



15/05/2024

OFFER LETTER

Dear Mr K Madhava Rao,

With reference to your application and subsequent interview, we are pleased to issue this provisional offer of appointment as "Graduate Trainee" in KMV Projects Limited on the agreed terms & conditions.

A detailed appointment letter will be issued at the time of your joining.

As discussed, you are requested to report on or before **20/05/2024** to the Manager, HRD at our Corporate Office, and Hyderabad between 9:00 - 10:00 AM to complete further joining formalities. You are requested to bring the following certificates in original for our verification, along with one set of Xerox & Soft copies.

1. One copy of updated resume
2. Certificates of your qualification
3. PAN card & Aadhar card
4. Bank proof & Passport size photo

Your appointment is subjected to the satisfactory verification of above documents and this offer is valid upto 15 days from the date of issuance. We have the right to reject this offer, if we don't receive your acceptance within 15 days. Extension of time may be allowed for joining on valid reasons.

We look forward to having you on board. If you have any queries, please feel free to reach us at the earliest. Please acknowledge this letter and send us a signed copy for our records.

We welcome you in **KMV** family and wish you a rewarding career.

with best wishes,
for KMV Projects Limited.,

Anurakesh Kanakamedala
Director

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