | 4 | 5 |
| 14 | Achievement of Desired Outcomes    | 1 | 2 | 3 | 4 | 5 |
| 15 | OVERALL PERFORMANCE                | 1 | 2 | 3 | 4 | 5 |

Date:

Signature of the Supervisor

# PHOTOS







## Internal & External Evaluation for Semester Internship

### Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

### Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
  - Activity Log 10 marks
  - Internship Evaluation 30 marks
  - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
  - Internship Evaluation 100 marks
  - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration

the individual student's involvement in the assigned work.

- While evaluating the student's Activity Log, the following shall be considered -
  - a. The individual student's effort and commitment.
  - b. The originality and quality of the work produced by the individual student.
  - c. The student's integration and co-operation with the work assigned.
  - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
  - a. Description of the Work Environment.
  - b. Real Time Technical Skills acquired.
  - c. Managerial Skills acquired.
  - d. Improvement of Communication Skills.
  - e. Team Dynamics
  - f. Technological Developments recorded.

## INTERNAL ASSESSMENT STATEMENT

Name Of the Student: PATINI-AJAY

Programme of Study: III BSc

Year of Study: 2022-2023

Group: BSc (MCIC) group

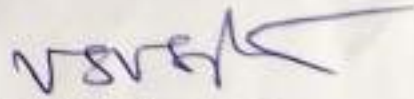
Register No/H.T. No: 2022001566039

Name of the College: Govt Degree College (MEN), Srikankulam

University: Dr. B.R. Ambedkar University

| SLNo | Evaluation Criterion  | Maximum Marks | Marks Awarded |
|------|-----------------------|---------------|---------------|
| 1.   | Activity Log          | 10            | 8             |
| 2.   | Internship Evaluation | 30            | 28            |
| 3.   | Oral Presentation     | 10            | 8             |
|      | GRAND TOTAL           | 50            | 44            |

Date:

  
Signature of the Faculty Guide

## EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: PATINI. AJAY

Programme of Study: III BSC

Year of Study: 2022-2023

Group: BSC (MCIC) group

Register No/H.T. No: 2022001566039

Name of the College: Govt. Degree College (MEN), Srikakulam.

University: Dr. B.R. Ambedkar University

| SLNo                                | Evaluation Criterion                                                | Maximum Marks | Marks Awarded |
|-------------------------------------|---------------------------------------------------------------------|---------------|---------------|
| 1.                                  | Internship Evaluation                                               | 80            | 77            |
| 2.                                  | For the grading giving by the Supervisor of the Intern Organization | 20            | 18            |
| 3.                                  | Viva-Voce                                                           | 50            | 45            |
|                                     | TOTAL                                                               | 150           |               |
| GRAND TOTAL (EXT. 50 M + INT. 100M) |                                                                     | 200           |               |

Signature of the Faculty Guide

Signature of the Internal Expert

M. Indrani

Internal Expert Officer  
V. S. S. S. S.

Signature of the External Expert

Signature of the Principal with Seal